



Finance Committee Agenda

January 19, 2016
5:30 p.m.

FINANCE COMMITTEE AGENDA

1. Call to order
2. Approval of the Minutes of the Finance Committee Meeting held January 5, 2016 - [Finance Minutes 01-05-2016](#)
3. Discussion and Action Items:
 - Write off of Accounts Receivable - [Memo Format - AR Write-Off](#)
 - Memo from City Administrator re: City of Oak Creek – Dispatch Invoice for 3rd and 4th Quarter – 2015 - [Finance Memo Dispatch Invoice; 3rd & 4th Qtrr bill](#)
 - Budget Amendment – Court Clerk
 - a. Information verification of funding proposal from Mayor for Court Clerk full time position - [Mayor Memo to Finance Dec. 30, 2015](#)
 - b. Additional information and discussion on uncollected court fines
 - c. Memo dated 01/13/2016 from Judge Hemmer re: 2016 Municipal Court Clerk Budget Amendment Proposal - [Finance Committee proposal for Court Clerk](#)
 - Agreement for Maintenance Assessment Services – Associated Appraisal
4. Correspondence:
 - 12/29/2015 from Art Bayley re: Sewer Penalty - [Bayley Claim](#)
 - Greg Johnson – Recycling Cart Refund - [Johnson Claim](#)
5. Unfinished Business:
6. Adjourn

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 4 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300. The meeting room is wheelchair accessible from the east and west entrances.

NOTE: There is a potential that a quorum of the Common Council may be present.

**MINUTES OF THE FINANCE COMMITTEE MEETING HELD
JANUARY 5, 2016**

Present: Alderpersons McSweeney, Bostedt and Klug

Also Present: City Administrator Rhode, City Clerk/Treasurer Uecker, Alderwoman Fliss, Alderman Wattawa, Alderman Brickner, Mayor St. Marie-Carls, Judge Hemmer, Chief Lockwood, City Engineer Dejewski, City Attorney Alexy and interested citizens

Chairman McSweeney called the meeting to order at 6:03 p.m.

Moved by Alderman Klug, seconded by Alderwoman Bostedt to place on file the minutes of the Finance Committee meeting held December 1, 2015. Motion carried.

Draft Capital Improvements Fund Budget for 2016:

City Administrator Rhode stated that he had made the Committees changes to the budget that were discussed at the last Finance Committee meeting. There is one new addition – the HVAC unit in the Highway Department Garage needs repair and the \$20,000 for that has been added to the CIP Budget. City Engineer Dejewski explained the repair and that it is necessary as the current unit is not getting proper air exchange in the building. She is working with the Building Inspector as well as HVAC design engineers to get quotes to bring back to the Committee.

Fire Department – the Chief has moved the purchase of the UTV vehicle out of the budget and they are pursuing grants to purchase the UTV. He feels that it is still an essential piece of equipment for the department. The purchase of a new pickup truck was also moved out of 2016.

Engineering/Department of Public Works – the loader is currently broken and can be used as a trade-in along with the grader for a new loader. The price for the new loader is approximately \$110,000 not the \$120,000 estimate that was in the CIP for 2016.

Parks – Discussion was held on the need for a new garage/garage door. Alderwoman Bostedt asked if this could be spread out over two years even though the cost is only \$7,000/

Special Assessments /Road Projects – Discussion was held about how, going forward, these projects should be paid for – special assessing or by the general property tax. Alderwoman Bostedt would like to see this moved forward for consideration. City Administrator Rhode stated that there are options – a flat, nominal fee is straight forward, and the current special assessment process is a more accurate and fair way to split costs.

Police Department – the K-9 unit vehicle has been moved from the 2016 requests as the Chief is looking for alternate funding or grants to make that purchase.

Moved by Alderwoman Bostedt, seconded by Alderman Klug to approve the 2016 CIP Budget as amended to reflect the decrease in the cost of the loader (\$120,000 to \$110,000) and to include the \$20,000 repair to the Highway Department Garage. Motion carried.

Purchasing Policy:

City Administrator Rhode presented the Committee with the updated Purchasing Policy with the additional inclusions as requested by the Finance Committee. Mayor St. Marie-Carls thought that all contracts, not those just for professional services, should be included in the policy under Section 5 – Professional Contract Agreements. She felt that all contracts should be reviewed annually and had originally suggested that any vendor that the City spends over \$5,000 or \$10,000 should also be reviewed annually. City Attorney Alexy didn't have any issues with the form and how the policy is laid out. Language that the list included in the policy is an example of current agreements at the date of the policy may clarify any future questions.

Moved by Alderman Klug, seconded by Alderwoman Bostedt to recommend adoption of the Purchasing Policy as amended to have the last sentence on Page 3 read "The following is an example of current agreements" and to insert the word "for" after City Treasurer in the first sentence under Employee Reimbursements on Page 4. Motion carried.

Moved by Alderwoman Bostedt, seconded by Alderman Klug to suspend the agenda and discuss the item under Correspondence. Motion carried.

City Administrator Rhode stated that the claim is from a property owner in the City that, in error, the Department of Public Works cut down his bushes along with those on City owned property. Mr. White is asking the City to reimburse him \$3731.28 per a cost estimate he received to replace the mature bushes that were cut down.

Moved by Alderwoman Bostedt, seconded by Alderman Klug to reimburse Mr. Robert White \$3731.28 for the bushes and that he signs a full release prior to the funds being released. Motion carried.

Moved by Alderwoman Bostedt, seconded by Alderman Klug to adjourn. Motion carried.

Time: 6:49 p.m.



MEMO

TO: Finance Committee
FROM: City Clerk/Treasurer Uecker
RE: Accounts Receivable
CC: File

Attached you will find a list of Accounts Receivable that is outstanding for the City of St. Francis. Amounts are older than 7 years and I am respectfully requesting the Finance Committee to write off the balance in the amount of \$15,610.38 per the recommendation of the auditor.

In previous years, this amount have already been expensed and are currently sitting in the Liability Account for Allow for Doubtful Expense. It will not reflect in the current 2015 Budget – it won't affect income, revenue or expense accounts.

