



City of St. Francis
Common Council Meeting

March 1, 2016
7:00 p.m.

Roll Call:

Mayor St. Marie-Carls

Alderspersons Bostedt, Wattawa, Brickner, McSweeney, Fliss and Klug

Public Hearings:

Presentation:

- David Alswager – Recognition from Mayor St. Marie-Carls - [David Alswager2016](#)

Citizens Comments (Sign-In required with 5 minute time limit): This is an opportunity for residents to discuss topics relevant to City of St. Francis

Resolutions and Ordinances:

1. Resolution Concerning Discontinuance of a Portion of the South Ellen Street Right-of-Way in the City of St. Francis – Introduced 02/02/2016 - [Ellen Street Discontuiation Resolution 020216](#)
2. Resolution Regarding Non-Represented Employees' Wages and Salaries - [Resolution for Pay-For-Performance Increase](#)

Minute Approval:

1. Minutes of the Common Council meeting held February 17, 2016 - [02-17-2016 Council Minutes](#)

Reports from Committees/Commissions/Boards:

1. Minutes of the License Committee meeting held February 17, 2016, 2016 - [License Minutes 02-17-2016](#)
2. Minutes of the Bargaining Committee meeting held February 3, 2016 - [Bargaining Minutes 02-03-2016](#)
3. Minutes of the Bargaining Committee meeting held February 16, 2016 - [Bargaining Minutes 02-16-2016](#)
4. Minutes of the Joint Bargaining and Legislative Committees meeting held February 9, 2016 - [Joint Meeting Minutes 02-09-2016](#)
5. Minutes of the Planning Commission meeting held January 27, 2016 - [minutes of the jan 27 2016 planning commission mtg 2-17-2016](#)

Action Items from Committees/Commissions/Boards:

Action to be taken from the License Committee meeting held March 1, 2016

- License Committee Agenda dated March 1, 2016 - [3-1-16 License Agenda - Public Version](#)

Appointments to Committees/Commissions/Boards:

1. Action concerning any currently outstanding appointments to Committees, Commissions and Boards provided for under the City of St. Francis Code –

Correspondence with Possible Action or Referral to Committees/Commissions/Boards:

1. Mayor's Update #80 -[Mayor Update 80-2-24-2016](#); [DOR ComplianceLetter](#); [sample_type_b_notice_of_spring_election_rev_2015_88736](#)
2. Correspondence from PJ Early re: Investigation of Accusation - [PJ Early Correspondence](#)
3. Correspondence from Brian Kaebisch re: Access to Police Department - [Kaebisch Comment](#)
4. Open Meetings Request from the Mayor - [Mayor's -Announcement Open Mtg Law requirements Feb 2016-Council -2docx](#)
5. City Attorney response to February 11, 2016 Mayoral "Official Announcement – Point of Order" Request - [Council Open Meetings Ltr 021716](#)
6. Correspondence from Building Inspector re: Applications for Rezoning of Parks from Milwaukee County - [Parkland -county-rezoning](#); [park rezone sheridan 4800 lake drive](#); [park rezone nathaniel greene park 4235 lipton](#); [park rezone bayview park 3120 lake drive](#)
7. Veto – Charter Ordinance – Mayor St. Marie-Carls
 - Presentation of Mayor's objections by the City Clerk - [Mayors Veto](#)
 - Memo from the City Attorney re: City of St. Francis Code of Ordinances City Administrator - [Council Charter Ord ltr - City Attorney 020516](#)
 - Discussion and possible action regarding Mayor's objections
8. 02/25/2016 from City Engineer re: Annual Tree Stumping Contract Award - [tree stumping award with bids 2-25-2016](#)
9. Public Record of Email Correspondence from the Mayor to Chief Dietrich re: Unescorted Access Request - [Mayor Email -For the record w-Chief Dietrich 2-24-2016](#)
10. Correspondence from Jim Hatzenbeller re: Streets and Alleys - [Jim Hatzenbeller ltr](#)
11. Memories Car Club Block Party Event Request – June 25, 2016 - [Memories Car Club request](#)
12. Correspondence from the Mayor re: Public Records of her Emails, Phone Calls and Building Access - [Mayor records -For the record - All available 2-24-2016](#)

Discussion Items with Possible Action:

1. Voucher List dated March 1, 2016 in the amount of \$186,129.93 - [3-1-16 Voucher List](#)

Training/Conference/Seminar Requests:

1. National Fire Academy Managing Officer – Jensen/Carufel - [National Fire Academy](#)
2. 2016 MABAS Wisconsin Conference – Jensen - [MABAS Wisconsin Conference](#)
3. WCMA Conference - Willis - [WCMA - Willis](#); [WCMA Brochurs](#)

Comments on Prior, Present and Potential Agenda Items:

1. City Attorney
2. City Administrator
3. Department Heads
 - Health Department Annual Report - [Health Department Annual Report](#)
4. Alderpersons
 - Slander Accusations – Alderman McSweeney - [Slander Accusations](#)
5. Mayor

- Building Schedule Update
- Upcoming Public Hearing Dates
- Year End Departmental Report Update
- Mayor's Ad Hoc Task Force Update

Adjourn to Closed Session: Roll Call Vote Required

Pursuant to Wis. Stat. sec. 19.85(1)(g) for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Upon conclusion of the closed session, the Common Council will reconvene in Open Session prior to taking any action regarding those matters that were discussed in Closed Session for which action in open session is required. Items for discussion: City of St. Francis v. Czar Machine & Weld, Inc. et al.; City of St. Francis v. Hauenstein; East Howard Avenue Right-of-Way.

Reconvene to Open Session:

Adjourn

NOTE: The Council may discuss other matters as authorized by law, and reserves the right to reconvene in Open Session after Closed Session action. Some of the correspondence, ordinances and resolutions may or may not be acted upon or discussed by Council.

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, who have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

Proclamation



Whereas David Alswager started as Auxiliary Officer for the City of St. Francis in 1984;

Whereas David is one of the longest serving Auxiliary Officers in the City of St. Francis;

Whereas David served as a part time Auxiliary dispatcher for the City of St. Francis for 30 years and shared his knowledge and experience with countless citizens and officers;

Whereas David stayed as a paid on call dispatcher for the City of St. Francis throughout the transition to our contracted dispatch with Oak Creek.

Whereas David served his last shift as a St. Francis dispatcher on March 5th 2015 and with pride became the only dispatcher that literally saw our dispatch from the start to the end;

Now, Therefore, I, CoryAnn St. Marie Carls, Mayor of the City of St. Francis, do hereby proclaim this acknowledgement of recognition and thanks to

David R. Alswager

and ask the Common Council and Citizens of St. Francis to join me in sincere thanks for his dedication to his job and efforts when the City needed him most.

Presented 1st day of March 2016

Mayor

CoryAnn St. Marie-Carls
City of St. Francis
Wisconsin, USA

STATE OF WISCONSIN

MILWAUKEE COUNTY

CITY OF ST. FRANCIS

RESOLUTION NO. _____

RESOLUTION CONCERNING DISCONTINUANCE
OF A PORTION OF THE SOUTH ELLEN STREET RIGHT-OF-WAY
IN THE CITY OF ST. FRANCIS

WHEREAS, Wis. Stat. § 62.11(5) provides, in pertinent part, that the Common Council shall have the management and control of the city property, finances, highways, navigable waters, and the public service, and shall have power to act for the government and good order of the city, for its commercial benefit, and for the health, safety, and welfare of the public"; and

WHEREAS, Wis. Stat. § 66.1003 sets forth the procedures for discontinuing all or any part of a road or street; and

WHEREAS, the Board of Public Works has recommended vacation of a portion of the South Ellen Street right-of-way legally described and depicted in Exhibit A attached hereto and incorporated by reference; and

WHEREAS, no landlocked parcel will be created by the proposed vacation; and

WHEREAS, record notice of the introduction of this Resolution was recorded by the City Clerk with the Register of Deeds for Milwaukee County; and

WHEREAS, following introduction of this Resolution to the Council on _____, 2016, the Common Council has referred the Board of Public Works' recommendation concerning this matter to the Planning Commission for its recommendation; and

WHEREAS, the Plan Commission, at a meeting held on _____, 2016 has recommended that the Common Council _____ the recommendation of the Board of Public Works concerning vacation of the right-of-way described and depicted in Exhibit A; and

WHEREAS, following introduction of this Resolution, the Common Council scheduled a public hearing concerning the discontinuation of a portion of the South Ellen Street right-of-way not less than forty (40) days after such introduction; and

WHEREAS, a public hearing concerning this matter was duly conducted by the Common Council on _____, 2016 and

WHEREAS, notice of said public hearing was duly provided to the public and to the owners of the real property adjacent to that portion of South Ellen Street for which discontinuation is contemplated in the manner provided in Wis. Stat. §§ 66.1003(4)(b) and (8); and

WHEREAS, the Common Council has duly considered the recommendations of the Board of Public Works and Planning Commission, City Engineer, and any and all information received in the course of the public hearing concerning this matter;

NOW, THEREFORE, the Common Council of the City of St. Francis hereby ordains as follows:

IT IS HEREBY RESOLVED that:

1. The Common Council hereby declares that the public interest requires the vacation of the portion of the South Ellen Street right-of-way legally described and depicted in the attached Exhibit A.
2. That portion of the South Ellen Street right-of-way depicted and described in the legal description and map attached hereto and incorporated by reference as Exhibit A is hereby DISCONTINUED pursuant to Wis. Stat. § 66.1003;
3. The City Clerk shall record a certified copy of this Resolution together with the attached Exhibit A with the Milwaukee County Register of Deeds

Adopted this ____ day of _____, 2016.

CITY OF ST. FRANCIS

By: _____
CoryAnn St. Marie-Carls, Mayor

ATTEST:

Anne B. Uecker, City Clerk/Treasurer

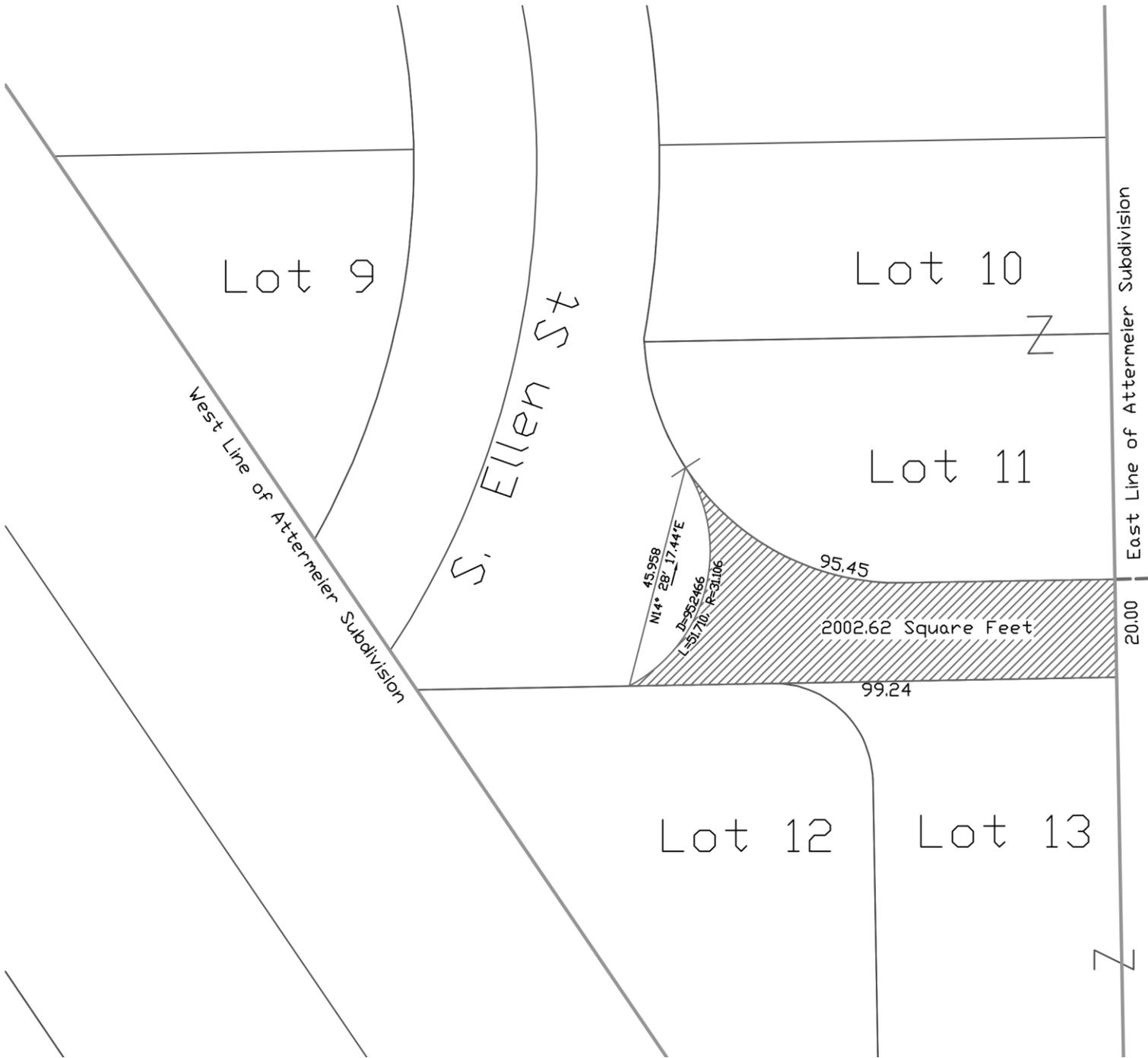
Macintosh HD-pa:Users:PaulAlexy:Documents:Users:Paul:Documents:My Documents:MyFiles:St Francis:General Government:Streets:Van Beck Discontinuance:Van Beck Discontuiation Resolution 040215.doc

Vacation and Deletion of South Alley of S. Ellen St.
(Located Approximately 400 feet South of E. St. Francis Avenue)

Legal Description:

The following bounded and described lands are contained within the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 15, Town 6 North, Range 22 East, in the City of St. Francis, Milwaukee County, Wisconsin

Commencing at the center of said Section 15; thence S1°01'16"E (previously recorded as South in the Attermeier Subdivision Plat) along the east line of the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of said Section 15, 1090.05 feet as recorded on CSM 8286; thence S89°00'18"W (previously recorded as West in the Attermeier Subdivision Plat), 60.00 feet to the Southeast corner of Lot 11 of the Attermeier Subdivision (also known as the southwest corner of Lot 1 of CSM 8286) and the point of beginning; thence S1°01'16"E (previously recorded as South in the Attermeier Subdivision Plat), 20.00 feet along the East line of the Attermeier Subdivision; thence S89°00'18"W (previously recorded as West in the Attermeier Subdivision Plat), along the North line of Lots 12 and 13 of the Attermeier Subdivision, 99.24 feet to a point; thence Northeasterly 51.71 feet along a curve, whose center of lies to the West with a radius of 31.00 feet, having a chord bearing N14°28'17"E, 45.96 feet to a point of tangency of said curve with and along the southerly property line of Lot 11 of Attermeier Subdivision; thence Southeasterly along the southerly property line of Lot 11 of Attermeier Subdivision 95.45 feet to the point of beginning. Said area to contain 2,002.6212 square feet.



45.958
 N14° 28' 17.44"E
 D=99.2466
 L=351.710, R=31.106

Resolution No.

RESOLUTION REGARDING NON-REPRESENTED EMPLOYEES' WAGES AND SALARIES

At a regular meeting of the Common Council of the City of St. Francis, Milwaukee County, Wisconsin, held on the 1st day of March, 2016 a quorum being present and a majority of the Council voting therefore, said council does resolve as follows:

WHEREAS, it is in the public interest of the residents of the City of St. Francis that the wages and salaries of City of St. Francis, Wisconsin be approved and adopted by the Common Council;

WHEREAS, the City has adopted a pay-for-performance compensation plan in 2013 for all non-represented employees;

WHEREAS, standardized performance reviews including goals were created for each position within the organization and training on them was provided by an outside agency;

WHEREAS, employees who are currently employed at the time of the passage of this resolution are eligible for this program and employees whom have retired or are no longer with the organization do not qualify;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of St. Francis, Milwaukee County, Wisconsin:

ESTABLISHING OR REESTABLISHING SALARIES AND WAGES OF CERTAIN OFFICIALS AND EMPLOYEES OF THE CITY OF ST. FRANCIS FOR 2015

The salaries and wages of certain officials and employees of the City of St. Francis commencing and retroactive to January 1, 2015, except as otherwise hereinafter set forth, are as follows for various appointed Department Heads, Officers, Professional, Inspection and Other Personnel:

1. Wages and Salaries:

Position	Existing	Pay for Performance	Proposed 1/1/2016
	Pay	%	
City Administrator	\$99,465.60	2.26%	\$101,713.52
City Engineer/Director of Public Works	\$96,907.20	1.74%	\$98,593.39
City Clerk/Treasurer	\$79,206.40	2.00%	\$80,790.53

Public Health Administrator	\$71,344.00	1.74%	\$72,585.39
Police Chief	\$92,372.80	2.00%	\$94,220.26
Fire Chief	\$95,472.00	2.26%	\$97,629.67
Building Inspector	\$69,576.00	1.74%	\$70,786.62
Highway Superintendent	\$61,880.00	2.26%	\$63,278.49
Deputy City Clerk	\$55,078.40	2.00%	\$56,179.97
Part-Time Administrative Staff			
618	\$13.50/hour	1.50%	\$13.70/hour
619	\$13.50/hour	1.50%	\$13.70/hour
Assistant City Engineer	\$75,025.60	1.74%	\$76,331.05
Engineering Technician	\$54,932.80	1.50%	\$55,756.79
Custodian	\$23.80/hour	2.00%	\$24.28/hour
Department of Public Works			
404	\$54,308.80	1.50%	\$55,123.43
508	\$54,308.80	1.74%	\$55,253.77
521	\$54,579.20	2.26%	\$55,812.69
97	\$42,224.00	0.00%	\$47,340.80

102	\$53,393.60	2.26%	\$54,600.30
95	\$54,329.60	1.50%	\$55,144.54
101	\$53,560.00	2.26%	\$54,770.46
96	\$50,336.00	0.00%	\$51,480.00
Court Clerk	\$17.80/hour	3.00%	\$18.33/hour
Assistant City Nurse	\$28.43/hour	1.50%	\$28.86/hour
Health Department Clerical	\$10.66/hour		\$10.66/hour
Sanitarian/Weights and Measures	\$28.47/hour	2.00%	\$29.04/hour
Police Clerk - IT Coordinator	\$45,739.20	2.52%	\$46,891.83

WHEREAS, the Pay for Performance program is designed to be flexible and in future years may be the sole determiner in wage/benefits increases for City of St. Francis employees. In future years the program may be expanded to other departments.

WHEREAS the Bargaining Committee has approved the Pay Scale for the Highway Department and Mechanic position as documented in Exhibit 1.

PASSED and APPROVED this 1st day of March, 2016.

Mayor

ATTEST:

City Clerk/Treasurer

EXHIBIT 1

Scheduled Annual Wage Adjustments and Pay Ranges

Highway Utility and Equipment Operator – Pay Range \$18.00 to \$28.00

Pay	Criteria
\$18.00	Starting pay rate if has CDL. If not, starting pay rate is \$17.50 and increased to \$18.00 upon obtaining CDL within 3 months of hire date.
\$20.00	Increase based upon successful completion of a 1-year probation, demonstration of ability to work equipment, and coming in for all overtime possible.
\$22.76	Increase based upon demonstration of proficiency on equipment, coming in for all overtime possible and 2 performance reviews with a performance rating (raw score) of 2 or better.
\$24.50	Increase based upon demonstration of proficiency on equipment, coming in for all overtime possible and 3 performance reviews with a performance rating (raw score) of 2.2 or better.
Lowest hourly wage of the existing employees.	Increase based upon demonstration of continued proficiency on equipment, coming in for all overtime possible, and demonstration of ability to complete tasks without constant supervision. Has a performance rating (raw score) of 2.4 or better for 4th performance review..

Mechanic – Pay Range \$20.00 to \$30.00

Pay	Criteria
\$20.00	Starting pay rate.
\$22.00	Increase based upon successful completion of a 1-year probation.
\$24.75	Increase based upon demonstration of proficiency on repairing equipment in a timely manner. Has a performance rating (raw score) of 2.3 or better.
\$27.75	Increase based upon demonstration of continued proficiency on repairing equipment in a timely manner. Has a performance rating (raw score) of 2.5 or better.

The process to move through the scheduled increases would take 5 years or longer for the highway department and 4 years or longer for the mechanic depending upon the individual. It would be reviewed at performance time. The increase would take the place of a performance increase although by adding the performance rating as part of the goal to be achieved, it still motivates an employee to do their best to move through the different levels in the shortest amount of time. The scheduled increases and the pay range then would be reviewed annually and adjusted separately as needed.

The meeting was called to order at 7:00 p.m. by Mayor St. Marie-Carls. Following the Pledge of Allegiance and a moment of silence for the community, roll call was taken.

Present: Mayor St. Marie-Carls, Alderpersons Bostedt, Wattawa, Brickner, McSweeney, Fliss and Klug

Also Present: City Administrator Rhode, City Attorney Alexy, City Clerk/Treasurer Uecker, Fire Chief Lockwood, Police Chief Dietrich, City Engineer Dejewski, Building Inspector Vretenar, Public Health Administrator Scott and interested citizens

Presentation:

Moved by Alderman Wattawa, seconded by Alderwoman Bostedt to suspend the agenda and to discuss the Citizens Comment from Brian Kaebisch along with Item #5 under Correspondence with Possible Action or Referral to Committees/Commissions/Boards. Motion carried.

Resolutions and Ordinances:

Moved by Alderwoman Fliss, seconded by Alderman McSweeney to introduce and adopt a Charter Ordinance to Define the Role of Mayor as Chief Executive Officer and to Establish the Office of City Administrator. Alderwoman Fliss requested a roll call vote. The following voted "aye": Alderman Brickner, Alderman Wattawa, Alderman Klug, Alderman McSweeney, Alderwoman Bostedt, and Alderwoman Fliss. Motion carried. **Ordinance No. C-14**

Minute Approval:

Moved by Alderman Brickner, seconded by Alderwoman Fliss to place on file the minutes of the Common Council meeting held February 2, 2016. Motion carried.

Reports from Committees/Commissions/Boards:

Moved by Alderwoman Bostedt, seconded by Alderman Wattawa to place on file the Reports from Committees/Commissions/Boards as listed on the February 17, 2016 Common Council Agenda. Motion carried.

Action Items from Committees/Commissions/Boards:

Moved by Alderman Brickner, seconded by Alderman Wattawa to approve Beverage Operator's License – New for Clarisa Checkai, Amy Lancaster, Tammela Maddox, Tiffany Miller and Shawn Murphy. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to approve a Temporary Class "B" Retailer's License – Renewal for Cavalier Athletic Association, Dan Steffes – Representative for the 3rd Annual Bean Bag Toss Tournament to be held March 12, 2016 at 2601 East Morgan Avenue gym, main hallway and cafeteria. Motion carried.

Moved by Alderwoman Bostedt, seconded by Alderwoman Fliss to amend the 2016 Capital Road Projects to postpone the East Denton Avenue Resurfacing Project until 2017 due to utility conflicts. Motion carried.

Moved by Alderman McSweeney, seconded by Alderman Klug to refer the Tabled Item regarding the Municipal Court Clerk to the Finance Committee. Motion carried.

Appointments to Committees/Commissions/Boards:

Moved by Alderwoman Fliss, seconded by Alderman Wattawa to concur with the Mayor's appointment of Thomas Bilot to the Economic Development Committee. Motion carried.

Correspondence with Possible Action or Referral to Committees/Commissions/Boards:

Moved by Alderman McSweeney, seconded by Alderwoman Bostedt to place on file with reference in the minutes the Mayor's Update #79. Motion carried.

Moved by Alderwoman Fliss, seconded by Alderwoman Bostedt to place on file with reference in the minutes the Application for Special Event Through City – UPAF for an event June 5, 2016 and to approve the event. Motion carried.

Moved by Alderwoman Fliss, seconded by Alderman McSweeney to place on file with reference in the minutes the correspondence from the City Clerk/Treasurer regarding a request to purchase additional software and to approve the purchase. Motion carried.

Moved by Alderwoman Fliss, seconded by Alderman Wattawa to place on file with reference in the minutes the Petition for a Special Privilege – Joan Kelly, owner – Lovely Salon, Inc. and to grant the Special Privilege request. Motion carried.

Moved by Alderman Wattawa, seconded by Alderwoman Fliss to refer the correspondence from PJ Early regarding investigation of accusation along with the Citizen Comment from Brian Kaebisch to the Police and Fire Commission. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to place on file with reference in the minutes the Open Meetings Request from the Mayor along with the City Attorneys response. Motion carried.

Moved by Alderwoman Bostedt, seconded by Alderwoman Fliss to place on file with reference in the minutes the correspondence from Gracie Liebentein regarding care of sidewalks and to refer this to the Board of Public Works. Motion carried.

Discussion Items with Possible Action:

Moved by Alderman Brickner, seconded by Alderwoman Fliss to place on file and approve all vouchers on the Voucher List dated February 3, 2016 through February 17, 2016 in the amount of \$2,453,498.44. Motion carried.

Moved by Alderwoman Fliss, seconded by Alderman Klug to approve a full page ad in the 2016 St. Francis Scholarship Pageant program for as donated by the Pageant Committee. Motion carried.

Training/Conference/Seminar Requests:

Moved by Alderwoman Bostedt, seconded by Alderwoman Fliss to place on file with reference in the minutes the Training/Conference/Seminar Request as listed on the February 17, 2016 Common Council Agenda and to approve the request with the necessary expenses as it is a budgeted item. Motion carried.

Adjourn to Closed Session:

Moved by Alderwoman Fliss, seconded by Alderman Brickner to adjourn to Closed Session per Wis. Stat. section 19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – St. Francis Animal Hospital Letter of Intent to purchase the property at 3876 South Kinnickinnic Avenue and that upon conclusion of the closed session item, the Council will reconvene into open session prior to acting on any matter that needs to be acted upon in open session. The following voted “aye”: Alderman Brickner, Alderman Wattawa, Alderman Klug, Alderman McSweeney, Alderwoman Bostedt and Alderwoman Fliss. Motion carried.

Time: 9:03 p.m.

Moved by Alderman McSweeney, seconded by Alderwoman Fliss to adjourn. Motion carried.

Time: 9:28 p.m.

STATE OF WISCONSIN

CITY OF ST. FRANCIS

MILWAUKEE COUNTY

CHARTER ORDINANCE NO. C-14

A CHARTER ORDINANCE TO DEFINE THE ROLE OF MAYOR AS CHIEF EXECUTIVE OFFICER AND TO ESTABLISH THE OFFICE OF CITY ADMINISTRATOR

WHEREAS, Section 66.0101 of the Wisconsin Statutes provides for the enactment of charter ordinances by the Common Council to enact, amend or repeal the charter, or any part of the charter, of the City and elect under that Section that any law relating to the local affairs and government of the City, other than those enactments of the legislature of statewide concern as shall with uniformity affect every city or every village, shall not apply to the City; and

WHEREAS, Section 105-11 of the City of St. Francis Code of Ordinances currently provides that the duties and responsibilities of Mayor shall be as set forth in Wis. Stat. sec. 62.09(8); and

WHEREAS, Wis. Stat. sec. 62.09(8)(a) provides, in part, that the mayor shall “be the chief executive officer” and that the mayor “shall take care that city ordinances and state laws are observed and enforced and that all city officers and employees discharge their duties”; and

WHEREAS, Section 105-12 of the City of St. Francis Code of Ordinances currently provides for the establishment of the position of City Administrator; and

WHEREAS, questions have arisen as to the extent of authority to be exercised by the City Administrator as “Chief Administrative Officer” of the City and the Mayor as “Chief Executive Officer” of the City; and

WHEREAS, the Common Council finds that use of the authority granted under Section 66.0101 of the Wisconsin Statutes to amend the charter of the City of St. Francis for purposes of establishing the office and determining the authority of the City Administrator and to amend the City’s charter to define and establish the limits of the authority granted to a mayor as chief executive officer of the City will promote the governance and good order of the City, its commercial benefit, and the health, safety, and welfare of the public;

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF ST. FRANCIS DO HEREBY ORDAIN AS FOLLOWS:

SECTION 1: Chapter 105, Section 11, entitled "Mayor and Aldermen", Subsection B, entitled "Duties and powers", subparagraph 1, entitled "Mayor", is hereby repealed and recreated as Charter Ordinance 14 and codified as Section 105-11(B)(1) to read as follows:

§ 105-11. Mayor and Aldermen.