City of St. Francis
 Non-System A/R Listing
 12/31/2010

NO.	DATE	AMOUNT
4645		\$566.81
4651		\$80.00
4655		\$10.00
4658	9/10/2003	\$120.00
4663	9/17/2003	\$10.00
4671	10/22/2003	\$1,710.00
4673	10/29/2003	\$36.00
4675	12/2/2003	\$40.00
4678	12/11/2003	\$308.15
	12/31/2003	(\$0.01)
		<hr/>
		\$2,880.95
4682		\$456.55
4683		\$20.00
4686		\$120.00
NSF	1/21/2004	\$14.95
4687	2/2/2004	\$25.00
4689		\$25.00
4690		\$25.00
4691		\$25.00
4692		\$25.00
4693	2/5/2004	\$6,614.33
4695	2/25/2004	\$30.00
NSF	2/6/2004	\$0.20
NSF	2/10/2004	\$40.00
1496	3/1/2004	\$17.00
4699	3/8/2004	\$800.00
4702		\$226.72
4703	3/12/2004	\$20.00
4704		\$20.00
4706	3/19/2004	\$30.00
4707	3/25/2004	\$10.00
4708	4/2/2004	\$200.00
4711	4/29/2004	\$2,854.60
4712		\$10.00
4713		\$10.00
4715		\$20.00
4717		\$20.00
4718	5/3/2004	\$30.00
4720	5/26/2004	\$10.00
4721		\$40.00
4722		\$40.00
4724	6/9/2004	\$40.00
4725		\$40.00
4727		\$0.08
4728		\$20.00
4729		\$40.00
4730		\$20.00
4736		\$40.00
NSF	8/31/2004	\$90.00
4743	9/3/2004	\$20.00
4746		\$20.00
4747		\$40.00
4751		\$40.00
4752		\$40.00
4753		\$20.00
4754		\$40.00
4760	10/22/2004	\$28.00
4763		\$20.00
4765		\$40.00
4767		\$252.00
NSF	12/23/2004	\$100.00
		<hr/>
		\$12,729.43

Total

\$15,610.38



MEMO

To: Finance Committee
From: City Administrator, Tim Rhode
Date: 1-13-2016
Re: Oak Creek Dispatch 3rd and 4th Quarter Statements

Oak Creek Dispatch Invoices

Staff met with Oak Creek to close out the annual contracted amount for 2015. These two invoices reflect the third quarter and fourth quarter billing for the service. Not included, is any capital purchases that Oak Creek has been working on as part of the 800 MHz required upgrade or the new 911 dispatch equipment which is required to service the new radio systems.

Following my meeting with the Oak Creek City Administrator, he gave the update that several capital purchases were review and contemplated during the 2016 budget process involving dispatch. He also pointed out that all capital items which were discussed at budget time, were included in the contract documents which both communities approved last year. The joint working committee's for the dispatch agreement continue to meet and work together on the new technology implementation. The City Administrator from Oak Creek did not have any issue to report from his end, and had been briefed during the budget process that operations at the dispatch center are working as planned.



OAKCREEK
— WISCONSIN —

City of Oak Creek
8040 S. 6th Street
Oak Creek, WI 53154
Phone (414) 768-6514

INVOICE

Invoice Date: 12/11/2015
Invoice #: 1500000875
Invoice Amt: 117,505.00
Customer #: SFRANCIS
Due Date: Upon Receipt

CITY OF ST. FRANCIS
3400 E. HOWARD AVE
ST. FRANCIS, WI 53235

Remaining Unapplied Credits: 0.00

Quantity	Description	Unit Price	Amount
1.000	ADMIN FEE	5.00	5.00
1.000	3RD QUARTER CONTRACT PAYM	58,750.00	58,750.00
1.000	4TH QUARTER CONTRACT PAYM	58,750.00	58,750.00

Total Invoice:	117,505.00
Credits Applied:	0.00
Payments Applied:	0.00
Invoice Balance:	117,505.00

Remit to:

City of Oak Creek - Treasurer

8040 S. 6th Street
Oak Creek, WI 53154
Phone (414) 768-6514

INVOICE

Invoice Date: 12/11/2015
Invoice #: 1500000875
Invoice Amt: 117,505.00
Customer #: SFRANCIS
Due Date: Upon Receipt

CITY OF ST. FRANCIS
3400 E. HOWARD AVE
ST. FRANCIS, WI 53235



CoryAnn St. Marie-Carls, Mayor, City of St. Francis
3400 E. Howard Ave. St. Francis, WI 53235 • (414) 399-0797 • Mayor@stfranwi.org



12/30/2015

Memo:

To: Finance Committee, Citizens and Council

From: Mayor St. Marie-Carls

Re: Court Clerk – further discussion on verification of Budget Amendment from December 15th

The budget amendment I proposed to find the funds for the full time Court Clerk was presented on December 15th. Alderwoman Bostedt questioned verification of the proposed fund shifts needed for the budget amendment.

THIS UPDATE BELOW HAS THE EMAIL I SENT TO ALDERWOMAN BOSTEDT:

Also for the meeting on January 5th – Judge Hemmer will bring forward for the Committee information on UNCOLLECTED FINES, that need to be worked on. Further supporting the need for a full time clerk to deal with the work load.

EMAIL:

From: Mayor St. Marie- Carls

To: Alderwoman Bostedt, December 17th, 2015

Subject: Referral to Finance, Court Clerk

Sue,

I appreciate your suggestion of a referral to Finance on the Court Clerk position. Will you make this referral or should I? No doubt we are at risk of lost revenues and mistakes as well as other citizen service issues if we don't keep working on this. I will investigate further with other Mayor's, but we have unpaid fines that could be worked on with more time that would offset expenses. The 16% cuts proposed are real and doable.

You had major questions as far as account deduction verification. What are you thinking you need here? I am willing to help. How about including my explanation below.

16% savings can be made from our Legal account with City Attorney Office hours added and a better management of our HR attorney costs(which are excessive- the hourly wage always over 200 or more).

As far as Telephone cost they have been on the rise and with the new voice over IP phones and WiFi in the building why do we have to spend 40dollars a month on data for many lines? We need an audit of the bills, which anyone can do. Anne had to manually estimate the lines we pay for when I asked. So how many lines we pay for or who has data? Estimated 36/lines and WiFi hot spots etc. I am certain a detailed review would reveal a savings of at least 16%. We also need to evaluate the use of these cell charges and if they are absolutely necessary. If they are essential to operations then we should have guidelines and policies for use that the Council and Committees should be aware of. Public Works/ City Engineer manages these lines your Committee could review this.

CoryAnn St. Marie-Carls, Mayor, City of St. Francis
3400 E. Howard Ave. St. Francis, WI 53235 • (414) 399-0797 • Mayor@stfranwi.org

To: Finance Committee, Citizens and Council from Mayor- December 30th – Page 2

As far as Associated Appraisal, with the reevaluation records that are much improved, work will be more efficient. We should be able to cut down on hours provided by 16%.

Not to mention, with continued tracking on these accounts budget transfers can be made when needed for emergencies with substantiation. Other municipalities do line item transfers to balance during the year...accounts are not allowed to simply...go over budget.

In addition we need to ask for account transfers for the Council's information all year long. Example: Money for Todd Willis CDBG code compliance funded work has run out and he is being paid from the Public Works part time budget. Can you put this item on the Public Works agenda? Where is the money coming from, who is not getting hours to compensate for Todd's hours. He should be paid from TIF since most of his work is Economic Development?

Also we should find out what our 2016 funding for CDBG is to plan. Have you talked about this at Public Works?

Let me know if you have questions or need more information.

Thanks
Mayor CoryAnn



City of St. Francis

Municipal Judge – Peter Hemmer

January 13, 2016

Finance Committee
City of St. Francis
4235 S. Nicholson Ave.
St. Francis, WI 53235

**RE: 2016 Municipal Court Budget Amendment Proposal
Court Clerk Reclassification to Full-Time Position and Related Funding**

Dear Finance Committee Members:

This is a continued proposal to have the Court Clerk position reclassified, and funded, as a full-time position. It has been my position that the Court cannot work efficiently with hours restricted to 30 per week, as they are with a part-time classification. I have continued to discuss this with fellow Judges and Clerks in the Milwaukee County area and have been met with disbelief that the St. Francis Municipal Court Clerk is only part-time. The ONLY reason we have been able to tread water is that Claire Stelloh is possibly the most experienced and knowledgeable Clerk in the entire Municipal Court Clerk Association.

We have a large amount of unpaid forfeitures from the Court. It requires time to process the collection procedures, time the Clerk just does not have with hours restricted to 30 per week. I have enclosed a summary of the past due amounts from January 1, 2000 through December 31, 2010 and then for the subsequent five years thereafter. Included with the summary are the printouts from the Court File Management System reflecting these amounts. Please take note of the increased amounts over the last two years. This is due to the move to the new building in 2014 and the 2015 numbers are a direct reflection of the Clerk's hours being restricted since May of 2015 to 30 hours per week. The Clerk simply does not have the time. Suggestions have been made for part-time assistance. The Clerk does not have the time to train someone, much less review their work on a daily basis for accuracy. Making the position full-time will put back 40 hours per month. This will allow the Clerk to begin the process of catching up on the collection of past due forfeitures.

I have also enclosed a document titled Late Payments. This is the procedure provided by my Clerk for the process of following up on unpaid citations. I hope you can all appreciate the amount of time involved in this process. This is on top of the daily routine to make sure the

court nights run smoothly and all citations are available on court nights. The final document enclosed is the Disbursement Amounts reflecting a total of \$184,115.17 in revenue generated by the Court in 2015 – without the follow-up collection process.

Recently, on January 5, 2016, I signed 176 Commitments for Failure to Pay, which were generated by my Clerk. The only reason she was able to produce these for my signature is that, due to the holidays, we had two 3-week gaps between court dates. This allotted her some additional time. This is the exception however, rather than the rule.

I once again implore the Committee Members to meet with my Clerk to have her physically show you what is done in the Court Office. I am aware that we all have day jobs and your roles with the City are part-time, however she would be willing to meet with you in the evening to show you her duties. I believe this is essential in order for you to make a value decision in this matter.

Some issues with hours have been brought to my attention regarding my Clerk. If she is reclassified full-time I give you my assurance these, and any other matters of concern, will be dealt with and corrected. If the position is not reclassified to full-time the likelihood is that the City will lose a long-term employee and a valuable and experienced Court Clerk, one who cannot be replaced with someone off the street at 30 hours per week.

Your consideration is, as always, greatly appreciated.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'P. Hemmer', with a long, sweeping horizontal line extending to the right.

PETER C. HEMMER
Municipal Judge
City of St. Francis

St. Francis Municipal Court – Past Due Payments Summary

1/1/2000 – 12/31/2010	\$142,480.78
1/1/2011 – 12/31/2011	\$36,933.99
1/1/2012 – 12/31/2012	\$82,460.78
1/1/2013 – 12/31/2013	\$73,275.31
1/1/2014 – 12/31/2014	\$136,847.05
1/1/2015 – 12/31/2015	\$161,416.77