...

B. Duties and powers.

(1) Mayor. See § 62.09(8), Wis. Stats. The Mayor shall have such duties and powers as are enumerated in Ch. 62, Wis. Stats., and elsewhere in the statutes and this Code from time to time provided, however, that the City of St. Francis hereby elects not to be governed by those portions of sections 62.09(8)(a) of the Wisconsin Statutes, relating to the office of Mayor that are in conflict with the provisions of this Charter Ordinance enacted under Section 66.0101 of the Wisconsin Statutes:

(a) Serve as presiding officer at Council meetings as set forth in § **32-3** of this Code;

(b) Serve as a representative of the City at intergovernmental (e.g., Milwaukee County Intergovernmental Cooperative Council) and other meetings from time to time;

(c) Make all required appointments/reappointments to boards, commissions, and committees and all standing committees within the time periods set forth in the Wisconsin Statutes or this Code and, where no such time period is otherwise provided, within 60 days of the expiration of a term or the occurrence of a vacancy;

(d) Ensure timely communication of appointments, reappointments, and nonrenewal of appointments of citizens to boards, commissions, and committees;

(e) Pursue removal of citizens from boards, commissions, and committees in accordance with applicable provisions of the Wisconsin Statutes; and

(f) Obtain approval of the Council prior to the discipline or dismissal of any appointed official or employee of the City.

(g) The Mayor's exercise of the power granted under Wis. Stat. sec. 62.09(8)(a) to act as "chief executive officer" shall be limited to monitoring the activities of the City Administrator provided under Section 105-12 of this Code.

(h) The Mayor's exercise of the power granted under Wis. Stat. sec. 62.09(8)(a) to "take care that city ordinances and state laws are observed and enforced and that all city officers and employees discharge their duties" shall be limited to bringing any and all questions, comments, concerns, and recommendations concerning the officers and employees and/or the various departments of city government to the attention of the City Administrator; it being the express intention of this Ordinance that the City Administrator be solely responsible for day-to-day operations of the City subject only to the control and management of the Council as a body and not any individual member of the Council including, but not limited to, the Mayor.

SECTION 2: Section 105-12 of the City of St. Francis Code of Ordinances is hereby repealed and recreated as Charter Ordinance No. C-14 of the City of St. Francis Code and codified as Section 105-12 to read as follows:

§ 105-12. Administrator.

- A. Office created. In order to provide the City of St. Francis with a more efficient, effective and responsible government under a system of a part-time mayor and part-time Common Council at a time when city government is becoming increasingly complex, there is hereby created the office of City Administrator for the City of St. Francis ("Administrator") to better ensure the competent, expeditious, efficient, and harmonious administration and action of the City and the uniform application of policies established by the Common Council.
- B. Appointment and term. The Administrator shall be appointed on the basis of merit with due regard to training, experience, administrative ability and general fitness for the office by a majority vote of the Common Council. The Administrator shall hold office for an indefinite term, subject to removal by a majority vote of the entire Common Council. This section shall not preclude the Common Council from establishing other employment terms and conditions, not inconsistent with the provisions of this Chapter or this Code.
- C. Powers.
 - (1) The Administrator shall have the combined positions of Administrator, Finance Director, Budget Director, Labor Negotiator, Human Resources Director, Purchasing Agent and Legislative Representative. Subject to the limitations defined in resolutions and ordinances of the City and, except as otherwise

modified by this Charter Ordinance the Wisconsin State Statutes, shall be the chief administrative officer of the City and shall have complete authority and responsibility to direct and control all City departments; except the fire, police and library departments to the extent employees in those departments are regulated by the Police & Fire Commission or the Library Board.

- (2) In granting the Administrator the powers set forth herein, it is expressly intended that the Administrator have sole responsibility for the day-to-day operations of the City subject only to the control and management of the Council as a body and not any individual member including, but not limited to, the Mayor.

D. Responsibilities to Mayor and Common Council. The responsibilities of the City Administrator to the Common Council shall include:

- (1) Attend all meetings of the Common Council, Finance Committee, and Bargaining Committee and all meetings of such other committees and commissions as the Mayor and Council shall direct unless excused by the Mayor and Council President, or by a majority of the Common Council.
- (2) Keep the Mayor and Common Council regularly informed about matters pertaining to the City and the activities of the Administrator's office through written and/or oral reports.
- (3) Supervise the preparation of the agenda and approve the content of the agenda and the order of business for all Council meetings. Nothing contained in this section shall be so construed as to give the Administrator authority to limit or in any way prevent matters from being considered following direction by the Common Council.
- (4) Assist the Mayor and Common Council in setting goals and objectives and implementation of programs to achieve them.
- (5) Submit, as deemed necessary, recommendations or suggestions for improving the health, safety, or welfare of the City and institute and operate a system so that City Departments and persons having business with the Mayor or Council or any City Department may properly and efficiently conduct such business.
- (6) Effectuate, or cause to be effectuated, all actions of the Common Council which require administrative implementation or where the Council has directed him/her to act.
- (7) Investigate and inform the Mayor and Common Council of the availability of state and federal funds and grants, and assist department heads in procuring such funds.
- (8) Act as the City's public information officer, to keep the news media informed about the City's operations.
- (9) Receive directives from the Mayor and Council President in the event that action normally requiring Common Council approval is necessary in an emergency situation and at a time when the Common Council cannot meet.
- (10) Perform such other duties and have such other responsibilities not inconsistent with law as may be prescribed by the Common Council.

E. Additional Responsibilities. The Administrator shall have the following duties and responsibilities:

- (1) Coordinate the operations of, and facilitate the cooperation of, all City departments, commissions and boards to maximize the efficiency of implementation of policies set by the Council, regardless of whether the City Administrator has direct authority over the departments, commissions or boards. This shall include, but is not limited to, making or directing studies as may be necessary to ensure the most economical, efficient operation of such departments and may require reports from them when deemed necessary.
- (2) Act as Personnel Officer for the City, including but not limited to, recommending salary, wage scales, benefits, terms and conditions of employment for those officers, officials, or employees not covered by collective bargaining agreements. Recommend to the Council the appointment, promotion, evaluation of City Employees. When necessary for the good order of the City, the City Administrator shall have authority to suspend or remove an employee under Section 26-12 of this Code or recommend the discipline or termination of any Department Head who is not subject to the jurisdiction of the Police & Fire Commission or Library Board. S/he shall establish and maintain a personnel file for all City departments.
- (3) Work with the Bargaining Committee and make whatever studies or surveys as are necessary for the proper conduct of negotiations with the various bargaining units. S/he shall hold preliminary meetings with representatives of bargaining units and with department heads and make recommendations to the Bargaining Committee.
- (4) Receive, coordinate, and authorize requests to the City Attorney and labor counsel for the City for legal opinions except as otherwise directed by the Common Council.
- (5) Work in cooperation with the department heads to resolve any personnel problems or grievances submitted.
- (6) Prepare in coordination with other department heads the annual City budget for submission to the Finance Committee and, once approved, administer the annual City budget.
- (7) Make such reports as the Finance Committee or Common Council may require as to the current status of budgeted items and review and report to the Mayor and Council any variations in the operation of the City Budget.
- (8) As purchasing agent, handle the administration of all purchasing of materials, supplies, equipment, and services for all departments of the City in accordance with the budget and policies established by the Common Council.
- (9) Work in conjunction with appropriate commercial, industrial, and citizen representatives to define the role of the City in promoting the economic well-being and growth of the City.
- (10) Supervise the accounting function of the City and ensure that the system employs methods in accordance with current professional accounting practices.

- (11) Serve as the City's legislative representative and appear on its behalf at hearings and meetings as directed by the Mayor and Council and coordinate services with other municipalities as authorized and directed by the Council.
- (12) Submit, as deemed necessary, recommendations or suggestions for improving the health, safety, or welfare of the City and institute and operate a system so that City Departments and persons having business with the Mayor or Council or any City Department may properly and efficiently conduct such business.
- (13) Establish and maintain procedures to facilitate communications between citizens and the City Departments, Mayor or Council to assure that complaints, concerns, recommendations, and other matters receive prompt attention by a responsible official and to assure that all such matters are expeditiously resolved.

F. Cooperation. All officers and employees of the City shall cooperate with, coordinate with, and assist the City Administrator so that the affairs of the City shall be most economically and harmoniously administered.

SECTION 3: All ordinances or parts of ordinances contravening the terms and provisions of this ordinance are hereby repealed provided, however, that such repeal shall not be construed to create any lapse or vacancy in the position of City Administrator.

SECTION 4: This Charter Ordinance shall be included in the Code of Ordinances as Charter Ordinance No. C-14 and shall be entitled, "A Charter Ordinance to Define the Role of Mayor as Chief Executive Officer and to Create the Office of City Administrator".

SECTION 5: SEVERABILITY. The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 5: This is a Charter Ordinance and shall take effect sixty (60) days after its passage and publication, subject to the provisions of Wis. Stat. § 66.0101.

Passed and approved by a 2/3 vote of the Common Council this 17th day of February, 2016.

By: /s/CoryAnn St. Marie-Carls
CoryAnn St. Marie-Carls, Mayor

ATTEST:

/s/Anne B. Uecker, MMC/WCPC

Anne B. Uecker, City Clerk/Treasurer

**MINUTES OF THE LICENSE COMMITTEE MEETING HELD
FEBRUARY 17, 2016**

Present: Alderpersons Brickner, Wattawa and Klug

Also Present: City Administrator Rhode, City Clerk/Treasurer Uecker, City Attorney Alexy, Police Chief Dietrich, Richard Baier, Clarisa Checkai, Amy Lancaster, Tammela Maddox, Tiffany Miller, Shawn Murphy

Chairman Bricker called the meeting to order at 6:45 p.m.

Moved by Alderman Wattawa, seconded by Alderman Klug to place on file the minutes of the License Committee meeting held February 2, 2016. Motion carried.

Moved by Alderman Wattawa, seconded by Alderman Klug to deny a Beverage Operator's License New for Richard Baier due to falsification of the application. Motion carried.

Moved by Alderman Wattawa, seconded by Alderman Klug to recommend approval of Beverage Operator's Licenses – New for Clarisa Checkai, Amy Lancaster, Tammela Maddox, Tiffany Miller and Shawn Murphy. Motion carried.

Moved by Alderman Wattawa, seconded by Alderman Klug to recommend approval of a Temporary Class "B" Retailer's License – Renewal for Cavalier Athletic Association – Dan Steffes, Representative for the 3rd Annual Bean Bag Toss Tournament to be held March 12, 2016 at 2601 East Morgan Avenue in the gym, main hallway and cafeteria. Motion carried.

Chief Dietrich gave the Committee an update on the Status of Agent for the Box Car Inn – William Mommaerts. Mr. Mommaerts has been reported as missing and the bar is posted with a sign stating "Closed for Vacation". At this time the Chief just wanted to let the members know and to state that there are no current violations. The Police Department will continue to monitor the situation.

Moved by Alderman Klug, seconded by Alderman Wattawa to adjourn. Motion carried.

Time: 6:55 p.m.

**MINUTES OF THE BARGAINING COMMITTEE MEETING HELD
FEBRUARY 3, 2016**

Present: Alderpersons Fliss, Brickner and Wattawa

Also Present: City Administrator Rhode, City Clerk/Treasurer Uecker, Alderman McSweeney, Alderman Klug, Mayor St. Marie-Carls, City Engineer Dejewski, interested citizens

Chairwoman Fliss called the meeting to order at 4:33 p.m.

Moved by Alderman Wattawa, seconded by Alderman Brickner to place on file the minutes of the Bargaining Committee meeting held January 27, 2016. Motion carried.

Charter Ordinance to Define the Role of Mayor as Chief Executive Officer and to Establish the Office of City Administrator

Margaret Raclaw
3006 East Crawford Avenue

Mrs. Raclaw stated that the section number is incorrect. Mrs. Raclaw read a statement opposed to the proposed Charter Ordinance change.

Janis Schandel
4510 South Kansas Avenue

Ms. Schandel felt that the ordinance is problematic and spoke against it. There is no reason to take away the Mayor's powers. She stated that this wasn't presented in an upfront manor. She also questioned what forms were used for the Pay for Performance evaluations.

Michael Grimshaw
2921 East Whittaker Avenue

Mr. Grimshaw agreed with Mrs. Raclaw and felt that this item should be in front of the Legislative Committee not Bargaining. He feels that this will remove every power of the Mayor and gives it to the City Administrator, who, he stated, has done a fantastic job.

Shawn Fierer
3036 East Waterford Avenue

Mr. Fierer stated that with the departure of two alderpersons that no global changes should be made to the City because they won't be in office when this change takes effect. He also agreed that this shouldn't be in the Bargaining Committee. The system works well, and it is a shame that it would be changed in the final two months of certain elected officials.

Mayor St. Marie-Carls read an email from Bruce Peacock that stated that the City Administrator shouldn't make any decisions regarding elected officials.

City Attorney Alexy stated that this is on the Bargaining Committee agenda as this is the committee where the Council asked it to originally go to. It is also the committee that evaluates the performance of the City Administrator. At the Committees discretion it can go to Legislative or right to the Council.

Alderman Fliss stated that at a Closed Session this was decided by the Council that it would come to the Bargaining Committee and that is why it is being discussed here.

Alderman Brickner stated that no action will be taken on this Ordinance, but it is the place to start the conversation and then it would go to Legislative or to the Council to refer this to the Legislative Committee. He also stated that this will not be rushed through but intelligently discussed. Alderman Wattawa echoed that this is a draft and for discussion and that it would not be pushed to the Council for action. Alderman Fliss stated that this is a clarification of the Office of the City Administrator. Many of the items in the Charter Ordinance are in the current ordinance. Alderman Brickner stated that if the Common Council deems it necessary to go to a referendum, it is up to the full Council, not the three Committee members.

Alderman Fliss went through the ordinance section by section. Parts of the proposed ordinance make the appointment and term language consistent with that of the other department heads. Alderman Brickner asked if it was always the Council's decision to terminate, not just the Mayor. City Attorney Alexy reaffirmed that the Mayor does not have the power to remove a Department Head – it is consistent with State Statute. He also stated that some of the additions/changes are for clarification and delineation.

City Attorney Alexy clarified that the Mayor's powers from the current code are not changed, but to clarify the role of the Mayor as CEO and City Administrator as the COO – this is trying to address that issue. This doesn't reduce the Mayor to a figure head.

Alderman Wattawa asked specifically what is being taken away from the Mayor. Alexy said it is to enunciate what the position of City administrator is and how it functions in relation to the office of the mayor. This is intended to address clarify the office of City Administrator not the current person in the office.

Mayor St. Marie-Carls disagrees with the City Attorney on his view point and it is biased. She had asked him for a scope of his services and we should have gotten a quote to prepare the Charter Ordinance. Alderman Brickner felt that this should have been redlined for easier understanding of the proposed changes so there would be no misinterpretation. The City Attorney will be asked to redline the ordinance for future meetings. Alderman Brickner reiterated that he is not rushing anything, let everyone have time to absorb it and then come back for further discussion.

This will be left on the agenda under Unfinished Business. Alderman Wattawa asked the Mayor that any suggestions she would have regarding this Ordinance that she submit them to the Committee prior to the next meeting.

Memo from the City Clerk/Treasurer re: Staffing Hours:

Discussion was held that the additional hours can be picked up by either of the part time employees but with caution that they would not go over "full time" hours.

Moved by Alderman Fliss, seconded by Alderman Wattawa to place on file with reference in the minutes the memo from the City Clerk/Treasurer regarding Staffing Hours and to concur with the recommendation. Motion carried.

2015 Pay for Performance Program:

City Administrator Rhode reviewed the compensation and class study from the City of South Milwaukee. He included it as an example for the Committee to review. He is not looking to create this as ours, but doesn't want to spend \$60,000 to have a study done to find out what a neighboring City has found out. He felt that their example of pay ranges would be something that the City could look at to implement in some form in the City of St. Francis. The upside of a pay range is that employees know where they are and where their wages can go. Discussion was held on how to incorporate both pay for performance and step increases or ranges. City Engineer Dejewski stated that this affects the Highway Department employees. She had a memo that laid out her recommendations for this. She felt that the first "steps" would be based on having a CDL and passing probation. The next two adjustments would be based on proficiency and performance review – a hybrid approach. City Administrator Rhode then reviewed the history of the City's pay for performance program. In 2013 it was a mix of PFP and merit; in 2014 it was a full PFP program.

The evaluation process will be for last year's performance and goals. City Administrator Rhode will be ready to present the Committee with the proposed PFP increases at the next meeting. This item will be left on the agenda, along with the memo from the City Engineer under Unfinished Business.

Moved by Alderman Brickner, seconded by Alderman Wattawa to adjourn. Motion carried.

Time: 6:02 p.m.

**MINUTES OF THE BARGAINING COMMITTEE MEETING HELD
FEBRUARY 16, 2016**

Present: Alderpersons Fliss, Brickner and Wattawa

Also Present: City Administrator Rhode, City Clerk/Treasurer Uecker, Chief Lockwood, Captain Trost, City Engineer Dejewski, Mechanic Bob Melton, Health Administrator Scott, interested citizens

Chairwoman Fliss called the meeting to order at 4:43 p.m.

Moved by Alderman Wattawa, seconded by Alderman Brickner to place on file the minutes of the Bargaining Committee meeting held February 3, 2016 and the minutes of the Joint Bargaining/Legislative Committee meeting held February 9, 2016. Motion carried.

Memo from the City Engineer re: Department of Public Works:

City Engineer Dejewski presented the Committee with a Scheduled Annual Wage Adjustment and Pay Range that could be implemented for the Department of Public Works. The adjustments/pay range are split between Highway Utility and Equipment Operators and Mechanic. The range was set using Cudahy, South Milwaukee and Greendale as comparables.

Highway Utility and Equipment Operators – Pay Range \$18.00 - \$28.00

- | | |
|---------|--|
| \$18.00 | Starting pay if employee has CDL, if not it would be \$17.50 and increased to \$18.00 upon obtaining CDL within 3 months of hire date |
| \$20.00 | Increase based upon successful completion of probationary period. Passing probation would be considered a “performance review” as related to pay ranges. Let it be noted that the current probationary period is one year. |
| \$22.76 | Increase based upon demonstration of proficiency on equipment, coming in for all overtime possible and 2 performance reviews with a raw rating of 2.0 or better |
| \$25.41 | Increase based upon demonstration of continued proficiency on equipment, coming in for all overtime possible, demonstration of ability to complete tasks without constant supervision. Has a performance raw score of 2.4 or better for third performance review |

Alderman Wattawa asked why the steps? City Administrator Rhode stated that the City doesn’t have a mechanism in place to bring new employees to the rate of their peers. He felt the first three steps were good but struggles with the dollar amount for the 4th step. City Engineer Dejewski stated that in looking at the comparable communities, the \$25.41 fell in line with their mid-range pay scale. It is also the wage that most of the DPW are at now and reflects what they were making in 2013.

Mechanic – Pay Range \$20.00 - \$30.00

- | | |
|---------|-------------------|
| \$20.00 | Starting pay rate |
|---------|-------------------|

- \$22.00 Increase based upon successful completion of 1 year probation
- \$24.75 Increase based upon demonstration of proficiency on repairing equipment in a timely manner. Has a performance raw rating of 2.3 or better
- \$27.75 Increase based upon demonstration of continued proficiency on repairing equipment in a timely manner. Has a performance raw rating of 2.5 or better

City Engineer Dejewski explained that the difference between the pay ranges is that the mechanic position is one person and a skilled position. Comparables were used as well as trying to mirror the mid-range wages of those comparables. She also reiterated that there is a performance component linked to the pay range steps.

Alderman Brickner asked what the reference to Longevity Pay was. It was explained that prior to Act 10, employees received an additional dollar amount based on years of service. Post Act 10, longevity pay was rolled into the hourly wage and employees no longer receive additional pay for years of service.

Alderman Wattawa questioned how long would it take to progress through the wage scale. In other communities, as well as St. Francis, it could take years longer than the four presented. Cudahy has steps for increases, very similar to what the unions had in the past and it is a 5 step scale. He also questioned if the increases came too quickly – you could jump \$7/hour in three years. Alderwoman Fliss commented that she felt if employees were doing the same job, they should be receiving the same pay.

City Administrator Rhode said that the challenge with the \$25.41 rate is that it is a significant increase and doesn't know if that is the "new" normal in DPW's. He suggested changing the Step 4 to \$24.50 and add a 5th step that would be based on the lowest paid DPW worker, or whatever the Committee felt it should be. Alderman Brickner agreed that a 4 year step was aggressive but again there is no automatic advancing through the steps as had been in the union contracts. These step increases are performance based. Alderwoman Fliss felt that these proposed pay ranges will need to be reviewed and adjusted every few years.

After further discussion, the proposed steps were agreed to: \$18.00/\$20.00/\$22.76/\$24.50/\$25.67. City Administrator Rhode will include them in the General Employees Wage Resolution for the Committee to review at the next meeting. City Administrator Rhode reminded the Committee that the mechanic did get a \$0.50/hour bump last year.

Also included in the City Engineers memo was a request to adjust the current wages of two DPW employees who, because of union negotiations, gave up a percentage of their hourly rate to be allowed to move out of the City. Since residency is no longer required because of state law, she felt it would be far to give them a one-time hourly increase of \$0.50. Those two employees would still be at a lower rate than their co-workers. Alderman Brickner felt that it shouldn't be done as it will affect the pay range and that those employees made the decision to move out of the City and at the time, it was a bargainable item. Alderwoman Fliss felt that giving that increase would make a difference in the morale of the

department and that all of the unaffected DPW employees were ok with them getting that increase. City Administrator Rhode just questioned where this decision would start and stop.

Moved by Alderwoman Fliss, seconded by Alderman Brickner to recommend approval of the Scheduled Annual Wage Adjustments and Pay Ranges as discussed and amended. Motion carried.

Pay For Performance:

City Administrator Rhode reviewed the spreadsheet with the Committee. The average increase in 2014 was 2.1% and totaled \$26,005.36. In 2015 it is 2.07% and totals \$25,204.34. Those increases do not reflect a pay for performance increase as of yet for the City Administrator. Alderwoman Fliss commented that the proposed 2015 increases do fall within the budgeted amount.

City Administrator Rhode stated that the raw score is based on a range of 0 – 4. The majority of the increases are 1.74% to 2.0%.

Moved by Alderwoman Fliss, seconded by Alderman Wattawa to place on file with reference in the minutes the pay for performance spreadsheet as presented for further review. Motion carried.

Moved by Alderwoman Fliss, seconded by Alderman Wattawa to adjourn to Closed Session for discussion regarding: Wisconsin Statutes §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Fire Department Union Negotiations for 2016-2017 Labor Agreement; Police Department Union Negotiations for 2016-2017 Labor Agreement. Motion carried.

Time: 5:41 p.m.

**MINUTES OF JOINT BARGAINING COMMITTEE AND LEGISLATIVE COMMITTEE
MEETING HELD FEBRUARY 9, 2016**

Present: Aldpersons Brickner (Bargaining and Legislative), Fliss (Bargaining), Klug (Legislative) and Wattawa (Bargaining and Legislative)

Also Present: City Administrator Rhode, City Clerk/Treasurer Uecker, City Attorney Alexy, Mayor St. Marie-Carls, Alderman McSweeney, Chief Lockwood, Assistant City Engineer Lindhorst, interested citizens

The meeting was called to order by Chairpersons Fliss and Wattawa. All of the members were present. The Chairs requested public participation and gave a 5-minute limit. A sign-up sheet was available. Chairperson Fliss did read a prepared statement.

Public Comment:

Margaret Raclaw

Mrs. Raclaw read a prepared statement. She didn't understand the necessity or urgency of this ordinance change prior to the April election. She felt that the ordinance was to spite the Mayor. She also discussed City Administrator Rhodes employment history and residency.

Ralph Voltner

As the former City Administrator Ralph Voltner stated he was the administrator for over 20 years. He stated that the Mayor is the heart and soul of the City and represents the citizens. The Administrator is hired for the financial oversight and to be the heavy, especially with bargaining and negotiation. The city always was a weak Mayor/strong Council form of government. Friction can be a positive force or a negative force. He feels what we presently have is a great way to run a city – strong council/weak Mayor with a City Administrator.

Al Richards

As the former Mayor, when he left office he didn't participate so as to not interfere with the new Mayor. He is here to share his perception of the City. This issue isn't a new one as he remembers this from when his father was on the Council. The Mayor is here to perform a function – he referred to it as the "outside" Mayor and the Administrator is the "inside" Mayor. The Mayor shouldn't want to interfere with what the Council wants and directs the City Administrator to do. To solve this easily, become a Village – a Village structure would be better for a small community and is run by a Village Manager.

Janis Schandel

Ms. Schandel felt that control of the City shouldn't be in the hands of someone who isn't elected. The change to the ordinance seemed to come up in the last couple of months when the Mayor was asking for task forces, tax cuts, transparency. This is a waste of time and money. It should be put aside and move forward.

Alderman McSweeney

Everyone is speaking that we are taking power away from the Mayor and adding them to the City Administrator. He sees the changes as clarifying – not taking away from the Mayor. What are we taking

away from the Mayor that she already doesn't have? He compared the City Administrator to a general manager of a company and the Mayor as the CEO. Boundaries are being invaded and the Mayor is micromanaging the City instead of letting the City Administrator run the departments. The City Administrator follows the direction of the Council. This is just clarifying duties and responsibilities.

Mayor St. Marie-Carls

She was asked to run for Mayor – and felt that she was asked because something was wrong. All she wants to do is ask the same kinds of questions that she got from the aldermen when she worked for the City of Kenosha. She asks a lot of informed questions. Micromanaging can be a subjective comment. This is a Charter Ordinance for the City of St. Francis and they don't get changed easily. Adding Chapter 105 to the Charter Ordinance that is bolstering the Charter Ordinance because of the home rule policy. Most of the Charter Ordinances are regarding statutory positions and the City Administrator isn't.

Michael Grimshaw

Mr. Grimshaw spent a lot of time looking at what the current ordinances say and the proposed legislation. He feels it is right to clarify the duties and feels that it should be in the Charter. Most of the Charter Ordinances are only a page long, he didn't realize the whole Chapter 105 would be in the Charter and feels that is a mistake. The new legislation is well done and well stated. Personally he feels the City Administrator has done a great job. The Charter Ordinance that is proposed is not changing reality, but writing down what has been done for many years. The requirement to terminate the City Administrator is unusually high. Three alderperson can't get rid of the Administrator, it has to be 5 out of 6, and it should be changed to a simple majority.

Charter Ordinance to Define the Role of Mayor as Chief Executive Officer and to Establish the Office of City Administrator:

Chairman Wattawa asked for clarification on the $\frac{3}{4}$ majority – should it be changed. City Attorney Alexy stated it was changed to $\frac{3}{4}$ as it mirrors the Civil Service rules for other Department Heads. This would eliminate future questions and did review other Codes regarding City Administrators in the state and the super majority vote insulates the position from the ebbs and tides of the day to day issues that arise in a city.

Section C – this is a more generic statement of the responsibilities and authority of the City Administrator. It moves some of the controls to other areas of the Ordinance, they have not been removed.

Section D – 1 and 2 were moved to other areas

Section E – Paragraph 1 further details cooperation with other Departments like the Library, Fire, Police, etc.

The question that everyone is asking, per Chairman Wattawa, is what powers were removed from the Mayor. City Attorney Alexy stated no powers were removed. The purpose is to have a clear chain of command over the City departments. The City has modified, by home rule, how it does business 13 times in the past. An example would be combining the Clerk/Treasurer position; the City Attorney position; etc. One of the issues this is intended to address is the City Administrator as the Chief Administrative Officer

of the City. The statutes refer to the Mayor as the Chief Executive Officer of the City. The problem then is where the roles intersect and the Charter Ordinance would define those roles. It would create a clear chain of command. There is no shift in power, just an explanation. Chairwoman Fliss stated that was what the Council asked for with this ordinance. Alderman Klug felt that this clarified an issue and language, not changing anything. The Charter Ordinance doesn't just single out the Mayor – it would be a chain of command for all council members.

Mayor St. Marie-Carls stated that the City Attorney gave a long answer to a simple question. She said that we are amending the authority of the Mayor as the Chief Executive Officer. No specific authority that was removed from the Mayor was able to be shown. She also stated that the City elects not to be governed by a whole chapter of the State Statutes and why is that included. City Attorney Alexy clarified what the statute reference was and what it means to exercise the role of Chief Executive Officer. The powers are not eliminated for the Mayor but the Charter Ordinance details that issues go through the City Administrator and not directly to subordinate employees.