Violation Due Date: 01/01/2000 through 12/31/2010

Name	Citation #	Dept.	Viol Status	Finding Date	Due Date	Days Past Due	Total Due	Total Paid	Balance Due
[REDACTED]	N425737	SFPD	WAR	03/08/2010	03/08/2010	2,136	\$ 303.00	\$ 0.00	\$ 303.00
[REDACTED]	A188760-5	SFPD	TAX	02/28/2000	02/28/2000	5,797	\$ 105.65	\$ 0.00	\$ 105.65
[REDACTED]	A188759-4	SFPD	TAX	02/28/2000	02/28/2000	5,797	\$ 81.05	\$ 0.00	\$ 81.05
[REDACTED]	J676681-5	SFPD	DLS	09/29/2009	09/28/2009	2,297	\$ 88.80	\$ 0.00	\$ 88.80
[REDACTED]	E759528-0	SFPD	TAX	06/27/2005	04/11/2005	3,928	\$ 474.00	\$ 0.00	\$ 474.00
[REDACTED]	J676838-1	SFPD	WAR	02/22/2010	01/25/2010	2,178	\$ 114.00	\$ 0.00	\$ 114.00
[REDACTED]	E762577-4	SFPD	TAX	04/28/2008	04/28/2008	2,815	\$ 109.00	\$ 0.00	\$ 109.00
[REDACTED]	J677078-3	SFPD	CM	04/26/2010	04/26/2010	2,087	\$ 177.00	\$ 0.00	\$ 177.00
[REDACTED]	J677524-1	SFPD	DLS	04/26/2010	04/26/2010	2,087	\$ 134.20	\$ 0.00	\$ 134.20
[REDACTED]	D089801-5	SFPD	TAX	07/28/2003	07/28/2003	4,551	\$ 81.40	\$ 0.00	\$ 81.40
[REDACTED]	E762648-5	SFPD	TAX	01/14/2008	01/14/2008	2,920	\$ 109.00	\$ 0.00	\$ 109.00
[REDACTED]	N1085781	SFPD	CJF	10/26/2009	10/26/2009	2,269	\$ 429.00	\$ 0.00	\$ 429.00
[REDACTED]	N1085782	SFPD	CJF	10/26/2009	10/26/2009	2,269	\$ 429.00	\$ 0.00	\$ 429.00
[REDACTED]	E186930-2	SFPD	TAX	10/27/2003	10/27/2003	4,460	\$ 143.40	\$ 0.00	\$ 143.40
[REDACTED]	E186929-1	SFPD	TAX	10/27/2003	10/27/2003	4,460	\$ 81.40	\$ 0.00	\$ 81.40
[REDACTED]	J677988-3	SFPD	DLS	10/11/2010	10/11/2010	1,919	\$ 88.80	\$ 0.00	\$ 88.80
[REDACTED]	J677987-2	SFPD	DLS	10/11/2010	10/11/2010	1,919	\$ 88.80	\$ 0.00	\$ 88.80
[REDACTED]	J677990-5	SFPD	DLS	10/11/2010	10/11/2010	1,919	\$ 114.00	\$ 0.00	\$ 114.00
[REDACTED]	J677648-6	SFPD	WAR	07/26/2010	07/26/2010	1,996	\$ 126.60	\$ 0.00	\$ 126.60
[REDACTED]	B919677-3	SFPD	TAX	05/13/2002	05/13/2002	4,992	\$ 81.40	\$ 0.00	\$ 81.40
[REDACTED]	D089983-5	SFPD	TAX	01/12/2004	01/12/2004	4,383	\$ 77.20	\$ 0.00	\$ 77.20
[REDACTED]	B919660-0	SFPD	TAX	05/13/2002	05/13/2002	4,992	\$ 56.60	\$ 0.00	\$ 56.60
[REDACTED]	B919661-1	SFPD	TAX	05/13/2002	05/13/2002	4,992	\$ 106.20	\$ 0.00	\$ 106.20
[REDACTED]	D089592-6	SFPD	TAX	07/28/2003	07/28/2003	4,551	\$ 50.40	\$ 0.00	\$ 50.40
[REDACTED]	D089593-0	SFPD	TAX	09/22/2003	07/28/2003	4,551	\$ 106.20	\$ 0.00	\$ 106.20
[REDACTED]	E761810-0	SFPD	TAX	11/13/2006	11/12/2006	3,348	\$ 121.60	\$ 0.00	\$ 121.60

Number of Records: 870

Grand Total: \$ 146,173.44 \$ 3,692.66 \$ 142,480.78

St Francis Municipal Court
Payments Past Due Report

All Departments

Violation Due Date: 01/01/2011 through 12/31/2011

Name	Citation #	Depart.	Viol. Status	Finding Date	Due Date	Days Past Due	Total Due	Total Paid	Balance Due
[REDACTED]	N157134-5	SFPD TAX		02/14/2011	02/14/2011	1,793	\$ 113.80	\$ 0.00	\$ 113.80
[REDACTED]	N156047-3	SFPD JUDG		10/10/2011	12/12/2011	1,492	\$ 114.00	\$ 0.00	\$ 114.00
[REDACTED]	P373094-1	SFPD DLS		10/24/2011	12/19/2011	1,485	\$ 88.80	\$ 0.00	\$ 88.80
[REDACTED]	N154632-2	SFPD DLS		11/22/2010	10/25/2011	1,540	\$ 114.00	\$ 0.00	\$ 114.00
[REDACTED]	1678899-4	SFPD CM		07/25/2011	09/26/2011	1,569	\$ 177.00	\$ 0.00	\$ 177.00
[REDACTED]	1678900-5	SFPD DLS		07/25/2011	09/26/2011	1,569	\$ 114.00	\$ 0.00	\$ 114.00
[REDACTED]	1678526-2	SFPD DLS		07/25/2011	09/26/2011	1,569	\$ 88.80	\$ 0.00	\$ 88.80
[REDACTED]	N155950-4	SFPD DLS		06/27/2011	06/27/2011	1,660	\$ 88.80	\$ 0.00	\$ 88.80
[REDACTED]	N155951-5	SFPD CM		06/27/2011	06/27/2011	1,660	\$ 114.00	\$ 0.00	\$ 114.00
[REDACTED]	N155952-6	SFPD DLS		06/27/2011	06/27/2011	1,660	\$ 114.00	\$ 0.00	\$ 114.00
[REDACTED]	N155815-2	SFPD DLS		09/26/2011	04/11/2011	1,737	\$ 88.80	\$ 0.00	\$ 88.80
[REDACTED]	N153816-3	SFPD DLS		09/26/2011	04/11/2011	1,737	\$ 114.00	\$ 0.00	\$ 114.00
[REDACTED]	N156049-5	SFPD DLS		10/10/2011	10/10/2011	1,555	\$ 88.80	\$ 0.00	\$ 88.80
[REDACTED]	N156048-4	SFPD WAR		10/10/2011	10/10/2011	1,555	\$ 114.00	\$ 0.00	\$ 114.00
[REDACTED]	N424473	SFPD JUDG		08/11/2008	01/15/2011	1,823	\$ 235.00	\$ 0.00	\$ 235.00
[REDACTED]	N156966-5	SFPD TAX		06/27/2011	06/13/2011	1,674	\$ 114.00	\$ 79.00	\$ 35.00
[REDACTED]	N156967-6	SFPD TAX		06/27/2011	06/13/2011	1,674	\$ 126.60	\$ 0.00	\$ 126.60
[REDACTED]	N154784-0	SFPD DLS		04/25/2011	04/25/2011	1,723	\$ 114.00	\$ 0.00	\$ 114.00
[REDACTED]	N154785-1	SFPD DLS		04/25/2011	04/25/2011	1,723	\$ 88.80	\$ 0.00	\$ 88.80
[REDACTED]	N157164-0	SFPD DLS		03/14/2011	03/14/2011	1,765	\$ 88.80	\$ 0.00	\$ 88.80
[REDACTED]	N155912-1	SFPD DLS		05/23/2011	12/12/2011	1,492	\$ 63.60	\$ 0.00	\$ 63.60
[REDACTED]	31000563	SFPD CJF		05/09/2011	05/09/2011	1,709	\$ 303.00	\$ 0.00	\$ 303.00
[REDACTED]	31000570	SFPD CJF		06/27/2011	06/27/2011	1,660	\$ 429.00	\$ 0.00	\$ 429.00
[REDACTED]	31000571	SFPD CJF		06/27/2011	06/27/2011	1,660	\$ 681.00	\$ 0.00	\$ 681.00
[REDACTED]	N424698	SFPD JUDG		09/27/2010	07/30/2011	1,627	\$ 177.00	\$ 166.00	\$ 11.00
[REDACTED]	N154724-3	SFPD WAR		02/28/2011	02/28/2011	1,779	\$ 114.00	\$ 0.00	\$ 114.00
[REDACTED]	310005106	SFPD CJF		09/26/2011	11/28/2011	1,506	\$ 429.00	\$ 0.00	\$ 429.00
[REDACTED]	N158031-6	SFPD DLS		04/09/2012	06/11/2011	1,676	\$ 76.20	\$ 0.00	\$ 76.20
[REDACTED]	N157198-6	SFPD TAX		05/23/2011	05/23/2011	1,695	\$ 126.60	\$ 0.00	\$ 126.60
[REDACTED]	N424546	SFPD DLS		12/19/2011	12/19/2011	1,485	\$ 77.50	\$ 0.00	\$ 77.50
[REDACTED]	N425523	SFPD JUDG		07/26/2010	04/25/2011	1,723	\$ 429.00	\$ 50.00	\$ 379.00