Chairman Wattawa asked about the email that was forwarded to the Committee members by the Mayor from a resident. Chairman Wattawa then read the email from Dave Fisher. A copy of Mr. Fisher's email is in the file.

Alderman Brickner doesn't agree with the super majority to remove the City Administrator. He felt a majority was sufficient. Chairwoman Fliss felt that perhaps that should be changed for all Department Heads. Alderman Klug felt the Charter Ordinance was a distraction and we should get through it, make a decision and it will be better for the City.

Resolution to Begin an Annual 4 Year Organizational Review of the Assignments, Duties and Authorities of the City Administrator forth Purpose of Timely and Necessary Updates to be Adopted in Chapter 105 of the City of St. Francis Code of General Ordinances – submitted by Mayor St. Marie-Carls:

Mayor St. Marie-Carls brought this forward before the Charter Ordinance. The City Attorney made some amendments to Chapter 105. She was proposing a more collaborative look at the needs of the City, getting citizen input and had a timeline included. Her original thought was to take our time with this, look at strengths/weaknesses, benchmarks, expectations of goals and duties. She is looking for quantitative measures for each duty. She felt a shared responsibility model is the way to go. It would allow the citizens to know what the goals are in relation to the duties. Alderman Klug asked for a clarification on one of the paragraphs – would that mean we would review all the performance evaluations of the City employees? Mayor St. Marie-Carls responded that it may cause the council to look at additional position descriptions not job/employment reviews. Chairwoman Fliss stated that this is part of the Pay for Performance process that the Bargaining Committee currently does. Chairman Wattawa asked if she would like to withdraw her request for the resolution. Mayor St. Marie-Carls felt it could be in collaboration with what is currently being done.

What essential assignments and duties aren't being reviewed? Mayor St. Marie-Carls felt the whole description in Chapter 105 hasn't been reviewed. The idea would be to put a resolution forward every 4 years to update the duties of the Administrator. The section in the Mayor's Resolution regarding the Civic Center, according to Chairwoman Fliss, has been updated and the Bargaining Committee has looked at it

and it does get evaluated. Mayor St. Marie-Carls felt a descriptive statement in the job description for future needs should be added. City Attorney Alexy stated that there is something covered in the Charter Ordinance and felt the language was intended to reflect that from time to time the council can add to the job description of the City Administrator. There is the ability to do that, and it is broad enough. The Mayor felt that the Civic Center should be a priority and spelled out. She felt that all the duties should be enumerated concurrently with the performance review. She realized after clarification that may not be feasible. Mayor St. Marie-Carls stated that the Council would do the process according to her vision, not taxpaying individuals as questioned by Chairman Wattawa. The review process would be of the job description, not the individual person. The Chapter 105 ordinance gives the City a jump on this already. She would need to re-do the whole resolution that she submitted because of that. Chairman Wattawa asked if the resolution put forth should be considered. Mayor St. Marie-Carls just asked if it would be reviewed every 4 years. Chairman Wattawa didn't think the resolution was an answer to the City's needs and what we have is pretty well put together. Chairwoman Fliss reiterated that this is done in the Bargaining Committee and the performance reviews.

Moved by Alderwoman Fliss, seconded by Alderman Wattawa to recommend to the Common Council the adoption of the Charter Ordinance to Define the Role of the Mayor as Chief Executive Officer and to Establish the Office of City Administrator. Motion carried.

Moved by Alderwoman Fliss, seconded by Alderman Klug to adjourn. Motion carried.

Time: 6:25 p.m.

**MINUTES OF THE PLANNING COMMISSION MEETING
HELD JANUARY 27, 2016, 6:30 PM**

The meeting was called to order by Mayor St. Marie-Carls at 6:37 PM.

Members present: Mayor St. Marie-Carls, Alderperson Debbie Fliss, Commission Members Eric Stemwell, Rick Grubanowitch, Charles Buechel, and Tom Kiepczynski.

Members excused: Eric Manders

Also present: City Engineer/Director of Public Works Melinda Dejewski, Building Inspector/Zoning Administrator Craig Vretenar, Stephanie Hacker and Craig Huebner of Graef, Leif Otteson, Director of Milwaukee Aerotropolis, and PJ Early and other interested citizens.

1. Call to Order

2. Minute Approval

A motion was made by Commissioner Buechel, seconded by Commissioner Stemwell to approve the minutes of the January 13, 2016 meeting. Motion carried.

3. Public Comment

Mr. Leif Otteson of Milwaukee Aerotropolis

Mr. Otteson provided a handout on Milwaukee Aerotropolis and how it related to land development in the area. He stated that he had reviewed the draft comprehensive plan and has had discussions with the Mayor. He is impressed by the effort put forth by the City in its comprehensive planning. He will be scheduling meetings with all 9 municipalities that are part of Aerotropolis to coordinate planning efforts. He continued that SEWRPC is doing a land use plan for Aerotropolis. In addition they are looking at industry clusters around the area. The Aerotropolis plan meshes with the City comprehensive plan. The industrial park has many food industry businesses and that works with their plan.

4. Discussion and Possible Action

A. Comprehensive Plan

1. Review of Final Draft with Graef

Mayor St. Marie-Carls introduced Stephanie Hacker and Craig Huebner of Graef. Ms. Hacker stated that the purpose of their being at the meeting that night was to go over the edits made to the December draft and hopefully be able to be comfortable with the edits made, suggest additional edits and then be able to act on the resolution on the agenda.

Mr. Huebner stated that they would be recording the comments from the Planning Commission on the boards they brought outlining the chapters and the proposed edits so that a consensus on each proposed edit could be obtained. All decisions would be implemented in the final version of the comprehensive plan.

Discussion followed on each of the edits.

City Engineer Dejewski read the comments from the emails received.

Mayor St. Marie-Carls stated that she received a comment from Janis Schandel of S. Kansas Avenue regarding her concern that the City was being split in half; that the west side of St. Francis was not a priority.

The Commission pointed out that there were catalytic sites on the west side of the City as well as a TIF district so they did not see any disparity in the City.

2. Resolution Recommending Adoption of an Update City of St. Francis Smart Growth Plan

A motion was made by Alderwoman Fliss, seconded by Commissioner Kiepczynski to approve the Planning Commission resolution recommending the adoption of an updated City of St. Francis Smart Growth Plan with the changes made on January 27, 2016 and direct the public hearing to be set. Motion carried.

B. Discussion and Possible Action – Clarification of roles of the Planning Commission in economic development issues in relation to that to the Community Development Authority

There was discussion on the letter submitted by City Attorney Alexy. A motion was made by Alderwoman Fliss, seconded by Commissioner Buechel to place the letter on file. Motion carried.

6. Unfinished Business

No action was taken on any items.

7. Adjourn

The next meeting will be February 24, 2016 at 6:30pm. A motion was made by Alderwoman Fliss, seconded by Commissioner Grubanowitch to adjourn. Motion carried. Meeting adjourned at 9:10pm.



License Committee Agenda

March 1, 2016
6:45 p.m.

NOTICE

There will be a License Committee meeting on **Tuesday, March 1, 2016 at 6:45 p.m.** at the new Civic Center in the Committee Room located at 3400 E. Howard Avenue.

LICENSE COMMITTEE AGENDA

1. Call to order by Chairperson Brickner.
2. Approval of the Minutes of the License Committee Meeting held February 2, 2016
3. Licenses:

Beverage Operator License – New

Alana M. Wooldridge

4. Discussion and Possible Action:
5. Correspondence:
6. Unfinished Business:

Ordinance regarding venues with large gatherings

Marian Center – Special Use Ordinances No. 840 and No. 987

7. Adjourn

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300. The meeting room is wheelchair accessible from the east and west entrances.

NOTE: There is a potential that a quorum of the Common Council may be present.

Posted 2/26/16



2/24/2016

Memo:

To: Honorable Common Council, Staff & Citizens

From: Mayor St. Marie-Carls

Re: Info Sharing Update #80 - from Mayor

ITEMS IN THIS UPDATE:

1. **Department or Revenue Letter:**
 2. **Legislative Recommendation**
 3. **Plan Commission meeting update – Feb. 24**
 4. **Notice of Election Document from the GAB for review**
 5. **Nominations for Business of the Year - Economic Development Committee is taking them now!**
-
1. **Department of Revenue has rescinded their October letter of non compliance and now has reported that our taxation district meets the 2015 statutory requirements for compliance. IMPORTANT NOTE ON RECENTLY POSTED DOR - DATA FOR ST. FRANCIS ON THEIR WEBSITE – SOME NUMBERS DO NOT CORRESPOND WITH NUMBERS IN OUR BUDGET DOCUMENT FOR 2016. ALSO OF NOTE: Our City Commercial and residential ratios as reported on the Department of Revenue site are over 10% difference. (90.9 & 101.0 respectively) The best practice goal for the ratio in this area recommends a commercial and residential “match”. This is something that should be analyzed moving forward by the Council as well as the Budget and DOR differences.**
 2. **Legislative Committee Request: Request for Legislative Committee to develop an amendment to our Code of ORDINANCES to include a form and procedure CITIZEN INQUIRIES AND REQUESTS. The amendment would include a process for follow up and/or closure of citizens inquiries/needs/requests on various subjects involving the City. This would include development of a form which would describe the process so that each citizen inquiry would be dealt with in the same way and the City elected and staff know how exactly to handle each individual inquiry and route the information through the system providing checks and balances along the way. (I have had preliminary discussions with Alderman Wattawa the Legislative Chair and I thank him for his consideration of this request)**
 3. **The Plan Commission meeting on February 24th –6:30p.m. Had follow up presentations from the County on the Parks zoning which the Council will now refer officially back for consideration. Also revised Plans came forward from Brinshore and Bear for the “Old City Hall” site that reduces the density to approx: 25 units and provide parking and a “pocket park” concept for the Library. The Library Board will again review their options and report back to the Plan Commission and the Commission asked the staff to review zoning for parking and traffic study information to bring back as well as Comprehensive Plan information for the March 23rd meeting so a decision could be reached on which developer to recommend to the Council. A special meeting will also**
 4. **See attached the Notice of Election Document – I called the GAB on this when I received a citizen question on exactly what citizens are to be given as far as instructions for voting; as far as what is on/with the ballot. I heard from the GAB that “others” who have registered do not get listed or included with certified candidates on/with absentee ballots or at the polls. Registration of write in candidates only signifies that their votes will be counted; it does not put them on the ballot or included with the ballot. Only certified candidates appear on the ballot who submitted nomination papers by the Jan. 5th deadline.**



State of Wisconsin • DEPARTMENT OF REVENUE

DIVISION OF STATE AND LOCAL FINANCE • BUREAU OF EQUALIZATION • PROPERTY ASSESSMENT OFFICE-MILWAUKEE DISTRICT

February 16, 2016

ADDRESS MAIL TO:
819 North 6th Street, Room 530
Milwaukee, WI 53203

TELEPHONE: (414) 227-4455
FAX: (414) 227-4071
E-MAIL: eqlmke@revenue.wi.gov

Anne Uecker
City of Saint Francis
County of Milwaukee
4235 S Nicholson Avenue
Saint Francis, WI 53235 - 5839

COPY

Dear Clerk:

The Wisconsin Department of Revenue (DOR) notified you on October 30, 2015 that the assessments in your taxation district did not meet compliance under state law (sec. 70.05, Wis. Stats.). A municipality must assess property for each major class within 10 percent of the full value of that class at least once every five years. A major class is defined as having more than five percent of the full value of the taxation district.

After reviewing new information, DOR determined that your taxation district assessments for major classes of property are now compliant for 2015. Please consider this formal notification that your taxation district meets the 2015 statutory requirements for compliance. DOR is rescinding the October 30, 2015 letter.

If you have any questions, please contact me.

Sincerely,

Pat Chaneske
Supervisor of Equalization
Milwaukee District Office

cc : Assoc Appr Consultants, Inc, Assessor
Head of Government

SAMPLE TYPE B NOTICE FOR SPRING ELECTION (INCLUDES REFERENDA INSTRUCTIONS)

(Use with paper ballots, optical scan voting systems, and touch screen systems.
Includes Automark and Vote-PAD instructions. Delete any language or
paragraphs that do not apply to your election or type of voting system.)

Notice of Spring Election and

Sample Ballots

(Insert date of election)

OFFICE OF THE (insert name of county, town, village, city, or school district) CLERK

TO THE VOTERS OF (insert name of county, town, village, city, or school district):

Notice is hereby given of a spring election to be held in (insert name of county, town, village, city or school district), ON (insert full date of election), at which the officers named below shall be chosen. The names of the candidates for each office to be voted for, whose nominations have been certified to or filed in this office, are given under the title of the office, each in its proper column, together with the questions submitted to a vote, for a referendum, if any, in the sample ballot below.

INFORMATION TO VOTERS

Upon entering the polling place, a voter shall state his or her name and address, show an acceptable form of photo identification and sign the poll book before being permitted to vote. If a voter is not registered to vote, a voter may register to vote at the polling place serving his or her residence, if the voter presents proof of residence in a form specified by law. Where ballots are distributed to voters, the initials of two inspectors must appear on the ballot. Upon being permitted to vote, the voter shall retire alone to a voting booth and cast his or her ballot except that a voter who is a parent or guardian may be accompanied by the voter's minor child or minor ward. An election official may inform the voter of the proper manner for casting a vote, but the official may not in any manner advise or indicate a particular voting choice.

Where Paper Ballots are Used

The voter shall make a mark **(X)** in the square next to the name of the candidate of his or her choice for each office for which he or she intends to vote. To vote for a person whose name does not appear on the ballot, the voter shall write in the name of the person of his or her choice in the space provided for a write-in vote. On referendum questions, the voter shall make a mark **(X)** in the square next to "yes" if in favor of the question, or the voter shall make a mark **(X)** in the square next to "no" if opposed to the question.

When using a *tactile ballot marking device (Vote-PAD)* to mark a **paper** ballot, the voter shall obtain from the inspectors, the assistive device and any audio or dexterity aids if required. The voter shall fill in the oval or connect the arrow next to the name of the candidate of his or her choice for each office for which he or she intends to vote. To vote for a person whose name does not appear on the ballot, the voter shall write in the name of a person of his or her choice in the space provided for a write-in vote, and fill in the oval or connect the arrow next to the write-in line. On referendum questions, the voter shall fill in the oval or connect the arrow next to "yes" if in favor of the question, or the voter shall fill in the oval or connect the arrow next to "no" if opposed to the question.

Where Optical Scan Voting is Used

The voter shall fill in the oval or connect the arrow next to the name of the candidate of his or her choice for each office for which he or she intends to vote. To vote for a person whose name does not appear on the ballot, the voter shall write in the name of the person of his or her choice in the space provided for a write-in vote and fill in the oval or connect the arrow next to the write-in line. On referendum questions, the voter shall fill in the oval or connect the arrow next to "yes" if in favor of the question, or the voter shall fill in the oval or connect the arrow next to "no" if opposed to the question.

When using an *electronic ballot marking device* (“Automark”) to mark an **optical scan** ballot, the voter shall touch the screen at the name of the candidate of his or her choice for each office for which he or she intends to vote. To vote for a person whose name does not appear on the ballot, the voter shall type in the name of the person of his or her choice in the space provided for a write-in vote. On referendum questions, the voter shall touch the screen at "yes" if in favor of the question, or the voter shall touch the screen at "no" if opposed to the question.

Where Touch Screen Voting is Used

The voter shall touch the screen next to the name of the candidate of his or her choice for each office for which he or she intends to vote. To vote for a person whose name does not appear on the ballot, the voter shall type in the name of the person of his or her choice in the space provided for a write-in vote. On referendum questions, the voter shall touch the screen next to "yes" if in favor of the question, or the voter shall touch the screen next to "no" if opposed to the question.

The vote should not be cast in any other manner. Not more than five minutes time shall be allowed inside a voting booth or machine. Sample ballots or other materials to assist the voter in casting his or her vote may be taken into the booth and copied. The sample ballot shall not be shown to anyone so as to reveal how the ballot is marked.

If the voter spoils a **paper or optical scan** ballot, he or she shall return it to an election official who shall issue another ballot in its place, but not more than three ballots shall be issued to any one voter. If the ballot has not been initialed by two inspectors or is defective in any other way, the voter shall return it to the election official, who shall issue a proper ballot in its place.

The voter may spoil a **touch screen** ballot at the voting station before the ballot is cast.

After Voting the Ballot

After an official **paper** ballot is marked, it shall be folded so the inside marks do not show, but so the printed endorsements and inspectors' initials on the outside do show. The voter shall leave the booth, deposit the ballot in the ballot box, or deliver the ballot to an inspector for deposit, and shall leave the polling place promptly.

After an official **optical scan** ballot is marked, it shall be inserted in the security sleeve so the marks do not show. After casting his or her vote, the voter shall leave the booth, insert the ballot in the voting device and discard the sleeve, or deliver the ballot to an inspector for deposit. If a central count system is used, the voter shall insert the ballot in the ballot box and discard the sleeve, or deliver the ballot to an inspector for deposit. The voter shall leave the polling place promptly.

After an official **touch screen** ballot is cast, the voter shall leave the polling place promptly.

A voter may select an individual to assist in casting his or her vote if the voter declares to the presiding official that he or she is unable to read, has difficulty reading, writing or understanding English or that due to disability is unable to cast his or her ballot. The selected individual rendering assistance may not be the voter's employer or an agent of that employer or an officer or agent of a labor organization which represents the voter.

The following is a sample of the official ballot:

(Insert official Spring Election Ballot).

(insert name and title of Clerk making this notice)

**Anne Uecker, MMC/WCPC
City Clerk/Treasurer**

To be read at the February 17 Common Council meeting, and placed on file.

Members of the St. Francis Common Council:

I would like to go on record with my comments regarding the February 2nd Common Council meeting, specifically the accusations of Alderman Brickner and Police Chief Dietrich against Mayor St. Marie-Carls. It was stated that the mayor demanded free access to the Police Department and threatened Chief Dietrich's job. The mayor has denied the allegation.

As a member of the Police and Fire Commission, I knew nothing of this accusation until the last Council meeting, where Alderman Brickner read a letter from Police Chief Dietrich, not only to the entire Council, but also to the public. It was not emailed to the members of the Police and Fire Commission, nor was it put on the Police and Fire Commission meeting agenda.

I would like answers to two questions. First, how it is permissible for Alderman Brickner to read a letter that never passed through the Police and Fire Commission yet was read to the public?

Second, I would like to know specifically how and why these allegations were brought to light. While I understand no formal complaints were made by Alderman Brickner, Chief Dietrich, or Mayor St. Marie-Carls, I would like to respectfully request an investigation into these accusations.

If the mayor did, indeed, demand free access to the Police Department, it is an abuse of power. If she did not, then the police chief and Alderman Brickner are slandering the mayor and telling lies to the public.

As a concerned citizen, I would like to know the facts. Is the mayor abusing her power, or are the Alderman and police chief lying?

Thank you for looking into this matter, and keeping the public informed of your findings.

**P.J. Early
2921 E Whittaker Avenue
St Francis, WI**

February 11th, 2016

Chief Thomas Dietrich
St. Francis Police Department
3400 E. Howard Ave.
St. Francis, WI 53235

Chief Dietrich,

This correspondence is regarding a past conversation with Mayor Cory Ann St. Marie-Carls. I do not remember the actual date of this conversation, but it was prior to me leaving the position of Chief of Police for the St. Francis Police Department.

During the course of this phone conversation, the Mayor was inquiring about accessing the police department. She did not understand why, as Mayor, she was not entitled to gain entrance at her leisure. I explained a police department and its operations are case sensitive and the facility has to be secure for the safety of all. This conversation also led me to believe she wanted a key to all office areas. She was told that I would not be giving her access to my office for many reasons. I would not expect to have access to her office when she was not present, unless there was an emergency.

I remember asking her if she had concerns regarding police operations, or felt we were not sharing information. We had always been forthcoming with time sensitive information, especially if the media had made an inquiry.

Hopefully this helps to clarify this matter. Please feel free to share with those who have any questions or concerns.

Sincerely,

Brian E. Kaebisch

******IMPORTANT POINT OF ORDER ANNOUNCEMENT AND REQUEST******

POINT OF ORDER – *Official request to the Statutory position of the City Attorney for Notification to work on action for assistance in working with the new guidelines form the Attorney General this request - jointly extends to the City Clerk in her Official capacity of follow through and implementation for most current guidelines with Open Meetings Law.*

- FOR THE RECORD FROM THE MAYOR



Date: February 11, 2016 (prior to start of official business)

To: Paul Alexy & Anne Uecker City Clerk, Alderman, Staff and Citizens of St. Francis

From: Mayor CoryAnn St. Marie-Carls

Re: Important Open Meetings Law – Point of Order

Action request to take effect beginning next Council Agenda on February 17th and henceforth -

Reference materials: Wisconsin Department of Justice Open Meetings Guide

Office of Open Government & other local government officials, League of Municipalities

Mayor CoryAnn St. Marie-Carls

OFFICIAL ANNOUNCEMENT – POINT OF ORDER – REQUEST -

Let me be clear I do this in a spirit of mutual respect and civility in service and transparency to our law abiding citizens and taxpayers of St. Francis – I have researched this with local and State sources. “We hold our citizens to the standard of our ordinances and require tax payments other payments and compliance, therefore I ask new guidelines be put in place for compliance to State Law from our City Officials”, states Mayor CoryAnn St. Marie-Carls

- THIS ALSO REQUESTS A REVIEW OF CURRENT PRACTICES WHERE THE CITY OF ST. FRANCIS, MEETING AGENDAS, NOTICES, AND MINUTES ARE CONCERNED, WORKING WITH THE ATTORNEY GENERAL’S GUIDEPOINTS.

REQUEST FROM THE MAYOR TO CITY ATTORNEY AND CLERK; OUTLINE OF REQUEST:

- 1. See narrative below for first specific request as far as “Generic” Agenda items. Alderman Brickner and Alderman McSweeney were out of the clear lines of the agenda during “Alderman’s Comments” when they spoke at length with opinion and comment as far as Mayor St. Marie-Carls and her elected voice and duty to citizens.**
- 2. Working with new guidelines helps with equal protection and representation of all. It has been pointed out to me by citizens: It is the belief that our City Attorney contracted or elected has the duty to provide service equally to all elected officials in his statutory capacity in service to the City of St. Francis and assistance in the enforcement of State law and local Code. Citizens see our Attorney as an advocate and needs to act in the best service to the electorate by serving all elected officials and unelected City Officials with the same courtesy when working for the City of St. Francis.**

******IMPORTANT POINT OF ORDER ANNOUNCEMENT AND REQUEST******

POINT OF ORDER – *Official request to the Statutory position of the City Attorney for Notification to work on action for assistance in working with the new guidelines form the Attorney General this request - jointly extends to the City Clerk in her Official capacity of follow through and implementation for most current guidelines with Open Meetings Law.*

- FOR THE RECORD FROM THE MAYOR

3. Please review all City practices as far as Agendas, Meeting Notices, and Minutes that we are following all of the 2015 guidelines to the letter of the Open Meetings law for the protection and service to citizens as well as transparency to the citizens and taxpayers.
4. Need for better compliance on open meetings as far as Bargaining Committee activities and closed sessions. Open Meetings laws do not require all sessions for Bargaining Committee to be closed. Also minutes for the closed sessions are recommended to be taken and we do not currently do this although we have the City Clerk present for many closed sessions?

***These items are detailed below: with narrative

1. Feb. 2nd “Alderman’s Comments” “Department Head Comments”

IMPORTANT ANNOUNCEMENT AND POINT OF ORDER RESULTING FROM FEB. 2ND MEETING –

NARRATIVE & COMMENT FROM THE MAYOR: – liberties bridging outside the Attorney General guidelines of Open Meetings law in area of “Generic Agenda items” as noted from the newest Department of Justice publication, were taken by Alderman Mike McSweeney and Alderman Don Brickner at the City Council meeting of February 2nd 2016. I have inquired on these items for information and a potential complaint to be filed on this meeting Agenda behavior with the Attorney General’s Office of Open Government.

Additionally, as Mayor I believe I was acting within my authority as preceding officer of the Council meeting, to comply with Open Meetings law of the State of Wisconsin and serve the interests of Citizens of St. Francis when I attempted to call Alderman Brickner out of order requesting his stop and that his opinion and comment statements were outside of the boundaries of the published agenda of the St. Francis City Council meeting. Alderman Brickner refused to honor this request and continued. Alderman McSweeney clearly stated, “it is his time to talk”.

Both Aldermen brought up opinion and comment items that were not on the Agenda such as items clearly as “old business” and “new business” not on the agenda in their prepared comments referring to Mayor St. Marie-Carls. I contend they had every opportunity to put these comments on our agenda with appropriate substantiation and notice as needed for the Law. *(For the record, I as Mayor, specify list on the Council Agenda most of my items in the “Comments” section and have asked the Alderman and Department Heads to do the same at least 8 to 10 months ago)*

February 9, 2016 prior to official business:

POINT OF ORDER – OFFICIAL REQUEST TO STATITORY POSITION OF THE CITY ATTORNEY FOR FINAL PROPER NOTIFICATION/AVOIDENCE OF “GENERIC” ITEMS ON THE COUNCIL AGENDA AND STATITORY POSITION OF CITY CLERK FOR IMPLEMENATION AND FOLLOW THROUGH SO NO “GENERIC” ITEMS ARE LEFT ON THE AGENDA SUCH AS “ALDERMANS & DEPARTMENT HEAD COMMENTS”

******IMPORTANT POINT OF ORDER ANNOUNCEMENT AND REQUEST******

POINT OF ORDER – *Official request to the Statutory position of the City Attorney for Notification to work on action for assistance in working with the new guidelines form the Attorney General this request - jointly extends to the City Clerk in her Official capacity of follow through and implementation for most current guidelines with Open Meetings Law.*

- FOR THE RECORD FROM THE MAYOR

OFFICIAL REQUEST STATEMENT BY THE MAYOR TO THE CITY ATTORNEY IN HIS STATITORY ROLE TO THE CITY AND IMPLEMENTATION BY THE CITY CLERK –

As Mayor, I officially request The “Alderman’s Comments and “Department Head Comments” section of our City of St. Francis Common Council Agenda will now be specified to read, Alderman’s Announcements” and “Department Head Announcements” - a list of topics should also be requested for from the Council or Department Heads before Noon on Wednesday before a Council meeting to be checked by the City Attorney if they wish to speak on a topic.

(City of Milwaukee Common Council calls an agenda item “Alderman’s Announcements” and limits comments to Name, Date, Time, as per Terry Witkowski, Alderman 13Dist – please check with Milwaukee City Attorney for questions on this)

2. *Equal representation statement to our contracted Attorney in his statutory position serving the City of St. Francis; for the public record; to include statutory duties of the City Clerk in the matter of lawful compliant notification and announcement.*

I, Mayor St. Marie-Carls have complied with Open Records law and followed the practice of listing specific items to be covered under the Mayor’s Comments area for over a year already; many times my attachments are listed for further compliance needs. The City Attorney has regularly commented and changed I, the Mayor’s, items under, “Mayor’s Comments” prior the publishing of the official Council agenda by the Clerk.

I am asking as Mayor that the Alderman be requested to FOLLOW the same important check and balances that the Mayor has to when it comes to Open Meetings Law and all our City Agendas and notices.

3. *This Mayoral announcement and notification refers to the general request of equal representation by our Statutory Attorney; in reference to opinions, assistance and notice of ANY matter of business with the City of St. Francis between, Council, Mayor, Staff or citizens.*

I ask this in the most humble manner to preserve City government order for law abiding and respectful citizens of our City. With that being said I make a request to our City Attorney as a joint request for action with our City Clerk so we can together proceed on a course to use the most current guides to open meetings law as well as all State laws; open records as well as most importantly - equal enforcement of local Code and State Law for all citizens and taxpayers alike!