Number of Records: 232

Grand Total: \$ 38,733.79 \$ 1,799.80 \$ 36,933.99

159,891.18 Collected fees
33,839.00 collected by Partners
3192,730.18

Violation Due Date: 01/01/2012 through 12/31/2012

All Departments

Name	Citation #	Depart.	Viol. Status	Finding Date	Due Date	Days Past Due	Total Due	Total Paid	Balance Due	
[REDACTED]	N156137-2	SFPD	DLS	01/23/2012	08/27/2012	1,233	\$ 88.80	\$ 0.00	\$ 88.80	
[REDACTED]	N156138-3	SFPD	WAR	01/23/2012	08/27/2012	1,233	\$ 114.00	\$ 0.00	\$ 114.00	
[REDACTED]	N156139-4	SFPD	DLS	01/23/2012	08/27/2012	1,233	\$ 114.00	\$ 0.00	\$ 114.00	
[REDACTED]	N155058-1	SFPD	DLS	12/19/2011	02/27/2012	1,415	\$ 164.40	\$ 0.00	\$ 164.40	
[REDACTED]	N154001-1	SFPD	DLS	12/19/2011	12/27/2012	1,111	\$ 88.80	\$ 0.00	\$ 88.80	
[REDACTED]	N158021-3	SFPD	DLS	12/19/2011	02/27/2012	1,415	\$ 76.20	\$ 0.00	\$ 76.20	
[REDACTED]	N158022-4	SFPD	DLS	12/11/2011	02/27/2012	1,415	\$ 10.00	\$ 0.00	\$ 10.00	
[REDACTED]	P372753-3	SFPD	DLS	08/13/2012	10/08/2012	1,191	\$ 10.00	\$ 0.00	\$ 10.00	
[REDACTED]	P372754-4	SFPD	DLS	08/13/2012	10/08/2012	1,191	\$ 114.00	\$ 0.00	\$ 114.00	
[REDACTED]	P372755-5	SFPD	DLS	08/13/2012	10/08/2012	1,191	\$ 88.80	\$ 0.00	\$ 88.80	
Number of Records:	545						Grand Total:	\$ 85,840.43	\$ 3,379.65	\$ 82,460.78

collected fines
collected penalty
 \$260,668.24
 \$62,402.30
\$283,570.54

Violation Due Date: 01/01/2013 through 12/31/2013

All Departments

Name	Citation #	Dept.	Viol. Status	Finding Date	Due Date	Days Past Due	Total Due	Total Paid	Balance Due	
[REDACTED]	P376304-5	SFPD	DLS	06/10/2013	11/25/2013	778	\$ 177.00	\$ 0.00	\$ 177.00	
[REDACTED]	P376303-4	SFPD	DLS	06/10/2013	11/25/2013	778	\$ 114.00	\$ 0.00	\$ 114.00	
[REDACTED]	P374648-1	SFPD	DLS	03/11/2013	07/08/2013	918	\$ 88.80	\$ 0.00	\$ 88.80	
[REDACTED]	310005263	SFPD	DLS	02/11/2013	08/26/2013	869	\$ 88.80	\$ 0.00	\$ 88.80	
[REDACTED]	N154871-3	SFPD	DLS	05/09/2011	04/01/2013	1,016	\$ 88.80	\$ 0.00	\$ 88.80	
[REDACTED]	N154872-4	SFPD	TAX	05/09/2011	04/01/2013	1,016	\$ 114.00	\$ 0.00	\$ 114.00	
[REDACTED]	P375919-5	SFPD	WAR	07/08/2015	09/09/2013	855	\$ 114.00	\$ 0.00	\$ 114.00	
[REDACTED]	P375918-4	SFPD	DLS	07/08/2013	09/09/2013	855	\$ 10.00	\$ 0.00	\$ 10.00	
[REDACTED]	P374679-4	SFPD	DLS	04/22/2013	06/24/2013	952	\$ 164.40	\$ 0.00	\$ 164.40	
[REDACTED]	N158185-6	SFPD	DLS	06/10/2013	08/12/2013	883	\$ 114.00	\$ 0.00	\$ 114.00	
[REDACTED]	P375716-5	SFPD	JUDG	02/25/2013	04/22/2013	995	\$ 114.00	\$ 0.00	\$ 114.00	
[REDACTED]	310005284	SFPD	CM	05/13/2013	07/08/2013	918	\$ 303.00	\$ 0.00	\$ 303.00	
[REDACTED]	310006335	SFPD	CM	05/13/2013	07/08/2013	918	\$ 366.00	\$ 0.00	\$ 366.00	
[REDACTED]	P375536-3	SFPD	DLS	10/28/2013	12/16/2013	757	\$ 114.00	\$ 0.00	\$ 114.00	
[REDACTED]	310009137	SFPD	CM	03/11/2013	05/13/2013	974	\$ 208.50	\$ 0.00	\$ 208.50	
[REDACTED]	310006248	SFPD	JUDG	06/10/2013	11/15/2013	788	\$ 303.00	\$ 0.00	\$ 303.00	
[REDACTED]	N154476-0	SFPD	DLS	11/26/2012	01/28/2013	1,079	\$ 10.00	\$ 0.00	\$ 10.00	
[REDACTED]	N154475-6	SFPD	DLS	11/26/2012	01/28/2013	1,079	\$ 114.00	\$ 0.00	\$ 114.00	
[REDACTED]	N154474-5	SFPD	CM	11/26/2012	01/28/2013	1,079	\$ 114.00	\$ 0.00	\$ 114.00	
[REDACTED]	P376044-4	SFPD	DLS	10/14/2013	12/09/2013	764	\$ 114.00	\$ 0.00	\$ 114.00	
[REDACTED]	P376042-2	SFPD	DLS	10/14/2013	12/09/2013	764	\$ 88.80	\$ 0.00	\$ 88.80	
[REDACTED]	P376043-3	SFPD	WAR	10/14/2013	12/09/2013	764	\$ 114.00	\$ 0.00	\$ 114.00	
[REDACTED]	P376468-1	SFPD	DLS	10/14/2013	12/09/2013	764	\$ 88.80	\$ 0.00	\$ 88.80	
[REDACTED]	P376469-2	SFPD	WAR	10/14/2013	12/09/2013	764	\$ 114.00	\$ 0.00	\$ 114.00	
[REDACTED]	P376470-3	SFPD	DLS	10/14/2013	12/09/2013	764	\$ 114.00	\$ 0.00	\$ 114.00	
[REDACTED]	P373334-3	SFPD	DLS	11/26/2012	01/14/2013	1,093	\$ 114.00	\$ 0.00	\$ 114.00	
[REDACTED]	P373828-0	SFPD	DLS	08/26/2013	10/28/2013	806	\$ 139.20	\$ 0.00	\$ 139.20	
[REDACTED]	P374730-6	SFPD	DLS	06/24/2013	08/26/2013	869	\$ 114.00	\$ 0.00	\$ 114.00	
Number of Records:	467						Grand Total:	\$ 77,624.88	\$ 4,349.57	\$ 73,275.31

224,124.10 Collected fines
70,814.80 Collected Parking
294,938.90

Violation Due Date: 01/01/2014 through 12/31/2014

All Departments

Name	Citation #	Depart.	Viol. Status	Finding Date	Due Date	Days Past Due	Total Due	Total Paid	Balance Due	
[REDACTED]	P373827-6	SFPD	DLS	11/11/2013	01/13/2014	729	\$ 151.80	\$ 0.00	\$ 151.80	
[REDACTED]	N158256-0	SFPD	DLS	08/11/2014	10/13/2014	456	\$ 98.80	\$ 0.00	\$ 98.80	
[REDACTED]	N158257-1	SFPD	DLS	08/11/2014	10/13/2014	456	\$ 124.00	\$ 27.00	\$ 97.00	
[REDACTED]	N158258-2	SFPD	DLS	08/11/2014	10/13/2014	456	\$ 10.00	\$ 0.00	\$ 10.00	
[REDACTED]	310005408	SFPD	WAR	08/11/2014	10/13/2014	456	\$ 376.00	\$ 21.00	\$ 355.00	
[REDACTED]	310010279	SFPD	JUDG	09/23/2013	01/13/2014	729	\$ 240.00	\$ 0.00	\$ 240.00	
[REDACTED]	31011421	SFPD	JUDG	05/13/2013	01/01/2014	741	\$ 843.00	\$ 250.00	\$ 593.00	
[REDACTED]	P374342-3	SFPD	JUDG	06/23/2014	08/25/2014	505	\$ 124.00	\$ 0.00	\$ 124.00	
[REDACTED]	P374343-4	SFPD	JUDG	06/23/2014	08/25/2014	505	\$ 124.00	\$ 0.00	\$ 124.00	
[REDACTED]	P376665-2	SFPD	DLS	07/14/2014	09/08/2014	491	\$ 98.80	\$ 0.00	\$ 98.80	
[REDACTED]	P376664-1	SFPD	DLS	09/22/2014	11/24/2014	414	\$ 98.80	\$ 0.00	\$ 98.80	
Number of Records:	676						Grand Total:	\$ 143,506.63	\$ 6,659.58	\$ 136,847.05