4. *Need for better use of the new guidelines - on open meetings as far as Bargaining Committee activities and closed sessions. I ask our Attorney and Clerk to follow the letter of the law in this regard and bring forward as much information about closed sessions as allowable by law to the public.*

See the excerpts below for guidelines:

******IMPORTANT POINT OF ORDER ANNOUNCEMENT AND REQUEST******

POINT OF ORDER – *Official request to the Statutory position of the City Attorney for Notification to work on action for assistance in working with the new guidelines form the Attorney General this request - jointly extends to the City Clerk in her Official capacity of follow through and implementation for most current guidelines with Open Meetings Law.*

- FOR THE RECORD FROM THE MAYOR

Wisconsin Open Meetings Law Compliance Guide – Department of Justice (excerpts)

(Generic Agenda Items – reference to Alderman’s Comments)

Generic Agenda Items

Purely generic subject matter designations such as “old business,” “new business,” “Miscellaneous business,” “agenda revisions,” or “such other matters as are authorized by law” Are insufficient because, standing alone, they identify no particular subjects at all.¹³⁷ similarly, the Use of a notice heading that merely refers to an earlier meeting of the governmental body (or of Some other body) without identifying any particular subject of discussion is so lacking in Informational value that it almost certainly fails to give the public reasonable notice of what the Governmental body intends to discuss.¹³⁸ if such a notice is meant to indicate intent to simply Receive and approve minutes of the designated meeting, it should so indicate and discussion Should be limited to whether the minutes accurately reflect the substance of that meeting.¹³⁹ Likewise, the Attorney General has advised that the practice of using such designations as “Mayor Comments,” “alderman comments,” or “staff comments” for the purpose of Communicating information on matters within the scope of the governmental body’s authority “Is, at best, at the outer edge of lawful practice, and may well cross the line to become Unlawful.”¹⁴⁰ Because members and officials of governmental bodies have greater opportunities For input into the agenda-setting process than the public has, they should be held to a higher Standard of specificity regarding the subjects they intend to address.¹⁴¹

○ **Action Agenda Items**

The Wisconsin Court of Appeals has noted that “Wis. Stat. § 19.84(2) does not expressly require That the notice indicate whether a meeting will be purely deliberative or if action will be taken.”¹⁴² The *Buswell* decision inferred from this that “adequate notice . . . may not require information About whether a vote on a subject will occur, so long as the subject matter of the vote is Adequately specified.”¹⁴³ Both in *Olson* and in *Buswell*, however, the courts reiterated the Principle—first recognized in *Badke*¹⁴⁴—that the information in the notice must be sufficient to Alert the public to the importance of the meeting, so that they can make an informed decision whether to attend.¹⁴⁵

¹³⁵ *States ex rel. Waning v. City of Manitowoc Pub. Library Bd.*, No. 2011AP1059, 2012 WL 1192048, ¶¶ 19-21 (Wis. Ct. App. Apr. 11, 2012) (unpublished).

¹³⁶ *Id.* ¶ 21 (citing *Buswell*, 2007 WI 71, ¶ 32).

¹³⁷ *Becker Correspondence* (Nov. 30, 2004); *Heupel Correspondence* (Aug. 29, 2006).

¹³⁸ *Erickson Correspondence* (Apr. 22, 2009).

¹³⁹ *Id.*¹⁴⁰ *Rude Correspondence* (Mar. 5, 2004).⁴¹ *Thompson Correspondence* (Sept. 3, 2004).¹⁴² *State ex rel. Olson v. City of Baraboo Jt. Review Bd.*, 2002 WI App 64, ¶ 15, 252 Wis. 2d 628, 643 N.W.2d 796.¹⁴³ *Buswell*, 2007 WI 71, ¶ 37 n.7. ¹⁴⁴ *Badke*, 173 Wis. 2d at 573-74 and 577-78. -17-

LAW OFFICES OF
**ARENZ, MOLTER,
MACY, RIFFLE & LARSON, S.C.**
720 N. EAST AVENUE
P.O. BOX 1348
WAUKESHA, WISCONSIN 53187-1348
Telephone (262)548-1340
Facsimile (262)548-9211
Email: palexy@ammr.net

DALE W. ARENZ, RETIRED
DONALD S. MOLTER, JR.
JOHN P. MACY,
COURT COMMISSIONER
H. STANLEY RIFFLE,
COURT COMMISSIONER
ERIC J. LARSON

RICK D. TRINDL
PAUL E. ALEXY
R. VALJON ANDERSON
REMZY BITAR
MATTEO REGINATO

February 16, 2016

Common Council
City of St. Francis
3400 E. Howard Ave.
St. Francis, WI 53235

**Re: City of St. Francis
Open Meetings Law
February 11, 2016 Mayoral “Official Announcement – Point of Order –
Request”**

Ladies and Gentlemen:

I have been requested to review and comment on the Mayor’s above-referenced “Official Announcement – Point of Order – Request”. I have had an opportunity to carefully consider this matter.

Based upon my review, I have the following comments and recommendations in this regard:

1. I respectfully disagree with the Mayor’s assertion that “Alderman Brickner and Alderman McSweeney were out of the clear lines of the agenda during “Alderman’s Comments”.

 - a. The agenda item during which both Aldermen made comments was captioned “Comments on Prior, Present and Potential Agenda Items”.
 - b. Review of the video recording reveals that Alderman Brickner’s comments following his congratulations to the Police Department on the City’s safety rating were stated in a manner responsive to citizen comments made during the course of the February 2, Council Meeting such as, for example, the Council’s attitude towards taxation concerns being “flip” or “laissez-faire”, comments regarding “immature behavior” at a previous Council meeting; and calls for the Council to “respectfully address each other”.
 - c. Alderman McSweeney’s comments, which are reproduced in the agenda packet for the February 17, 2016 Common Council meeting, related to the the budget and cost-cutting efforts by the Finance Committee and Council, the Clerk II position, the Court Clerk position, attorneys’ fees, civility, and wanting the best for the citizens. All of those items addressed listed agenda items and/or citizen

LAW OFFICES OF
ARENZ, MOLTER, MACY, RIFFLE & LARSON, S.C.

Common Council
February 17, 2016
Page 2

comments.

- d. In our opinion, given that the comments addressed items raised during the public comment section and/or specifically listed agenda items, the Aldermen's comments during this agenda item were not "out of the clear lines of the agenda".
2. I infer the Mayor's second point to constitute a request that the City Attorney review and point out issues of noncompliance with the Open Meetings Law rather than to say that the City Attorney should be performing the actual duties of the City Clerk.
 - a. I currently receive a draft copy of the Council agenda for review along with other Department heads and the Mayor. I do not currently review all meeting agendas but, from time-to-time, Staff has consulted with me concerning a particular meeting agenda. Upon request I will be happy to review additional agendas, but I am not recommending that there be any change to the current practice.
 - b. Although, as with other Council agenda items, I have periodically recommended changes to help ensure Open Meetings Law compliance, in no event have any changes been made to the Mayor's agenda items without the Mayor's prior knowledge and consent.
 - c. No specific allegations of any lack of equal representation or "protection" and/or "courtesy" have been made that would allow me to provide any response concerning the same.
 3. With regard to request that I review current meeting practices and procedures to ensure Open Meetings Law compliance, I have the following comments:
 - a. As the Mayor's correspondence points out, the Attorney General has cautioned that that agenda items such as "Mayor Comments", "alderman comments" or "staff comments" for the purpose of communicating information on matters within the scope of the governmental body's authority "Is, at best, at the outer edge of lawful practice, and may well cross the line to become unlawful".
 - b. While referring to "the outer edge", the Attorney General does not opine that such agenda items *are* unlawful but, instead, states that the "may well cross the line to become unlawful." [Emphasis added.] The concern with such agenda items is that they do not lend themselves to knowing in advance the amount of information that may be communicated. Since "information gathering" is a governmental function, the Attorney General has opined that it is possible that so much information may be communicated under the non-specific heading of "comments" that it may give other members of the Council enough information to act upon at a future meeting without any further information being provided,

Common Council
February 17, 2016
Page 3

but the general public would not have received advanced notice to attend and receive such information.

- c. The City's current agenda item is *more* specific than a mere reference to "comments" in that it is limited to "past, present, or future agenda items". There is, however, still some "potential" that significant information may be imparted. Therefore, if the Mayor, Council, or any Staff member has advance knowledge of an item to be discussed, the better practice is to request that such item be listed on the agenda. Alternatively, to avoid *any* potential compliance problems, this portion of the agenda may be either further limited or removed in its entirety.
 - d. An area of concern as to Open Meetings compliance does exist with regard to soliciting public comments. Under Wis. Stat. sec. 19.84(2), "The public notice of a meeting of a governmental body may provide for a period of public comment, during which the body may receive information from members of the public." Although the agenda does include notice of a "period" of such comment, there appears to be an increasing practice of allowing additional, public comment "through the chair" at additional points not noticed on the agenda for public comment. Such additional, non-agenda, "opportunities" do not appear to comply with the requirements of Wis. Stat. sec. 19.84(2) in that the rest of the public has not been granted notice of a similar right. Therefore, I recommend limiting public comment to such points as are specifically noticed on the particular meeting agenda. I also recommend that any, limited, responses that are made to comments from the public be made during the course of the "public comment" section of the agenda itself. Obviously, any detailed "discussion", "deliberation", and/or "vote" on any matter raised during the public comment would need to be taken up as part of a *properly* noticed agenda item, whether at the same or a future meeting.
4. I am unaware of any basis to support the Mayor's assertion that there is a "Need for better compliance on open meetings as far as Bargaining Committee activities and closed sessions" and no specific allegations have been made of any violation.
- a. By its nature, the Bargaining Committee deals primarily with personnel and collective bargaining and, therefore, there is a substantial likelihood that its activities for a given meeting may fall under either a statutory exception to the Open Meetings Law, or outside the scope of the Open Meetings law itself (i.e. when meeting for purposes of collective bargaining).
 - b. The Open Meetings Law requires meeting minutes to reflect any motions and roll call votes at meetings, including during closed sessions. It does not,

LAW OFFICES OF
ARENZ, MOLTER, MACY, RIFFLE & LARSON, S.C.

Common Council
February 17, 2016
Page 4

however, require meeting minutes be taken during closed sessions if no vote has been taken. In fact, it is a common practice to not keep minutes of closed session discussions to help ensure the preservation of the purpose of the closed session since, once created, meeting minutes become subject to potential disclosure under the Public Records Law.

Please contact me with any questions.

Thank you for the opportunity to be of assistance to the City of St. Francis.

Yours very truly,

ARENZ, MOLTER, MACY,
RIFFLE & LARSON, S.C.

Paul E. Alexy

Paul E. Alexy

PA/
cc: Mayor CoryAnn St. Marie-Carls
Tim Rhode, City Administrator
Anne B. Uecker, City Clerk

LAW OFFICES OF
ARENZ, MOLTER, MACY, RIFFLE & LARSON, S.C.

Common Council
February 17, 2016
Page 5



City of St. Francis Building Inspector

3400 E Howard Ave
St. Francis, Wisconsin 53235
Ph 414-316-4311
Fax 414-481-6483

Office Hours Mon.– Fri. Craig Vretenar
8:00- 9:00 AM
1:00-2:00 PM

E-mail craigv@stfranwi.org

2/15/2016

Mayor St. Marie-Carls and Members of Common Council,

Attached are three applications for rezoning from Milwaukee County to appropriately zone parks in the City of St. Francis. Two of them are zoned Institutional Use which require a Special Use under this zoning. These would be Bay View Park and Nathaniel Greene Park. The third park area is the land deeded by Kimball Hill Homes to Milwaukee County. It is the land east of Parkshore and the Landings abutting Lake Michigan and Sheridan Park to the south (in Cudahy) This is zoned PUD and would need to be changed to IU SU. Please forward to the Planning Commission for their review and recommendation.

Craig Vretenar

Craig Vretenar
Building Inspector/
Zoning Administrator

City of St. Francis
3400 E Howard Ave
St. Francis, WI. 53235

APPLICATION FOR CHANGE OF ZONING ORDINANCE,
PLANNED UNIT DEVELOPMENT OR SPECIAL USE

Important: No application for a change of zoning will be given consideration by the City Planning Commission or Common Council, unless made on this form. This application form will be the permanent record in this case. Applicant should use care in setting forth clearly and completely all facts relied upon to support the zoning change applied for. Be sure property description given in petition and on accompanying survey(s) is correct.

Note: All applications must be accompanied by a check or cash in the sum of \$195.00 for regular change of zoning or \$300.00 for Planned Development or Special Use + .00065 per dollar of development cost.

To the Honorable Mayor and Common Council of the City of St. Francis,

I (I-We) the under signed owner(s), _____, representative(s) X (check one) of all or part of real property described below, hereby petition your Honorable Body to change, alter, and amend the boundaries of use districts by changing from the PUD District to the IU SU District the following described property, a plat of which, as well as a statement of facts pertaining to the change requested are attached hereto and made part of this petition.
Address(s) 4800 S. Lake Drive

Current use Park

Proposed use Park

Tax Key Nos. 5439004001 & 5439005001

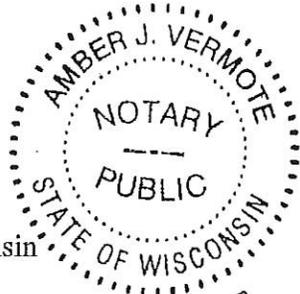
[Signature] 2/11/16 Director of Administrative Services,
Signed Date Milwaukee County
Teig Whaley-Smith Title
Print name

State of Wisconsin)
Milwaukee County) SS.
**NOTE: CC: Applicant – City Engineer
Zoning Administrator**

ACKNOWLEDGMENT FEE \$ _____

Personally came before me this 11th
day of February, 20 16, the above
named Teig Whaley - Smith
and _____
to me known to be the persons who executed
this document, and I hereby acknowledge the same.

[Signature] Notary Public, Wisconsin
(Signed) Amber J Vermote
(Print name) My Commission (expires) (~~is permanent~~) 9-11-18
(Strike one) (Date)



STATEMENT OF FACTS PERTAINING TO THE ACCOMPANYING REQUEST FOR A CHANGE OF

ZONING ORDINANCE

The following deed restrictions are in effect on the above property: (Here set out restrictions or state none exist. If there were ever restrictions and some have expired or have been removed state former restrictions and date of expiration or removal.)

ENVIRONMENTAL CORRIDOR

The following deed restrictions are in effect on property immediately opposite above property. (Here set out restrictions or state none exist. If there were ever restrictions and some have expired or have been removed state former restrictions and date of expiration or removal.)

N/A

Property in the block in which the above described property is situated is now devoted to the following uses: (Describe fully all existing uses.)

High School - Residential

Petitioner proposes to erect on the above property: (State fully, proposed building, structure or other improvements and accompany with site, grading, parking, landscape and building plans.)

N/A

CITY OF ST. FRANCIS

LIST OF DATA AND PLANS REQUIRED

BEFORE SCHEDULING FOR A PLANNING COMMISSION REVIEW

OF

APPLICATION FOR CHANGE OF ZONING

10 SETS OF PLANS AND DATA FOR PLANNING COMMISSION
12 SETS OF PLANS AND DATA FOR PUBLIC HEARING

- ___ 1) Name of owner(s) – (Including proof)
- ___ 2) Option(s) on property – (Including proof)
- ___ 3) Recent plat of Survey – (One year limit) & Legal Property Description(s) of all properties requested to be rezoned.
- ___ 4) Preliminary Site Development Plan(s) – (Showing Structures, Parking & Traffic patterns, Proposed and Present Elevations (including adjacent parcels) and preliminary Landscape plans.
- ___ 5) Building Plan(s) – To include Floor Plans, Elevations and Individual Living Unit Plans
- ___ 6) Estimated Cost of Improvements – (Structure & Land)

NOTE: X denotes information required pending Planning Commission review.

Council Meetings held on Tuesday of the first full week of the month and Tuesday of the third week of every month at 7:00 PM in the Council Chambers, 2nd floor of City Hall.

Planning Commission meetings held the fourth Wednesday of the month (or call of the Chair). 7:00 PM – Committee Room, adjacent to the Council Chambers.

All applications to be reviewed by Zoning Administrator prior to filing with City Clerk. Please make an appointment. Office hours 8 to 9 AM & 1 to 2 PM.

CJV.
Zoning Administrator)

2 / 15 / 16
(Date)

SHERIDAN PARK

TAX KEYS: 5439004001, 5439005001

LEGAL DESCRIPTIONS:

(5439004001) CERTIFIED SURVEY MAP NO. 5579 LOT 1, EXC PART RE-DIVIDED AS PAR. 2 OF CSM-6843, SE 14-6-22

(5439005001) CERTIFIED SURVEY MAP NO. 5579 LOT 2, EXC. PART RE-DIVIDED AS PAR. 3 & 4 OF CSM-6843, SE 14-6-22

Milwaukee County St. Francis Rezoning Application

Physical park descriptions and major use attributes.

Bay View Park:

Bay View Park consists of 39.5 acres between Lake Michigan and Lake Drive extending north to E. Oklahoma Ave. and terminating on the south at approximately 3600 S. Lake Drive. The park land consists of a sand beach on the east, an area of trees to the north and open turf field from the middle to the south boundary. The Oak Leaf Trail and ancillary running paths traverse the entire park. An unlined soccer practice field is situated in the center of the park. There are no parking facilities or roads within the park.

Greene Park:

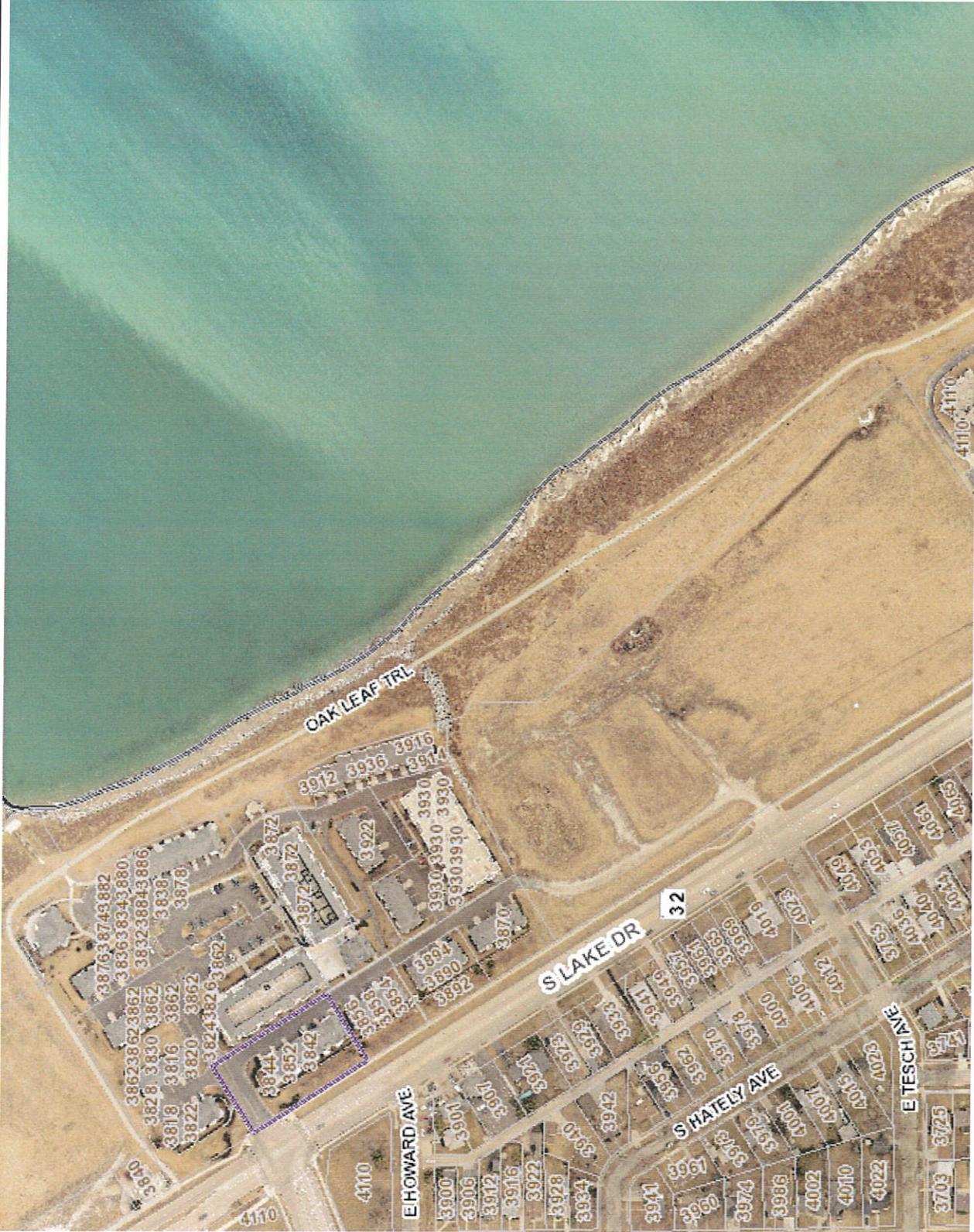
Greene Park is a 36.5 acre park bounded by Barland, Denton, Kingan & Lunham Avenues in the City of St. Francis. The eastern half of the park contains two baseball diamonds, a softball diamond, three tennis courts, a basketball court, a children's playground, a wading pool, a structure with restrooms and an asphalt paved area for court games. A paved path encircles all of the fields on the eastern half of the park and bisects the park into two halves. There are two reservable picnic areas on the middle of the southern half accessible by a parking lot that can accommodate sixty-one vehicles. The western half of the park consists of open turf and wooded areas.

Sheridan Park:

The park is located on a narrow strip of land bordered on the west by development accessed via Lake Drive and by the shore of Lake Michigan on the east. The primary land features are open turf and low lying brush on the bluff overlooking the lake. The area of Sheridan Park within St. Francis primarily serves as a conduit for the extension of the Oak Leaf Trail to Bay View Park.



MILWAUKEE COUNTY INTERACTIVE MAPPING SERVICE



Legend

- Tax Parcels
- Taxparcel Boundary
- ParcelLine
- ExtParcelLine
- ROW
- Right of Way
- Railway
- Carto Line
- Extended Tie Line, Hook, or PT
- Dimension, Identification, or Note A
- TieLine
- Easement
- MeanderLine
- CivilDivision
- Subdivision
 - Current
 - Old
- Condo
 - Current
 - Old
- CSM
 - Current
 - Old
- Water
- Plat of Survey
- Foreclosure
- Subdivision Docs
- Condo Docs
- CSM Docs
- 2015 COLOR
 - Red: Band_1
 - Green: Band_2
 - Blue: Band_3
- County Boundary
- City Limits Outline
 - Primary
 - Secondary
 - Freeway
 - Primary Ramp
 - Freeway Ramp
 - A71

1:3,233



Notes

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539 0 269 539 Feet

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539 Feet

269

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539

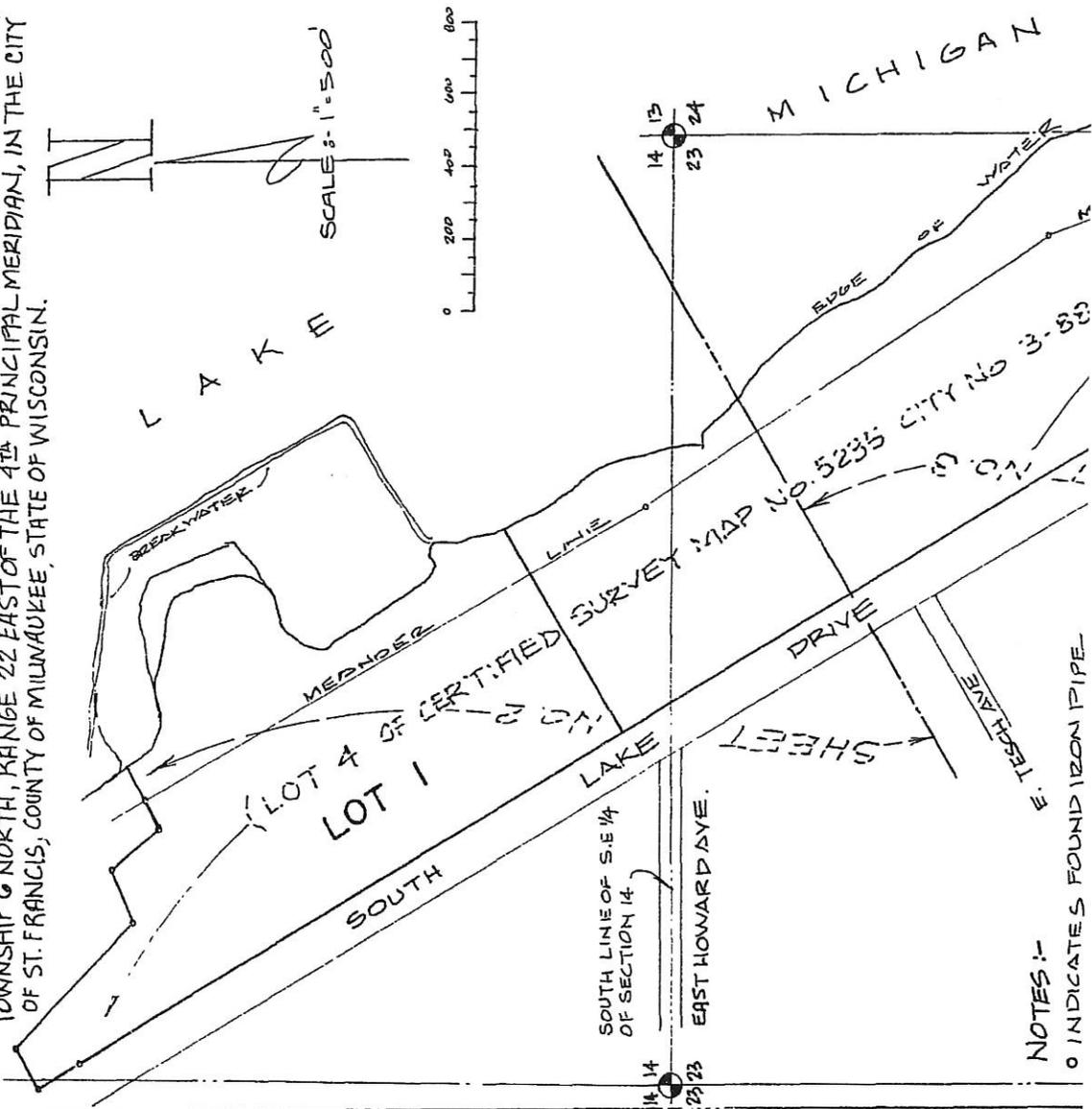
NAD_1927_StatePlane_Wisconsin_South_FIPS_4803
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Alan J. Coulson, P.C.
Professional Land Surveyors
205 W. MAIN STREET
WEST DUNDEE, IL 60118

CERTIFIED SURVEY MAP NO. 5579 CITY NO. 1-91

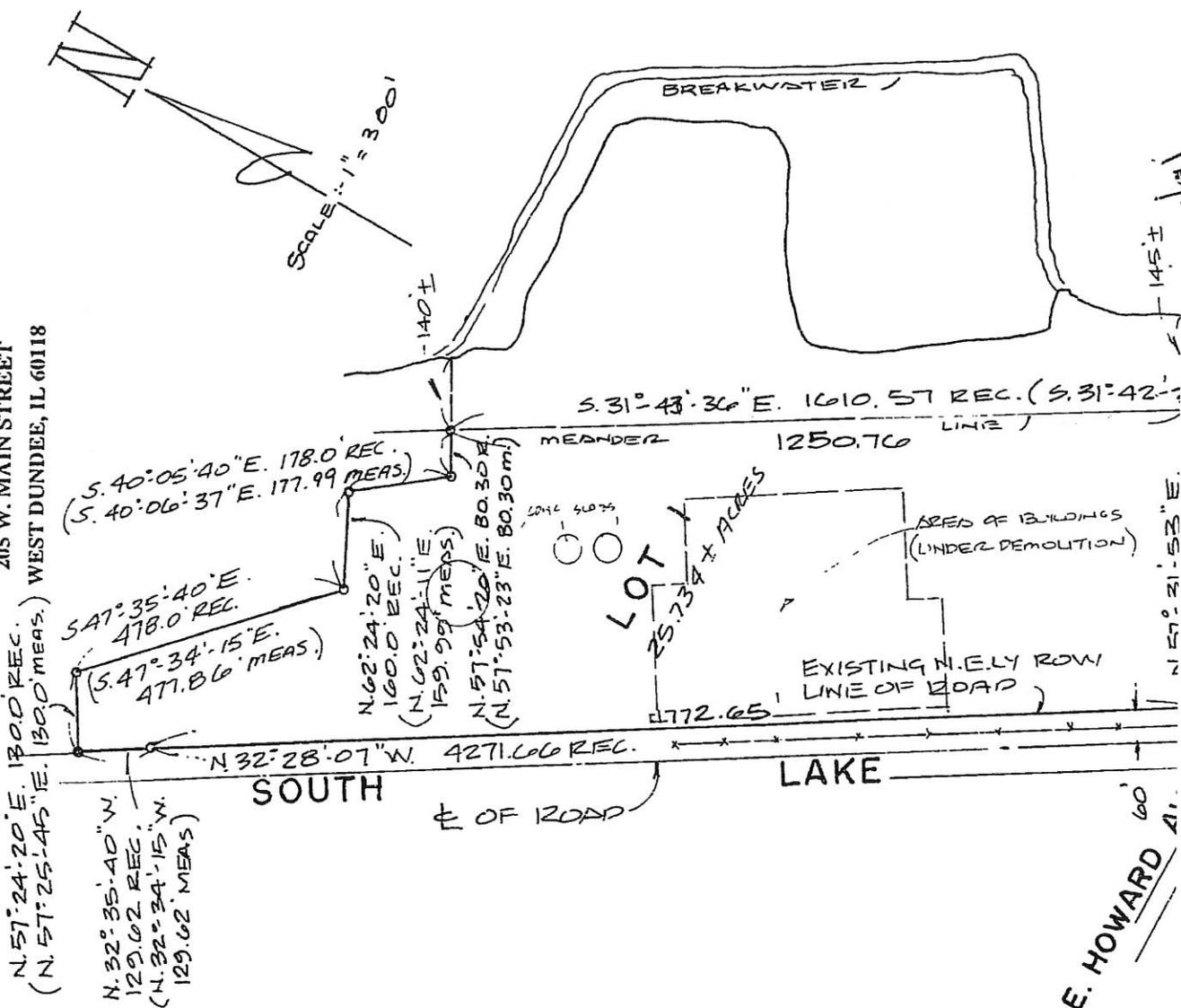
OF PART OF THE SOUTH HALF OF SECTION 14, PART OF THE NORTHEAST QUARTER OF SECTION 23, AND PART OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 6 NORTH, RANGE 22 EAST OF THE 4TH PRINCIPAL MERIDIAN, IN THE CITY OF ST. FRANCIS, COUNTY OF MILWAUKEE, STATE OF WISCONSIN.



NOTES :-
O INDICATES FOUND IRON PIPE

5579
Alan J. Coulson, P.C.
Professional Land Surveyors
205 W. MAIN STREET
WEST DUNDEE, IL 60118

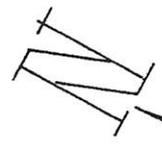
CERTIFIED SURVEY MAP No. _____ CITY No. 161-91
N A G I H O I



5579
Alan J. Coulson, P.C.
Professional Land Surveyors
205 W. MAIN STREET
WEST DUNDEE, IL 60118

CERTIFIED SURVEY MAP No. _____ CITY No. 1-91

SCALE: 1" = 300'



MICHIGAN

BULKHEAD DESCRIPTION
REC. 010, N10/405

EDGE OF WATER 1917
EDGE OF WATER 1991

S. 31°43'36" E. 1610.57 REC.
S. 31°42'27" E. 1610.57 MEAS.

S. 35°09'06" E. 1349.48 REC.
S. 85°08'54" E. 1349.48 MEAS.

CONC. MONUMENT W/
BRASS PLATE ON SEC. LINE
FENCE
120' ±
EDGE OF
DRAINAGE
EXISTING
EASEMENT
DITCH
(DOC # 103508,
Jan. 26, 1989)

LOT 2
52.62 ACRES

MEMBER LINE
EXISTING N.E.L.Y.
R.O.W. OF DEDICATED
ROAD

--- 2498.75 ---

N. 32°28'07" W. 4271.66 REC.
LAKE (S.T.H. 32)

E. HOWARD
AVE.

E. TESCH AVE.

E. DENTON AVE.

SOUTH
E OF ROAD

CERTIFIED SURVEY MAP No. 5579 CITY No. 1-91

SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF KANE) ss

I, Alan J. Coulson, a registered land surveyor in the State of Wisconsin, being first duly sworn on oath, do hereby depose and say:

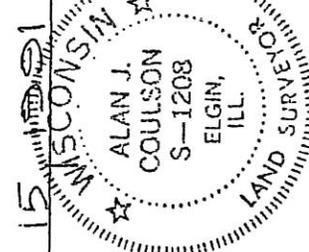
THAT I have surveyed, divided and mapped a part of the South Half of Section 14, part of the Northeast Quarter of Section 23 and part of the Northwest Quarter of Section 24, all lying between the Northeastly line of South Lake Drive and the west shore of Lake Michigan, Township 6 North, Range 22 East of the Fourth Principal Meridian, City of St. Francis, County of Milwaukee, State of Wisconsin, described as follows: Lot 4 of Certified Survey Map No. 5235, City Map No. 3-88 according to the plat thereof recorded February 21, 1989 as Document No. 6254227.

THAT I have made such survey, land division and map by the direction of St. Francis Lakeside Group, an Illinois Limited Partnership, owners of said land.

THAT such map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

THAT I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes and Chapter 18 of the Municipal Code of the City of St. Francis in surveying, dividing and mapping the same.

Alan J. Coulson
Alan J. Coulson - No. 1208
Registered Wisconsin Land Surveyor
Alan J. Coulson, P.C.
205 W. Main Street
West Dundee, Illinois 60118
(708) 426-2911



MARCH 15 1991
Date

REGISTER'S OFFICE }
Milwaukee County, WI }
RECORDED AT M

AUG 5 1991 694 to
REEL 2607 IMAGE 698 incl.

Wendy REGISTER
OF DEEDS

6512761
18.00

RECORD

OWNER'S CERTIFICATE

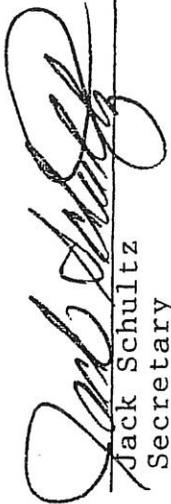
AS OWNERS, we hereby certify that we caused the land described on this map to be surveyed, divided, and mapped as represented on this map.

WE ALSO CERTIFY that this Certified Survey Map is

CERTIFIED SURVEY MAP No. 5519 CITY No. 1-91
PLANNING COMMISSION APPROVAL

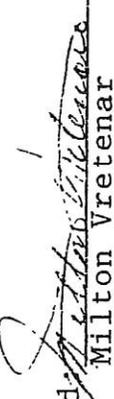
Approved by the Planning Commission of the City
of St. Francis on the 25 th Day of March
1991.

Signed: 
Milton Vretenar
Chairman


Jack Schultz
Secretary

COMMON COUNCIL APPROVAL & ACCEPTANCE OF DEDICATION

Approved by the Common Council of the City of
St. Francis in accordance with Resolution Number 1860
adopted on the 16 th Day of
April, 1991.

Signed: 
Milton Vretenar
Mayor

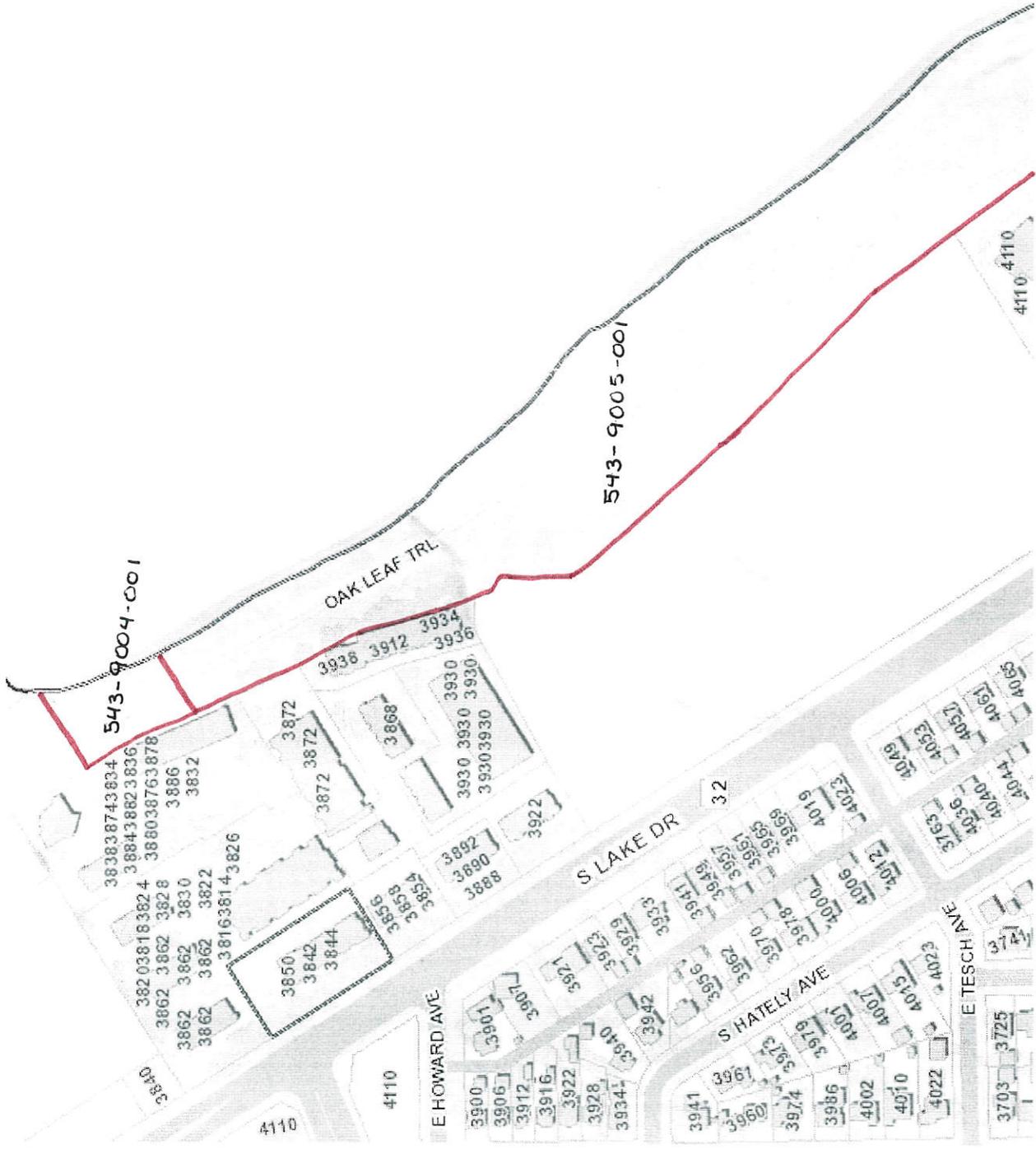

Diane Beaumont
City Clerk

REGISTER OF DEED'S CERTIFICATE

Received for recording this _____ Day of _____
_____, 1991, at _____ o'clock _____ M. and
recorded in Volume _____ of Certified
Survey Maps of Milwaukee County, at Pages _____.

Register of Deeds

MILWAUKEE COUNTY INTERACTIVE MAPPING SERVICE



Legend

- Tax Parcels
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- A71
- Railroad 8k
- Transportation Poly
- Bridge Structure

1:3,233



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539 0 269 539 Feet

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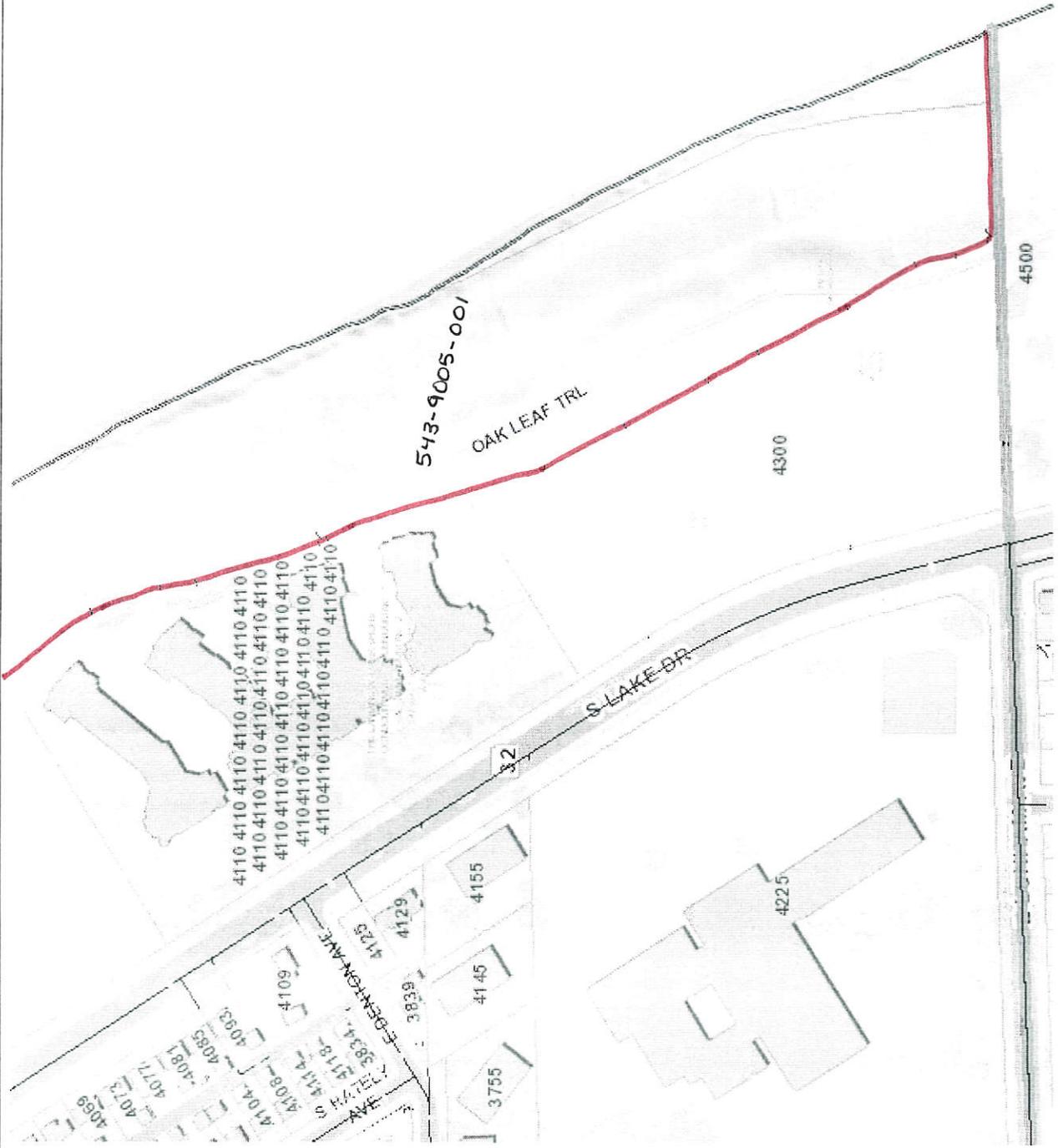
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539 0 269 539 Feet

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STATEMENT OF FACTS PERTAINING TO THE ACCOMPANYING REQUEST FOR A CHANGE OF

ZONING ORDINANCE

The following deed restrictions are in effect on the above property: (Here set out restrictions or state none exist. If there were ever restrictions and some have expired or have been removed state former restrictions and date of expiration or removal.)

NONE

The following deed restrictions are in effect on property immediately opposite above property. (Here set out restrictions or state none exist. If there were ever restrictions and some have expired or have been removed state former restrictions and date of expiration or removal.)

NONE KNOWN

Property in the block in which the above described property is situated is now devoted to the following uses: (Describe fully all existing uses.)

RESIDENTIAL & BUSINESS & CHURCH WEST OF PROPERTY

Petitioner proposes to erect on the above property: (State fully, proposed building, structure or other improvements and accompany with site, grading, parking, landscape and building plans.)

N/A

CITY OF ST. FRANCIS

LIST OF DATA AND PLANS REQUIRED

BEFORE SCHEDULING FOR A PLANNING COMMISSION REVIEW

OF

APPLICATION FOR CHANGE OF ZONING

10 SETS OF PLANS AND DATA FOR PLANNING COMMISSION
12 SETS OF PLANS AND DATA FOR PUBLIC HEARING

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NOTE: X denotes information required pending Planning Commission review.

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All applications to be reviewed by Zoning Administrator prior to filing with City Clerk. Please make an appointment. Office hours 8 to 9 AM & 1 to 2 PM.

CJV.
Zoning Administrator)

2 / 15 / 16
(Date)

Nathaniel Greene Park

TAX KEY: 5850077000

LEGAL DESCRIPTION: HARBOR VIEW TERRACE ALL OF BLOCKS 6, 7, 8 11, 12, 13, 14, 15 & 16. EXEMPT

Milwaukee County St. Francis Rezoning Application

Physical park descriptions and major use attributes.

Bay View Park:

Bay View Park consists of 39.5 acres between Lake Michigan and Lake Drive extending north to E. Oklahoma Ave. and terminating on the south at approximately 3600 S. Lake Drive. The park land consists of a sand beach on the east, an area of trees to the north and open turf field from the middle to the south boundary. The Oak Leaf Trail and ancillary running paths traverse the entire park. An unlined soccer practice field is situated in the center of the park. There are no parking facilities or roads within the park.

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Sheridan Park:

The park is located on a narrow strip of land bordered on the west by development accessed via Lake Drive and by the shore of Lake Michigan on the east. The primary land features are open turf and low lying brush on the bluff overlooking the lake. The area of Sheridan Park within St. Francis primarily serves as a conduit for the extension of the Oak Leaf Trail to Bay View Park.



MILWAUKEE COUNTY INTERACTIVE MAPPING SERVICE

Legend

- Tax Parcels
- Plat of Survey
- Foreclosure
- Subdivision Docs
- Condo Docs
- CSM Docs
- County Boundary
- City Limits Outline
- Streets
- Primary
- Secondary
- Freeway
- Primary Ramp
- Freeway Ramp
- A71
- Railroad 8k
- Transportation Poly
- Bridge Structure
- Structure
- Structure Large Shadow
- Transportation Poly
- <all other values>
- Paved Road
- Paved Airport Runway
- Paved Driveway
- Paved Parking
- Paved Shoulder
- Sidewalk
- Unpaved Driveway
- Unpaved Parking
- Unpaved Shoulder
- Open Water Gradient
- Open Water
- Stream
- Hillshade
- High : 180
- Low : 0
- Trees
- Tree Poly

1 : 5,809



968 484 968 Feet

0 484

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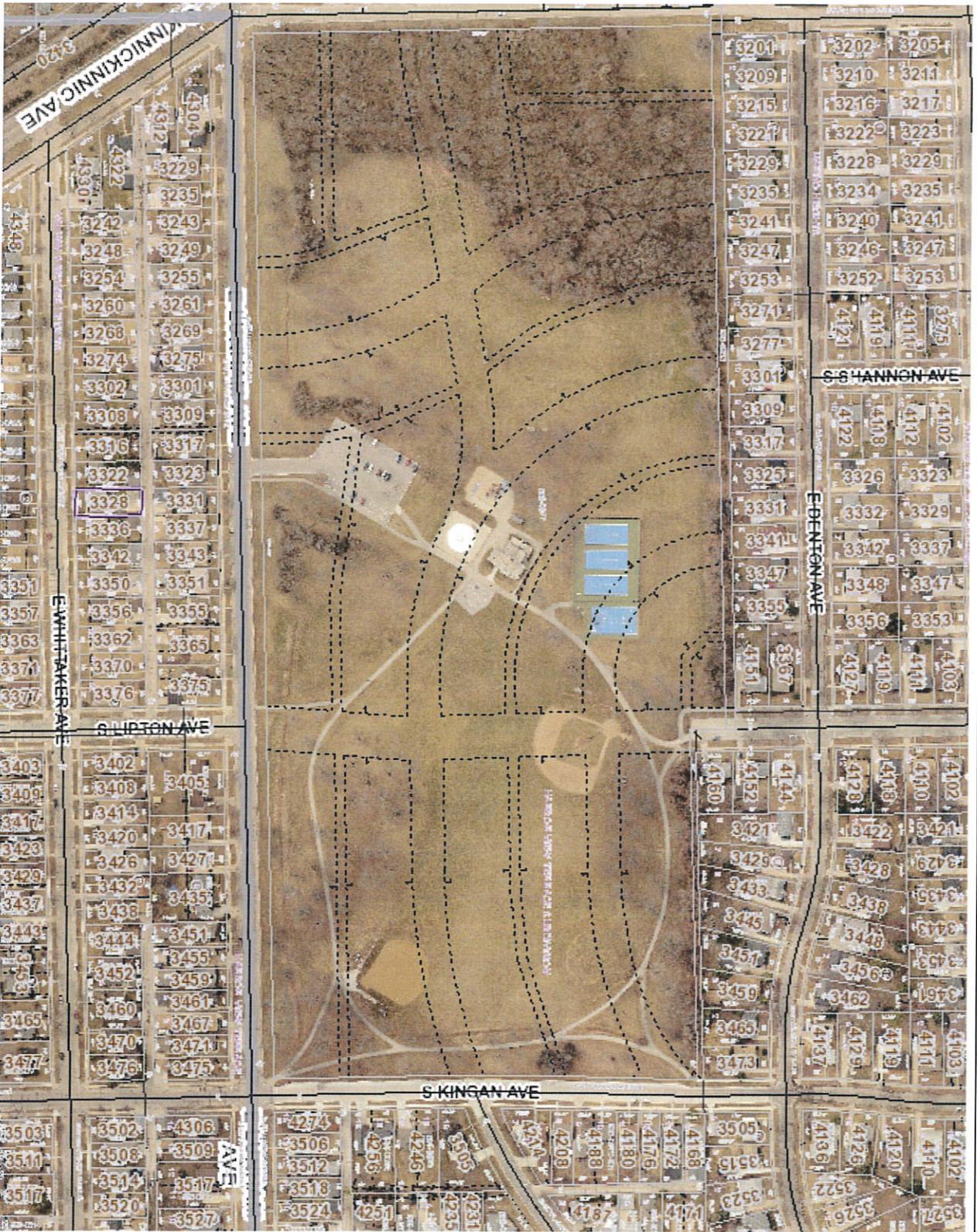
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Notes

Parcel #5850077000
Nathaniel Greene Park
4235 S. Lipton Ave
St. Francis, WI



MILWAUKEE COUNTY INTERACTIVE MAPPING SERVICE



Legend

- Tax Parcels
- Taxparcel Boundary
- Parcelline
- Eparcelline
- ROW**
- Right of Way
- Railway
- Carto Line**
- Extended The Line, Hook, or PT
- Dimension, Identification, or Note A
- Tieline
- Easement
- Meanderline
- CivilDivision
- Subdivision**
- Current
- Old
- Condo**
- Current
- Old
- CSM**
- Current
- Old
- Water**
- Plat of Survey
- Foreclosure
- Subdivision Docs**
- Condo Docs**
- CSM Docs**
- 2015 COLOR**
- Red: Band_1
- Green: Band_2
- Blue: Band_3
- County Boundary**
- City Limits Outline
- Streets**
- Primary
- Secondary
- Freeway
- Primary Ramp
- Freeway Ramp
- A71

1:3,236



539

0

270

539 Feet

NAD 1927 StatePlane_Wisconsin_South_FIPS_4803
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Notes

City of St. Francis

3400 E Howard Ave
St. Francis, WI. 53235

APPLICATION FOR CHANGE OF ZONING ORDINANCE,
PLANNED UNIT DEVELOPMENT OR SPECIAL USE

Important: No application for a change of zoning will be given consideration by the City Planning Commission or Common Council, unless made on this form. This application form will be the permanent record in this case. Applicant should use care in setting forth clearly and completely all facts relied upon to support the zoning change applied for. Be sure property description given in petition and on accompanying survey(s) is correct.

Note: All applications must be accompanied by a check or cash in the sum of \$195.00 for regular change of zoning or \$300.00 for Planned Development or Special Use + .00065 per dollar of development cost.

To the Honorable Mayor and Common Council of the City of St. Francis,

I (I -We) the under signed owner(s), representative(s) X (check one) of all or part of real property described below, hereby petition your Honorable Body to change, alter, and amend the boundaries of use districts by changing from the IU District to the IU SU District the following described property, a plat of which, as well as a statement of facts pertaining to the change requested are attached hereto and made part of this petition.

Address(s) 3120 S. Lake Drive

Current use Park

Proposed use Park

Tax Key Nos. 5429999000

[Signature] Signed _____ Date 2/11/16 Director of Administrative Services, Milwaukee County Title

Teig Whaley-Smith
Print name

State of Wisconsin)
Milwaukee County) SS.

NOTE: CC: Applicant - City Engineer
Zoning Administrator

ACKNOWLEDGMENT

FEE \$ _____

Personally came before me this 11th day of February, 2016, the above named Teig Whaley-Smith and _____ to me known to be the persons who executed this document, and I hereby acknowledge the same.



[Signature]
(Signed)

Notary Public, Wisconsin

Amber J Vermote
(Print name)

My Commission (~~expires~~) (~~is permanent~~) 9-11-18
(Strike one) (Date)

STATEMENT OF FACTS PERTAINING TO THE ACCOMPANYING REQUEST FOR A
CHANGE OF

ZONING ORDINANCE

The following deed restrictions are in effect on the above property: (Here set out restrictions or state none exist. If there were ever restrictions and some have expired or have been removed state former restrictions and date of expiration or removal.)

ENVIRONMENTAL CORRIDOR

The following deed restrictions are in effect on property immediately opposite above property. (Here set out restrictions or state none exist. If there were ever restrictions and some have expired or have been removed state former restrictions and date of expiration or removal.)

N/A

Property in the block in which the above described property is situated is now devoted to the following uses: (Describe fully all existing uses.)

RESIDENTIAL - RELIGIOUS - BUSINESS

Petitioner proposes to erect on the above property: (State fully, proposed building, structure or other improvements and accompany with site, grading, parking, landscape and building plans.)

N/A

BAY VIEW PARK

TAX KEY: 5429999000

LEGAL DESCRIPTION: ALL THAT PART OF NW1/4 SEC 14-6-22E LYING NELY OF LAKE ROAD AND SELY OF SCHLOSSER SUBD

Milwaukee County St. Francis Rezoning Application

Physical park descriptions and major use attributes.

Bay View Park:

Bay View Park consists of 39.5 acres between Lake Michigan and Lake Drive extending north to E. Oklahoma Ave. and terminating on the south at approximately 3600 S. Lake Drive. The park land consists of a sand beach on the east, an area of trees to the north and open turf field from the middle to the south boundary. The Oak Leaf Trail and ancillary running paths traverse the entire park. An unlined soccer practice field is situated in the center of the park. There are no parking facilities or roads within the park.

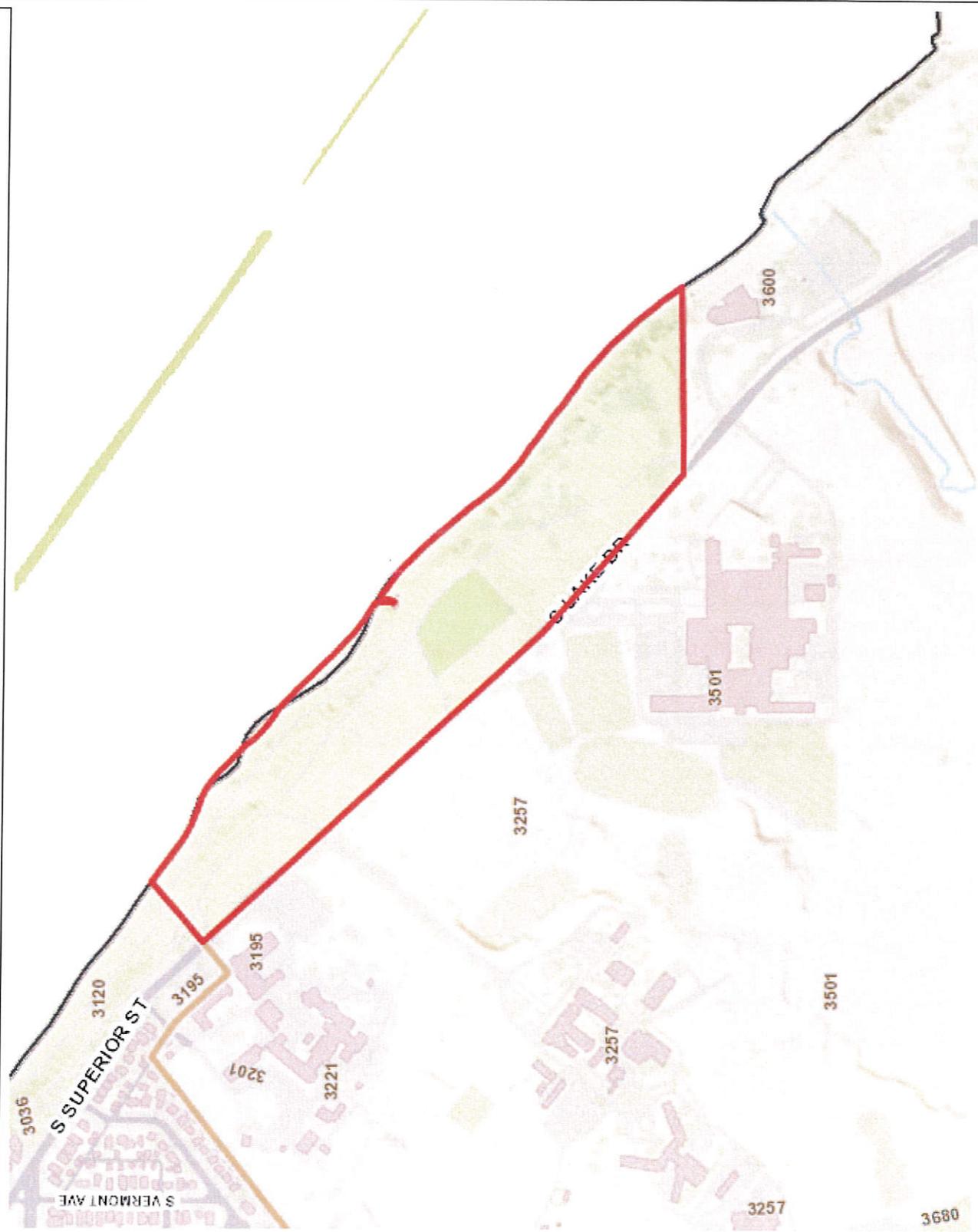
Greene Park:

Greene Park is a 36.5 acre park bounded by Barland, Denton, Kingan & Lunham Avenues in the City of St. Francis. The eastern half of the park contains two baseball diamonds, a softball diamond, three tennis courts, a basketball court, a children's playground, a wading pool, a structure with restrooms and an asphalt paved area for court games. A paved path encircles all of the fields on the eastern half of the park and bisects the park into two halves. There are two reservable picnic areas on the middle of the southern half accessible by a parking lot that can accommodate sixty-one vehicles. The western half of the park consists of open turf and wooded areas.