201,800.38 collected on fines
 460,102.73 collected on payments
 261,962.11

St Francis Municipal Court
Aging Payments Past Due Report

Violation Due Date: 01/01/2015 through 12/31/2015

All Departments

Name	Citation #	Dept. Viol. Status	Finding Date	Due Date	Days Past Due	Total Due	Total Paid	Balance Due
91 + Days								
	N154331-2	SFPD DLS	09/10/2012	02/15/2015	330	\$ 114.00	\$ 0.00	\$ 114.00
	N158272-2	SFPD DLS	11/24/2014	01/26/2015	350	\$ 313.00	\$ 0.00	\$ 313.00
	U404628-0	SFPD DLS	11/24/2014	01/26/2015	350	\$ 98.80	\$ 0.00	\$ 98.80
	U404629-1	SFPD DLS	11/24/2014	01/26/2015	350	\$ 138.80	\$ 0.00	\$ 138.80
	N158262-6	SFPD DLS	11/24/2014	01/26/2015	350	\$ 439.00	\$ 0.00	\$ 439.00
	U405923-0	SFPD DLS	03/09/2015	05/11/2015	245	\$ 124.00	\$ 0.00	\$ 124.00
	U405922-6	SFPD DLS	03/09/2015	05/11/2015	245	\$ 98.80	\$ 0.00	\$ 98.80
	U405932-2	SFPD DLS	04/13/2015	08/10/2015	154	\$ 124.00	\$ 104.00	\$ 20.00
	U405576-3	SFPD WAR		04/27/2015	259	\$ 124.00	\$ 0.00	\$ 124.00
	310005432	SFPD JUDG	02/23/2015	04/27/2015	259	\$ 502.00	\$ 0.00	\$ 502.00
	31011345	SFPD WAR	01/26/2015	07/23/2015	172	\$ 313.00	\$ 236.70	\$ 76.30
	P374946-5	SFPD DLS	07/13/2015	09/14/2015	119	\$ 79.20	\$ 0.00	\$ 79.20
	N158287-3	SFPD JUDG	03/09/2015	05/11/2015	245	\$ 86.20	\$ 40.40	\$ 45.80
	BB804NQ6N2	SFPD JUDG	06/22/2015	08/24/2015	140	\$ 111.40	\$ 0.00	\$ 111.40
	310114119	SFPD DLS	11/10/2014	01/12/2015	364	\$ 98.80	\$ 0.00	\$ 98.80
	BB800DBC4D	SFPD JUDG	06/22/2015	10/12/2015	91	\$ 320.50	\$ 0.00	\$ 320.50
	U405261-3	SFPD JUDG	07/27/2015	09/28/2015	105	\$ 149.20	\$ 0.00	\$ 149.20
	P376683-6	SFPD DLS	04/13/2015	06/08/2015	217	\$ 98.80	\$ 0.00	\$ 98.80
	310010106	SFPD JUDG	01/26/2015	03/23/2015	294	\$ 164.00	\$ 0.00	\$ 164.00
	BB800655JR	SFPD CM	03/23/2015	05/18/2015	238	\$ 523.98	\$ 0.00	\$ 523.98
		Number of Citations Past Due:			804	\$ 168,175.30	\$ 6,758.53	\$ 161,416.77
		Grand Total:				\$ 252,299.58	\$ 10,924.73	\$ 241,374.85

Number of Records: 1,191

\$192,230.01 Collected on fines
 \$67,724.05 Collected on parking
 \$259,954.06

Late Payments

Letter is sent to advise that payment is late and if they do not appear on the court date given, there will be warrant, commitment or driver license suspension.

Entered into TRIP after 30 days late.

Warrant entered if late and we already have a finding but no PR Bond.

Commitment entered if late and we have a PR Bond.

Driver License suspensions entered.

If TRIP is rejected due to no valid DL or no Social Security number, every effort is made to find a valid one. If time allows. This includes

- 1) running a criminal history report for SS #
- 2) periodically running driver license to see when valid
- 3) finding alternate ways to find SS#

TRIP is done automatically as it is the easiest to start collection.

Driver License, Warrant, Commitments are also done, even if they are in TRIP.

This all takes time and these are not all up to date, yet.

There are also skip tracers where you pay them 75 cents for every social security number they give you. We do not use this and I haven't had time to really check it out. You can send them a list and they only charge you for the SS#'s that they fine for you. You only send them the ones you can't find after you exhaust all efforts to find one.

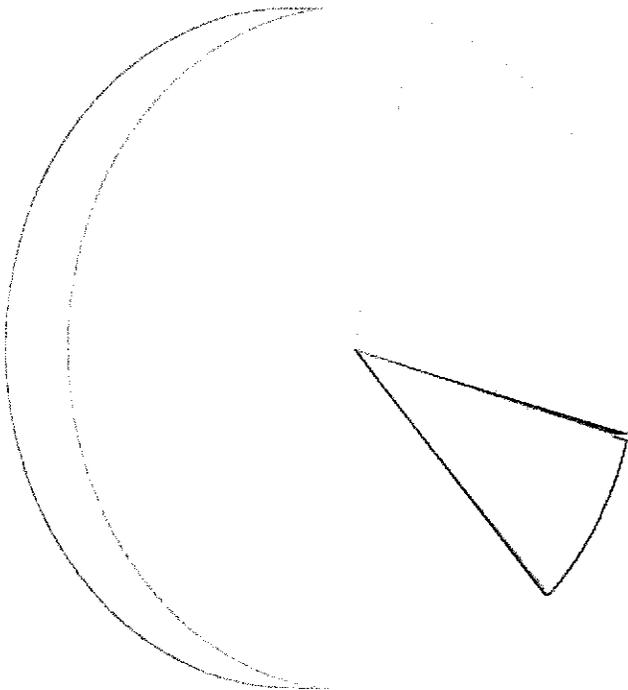
If I think of anything else, I will let you know. I have a pile on my desk I am trying to catch up on while I have this extra week between court dates.

Disbursement History (by Payee)

Disbursement Date: 01/01/2015 through 12/31/2015

Disbursement Amount

by Payee



<input checked="" type="checkbox"/>	DERANGOS PIZZA	\$116.00	0.1%
<input type="checkbox"/>	DERANGOS PIZZA MINI 7189	\$21.00	0.0%
<input type="checkbox"/>	FRANKLIN WEIRICH	\$10.00	0.0%
<input type="checkbox"/>	JESSICA SANTANA	\$127.00	0.1%
<input type="checkbox"/>	JOSEPH A LEPKOWSKI	\$7.50	0.0%
<input type="checkbox"/>	MILWAUKEE COUNTY	\$13,194.95	7.4%
<input type="checkbox"/>	OTHER	\$2,541.96	1.4%
<input type="checkbox"/>	PICK AND SAVE	\$160.00	0.1%
<input type="checkbox"/>	PICK N SAVE	\$32.55	0.0%
<input type="checkbox"/>	ST FRANCIS LIBRARY	\$427.80	0.2%
<input checked="" type="checkbox"/>	ST FRANCIS MUNICIPAL COURT	\$116,391.12	65.2%
<input checked="" type="checkbox"/>	STATE OF WISCONSIN	\$45,296.13	25.4%
<input checked="" type="checkbox"/>	WE ENERGIES	\$100.00	0.1%
Total:		\$178,426.01	100.0%

116,391.12 Stamp here
 67,724.05 Parking Stamp here
 184,115.17
 Stamp here 2015

Box 266
Oconomowoc, WI 53066

December 29, 2015

Mr. Mike McSweeney, Chairman
Finance Committee
3400 E. Howard Ave
ST Francis, WI 53235

RE: Parcel 586 9986 000

Dear Mr. Sweeney:

When I did not receive my 2015 tax bill I went on line and discovered that the there was an incorrect address for me. (I do not live at the property address) That was corrected.