Sheridan Park:

The park is located on a narrow strip of land bordered on the west by development accessed via Lake Drive and by the shore of Lake Michigan on the east. The primary land features are open turf and low lying brush on the bluff overlooking the lake. The area of Sheridan Park within St. Francis primarily serves as a conduit for the extension of the Oak Leaf Trail to Bay View Park.

MILWAUKEE COUNTY INTERACTIVE MAPPING SERVICE



Legend

- Tax Parcels
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 - Secondary
 - Freeway
 - Primary Ramp
 - Freeway Ramp
 - A71
- Railroad 8k
- Transportation Poly
- Bridge Structure
- Structure
- Structure Large Shadow
- Transportation Poly
 - <all other values>
 - Paved Road
 - Paved Airport Runway
 - Paved Driveway
 - Paved Parking
 - Paved Shoulder
 - Sidewalk
 - Unpaved Driveway
 - Unpaved Parking
 - Unpaved Shoulder
- Open Water Gradient
- Open Water
- Stream
- Hillshade
 - High : 180
 - Low : 0
- Trees
- Tree Poly

1:6,927



Notes

Parcel #542999000
Bay View Park

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1,155 Feet



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Superior St
S Vermont Ave
E Rhodel Island Ave
Silt Lake Dr

The Montessori Institute
of Milwaukee, Inc

Bay View Park

Silt Lake Dr

Oak Leaf Trail

Archdiocese
of Milwaukee

Catholic Herald

Saint Francis Seminary

Week
ediate School

E Crawford Ave

S Vermont

Silt Lake Dr

Oak Leaf Trail

S Packard Ave

Formation Inc

Oak Leaf Trail

Nojosh

CoryAnn St.Marie-Carls

Subject: Veto, Office of City Administrator -Signature Certification Feb. 19, 2016

CoryAnn St. Marie-Carls, Mayor, City of St. Francis
3400 E. Howard Ave. St. Francis, WI 53235 • (414) 399-0797 • Mayor@stfranwi.org

NOTE ON FEBRUARY 19, 2016 – I HERE BY CERTIFY THIS VETO, WITH THE SIGNATURE AND ATTEST BELOW ON PRIOR EMAIL COMMUNICATION TO THE CLERK on February 19, 2016, THIS IS INTENDED TO MEET STATITORY DEADLINE, IT IS INTENDED FOR THE FILE OF THE CLERK TO APPROPRIATELY INCLUDE THIS ENTIRE VETO STATEMENT AS PART OF THE PUBLIC AGENDA FOR THE COUNCIL MEETING ON March 1, 2016. I HAVE NOT READ OR BEEN INFORMED OF ANY OTHER MANDITORY RELEASE PROVISIONS OF THIS VETO OR FURTHER INFORMATION THAT WAS NEEDED BY OUR LEGAL COUNCIL.

Official VETO -

To City Clerk, Anne Uecker, Deputy Clerk, Jean DeMores
City of St. Francis
CC: Tim Rhode and Paul Alexy

I, Mayor CoryAnn St. Marie-Carls, Mayor of the City of St. Francis do here by VETO the item from the February 17th 2016 City Council agenda approved by the City Council unanimously, published on the official agenda under "Charter Ordinance to Define the Role of Mayor as Chief Executive Officer and to Establish the Office of City Administrator - Administrator Charter Ord 021116 "

I hereby support this VETO with the following statements below in this document to be included with this official VETO for the record;

Due inquiries I have received and public meeting statements that have been made by citizens objecting to the addition and establishment of the Office of City Administrator in our official Charter Ordinances; I am making this VETO. The citizens I have spoken to and heard see this "Office" establishment as conflict with the accountability they expect from their elected officials. They have stated that they see this new Office in our Charter Ordinance as "unelected over elected" and believe they need to Elect the leaders they hold responsible from within their community to hold the detail of responsibility and authority outlined in the new "Office of the City Administrator"; so that assurances can be made by those elected for the fiscal management as well as fair and equitable treatment of all citizens and property tax payers.

Furthermore I, Mayor CoryAnn St. Marie-Carls, do this in official response many citizens and taxpayers that do not see a new "Office of City Administrator" as necessary since the City of St. Francis has indeed operated and taken care of business with the current order of authority without the "Office of City Administrator" as part of the Charter Ordinance, but a Chapter in the Code of Ordinances for the position of City Administrator; for approx: 40 years or more. I am committed to continuing to ask the Council to hear ALL citizens in this matter and not change a long established Charter Ordinance in this way.

As Mayor I extend my VETO power in accordance with my duties and responsibilities as outlined in our City Code of Ordinances and State statute.

Once again this VETO takes effect immediately upon signature at the City Clerk's Office.

Sincerely,

Mayor CoryAnn St. Marie-Carls

Signature and Certification:  Date: Feb. 19, 2016
Mayor CoryAnn St. Marie-Carls

Attest: 

Date: February 19, 2016

>
> Sent from my iPad

LAW OFFICES OF
**ARENZ, MOLTER,
MACY, RIFFLE & LARSON, S.C.**
720 N. EAST AVENUE
P.O. BOX 1348
WAUKESHA, WISCONSIN 53187-1348
Telephone (262)548-1340
Facsimile (262)548-9211
Email: palexy@ammr.net

DALE W. ARENZ, RETIRED
DONALD S. MOLTER, JR.
JOHN P. MACY,
COURT COMMISSIONER
H. STANLEY RIFFLE,
COURT COMMISSIONER
ERIC J. LARSON

RICK D. TRINDL
PAUL E. ALEXY
R. VALJON ANDERSON
REMZY BITAR
MATTEO REGINATO

February 4, 2016

COMMON COUNCIL
CITY OF ST. FRANCIS
3400 E. HOWARD AVE.
ST. FRANCIS, WI 53235

**Re: City of St. Francis
Code of Ordinances
City Administrator**

Ladies and Gentlemen:

You have requested that I provide a draft ordinance for the initial consideration by the Bargaining Committee that clarifies the authority of the City Administrator to manage and control the day-to-day operations of the City. I have had an opportunity to carefully consider this matter.

Based upon our review, I have the following comments and recommendations in this regard:

1. By adopting the "mayor-alderman" plan of city government, the City has elected to operate under Chapter 62 of the Wisconsin Statutes. Section 66.0101 of the Wisconsin Statutes, however, grants the City the ability to enact a "charter ordinance" to enact, amend or repeal any part of its charter (i.e. how it operates under Wis. Stat. Chapter 62) related to its local affairs and government except, however, with respect to matters that have been deemed matters of "state-wide concern". The provisions of Wis. Stat. sec. 62.13 regarding police and fire departments is an example of an area that has been deemed a matter of "state-wide concern" and the text of that section reflects that fact.
2. The office of Mayor is provided for in Section 62.09 of the Wisconsin Statutes and, therefore, the office is part of the City's "charter". The parameters of the "office" of Mayor in St. Francis were revised in 2002 by Charter Ordinance No. 10 to change the term of office from two to four years. Another example of where the City has used its authority to modify its "charter" was the combination of the offices of City Clerk and City Treasurer into a single, full-time office by Charter Ordinance No. 4. To date, a total of 13 charter ordinances have been enacted for the City.
3. The position of City Administrator for the City of St. Francis is currently provided for in Section 105-12 of the City of St. Francis Code of Ordinances. The position

LAW OFFICES OF
ARENZ, MOLTER, MACY, RIFFLE & LARSON, S.C.

Common Council
February 5, 2016
Page 2

was created, not by charter ordinance, but by virtue of the Council's authority under Wis. Stat. sec. 62.11(5), which provides:

(5) Powers. Except as elsewhere in the statutes specifically provided, the council shall have the management and control of the city property, finances, highways, navigable waters, and the public service, and shall have power to act for the government and good order of the city, for its commercial benefit, and for the health, safety, and welfare of the public, and may carry out its powers by license, regulation, suppression, borrowing of money, tax levy, appropriation, fine, imprisonment, confiscation, and other necessary or convenient means. The powers hereby conferred shall be in addition to all other grants, and shall be limited only by express language.

Wis. Stat. § 62.11(5).

4. Section 105-12 of the City Code was amended in 2008, 2011, and 2012. The most recent amendments in 2012 revised the Administrator's responsibilities under Section 105-12(4) and granted authority to supervise the preparation of the Council's agenda and to approve content. At the same time, a revision was made to Section 105-12(5) to clarify that the City Administrator's authority as personnel officer for the City is not limited to only those specific items listed in the text of that section.
5. We understand that questions have continued to arise from time-to-time since the 2012 Code revisions with respect to authority over the City's day-to-day operations. It appears that, at least in part, some such questions may be attributed to the current lack of clarity as to how the authority granted to the City Administrator to act as "Chief Administrative Officer" relates to the the authority granted to a mayor to act as "chief executive officer".
6. In reviewing the enclosed draft, please note our understanding is that the Council is *not* requesting a charter ordinance that would result in the outright elimination of the authority of a mayor to act as "chief executive officer" for the City. Instead, the enclosed draft reflects our understanding that the Council is seeking to clarify that the existing authority of the City Administrator to act as "chief administrative officer" for the City is intended to mean that the City Administrator, not the Mayor, has authority and responsibility to direct the day-to-day operations of the City. Since the statutes do not currently define what is entailed in the authority to act as "chief executive officer" for the City, the enclosed draft is intended to provide clarity that such authority will be exercised in the City by means of monitoring and interacting with the City Administrator.
7. Please note that, consistent with our understanding of the Council's intentions, the enclosed draft does not elevate the City Administrator above the Mayor and/or the Council, or make a City Administrator co-equal to any elected City

Common Council
February 5, 2016
Page 3

official. The enclosed draft also does not grant the City Administrator authority to make policy decisions on behalf of the City. Instead, as mentioned above, the enclosed draft seeks to clarify and to modify the City's charter to provide that, within the limitations established by the Council from time-to-time, the City's Administrator has the sole authority to direct day-to-day operations. We understand that requiring that the Mayor, and any other Council member, exercise their authority *through* the "office" of the City Administrator is intended to provide a clear, specific "chain of command" in the City, thereby avoiding potential conflicting instructions going to Department Heads and/or their subordinates on any day-to-day matter. The Common Council still retains all authority granted to it under the Wisconsin Constitution or the Wisconsin Statutes.

8. In reviewing the redlined revisions to the City Administrator section, please note that, in some instances, items that may initially appear to have been deleted have been relocated within the section itself. Although I believe the majority of the changes will be self-explanatory, please note that, in addition to changes that we believe will help:
 - a. To avoid potential ambiguity as to whether the City Administrator has been given the authority for purposes of the City's Civil Service Code, we have recommended stating that the City Administrator has authority to impose discipline and/or removal from positions other than those controlled by the Police and Fire Commission or Library Board.
 - b. To bring the office of the City Administrator in line with existing provisions of the City's Civil Service Code concerning removal of a "department head" from office, the enclosed draft adds a requirement for a $\frac{3}{4}$ vote of the entire Common Council (i.e. 5 votes). This will avoid any future issue as to whether a simple majority (i.e. 4 votes) is needed or whether the Civil Service Code regarding "department heads" would apply.
 - c. To further implement the Council's resolution concerning use of contracted legal services, we have proposed including language to clarify that the City Administrator will "receive, coordinate, and authorize" such requests, except as otherwise directed by the Council.
 - d. To further what we understand to be an intention of the "Cooperation" provisions of the City Administrator section, we have proposed including a requirement for officers and employees to "coordinate" with the City Administrator, thereby helping to ensure that everyone is working together to further the goals and directives established by the Common Council from time to time.

LAW OFFICES OF
ARENZ, MOLTER, MACY, RIFFLE & LARSON, S.C.

Common Council
February 5, 2016
Page 4

9. As noted in the enclosed draft, approval of a charter ordinance requires a 2/3 vote of the entire Common Council. Upon passage it must be published as a Class 1 notice and, by statute, it does not become effective for 60 days. If, during such 60 days, a petition signed by a number of electors of the City equal to not less than 7% of the votes cast in the City for governor at the last general election is filed in the office of City Clerk demanding that the ordinance be submitted to a vote of the electors, the charter ordinance may not take effect until it is submitted to a referendum and approved by a majority of the electors voting in the referendum. Although this has been the procedure followed for all but one of the City's charter ordinances, Wis. Stat. sec. 66.0101 also permits the Council to adopt a charter ordinance that requires its submission to a referendum and, in that case, the charter ordinance only becomes effective upon receipt of a majority of the votes.

Please contact me with any questions you may have.

Thank you for the opportunity to be of assistance to the City of St. Francis.

Yours very truly,

ARENZ, MOLTER, MACY,
RIFFLE & LARSON, S.C.

Paul E. Alexy

Paul E. Alexy

PA/
Enclosure

cc: CoryAnn St. Marie-Carls, Mayor
Tim Rhode, City Administrator
Anne B. Uecker, City Clerk



City of St. Francis

Melinda K. Dejewski, PE, City Engineer/Director of Public Works

February 25, 2016

Honorable Mayor and Common Council
City of St. Francis

Subject: Annual Tree Stumping Award

Gentlepersons:

The City of St. Francis has opened the bids for the annual tree stumping contract. The bids are as follows:

Bidder	Number of Inches	Unit Price	Total Cost
M&M Tree Service	1329	\$2.90	\$3,854.10
Dorshak Family Tree Service	1329	\$2.94	\$3,907.26

We recommend awarding the contract to M&M Tree Service for \$3,854.10 but not to exceed \$4,500 in the event additional trees are removed during the stumping contract. M&M Tree Service has provided this service satisfactorily in the past.

Respectfully submitted,

Melinda K. Dejewski, P.E.
City Engineer/Director of Public Works

CoryAnn St. Marie-Carls, Mayor, City of St. Francis
3400 E. Howard Ave. St. Francis, WI 53235 • (414) 399-0797 • Mayor@stfranwi.org



2/24/2016

Memo:

To: Honorable Common Council, Staff & Citizens

From: Mayor St. Marie-Carls

Re: Mayor Email for the Record with Chief Dietrich – regarding unescorted access

RECORDS ARE AVAILABLE DIRECTLY FROM THE MAY BY ANYONE ON THE COUNCIL OR PUBLIC THAT WOULD LIKE TO SEE THEM: I submitted them on February 17th to the Clerk also for the record.

1. **Additional information: I have communicated with the Chair of the Fire and Police Commission on the topic and provided details to him and the commission.**
2. **I have a correspondence from the Mayor of Cudahy explaining his unescorted access to the Department.**
3. **I am not pursuing this topic and have not talked again to Chief Dietrich about it.**
4. **I brought the topic of Department security clearances and unescorted access up in more detail with Chief Dietrich after events at public buildings in California in December 2015 and in reference to my personal safety in the building and in reference to my recent update in my security clearance with the FBI and TSA for my other job. Indeed I did call Chief Kaebisch about the topic by phone when we opened the building, however I did not continue to pursue the topic with him.**

Please don't hesitate to ask me further questions. I am willing to bring any of my security clearance details to forward or email from the Mayor of Cudahy.

Mayor CoryAnn St. Marie-Carls

CoryAnn St.Marie-Carls

Subject: Streets & alleys

Submitted by Mayor CoryAnn St. Marie-Carls

For the Council Agenda, March 1st

Correspondence from Jim Hatzenbeller

From: <JIMHATZY@aol.com>

Date: February 23, 2016 at 4:13:58 PM CST

To: <mayor@stfranwi.org>, <bricknerd@stfranwi.org>, <mcsweeneym@stfranwi.org>

Subject: Streets & alleys

Greetings Mayor of St. Francis
and gentlemen,

This e-mail is in regards to the condition of both the streets and alleys in our fine city. I know there are several other streets in bad condition, but I will just confine my letter to the areas listed below.

1. When Pennsylvania Ave. was rebuilt, I sat in on some of the hearings when it was still being decided as to whether to rebuild with concrete or asphalt. We were told that asphalt would have a service life of 15 years and concrete would have a service life of 20 years. Since it was decided to go asphalt, the service life of Pennsylvania Ave would have been about 2005.

Is anything being looked at to improve the condition of this heavily traveled avenue?

In addition, I know there is signage posted stating no heavy traffic on Pennsylvania Ave, but I still see big 18 wheelers traveling up and down our avenue. Are they not considered heavy traffic?

2. Our 50 year old alley is now turning to gravel with the rebar now being exposed. It has been patched several times now with asphalt which typically lasts for a few months.

Could either one of you please take a look at this alley? The north end of the alley appears to be the worst.

It is east of Pennsylvania and west of New York. South of Bottsford and north Van Norman.

3. If I recall correctly, it was published in the City of St Francis newsletter a few years back that Bottsford Ave. was to be resurfaced in 2014 or 2015. What happened to that project?

Thank you in advance

respectfully yours

Jim Hatzenbeller



BOARD OF DIRECTORS

PRESIDENT: JASON MCCOY
VICE PRESIDENT: ART KORDUS
SECRETARY/TREASURER: BOB BLUMENBERG
SERGEANT-AT-ARMS: GINO WAGNER
EVENTS CO-ORDINATOR: VACANT

MAILING ADDRESS:

3018 E. KOENIG AVE
ST FRANCIS, WI. 53235

Honorable Mayor of St. Francis
Ms Cory Ann St. Marie
City of St Francis
3400 E. Howard Ave
Saint Francis, WI. 53235

February 17, 2016

Re: Street Closing for Car Show

Dear Madam Mayor:

We are doing a Benefit car show for the Captain Lance P. Sijan F4C Fighter Jet move this year. It will be on Saturday, June 25, 2016 from 8:00am to 3:00pm.

As you can see by the attached map, our plan is to close S. Clement Ave from E. Howard Ave to E. Van Beck Ave. *No households are affected in St Francis by this closing.*

We have already obtained the necessary permit from the City of Milwaukee due to this being a "joint boundary" between the two cities.

We desperately need Saint Francis to furnish eight (8) 10' barricades/saw horses for this event. We are requesting that the Hiway department drop them off on Friday afternoon (June 24th) as per attached map. If this is not possible, please have someone from the City contact me (744-1246) as soon as possible so other arrangements can be made.

As in past years we will be parking show cars in the Masonic Lodge lot as well as on the street. *We will again be using the grass lot adjacent to the Masonic Lodge on the east end for any overflow show car parking. This lot is owned by the Masonic Lodge and we already have their okay.* (see attached map)

Last year we raised \$1,600.00 for our Fisher House event and hope to better that this year for the Capt. Lance Sijan F4C Fighter Jet move to help Lance's sister, Janine, with the costs of the move. If you check the back of the enclosed show flyer, there is a brief history of Lance.

Any help and consideration the City of St Francis can give us will be greatly appreciated.

I've noticed over the past few years that the permit application states (last line under General Instructions) that a copy of the approved application will be mailed to the applicant. We have never had a copy mailed to us, always had to check with City Hall.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read 'Robert E. Blumenberg', written in a cursive style.

ROBERT E. BLUMENBERG
Secretary/Treasurer
Original Memories Car Club, Inc.

- Encl: 1. Copy of Block Party/Street Closing application
2. Map of affected area
3. Copy of Show flyer (front & back)

CITY OF ST. FRANCIS APPLICATION BLOCK PARTY/STREET CLOSING

Applicant Name: ORIGINAL MEMORIES CAR CLUB, INC.
Applicant's Street Address: 3018 E. KOENIG AVE, ST FRANCIS, WI. 53235
Applicant's Phone Number: 414-744-1246
Date & Time of Event: JUNE 25, 2016 7AM-3PM
Street to be Closed: SO. CLEMENT AVE FROM E. HOWARD AVE TO
E. VANBECK AVE. (SEE ATTACHED)

Will there be any means of amplification (more than a radio/stereo) used at this event?

Yes No

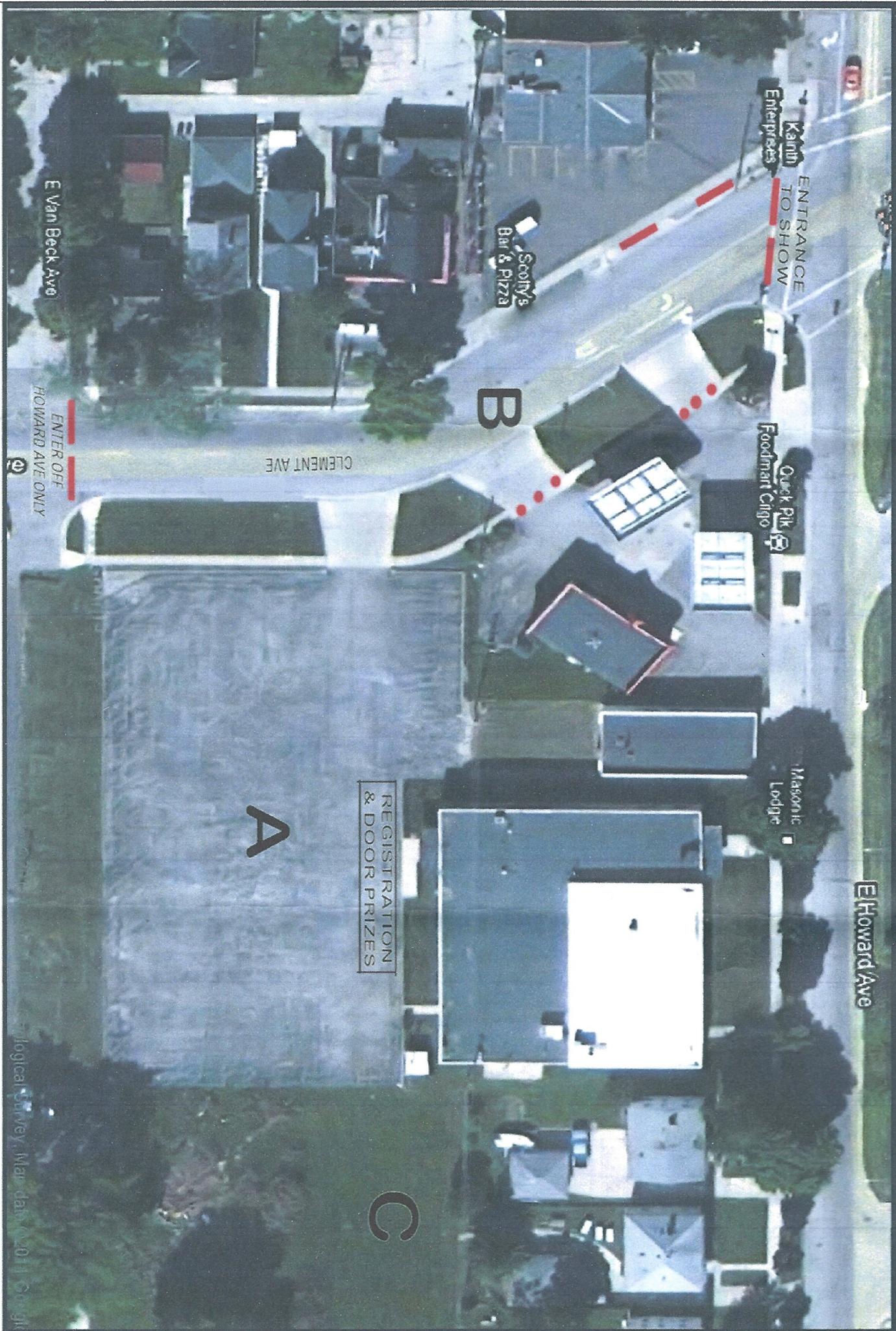
If yes, please explain: _____

Name and phone number of person responsible for placement and removal of barricades and clean-up: REQUESTING (8) 10' BARRICADES WITH HOLDERS ON
ON BOTH ENDS, DROP OFF FRI. EVE (6-24-16) BY MASONIC
LODGE PARKING LOT. R.E. BLUMENBERG & CLUB CLEAN UP.

General Instructions:

- You are required to obtain the signatures of the majority of households (one signature per household) affected by the street closing before this application will be processed.
- Fire Hydrants shall not be obstructed by material or objects of any kind.
- No obstructions or material to be placed in the street that cannot be moved easily by two people.
- All trash must be removed at the conclusion of the street closing.
- Vehicles shall not be utilized as barricades anywhere in the street.
- At the end of the event, the barricades are to be placed at the original delivery point for pick-up by the Department of Public Works.
- All event permits must be approved by the Common Council. The Common Council meets the 1st and 3rd Tuesdays of the month. You must have your application to the City Clerk's office a minimum of 15 days prior to a Council meeting to review purposes.
- A copy of the approved application will be mailed to the applicant.

City Use Only	
<input type="checkbox"/> Fire Department	<input type="checkbox"/> Engineering/Public Works
<input type="checkbox"/> Police Department	<input type="checkbox"/> Common Council



ENTRANCE
Kamih TO SHOW

Quick Plk
Foodmart Cigo

Masonic
Lodge

Howard Ave

Scotty's
Bar & Pizza

CLEMENT AVE

E Van Beck Ave

ENTER OFF
HOWARD AVE ONLY

REGISTRATION
& DOOR PRIZES

ological Survey, Map date: 2011 09 01

- DENOTES BARRICADES
- DENOTES BARRICADES OR CONES

- SHOW CAR PARKING:**
- A: FILL MASONIC PARKING LOT FIRST
 - B: FILL CLEMENT AVE 2ND (ANGLE PARK)
 - C: FILL GRASS LOT LAST

CoryAnn St. Marie-Carls, Mayor, City of St. Francis
3400 E. Howard Ave. St. Francis, WI 53235 • (414) 399-0797 • Mayor@stfranwi.org



2/24/2016

Memo:

To: Honorable Common Council, Staff & Citizens

From: Mayor St. Marie-Carls

Re: Mayor Email, card access, camera access, phone records (cell and otherwise)

Available for the Record – regarding questions and Mayoral activity at the Civic Center or beyond.

RECORDS ARE AVAILABLE DIRECTLY FROM THE MAYOR OR BY OTHER MEANS -- FOR ANYONE ON THE COUNCIL OR PUBLIC THAT WOULD LIKE TO SEE THEM:

I submit I have made every effort to be transparent and ask questions and for details in an open and honest manner at all times. I have a “get it done” style but communicate directly with thankfulness; I have always done this today as well as in my past careers as an woman Executive.

1. Additional information:

Once again all information is available, phone, email, card access, cameras etc.
Please ask anytime.

This includes - Citizens or elected officials, or candidates or employees.

Mayor CoryAnn St. Marie-Carls

Check No	Per	Date	Payee	Description	Inv Amount	V/M
67432	02/16	02/23/2016	SCHUSTER, LAUREN	REFUND OVERPAYMENT SA	262.37-	V
68373	02/16	02/18/2016	M T A W	CONFERENCE REGISTRATION:DEMOMES	130.00	
68374	02/16	02/18/2016	ST FRANCIS POLICE DEPARTMENT	PRISONER FOOD	4.98	
	02/16	02/18/2016	ST FRANCIS POLICE DEPARTMENT	CHIEF	17.00	
	02/16	02/18/2016	ST FRANCIS POLICE DEPARTMENT	PETTY CASH	26.71	
68375	02/16	02/24/2016	ASSOCIATION OF SWAT	TRAINING:DAMOLOV/SCOTT	500.00	
68376	02/16	02/24/2016	DAMON, MATTHEW & KATHERINE	LOTTERY CREDIT	121.27	
68377	02/16	02/24/2016	FOX VALLEY TECHNICAL COLLEGE	TRAINING/JACKSON	225.00	
68378	02/16	02/24/2016	GUARDIAN	RETIREE	379.09	
	02/16	02/24/2016	GUARDIAN	GENERAL OFFICE	229.40-	
	02/16	02/24/2016	GUARDIAN	CLERK/TREAS	61.65	
	02/16	02/24/2016	GUARDIAN	INSPECTION	61.65	
	02/16	02/24/2016	GUARDIAN	COURT	29.34	
	02/16	02/24/2016	GUARDIAN	POLICE	896.59	
	02/16	02/24/2016	GUARDIAN	FIRE	608.51	
	02/16	02/24/2016	GUARDIAN	HEALTH	29.34	
	02/16	02/24/2016	GUARDIAN	ENGINEERING	229.42	
	02/16	02/24/2016	GUARDIAN	HWY	144.05	
	02/16	02/24/2016	GUARDIAN	LIBRARY	29.34	
	02/16	02/24/2016	GUARDIAN	RETIREE	379.09	
	02/16	02/24/2016	GUARDIAN	CLERK/TREAS	61.65	
	02/16	02/24/2016	GUARDIAN	INSPECTION	61.65	
	02/16	02/24/2016	GUARDIAN	COURT	29.34	
	02/16	02/24/2016	GUARDIAN	HEALTH	29.34	
	02/16	02/24/2016	GUARDIAN	ENGINEERING	229.42	
	02/16	02/24/2016	GUARDIAN	HWY	144.05	
	02/16	02/24/2016	GUARDIAN	LIBRARY	29.34	
	02/16	02/24/2016	GUARDIAN	FIRE	608.51	
	02/16	02/24/2016	GUARDIAN	POLICE	1,013.97	
68379	02/16	02/24/2016	ICMA-RC	CONF#41098058	1,030.00	
68380	02/16	02/24/2016	NORTH SHORE BANK FSB	MISC DEDUCTION	5,572.00	
68381	02/16	02/24/2016	SAVAGE, STACEY L	ESCROW OVERPAYMENT	234.43	
68382	02/16	02/24/2016	SCHROEDER, JOHN P	REGISTRATION:LINDHORST/NEWALL	700.00	
68383	02/16	02/24/2016	ST FRANCIS TREASURER	PETTY CASH	28.32	
	02/16	02/24/2016	ST FRANCIS TREASURER	PETTY CASH	30.00	
	02/16	02/24/2016	ST FRANCIS TREASURER	PETTY CASH	6.00	
68384	02/16	02/24/2016	WE ENERGIES	SIGNALS	726.21	
	02/16	02/24/2016	WE ENERGIES	PARKS	385.78	
	02/16	02/24/2016	WE ENERGIES	LIGHTS	14,485.65	
	02/16	02/24/2016	WE ENERGIES	GARAGE	613.94	
	02/16	02/24/2016	WE ENERGIES	4235 S NICHOLSON AVE	118.99	
	02/16	02/24/2016	WE ENERGIES	SIREN	23.33	
	02/16	02/24/2016	WE ENERGIES	4235 S NICHOLSON AVE	28.90	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
	02/16	02/24/2016	WE ENERGIES	GARAGE	1,402.49	
	02/16	02/24/2016	WE ENERGIES	CIVIC CENTER	3,359.66	
	02/16	02/24/2016	WE ENERGIES	CIVIC CENTER	2,779.15	
68385						
	02/16	02/24/2016	WI SCTF	CASE IDENTIFIER 3998990	121.46	
	02/16	02/24/2016	WI SCTF	CASE IDENTIFIER 1302486	46.15	
68386						
68387	03/16	03/01/2016	A F L A C	MISC DEDUCTIONS	2,442.42	
	03/16	03/01/2016	ADVANCE AUTO PARTS	FIRE DEPT	16.99	
	03/16	03/01/2016	ADVANCE AUTO PARTS	FIRE DEPT	17.26	
68388						
68389	03/16	03/01/2016	AECOM TECHNICAL SERVICES	STORM WATER UTILITY	1,769.38	
	03/16	03/01/2016	ALLRECIPES	2016-12 ISSUES	9.95	
68390						
	03/16	03/01/2016	ALSCO	CLOTHING NEW/REPLACE	50.42	
	03/16	03/01/2016	ALSCO	CLOTHING NEW/REPLACE	35.62	
	03/16	03/01/2016	ALSCO	CLOTHING NEW/REPLACE	35.62	
68391						
	03/16	03/01/2016	ARENZ MOLTER MACY	CONTRACTED LEGAL FEES	10,958.45	
	03/16	03/01/2016	ARENZ MOLTER MACY	TIF #4 LEGAL FEES	456.65	
	03/16	03/01/2016	ARENZ MOLTER MACY	TIF #5 LEGAL FEES	1,285.05	
	03/16	03/01/2016	ARENZ MOLTER MACY	CONTRACTED LEGAL FEES	17,192.35	
	03/16	03/01/2016	ARENZ MOLTER MACY	TIF #4 LEGAL FEES	949.40	
	03/16	03/01/2016	ARENZ MOLTER MACY	TIF #5 LEGAL FEES	1,958.45	
68392						
	03/16	03/01/2016	ASSET CONTROL GROUP LLC	TIF ASSISTANCE	12,845.29	
68393						
68394	03/16	03/01/2016	ASSOC APPRAISAL CONSULTANTS	MONTHLY PROFESSIONAL FEES/ASSESSOR	1,942.87	
	03/16	03/01/2016	AT&T/SBC	CIVIC CENTER	180.72	
	03/16	03/01/2016	AT&T/SBC	PARK SECURITY	201.37	
68395						
68396	03/16	03/01/2016	BADGER OIL EQUIPMENT CO INC	REPAIRS	392.14	
	03/16	03/01/2016	BAKER & TAYLOR	LIBRARY	8.67	
	03/16	03/01/2016	BAKER & TAYLOR	ANF	185.47	
	03/16	03/01/2016	BAKER & TAYLOR	DONATIONS - FRIENDS	4.24	
	03/16	03/01/2016	BAKER & TAYLOR	Y BOOKS	221.64	
	03/16	03/01/2016	BAKER & TAYLOR	LIBRARY	63.71	
	03/16	03/01/2016	BAKER & TAYLOR	Y BOOKS	22.38	
	03/16	03/01/2016	BAKER & TAYLOR	Y BOOKS	414.70	
	03/16	03/01/2016	BAKER & TAYLOR	REC BORR YA GN	5.79	
	03/16	03/01/2016	BAKER & TAYLOR	REC BORR CH GN	13.27	
	03/16	03/01/2016	BAKER & TAYLOR	AD fic	245.10	
	03/16	03/01/2016	BAKER & TAYLOR	REC BORR AD FIC	28.68	
	03/16	03/01/2016	BAKER & TAYLOR	AD fic	79.32	
	03/16	03/01/2016	BAKER & TAYLOR	REC BORR AD GN	12.21	
	03/16	03/01/2016	BAKER & TAYLOR	ANF	99.23	
	03/16	03/01/2016	BAKER & TAYLOR	Y BOOKS	176.25	
	03/16	03/01/2016	BAKER & TAYLOR	REC BORR CH GN	5.79	
	03/16	03/01/2016	BAKER & TAYLOR	DONATIONS - FRIENDS	3.71	
	03/16	03/01/2016	BAKER & TAYLOR	LIBRARY	4.63	
	03/16	03/01/2016	BAKER & TAYLOR	AD AUDIO	65.27	
	03/16	03/01/2016	BAKER & TAYLOR	CH DVD	35.95	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
	03/16	03/01/2016	BAKER & TAYLOR	LIBRARY	5.93	
68397	03/16	03/01/2016	BAKER & TAYLOR	CH CD	148.73	
	03/16	03/01/2016	BAY COMMUNICATIONS INC	RADIO REPAIRS	127.50	
68398	03/16	03/01/2016	BAY COMMUNICATIONS INC	RADIO REPAIRS	127.50	
	03/16	03/01/2016	BENDLIN FIRE EQUIPMENT INC	FIRE DEPT	155.80	
68399	03/16	03/01/2016	BENDLIN FIRE EQUIPMENT INC	FIRE DEPT	93.00	
	03/16	03/01/2016	BON APPETIT	SUBSCRIPTION	20.00	
68400						
	03/16	03/01/2016	BUELOW VETTER BUIKEMA OLSON	LABOR LAW	4,675.00	
68401						
	03/16	03/01/2016	CINTAS FIRE 636525	LIBRARY	162.10	
68402						
	03/16	03/01/2016	CINTAS CORPORATION	POLICE DEPT	43.05	
68403						
	03/16	03/01/2016	CITY OF MILWAUKEE TREASURER	TOWN OF LAKE FIRE PENSION	2,711.24	
68404						
	03/16	03/01/2016	WEST ALLIS PUBLIC LIBRARY	REPLACEMENT OF MATERIALS	16.98	
68405						
	03/16	03/01/2016	COMPASS MINERALS	SALT	8,246.10	
68406						
	03/16	03/01/2016	COMPLETE OFFICE OF WISCONSIN	LIBRARY SUPPLIES	36.69	
	03/16	03/01/2016	COMPLETE OFFICE OF WISCONSIN	LIBRARY SUPPLIES	216.25	
	03/16	03/01/2016	COMPLETE OFFICE OF WISCONSIN	LIBRARY	299.00	
68407						
	03/16	03/01/2016	CONNERTON, WILLIAM A	REFUND CITATIONS - DISMISSED	583.00	
68408						
	03/16	03/01/2016	D J PRINTING	FIRE DEPT	178.00	
68409						
	03/16	03/01/2016	DEMCO INC	LIBRARY	206.00	
68410						
	03/16	03/01/2016	DIVERSIFIED BENEFIT SERVICES	FSA ADMINISTRATIVE SERVICES	212.99	
68411						
	03/16	03/01/2016	EMERGENCY MEDICAL PRODUCTS I	MEDICAL SUPPLIES	591.51	
68412						
	03/16	03/01/2016	ENDPOINT SOLUTIONS CORP	4235 S NICHOLSON AVE	402.50	
68413						
	03/16	03/01/2016	EWALD AUTOMOTIVE GROUP	2016 TAHOE #1GNSKDEC9GR273562	38,200.00	
68414						
	03/16	03/01/2016	FILTRATION CONCEPTS	LIBRARY MAINTENANCE	121.82	
68415						
	03/16	03/01/2016	FOURTH OF JULY COMMISSION	4TH OF JULY CELEBRATION	7,000.00	
68416						
	03/16	03/01/2016	GALE/CENGAGE LEARNING	AD FIC	81.57	
68417						
	03/16	03/01/2016	GENUINE PARTS COMP - MILWAUKE	SHOP	47.69	
	03/16	03/01/2016	GENUINE PARTS COMP - MILWAUKE	HWY #6	17.49	
	03/16	03/01/2016	GENUINE PARTS COMP - MILWAUKE	HWY #6	40.80	
	03/16	03/01/2016	GENUINE PARTS COMP - MILWAUKE	HWY	122.01	
	03/16	03/01/2016	GENUINE PARTS COMP - MILWAUKE	HWY	10.59	
	03/16	03/01/2016	GENUINE PARTS COMP - MILWAUKE	SQUAD #7	105.29	
	03/16	03/01/2016	GENUINE PARTS COMP - MILWAUKE	CREDIT - PD	5.00-	
	03/16	03/01/2016	GENUINE PARTS COMP - MILWAUKE	HWY #23	11.79	
	03/16	03/01/2016	GENUINE PARTS COMP - MILWAUKE	HWY #23	5.05	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
	03/16	03/01/2016	GENUINE PARTS COMP - MILWAUKE	HWY #23	6.11	
	03/16	03/01/2016	GENUINE PARTS COMP - MILWAUKE	HWY #23	14.27	
68418						
	03/16	03/01/2016	GIDDINGS HAWKINS MAINTENANCE	FD GREASE TRAP	145.00	
68419						
	03/16	03/01/2016	GLOBAL HORIZONS LLC	PROGRAM UPDATES & SUPPORT	300.00	
68420						
	03/16	03/01/2016	GRAEF	COMPREHENSIVE PLAN	2,450.00	
68421						
	03/16	03/01/2016	HGTV MAGAZINE	1 YEAR SUBSCRIPTION EXP MAY 17	34.97	
68422						
	03/16	03/01/2016	HOLIDAY INN HOTEL & SUITES	LODGING:MCMANUS	164.00	
68423						
	03/16	03/01/2016	HOUSE OF CORRECTION	T-SHIRTS	303.75	
68424						
	03/16	03/01/2016	ID NETWORKS INC	REPAIRS	2,319.00	
68425						
	03/16	03/01/2016	IMPERIAL SUPPLIES HOLDINGS INC	SHOP SUPPLIES	381.04	
	03/16	03/01/2016	IMPERIAL SUPPLIES HOLDINGS INC	HIGHWAY	351.38	
	03/16	03/01/2016	IMPERIAL SUPPLIES HOLDINGS INC	HIGHWAY	78.38	
	03/16	03/01/2016	IMPERIAL SUPPLIES HOLDINGS INC	HIGHWAY	182.90	
	03/16	03/01/2016	IMPERIAL SUPPLIES HOLDINGS INC	HIGHWAY	101.08	
68426						
	03/16	03/01/2016	J & T SUPPLY COMPANY	HWY	127.51	
68427						
	03/16	03/01/2016	JOHN PAUL'S GMC	SQUAD #1	22.00	
	03/16	03/01/2016	JOHN PAUL'S GMC	POLICE	50.00	
	03/16	03/01/2016	JOHN PAUL'S GMC	POLICE	19.32	
	03/16	03/01/2016	JOHN PAUL'S GMC	2013 TAHOE	1,450.00	
68428						
	03/16	03/01/2016	KEY MAGICIAN LOCKSMITHS INC	KEYS	11.85	
68429						
	03/16	03/01/2016	LAKESIDE OIL COMPANY	DIESEL	2,075.87	
68430						
	03/16	03/01/2016	LEAGUE OF WI MUNICIPALITIES	BOOKLETS	100.00	
68431						
	03/16	03/01/2016	LEE TRUCK EQUIPMENT INC	HWY #23	55.63	
	03/16	03/01/2016	LEE TRUCK EQUIPMENT INC	HWY #23	129.79	
	03/16	03/01/2016	LEE TRUCK EQUIPMENT INC	SPARE PLOW	91.80	
	03/16	03/01/2016	LEE TRUCK EQUIPMENT INC	SPARE PLOW	39.34	
68432						
	03/16	03/01/2016	M T A W	MEMBERSHIP: JEAN DEMORES	55.00	
	03/16	03/01/2016	M T A W	MEMBERSHIP: ANNE UECKER	55.00	
68433						
	03/16	03/01/2016	MALEK AND ASSOCIATES INC	MIL POB	110.00	
68434						
	03/16	03/01/2016	MARSHALL, SUE	REIMBURSEMENT	12.00	
68435						
	03/16	03/01/2016	MIDLAND HEALTH TESTING	TESTING	100.00	
68436						
	03/16	03/01/2016	MIDWEST TAPE	CREDIT	39.99-	
	03/16	03/01/2016	MIDWEST TAPE	YA AUDIO	124.97	
	03/16	03/01/2016	MIDWEST TAPE	YA AUDIO	129.97	
	03/16	03/01/2016	MIDWEST TAPE	YA AUDIO	94.97	
	03/16	03/01/2016	MIDWEST TAPE	YA AUDIO	74.98	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
68437						
	03/16	03/01/2016	MILLER-BRADFORD & RISBERG INC	HWY #28	213.20	
68438						
	03/16	03/01/2016	MILW PAPER COMPANY	GENERAL OFFICE	17.18	
	03/16	03/01/2016	MILW PAPER COMPANY	ELECITONS	29.43	
	03/16	03/01/2016	MILW PAPER COMPANY	GENERAL OFFICE	7.70	
	03/16	03/01/2016	MILW PAPER COMPANY	GENERAL OFFICE	128.79	
	03/16	03/01/2016	MILW PAPER COMPANY	ENGINEERING	265.00	
	03/16	03/01/2016	MILW PAPER COMPANY	GENERAL OFFICE	34.02	
68439						
	03/16	03/01/2016	MILW POWER EQUIPMENT LLC	CHAIN SAWS	47.96	
68440						
	03/16	03/01/2016	N F P A	CODE BOOKS	1,305.00	
	03/16	03/01/2016	N F P A	FIRE DEPT	209.95	
68441						
	03/16	03/01/2016	NASSCO INCORPORATED	LIBRARY	498.07	
68442						
	03/16	03/01/2016	OFFICE DEPOT INCORPORATED	PD OFFICE SUPPLIES	380.68	
68443						
	03/16	03/01/2016	OUTDOOR LIGHTING CONSTRUCTI	SIGNAL LIGHTS	162.00	
68444						
	03/16	03/01/2016	PEREZ, MIGUEL	REFUND CITATION OVERPAYMENT	32.00	
68445						
	03/16	03/01/2016	POMP'S TIRE SERVICE	SQUAD #1	477.44	
68446						
	03/16	03/01/2016	PROTANIC INC	TANK LEAK DETECTOR TESTING	600.00	
68447						
	03/16	03/01/2016	RADISSON HOTEL	LODGING/STELLOH	164.00	
68448						
	03/16	03/01/2016	RADISSON HOTEL	LODGING:JACKSON	164.00	
68449						
	03/16	03/01/2016	ROSENBAUER MINNESOTA LLC	FIRE DEPT	129.65	
68450						
	03/16	03/01/2016	SAN-A-CARE INC	LIBRARY	155.16	
	03/16	03/01/2016	SAN-A-CARE INC	LIBRARY	88.36	
68451						
	03/16	03/01/2016	SCHUSTER, LAUREN	REFUND OVERPAYMENT SA	262.37	
68452						
	03/16	03/01/2016	SELECTIVE INSURANCE CO OF AME	POLICY S 2177547	782.00	
68453						
	03/16	03/01/2016	SHERWIN INDUSTRIES INC	FIBER MIX	188.49	
68454						
	03/16	03/01/2016	SHRED-IT USA LLC	DOCUMENT SHREDDING	104.43	
	03/16	03/01/2016	SHRED-IT USA LLC	DOCUMENT SHREDDING	319.50	
68455						
	03/16	03/01/2016	ST FRANCIS LIBRARY	RESTITUTION/EDGAR	125.88	
68456						
	03/16	03/01/2016	ST FRANCIS SCHOLARSHIP PAGEA	LIBRARY AD	50.00	
68457						
	03/16	03/01/2016	ST FRANCIS SCHOOL DIST #6	RESTITUTION/GARCIA, CHRISTINA	145.00	
68458						
	03/16	03/01/2016	STATE BY STATE GARDENING	WIS GARDENING EXP 4/2017	19.95	
68459						
	03/16	03/01/2016	TAPCO	KK & DENTON/NICHOLSON	112.50	
	03/16	03/01/2016	TAPCO	SIGNS	291.28	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
68460	03/16	03/01/2016	TRAFFIC ENGINEERING SERVICE	BEAR DEVELOPMENT	300.00	
	03/16	03/01/2016	TRAFFIC ENGINEERING SERVICE	KK, NICHOLSON, DENTON	2,942.50	
68461	03/16	03/01/2016	UNUM LIFE INSURANCE	ADMINISTRATOR	42.27	
	03/16	03/01/2016	UNUM LIFE INSURANCE	CLERK/TREAS	57.07	
	03/16	03/01/2016	UNUM LIFE INSURANCE	INSPECTION	29.57	
	03/16	03/01/2016	UNUM LIFE INSURANCE	CIVIC CENTER	10.52	
	03/16	03/01/2016	UNUM LIFE INSURANCE	POLICE	596.85	
	03/16	03/01/2016	UNUM LIFE INSURANCE	FIRE	40.58	
	03/16	03/01/2016	UNUM LIFE INSURANCE	HEALTH	30.32	
	03/16	03/01/2016	UNUM LIFE INSURANCE	ENGINEERING	96.42	
	03/16	03/01/2016	UNUM LIFE INSURANCE	HWY	182.15	
	03/16	03/01/2016	UNUM LIFE INSURANCE	MECHANIC	21.39	
	03/16	03/01/2016	UNUM LIFE INSURANCE	LIBRARY	63.24	
68462	03/16	03/01/2016	US HEALTHWORKS	DRUG TEST	52.00	
68463	03/16	03/01/2016	UTILITY SALES & SERVICE	HWY	544.60	
	03/16	03/01/2016	UTILITY SALES & SERVICE	HWY	39.40	
68464	03/16	03/01/2016	WAIC MEMBERSHIP CHAIR	FRANK LOCKWOOD	15.00	
68465	03/16	03/01/2016	WASTE MANAGEMENT	A/C488-0206362-2811-4 FINAL PMT	214.55	
68466	03/16	03/01/2016	WAUKESHA COUNTY TREASURER	RADIO PROGRAMMING	67.36	
68467	03/16	03/01/2016	WE ENERGIES	LIBRARY	1,503.74	
	03/16	03/01/2016	WE ENERGIES	LIBRARY	768.46	
68468	03/16	03/01/2016	WEST ALLIS POLICE DEPARTMENT	WARRANT:WEBER-CODY, GAGE M	255.00	
68469	03/16	03/01/2016	WI DEPT OF REVENUE	MUNI FEE FOR ASSESSMETN OF MFG PROP	1,733.63	
68470	03/16	03/01/2016	WI IMAGINING SOLUTIONS LLC	11323 MONTHLY CONTRACT	32.19	
68471	03/16	03/01/2016	WIL KIL PEST CONTROL	PEST CONTROL	87.00	
68472	03/16	03/01/2016	WILNET ENGINEERING LLC	MCAFEE	198.00	
	03/16	03/01/2016	WILNET ENGINEERING LLC	FAXING	107.35	
68473	03/16	03/01/2016	WOHRABE, GRETA	CLAIM AGAINST CITY	130.52	
Grand Totals:					186,129.93	

CERTIFY APPROPRIATION IS AVAILABLE TO MEET THESE CLAIMS AND RECOMMEND THEIR ALLOWANCE:

COMMON COUNCIL:

Council President

1st District Alderperson

1st District Alderperson

2nd District Alderperson

3rd District Alderperson

3rd District Alderperson

City of St. Francis

3400 East Howard Avenue
St. Francis, WI 53235
(414)483-4424 FAX (414)483-1117

FIRE DEPARTMENT

Franklin E. Lockwood
Fire Chief

February 23, 2016

Honorable Mayor St. Marie Carls and Council
Members of the Common Council
City of St. Francis
3400 East Howard Avenue
St. Francis, Wisconsin 53235

RE: National Fire Academy Class

Honorable Mayor St. Marie Carls and Alderpersons,

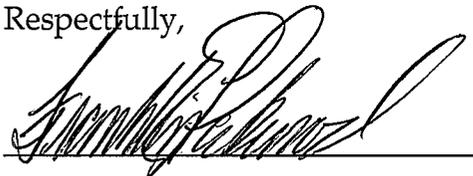
This two day training opportunity provides the company officer with the basic skills and tools needed to perform effectively in a fire service environment. Both Lt. Andy Jensen and Driver Operator Joe Carufel would benefit from the knowledge gained through this training. This is the second of a series of four and believe information gained will benefit the department. I ask for your support.

Taking into consideration the heightened level of responsibility placed on daily staff I highly support their attendance. The appropriate documentation is attached for your review.

This is a budgeted item.

Account #5220-358

Respectfully,



Franklin E. Lockwood, Fire Chief

“Sprinklers and Smoke Detectors Save Lives”



U.S. Fire Administration

[About USFA](#) [Hotel/Motel](#) [Contact Us](#)

Shaping the Future F0602

[Leadership and Executive Development](#) (</nfacourses/catalog/search?courseCurriculum=8>)

Delivery type	2-Day Off-Campus
ACE recommendation	In the lower division baccalaureate/associate degree category, one semester hour in fire service administration.
CEU's	1.4

Training Specialist

Kevin Brame

kevin.brame@fema.dhs.gov (<mailto:kevin.brame@fema.dhs.gov>)

301-447-1069

Upcoming offerings

February 27 - 28, 2016 | March 10 - 11, 2016 | March 12 - 13, 2016 | [View more \(#schedule\)](#)

Course description

This two-day course is designed to assist first- and second-level supervisors and Company Officers (COs) in developing knowledge and skills in contemporary approaches to organizational problem-solving. Topics include use of creative approaches to identifying trends within their organizations; applying problem-solving methodologies; the importance and application of continuous improvement within organizations; how to quantify problems and solutions; factors in organizational and individual resistance to change; and strategies for implementing change. The course incorporates facilitated, student-centered methodologies, including lecture, small and large group activities, and individual assessments.

Selection criteria

- First- and second-level supervisors and COs who are upwardly mobile within their organizations and whose department head wishes to prepare them for increased managerial responsibility.
- Administrative officers who are responsible for significant staff functions within the organization and who report directly to top management.
- Emergency service workers assigned to positions with decision-making responsibilities.

Prerequisites

None

Upcoming offerings

Dates	Availability	Location	Contact(s)	CCP
February 27 - 28, 2016		Owensboro, Kentucky	<p>Jimmy VanCleve Coordinator State Fire Rescue Training (270) 314-1050 jimmy.vancleve@kctcs.edu (mailto:jimmy.vancleve@kctcs.edu)</p> <p>Pat Thompson Director State Fire Rescue Training (270) 929-9551 pat.thompson@kctcs.edu (mailto:pat.thompson@kctcs.edu)</p>	<p>Course coordination plan (/nfacourses/main/offeringCcp?id=22973)</p>
March 10 - 11, 2016		Stevens Point, Wisconsin	<p>Barry Johnson Conference Coordinator Wisconsin State Firefighters Association (715) 495-3297 johnson@wi-state-firefighters.org (mailto:johnson@wi-state-firefighters.org)</p> <p>Peter Silva Jr. Education Director Wisconsin Technical College System (608) 266-7289 peter.silva@wctsystem.edu (mailto:peter.silva@wctsystem.edu)</p>	<p>Course coordination plan (/nfacourses/main/offeringCcp?id=22861)</p>
March 12 - 13, 2016		Brunswick, Maine	<p>Jim Graves Deputy Director of Operations Maine Fire Service Institute (207) 844-2078 jgraves@smccme.edu (mailto:jgraves@smccme.edu)</p>	<p>Course coordination plan (/nfacourses/main/offeringCcp?id=22695)</p>
March 17 - 18, 2016		Windsor Locks, Connecticut	<p>William M. Higgins Jr. Director of Training Connecticut Fire Academy (860) 264-9272 william.higgins@ct.gov (mailto:william.higgins@ct.gov)</p> <p>Mark P. Salafia Fire Academy Trainer Connecticut Fire Academy (860) 264-9268 mark.salafia@ct.gov (mailto:mark.salafia@ct.gov)</p>	<p>Course coordination plan (/nfacourses/main/offeringCcp?id=22615)</p>
April 4 - 5, 2016		Bismarck, North Dakota	<p>Robert Knuth Training Director North Dakota Firefighter's Association (701) 516-4457 Rob@ndfa.net (mailto:Rob@ndfa.net)</p> <p>Brooks Martin Battalion Chief- Support Services Bismarck Fire Department (701) 355-1406 bmartin@bismarcknd.gov (mailto:bmartin@bismarcknd.gov)</p>	<p>Course coordination plan (/nfacourses/main/offeringCcp?id=23105)</p>

ST. FRANCIS FIRE DEPARTMENT

TRAVEL AUTHORIZATION



NAME	Joe Carufel	DEPARTMENT	Fire
TITLE	Driver/Operator	DESTINATION	Stevens Point
DEPARTURE DATE	03/09/16	Return DATE	03/11/15
PURPOSE OF TRIP	NFA Managing Officer Class at Firefighters Convention		

EXPENSE SUMMARY

TRANSPORTATION <input type="checkbox"/> CITY <input type="checkbox"/> PRIVATE MILES	_____ Miles x \$0.575* = \$ _____ <small>*Source: www.gsa.gov/mileage January 1, 2015</small>
LODGING	\$ _____
MEALS <input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER	\$ 120.00 <input type="checkbox"/> (Receipts Attached)
REGISTRATION FEE	\$ 100.00
PARKING & TAXI FEES	\$ _____
MISCELLANEOUS <input type="checkbox"/> RECEIPTS ATTACHED	\$ _____
TOTAL	\$ 220.00

SUBMIT ACTUAL RECEIPTS / COPIES TO CLERKS OFFICE FOR REIMBURSEMENT

IS THIS A BUDGETED ITEM?