Upon examining the bill it included a \$329.55 charge for sewer which included \$41.59 in penalty. The sewer bill was mailed to a former address in Lancaster, WI. We never saw that bill and I suspect it was returned to you. We had changed our address not once but twice since then (one was incorrect) and apparently this change never did catch up to the sewer department. I was not aware we had to change our address in two places.

I am asking that you waive the penalty of \$41.59 as I do not think this was totally my error. I am mailing a check for the total tax bill including the sewer charge, less the \$41.59 pending a response from you.

Thanks for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Art Bayley', written in a cursive style.

Art Bayley

Box 266
Oconomowoc, WI 53066

January 7, 2016

Ms. Ann Beeker
City of St Francis Treasurer
3400 E. Howard Ave
St Francis, WI 53235

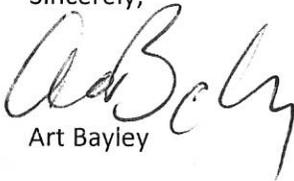
Dear Ms. Beeker:

You did not apply my check per my instructions with the check. I told you I was not paying the penalty as I never received the sewer bill. I have written Mr. McSweeney per your instructions and have not heard back from him yet.

I checked and my 2014 sewer bill was sent to the correct address and I never received one in 2015. I always pay my bills the day I receive them but did not receive this one so I feel you are at fault here not me. Please reapply my check as directed with the payment.

Thanks

Sincerely,



Art Bayley

Box 266
Oconomowoc, WI 53066

January 1, 2016

Ms. Ann Beeker
City of St Francis Treasurer
3400 E. Howard Ave
St Francis, WI 53235

Dear Ms. Beeker:

Enclosed is my check for \$5,531.18 in payment of 2015 property tax and unpaid sewer charge for which I never received a bill. I have deducted \$41.59 from the total tax bill which reflects the penalty which I do not feel I owe.

Let me know if you have any questions.

Sincerely,



Art Bayley

506-9986-000

Box 266
Oconomowoc, WI 53066

December 29, 2015

Mr. Mike McSweeney, Chairman
Finance Committee
3400 E. Howard Ave
ST Francis, WI 53235

RE: Parcel 586 9986 000

Dear Mr. Sweeney:

When I did not receive my 2015 tax bill I went on line and discovered that there was an incorrect address for me. (I do not live at the property address) That was corrected.

Upon examining the bill it included a \$329.55 charge for sewer which included \$41.59 in penalty. The sewer bill was mailed to a former address in Lancaster, WI. We never saw that bill and I suspect it was returned to you. We had changed our address not once but twice since then (one was incorrect) and apparently this change never did catch up to the sewer department. I was not aware we had to change our address in two places.

I am asking that you waive the penalty of \$41.59 as I do not think this was totally my error. I am mailing a check for the total tax bill including the sewer charge, less the \$41.59 pending a response from you.

Thanks for your consideration.

Sincerely,

Art Bayley

To the Saint Francis Finance Committee,

My name is Greg Johnson. My wife Laurie have been residents of Saint Francis for 43 years.

Please know that this letter is not a complaint about our taxes, but an issue with one portion of our tax bill. We have always loved this city. Our family grew up here, our memories are here. When my wife and I go for a walk, she picks up the garbage in the street that was scattered by the people living in the apartments on Whitnall and Ahmedi. We wave to the police officers as they patrol our street. We look out for our neighbors. We are involved with the city and are good citizens.

When our tax bill arrived we wanted to pay it early as we always do, but I noticed a \$130.00 bill for our new garbage cans. I thought this was excessive and called Anne Uecker. I explained to her that this is a duplex but we haven't rented out the upper flat for about ten years. My wife and I live here alone. She suggested that if we wanted to pay our taxes before the end of the year, that we pay it in full now, and we could clear up the issue with Melinda Dejewski when she returns to work in the new year, and the city would reimburse me the \$65.00 I over paid. This sounded reasonable to me. I called Melinda on Monday Jan. 4th. She stated that because our house is listed as a duplex we would be charged for two sets (4) garbage cans. There were no exceptions. I think this is asinine. Why should I be taxed for something I don't have, don't need, and don't want? She stated that another person had the same complaint and told them the same thing. I can see her point if we were trying to sneak some renters in without paying our fair share but that is not the case.

My daughter lives in Franklin. We always thought Franklin was unaffordable because the taxes were too high. Guess what. Her taxes have steadily gone down the last four years. She lives on Imperial Dr. in a three bedroom colonial home, completed basement, fenced in yard, and a heated in ground swimming pool with a diving board. She paid \$5004. in 2015.(check it out, public record) We on the other hand live in a house that was over one hundred years old when we bought it 43 years ago, no finished basement, and our taxes were \$5402 in 2015. But we still love our home.

I started out saying this letter wasn't about taxes, is isn't. It is about the principle. I think you owe me the \$65 I overpaid. If we were to sell our home and move to a city like Franklin or Muskego like our daughters have suggested, I'm afraid that no one would help our 85 year old neighbor or check on our other neighbors homes when they leave for vacation. This has been a good neighborhood. If we sell, the whole dynamics here could change. There are no guarantees of who might buy our home. Maybe they would add to the garbage that the people in the apartments already throw around.

Sincerely,

Greg Johnson



4551 S. Ahmedi Ave.

Saint Francis, Wi.

(414) 744-5189