YES NO

TO BE COMPLETED BY DEPARTMENT HEAD

- TRAVEL WILL REQUIRE OVERTIME? YES NO
IF REQUIRED, COST OF OVERTIME FOR EMPLOYEE: \$ _____
- OVERTIME REPLACEMENT REQUIRED? YES NO
IF REQUIRED, COST OF REPLACEMENT: \$ _____
- ACCOUNT NUMBER 5220-358

DEPARTMENT HEAD		DATE	2-23-16
CITY ADMINISTRATOR		DATE	

ST. FRANCIS FIRE DEPARTMENT

TRAVEL AUTHORIZATION



NAME	Andy Jensen	DEPARTMENT	Fire
TITLE	Lieutenant	DESTINATION	Stevens Point
DEPARTURE DATE	3/09/16	Return DATE	3/11/15
PURPOSE OF TRIP	NFA Managing Officer Class at Firefighters Convention		

EXPENSE SUMMARY

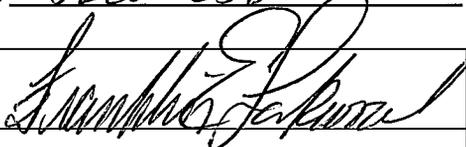
TRANSPORTATION <input type="checkbox"/> CITY <input type="checkbox"/> PRIVATE MILES	320 Miles x \$0.575* = \$184.00 <small>*Source: www.gsa.gov/mileage January 1, 2015</small>
LODGING	\$250.00
MEALS <input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER	\$ 120.00 <input type="checkbox"/> (Receipts Attached)
REGISTRATION FEE	\$ 100.00
PARKING & TAXI FEES	\$ 0
MISCELLANEOUS <input type="checkbox"/> RECEIPTS ATTACHED	\$ 0
TOTAL	\$ 654.00

SUBMIT ACTUAL RECEIPTS / COPIES TO CLERKS OFFICE FOR REIMBURSEMENT

IS THIS A BUDGETED ITEM? YES NO

TO BE COMPLETED BY DEPARTMENT HEAD

- 1) TRAVEL WILL REQUIRE OVERTIME? YES NO
IF REQUIRED, COST OF OVERTIME FOR EMPLOYEE: \$ _____
- 2) OVERTIME REPLACEMENT REQUIRED? YES NO
IF REQUIRED, COST OF REPLACEMENT: \$ _____
- 3) ACCOUNT NUMBER 5220-358

DEPARTMENT HEAD		DATE	2-23-16
CITY ADMINISTRATOR		DATE	

City of St. Francis

3400 E. Howard Avenue
St. Francis, Wisconsin 53235
(414) 483 - 4424 FAX (414) - 238 - 6242

FIRE DEPARTMENT

Franklin E. Lockwood
Fire Chief

February 23, 2016

Mayor St. Marie Carls and Council Members
City of St. Francis
3400 East Howard Avenue
St. Francis, WI 53235

RE: 6th Annual MABAS Wisconsin Conference

Mayor St. Marie Carls and Council Members,

The Mutual Aid Box Alarm System (MABAS) is vital to greater alarm mutual aid responses and has become a huge part of working with departments in southeast Wisconsin and beyond. One of our own, Andrew Jensen has become a vital part of this organization as the current Secretary. He has earned the reputation as the "go to person" on the topic of MABAS. He has put in many of his own hours to keep MABAS running. I ask for your support and confirm this request. This is a budgeted item.

Your consideration would be appreciated.

Account # 5220-358

Respectfully,

Franklin E. Lockwood

Franklin E. Lockwood, Fire Chief

" Sprinklers and Smoke Detectors Save Lives "

ST. FRANCIS FIRE DEPARTMENT

TRAVEL AUTHORIZATION



NAME	Andy Jensen	DEPARTMENT	Fire
TITLE	Lieutenant	DESTINATION	Stevens Point
DEPARTURE DATE	8/03/16	Return DATE	8/06/15
PURPOSE OF TRIP	2016 MABAS Wisconsin Conference		

EXPENSE SUMMARY

TRANSPORTATION <input type="checkbox"/> CITY <input type="checkbox"/> PRIVATE MILES	320 Miles x \$0.575* = \$184.00 <small>*Source: www.gsa.gov/mileage January 1, 2015</small>
LODGING	\$300.00
MEALS <input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER	\$ 180.00 <input type="checkbox"/> (Receipts Attached)
REGISTRATION FEE	\$ Free
PARKING & TAXI FEES	\$ 0
MISCELLANEOUS <input type="checkbox"/> RECEIPTS ATTACHED	\$ 0
TOTAL	\$ 664.00

SUBMIT ACTUAL RECEIPTS / COPIES TO CLERKS OFFICE FOR REIMBURSEMENT

IS THIS A BUDGETED ITEM? YES NO

TO BE COMPLETED BY DEPARTMENT HEAD

- TRAVEL WILL REQUIRE OVERTIME? YES NO
IF REQUIRED, COST OF OVERTIME FOR EMPLOYEE: \$ _____
- OVERTIME REPLACEMENT REQUIRED? YES NO
IF REQUIRED, COST OF REPLACEMENT: \$ _____
- ACCOUNT NUMBER 5220 - 358

DEPARTMENT HEAD	<i>[Signature]</i>	DATE	7-23-16
CITY ADMINISTRATOR		DATE	



Save the Dates

6th Annual MABAS Wisconsin Conference

August 4th — August 6th, 2016

Held at

The Holiday Inn & Conference Center

1001 Amber Avenue, Stevens Point, WI 54482

TEL: 715.254.9934

Please mention the group code "MAB" or use the name "Mutual Aid Box Alarm System Association" when call for room reservations.

To reserve rooms online please follow this link:

<http://www.holidayinn.com/redirect?path=rates&brandCode=hi&localeCode=en®ionCode=1&hotelCode=STEAA&checkInDate=04&checkInMonthYear=072016&checkOutDate=07&checkOutMonthYear=072016&PMID=99801505&GPC=MAB>

For Conference & Vendor Information

qhpfire@gmail.com or Visit the website www.mabaswisconsin.org

2016 MABAS Wisconsin

COMMAND & DISPATCH CONFERENCE

August 4-6, 2016

Pre-Conference Offering:

Chaplin Training – (Aug. 4 & 5)

August 3 & 4 - ICS 300 Level Training (2-8 hour days) Tentative (1-room) (if we do a 400 level that would be another room)

August 4 – Next Generation 911 Seminar Tentative (1-room)

Thursday August 4

1200 hours – Apparatus begins arriving for set up

1300 hours – MABAS WI Training Team Arrives

1500 hours – MABAS WI Training Team Meeting and facility tour (war room)

1530 hours – Registration opens

1600 hours – Vendor Set Up begins

2000 hours – Registration closes for the day

Friday August 5

0700 hours – MABAS Training Team meeting (war room)

0700 hours – Registration re opens

0800 hours – Conference Opening Ceremony

0820 hours – Honorary Life Member Award

0830 hours – Corporate Sponsor Presentation

0915 hours – WEM Administrator

0945 hours – Break with the Vendors

1000 hours – General Session Division 154 Ship Fire

1100 hours – Keynote Presentation – Chief O’Leary & Julie Mann (WBBM Radio News Director)

Friday August 5 (Cont.)

1210 hours – Lunch with the Vendors

1300 hours – General Session - The future of MABAS Communication

1300 hours – WS Darley RTF breakout presentation (all afternoon) (1 room)

1400 hours – Break with the Vendors

1415 hours – Concurrent breakout sessions begin (4-rooms)

1530 hours - Break with the Vendors

1545 hours - Concurrent breakout sessions (4-rooms)

1700 hours - Conference ends for the day Registration closes for the day

1800 hours - Family Picnic @ Stevens Point FD

1930 hours - Social Mixer

Saturday August 6

0700 hours - MABAS Training Team Meeting

0700 hours – Registration opens

0715 hours – Vendors Open

0800 hours – Conference re-opens with announcements

0815 hours – Free Conference Offerings (3-4 rooms) (Darley, Solberg, Mutual Aid Labs, WIDNR?)

0815 hours – Concurrent breakout sessions (4-rooms)

0930 hours – Break with the Vendors

0945 hours – Concurrent breakout sessions (4-rooms)

1100 hours – Break with the Vendors

1115 hours – General Session – Crisis in the Comm. Center

Saturday August 6 (cont.)

1215 hours – Lunch with the Vendors

1300 hours – Concurrent Breakout sessions (4-rooms)

1300 hours – Repeat Corporate Sponsor Presentations (3-4 rooms)

1415 hours – Last Break with the Vendors

1445 hours – Open Mic

1515 hours- MABAS WI Annual Meeting Called to Order

1700 hours – 2016 Conference Ends – Retire the Colors

Sunday August 7

0830 hours – MABAS WI Training Team Meeting

1000 hours – Everyone goes home after helping Quentin pack up



Wisconsin City/County Management Association (WCMA)
International City/County Management Association (ICMA)

Joint 2016 Winter Professional Development Conference
and Midwest Regional Conference
Middleton, WI



Session Information

Wednesday, March 2

11:00 a.m. – 2:30 p.m.	Registration Open
11:00 a.m.– 4:00 p.m.	Exhibitor set-up
Noon – 2:45 p.m.	WCMA Executive Board Meeting
Noon – 4:00 p.m.	ICMA RC appointments
1:00 – 1:30 p.m.	Registration & Light Refreshments (ICMA Emerging Professional Leadership Institute)
1:30 - 3:45 p.m.	ICMA University Workshop - “Adding Meaning and Value to Data through Story”
3:00—4:30 p.m.	Community Design from the Seat of a Bicycle
3:45 - 5:00 p.m.	Strategies for Emerging Leaders - Making Saving a Priority presented by ICMA-RC
4:30 – 6:00 p.m.	Welcome Reception in Exhibit Hall
6:00 – 8:00 p.m.	Dinner on Your Own –OR– Dinner with WMCA Emerging Leader Committee
8:00 - 10:00 p.m.	Game Night hosted by WCMA Emerging Leader Committee

Thursday, March 3

7:45 – 8:45 a.m.	Breakfast
8:45 – 9:00 a.m.	Welcome and Introductions
9:00 – 4:00 p.m.	ICMA RC appointments
9:00 – 10:15 a.m.	Diversity and Recruitment by <i>Stan David and Pat Martel</i>
10:15 – 10:30 a.m.	Break in Exhibit Hall
10:30 – Noon	Concurrent Sessions Session 1: Emerging Leader Session - Conversation with Bob O’Neill: Navigating the Next Big Thing– Implications for Emerging Leaders Session 2: North Shore Fire Department Consolidation
Noon – 1:30 p.m.	Lunch & Business Meeting
1:00 - 1:30 p.m.	Midwest Summit Registration
1:30 – 4:30 p.m.	ICMA University Workshop - The Advantage for Professional Managers
3:00 – 3:15 p.m.	Break in Exhibit Hall
5:00 – 6:00 p.m.	Reception sponsored by ICMA-RC
6:00 - 8:30 p.m.	Dinner– “Celebrating the Profession” with Keynote “No Place but UP!” by <i>Lance Fox</i>

Friday, March 4

7:30 – 8:15 a.m.	Breakfast
8:15 – 10:00 a.m.	ICMA University Workshop- Staff Meetings that Create Organizational Engagement
10:00 - 10:45 a.m.	Midwest Regional Meeting
10:45 – 11:00 a.m.	Break
11:00 – 12:00 p.m.	Replenish Your Passion: Your Personal CEO by <i>Patrick Ibarra</i>

Session Descriptions:

Wednesday, March 2

1:30 – 3:45 p.m.

ICMA University Workshop: Adding Meaning and Value to Data through Story

Have you ever wondered why the presentation that just gives the facts gets trumped by story every time? It's because our brains are hard wired for story—not for facts. Adding meaning and value to data is a skill building session designed to help you be more effective and feel more comfortable when speaking to staff, groups of citizens or to elected officials about the work that you do and the issues that need to be addressed. Tools of effective public speaking such as understanding and connecting with the audience, choosing powerful words that have meaning, and practicing effective delivery methods will give you an understanding of the importance of not only what you say but how you say it. The workshop will be tailored to the work that you do and situations specific to the class participants. It is highly interactive. Onsite coaching to identify what is working well and what could be done better will be an important part of this workshop.

Presenter:

Felicia Logan, Director of Leadership Development, ICMA

Addresses ICMA Practice Area 6 (Initiative, Risk Taking, Vision, Creativity, and Innovation)

3:00 – 4:30 p.m.

Community Design from the Seat of a Bicycle

Speakers Peter and Tracy Flucke have completed several major bicycle trips: cross country, summer of 2014 (4,362 miles), Fox-Wisconsin Heritage Parkway, summer of 2015 (600 miles) and Mississippi River, fall of 2015 (3,052 miles). During their trips they visited many different communities and experienced firsthand both great and poor community design. Their presentation will focus on what community leaders need to keep in mind as they develop or redevelop their communities.



Not only is this presentation about improving your community for walking and bicycling, but how it improves the community as a whole.

Learning Objectives:

1. Learn which bicycle and pedestrian accommodations will have the most positive impacts.
2. Learn how to balance safety and accommodation.
3. Learn how to serve the 1/3 of your community that cannot drive.
4. Learn how to decide which facilities are the right facilities.
5. Learn how to retain and attract Millennials into your community.

Presenters:

Peter Flucke, President, WE BIKE, etc, LLC

Tracy Flucke, Vice President, WE BIKE, etc, LLC

Addresses ICMA Practice Area 3 (Functional and Operational Expertise and Planning) and Area 4 (Citizen Service)

3:45 – 5:00 p.m.

Strategies for Emerging Leaders: Making Saving a Priority (Emerging Professionals Leadership Institute)

You're saving for your future and that's a critical first step. Next, how you invest those savings can have a huge impact on your success. We'll ask some important questions to ensure you consider the do's and don'ts of financial planning and help you keep focus.

Presenter:

Sheila Bell, ICMA-RC Vice President of Direct Marketing

Addresses ICMA Practice Area 18 (Personal Development)

4:30 – 6:00 p.m.

Welcome Reception in the Exhibit Hall

Thursday, March 3

9:00 – 10:15 a.m.

Finding and Recruiting a Diverse Workforce

Why is a diverse workforce so important? What benefit does it serve? In this session, the case will be made for the need to recruit for diversity with intentionality. Attendees will explore how to recruit talent that complements the existing organization. Additional topics will include creative strategies for finding talented candidates of color, successfully recruiting them, and then creating an environment and circumstances that make their success most likely.

Presenters:

Stan Davis, President, The Davis Group

Pat Martel, City Manager, City of Daly City, California & ICMA President

Addresses ICMA Practice Areas 9 (Diversity) and 12 (Human Resources Management)

Concurrent Sessions

10:30 – 12:00 p.m.

Session 1- Conversation with Bob O'Neill: Navigating the Next Big Thing- Implications for Emerging Leaders (Emerging Professionals Leadership Institute)

Building on a conversation with local government thought leaders, Bob O'Neill will share significant challenges facing us in the next decade as identified in the Alliance for Innovation webcast "The Next Big Thing." Come ready to expand your view of local government and the opportunities and threats that you will experience as local government leaders.

Presenter:

Bob O'Neill, Executive Director, ICMA

Addresses ICMA Practice Area 13 (Strategic Planning)

Session 2- North Shore Fire Department Consolidation

Twenty years ago, leaders from Milwaukee County's seven North Shore municipalities (Bayside, Brown Deer, Fox Point, Glendale, River Hills, Shorewood, and Whitefish Bay) made the decision to share fire and emergency medical services. Relinquishing local control, they created a consolidated department under a shared governance structure to replace their freestanding departments and serve the entire North Shore region. This session will explore the path to consolidation, lessons learned by these communities, and their perspective on the future of consolidated services.

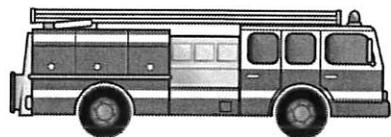
Presenters:

Andy Pederson, Village Manager, Village of Bayside

Bob Whitaker, Fire Chief, North Shore Fire Department

Rob Henken, President, Public Policy Forum

Addresses ICMA Practice Area 3 (Functional and Operational Expertise and Planning)



1:30 – 4:30 p.m.

ICMA University Workshop: The Advantage for Professional Managers

As important as talent, knowledge, culture or innovation, organizational health provides the context for & is the single greatest factor determining an organization's success. Join your colleagues for a work session on the 4 disciplines of the Organizational Health Model featured in Lencioni's book *The Advantage*. (It is highly recommend attendees read *The Advantage* in advance).

- Discipline 1: Build a cohesive team
- Discipline 2: Create clarity
- Discipline 3: Over-communicate clarity
- Discipline 4: Reinforce clarity

Presenters:

Bob O'Neill, Executive Director, ICMA.

Felicia Logan, Director of Leadership Development, ICMA

Addresses ICMA Practice Group 1: (Staff Development)

5:00 – 6:00 p.m.

Reception sponsored by ICMA-RC

6:00 – 8:30 p.m.

Dinner "Celebrating the Profession" and Keynote Address, "No Place but UP!" by Lance Fox



Since his return from Everest in 2009, Lance has been actively engaged in sharing his story of adventure climbing to the highest point on our planet. Yet his presentation, titled, No Place but UP!™, is more than just a slide show detailing amazing photos and even a few videos. It will inspire you to pursue with passion your own "Everest," that dream which lives in all of us

Lance shares his experiences on Everest in hopes of inspiring his audiences to pursue their dreams. He shares with his audiences

the importance of dreaming, working hard, and staying focused on the goal ahead, all the while remaining positive even during the darkest of times. Everyone will face a challenge in life. Sometimes the challenge may be small, other times significant, yet it is not the challenge which will define you but rather how you cope with it and ultimately what you learn from it.

Addresses ICMA Practice Area 18 (Personal Development)

Friday, March 4

8:15 – 10:00 a.m.

ICMA University Workshop: Staff Meetings that Create Organizational Engagement

Are your staff meetings dull & uninspiring? Do team members question the usefulness of meetings? Do you find yourself trying to avoid staff or team meetings? This session will provide you with specific skills to improve meetings and engagement inside your organization.

As Patrick Lencioni states in *The Advantage* "No action, activity or process is more central to creating a healthy organization than the meeting."

Come to learn the 4 functions of meetings & 5 tips to create better meetings.

Pre-reading of *The Advantage* is encouraged.

Presenters:

Bob O'Neill, Executive Director, ICMA

Felicia Logan, Director of Leadership Development, ICMA. .

Addresses ICMA Practice Area 1 (Staff Development)

Closing Keynote

11:00 – 12:00 p.m.

Replenish Your Passion: Your Personal CEO Engagement



What's influencing your everyday life? Are you numb from the seemingly endless and predictable series of handling Chores, Expectations and Obligations? Do you want to transition towards a more rewarding personal and professional life? This session will feature a powerful booster shot to your entire life by learning how to adopt a new CEO full of Challenges, Experiences and Opportunities that naturally replenishes your spirit. Launching this fresh CEO will restore the positive arc to your life's trajectory as you explore life's adventures. Patrick will focus on the 12 Ways to unleash your new CEO including your self, mind, body, soul, spouse or partner, children, family, career, community, environment, technology and the human race.

Speaker:

Patrick Ibarra, Co-Founder and Partner, The Mejorando Group

Addresses ICMA Practice Area 18 (Personal Development)

SAVE THE DATE

June 22 – 24, 2016

WCMA/ILCMA Joint
Summer Conference

The Abbey

Fontana, WI

ICMA



SENIOR ADVISOR APPOINTMENTS

WCMA Senior Advisors Ed Madere and Tim Schuenke will be available on Wednesday and Thursday for appointments at the conference, during the regular sessions or following them. These may be arranged by contacting either of the Senior Advisors, Ed at 503-717-2250 or emadere@gmail.com, or Tim at 262-389-1412 or tschuenke@gmail.com, who will schedule a meeting time that works for both parties. Calls to schedule a meeting may be made before or during the conference. If you are unable to attend the conference, but would still like to speak with a Senior Advisor, please do not hesitate to give them a call. Additionally, any member who is aware of a colleague having trouble should let us know.

SOCIAL EVENTS

Wednesday, March 2

4:30 – 6:00 p.m.

**Welcome Reception at the
Marriott Madison West Hotel**

6:00 - 8:00 p.m.

Dinner on your own

-or-

**Dinner with WCMA Emerging
Leaders (meet in lobby at 6:00
p.m. sharp!)**

8:00 – 10:00 p.m.

**Game Night hosted by the
WCMA Emerging Leader
Committee**

Thursday, March 3

5:00 - 6:00 p.m.

**Membership Reception hosted
by ICMA-RC**

6:00 - 8:30 p.m.

**Dinner "Celebrating the
Profession" with Keynote by
Lance Fox**

ICMA-RC APPOINTMENTS

ICMA-RC is once again offering financial consultations with members. If you would like to schedule an appointment with David Park, ICMA RC, please call in advance. Spouses are welcome!

1-708-692-7081

Appointments are available on:

March 2 (1 - 4 p.m.)

March 3 (9 - 11 a.m. and 1 - 4 p.m.)

March 4 (9 - 11 a.m.)

Registration Information

ON-LINE: www.wcma-wi.org

FAX: 815-753-7278

MAIL: send completed registration form and payment to

*Wisconsin City/County Management
Association
c/o Center for Governmental Studies
Northern Illinois University
148 N. 3rd Street
DeKalb, IL 60115*

**Fees are waived for "in transition"
corporate members and their spouses/
partners.**

HOTEL INFORMATION:

Mariott Madison West

1313 John Q Hammons Drive,
Middleton, WI
(888) 745-2032.

Room Rates:

Standard—\$82
Double—\$121

Room Block Cutoff Date:

February 1st, 2016

CONFERENCE COMMITTEE

Jay Shambeau, Washington County Planning & Parks Department,
Administrator

Jessi Balcom, Village of Slinger, Village Administrator

Kevin Lahner, City of Waukesha, City Administrator

Mark Steward, City of Elroy, City Administrator

Andy Pederson, Village of Bayside, Village Administrator

Jennifer Frederick, Village of Twin Lakes, Village Administrator

Sara Schnoor, PMA Financial Network, Senior Portfolio Advisor

Carina Walters, City of Burlington, City Administrator

Joseph Armeli, Johnson Controls, Business Solutions Consultant

Melissa Bohse, City of Middleton, Accounting Manager/Treasurer

Brian Chapman, City of Oshkosh, Organizational Development Specialist

Inga Cushman, City of Milton, Assistant to the City Administrator

Adam Hammatt, Village of Kimberly, Village Administrator

Mathew A. Heiser, Village of Kewaskum, Village Administrator

Aaron Oppenheimer, City of Sun Prairie, City Administrator

Greg Stopka, Alliance for Innovation, Central Regional Director

Steve Volkert, City of West Bend, Assistant City Administrator

Steven Wilke, City of Lake Mills, City Manager

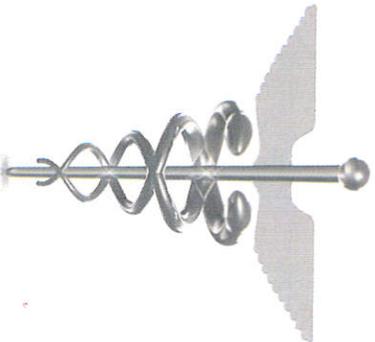
Dress—Business Casual

2015 Annual Report

Environmental Health & Safety

St. Francis Health Department

3400 E. Howard Avenue
St. Francis, Wisconsin 53235
414-481-2300x4313
Fax: 414-238-2039
sfhd@stfranwi.org



Board of Health

Brian McSorley MD; Medical Advisor
Vickie Dominiski
Jackie Hemmer, RN
Sandy Jaskulski
Jackie Stueck
Alderperson Debbie Fliss, Common Council Liaison
Kathy Scott RN; Health Officer/Public Health Administrator

Health Department Staff

Kathy Scott RN, Health Officer/Public Health Administrator
Diana Brzoskowski RN; Public Health Nurse
Martin Zabkiewicz RS, Public Health Sanitarian
Brian McSorley MD; Medical Advisor

The Environmental Health Program licenses and inspects the following establishments within the City of St. Francis:

- Restaurants
- Tavern/Restaurants
- Swimming Pools
- Food Stores
- Peddlers
- Farmer Markets
- Temporary Events
- School/Cafeterias

A total of 71 Inspections, 6 Pre-inspections, 23 Re-inspections were completed. 94 orders were issued during 2015. Human Health Hazards inspections were also completed.

Grant Programs

The Health Department staff is involved with state-funded grant activities focusing on Community Preparedness, increasing immunization rates in the community, preparing a community health improvement plan and developmental screening of children.

Summaries of these program activities are detailed in grant contracts available at the Health Department.

Rabies Control

Wisconsin State law requires that if an animal bite occurs the animal is required to be quarantined for the possibility of rabies. The Health Department in partnership with the St. Francis Police Department conducts follow up for possible rabies exposure.

- 15 animal bites were investigated in 2015
- 3 animals were sent to the State Lab of Hygiene for testing.

Beach Water Testing

This year the City of Racine offered a grant for Beach Water



Testing. Bay View Beach Water was tested.

19 samples were taken. As a result of these samples:

- 2 advisories
- 2 closures of the beach.

The advisory and closure was related to the amount of rainfall. This information was posted to a website and placed on a telephone hotline for residents to access. In addition signs were posted at the beach indicating water quality as good, advisory or closed.

Maternal and Child Health Programs

- 91 infants were born to St. Francis residents in 2015.

Each family was offered a home visit comprising of a physical/psychological assessment of mother, infant, family and physical surroundings for safety. Informational packets were distributed to each new family.

Ages & Stages

- 30 toddlers were screened for developmental growth.

This is a grant funded program.

Public Health Nurse Visits

Nurses conduct home and office visits to provide consultation, assessment, health education, referrals and community resources.

- 563 clients were contacted in 2015

Emergency Preparedness

Health Department staff was involved with on going planning and implementation activities related to emergency preparedness. Activities in 2015 included but were not limited to: updating and maintaining our comprehensive Public Health Emergency Response Plan, achieving and enhancing department

Working with Community Partners

- Distributed information to local health care providers regarding immunization compliance, signs/symptoms of diseases, reporting requirements, Public Health alerts.

- Health information to schools and daycares on weekly basis.

Mission:

To Protect and Promote the Health of All Persons in the St. Francis Community

- Health information to City news letter, cable television community access station.

- Information regarding proper disposal of sharps and where they may be taken.

- Displays of various health topics displayed at schools and senior housings.

- Advocate for Project Concern and Interfaith.

- Farmers Market located at St. Anne's Center.

- Worksite wellness, activity and nutrition for prevention and control of obesity and cardiovascular risk reduction.

- Walk to St. Francis Days. Sponsored by the Health Department.

- National Night Out

- Provide information to Family Life Center

- Witness the Fitness Sponsored by Health Department & School District.

Vital Statistics 2015

Births: 91

Deaths: 112 (from 1/1/15-12-31-15)

Top 3 causes of death in 2015

1. Cancer
2. Heart Disease
3. Cerebral Vascular Accident

Women, Infant and Children

The WIC program provides nutritious foods, iron screening, breast feeding support for pregnant women. This program is based on income, referrals are given from the health department. In 2015, 90 women and children from the city participated in this program.



Weights & Measures Program

The City Sealer is responsible for inspections, tests and enforcement actions on weighing and measuring equipment, price scanning systems, as well as on bulk and prepackaged consumer products to insure accurate weight, measure or count, correct labeling, proper price and fair trade practices.

Such devices are, scales of all varieties ranging from precision gold scales to large capacity truck scales, metering devices such as gas pumps, cordage meters and timing devices such as coin-operated laundry dryer timers.

Vision Statement

Healthy People in a Healthy St. Francis Community

identify at risk populations within our city, mass clinics in response to outbreaks and City Ready Initiative assessment.

2/18/2016

Saint Francis Town Hall

Mike McSweeney

January 25 at 6:02pm

I would like to say that there have been some great conversations on here this last week. Some statements are true, some are false and some are uniformed or misinformed. I am not here to dispute any one's opinion. One thing I won't do is get into a Facebook debate. What I will do is sit down with any citizen and answer any questions you might have. It doesn't matter if you live in my district or not. (2nd) I'd be more than happy to answer questions about development, TIFs, taxes, the budget and etc. You can get my contact info off the city's website. Feel free to call or email me. I do work 1st shift so evenings work best. Have a great evening!

2/18/2016

Saint Francis Town Hall

Mike McSweeney Where does it say in the charter ordinance that the Mayor is a subordinate of the City Administrator? And the City Administrator runs the day to day operations of the city with direction from the council. Which means he is in charge of making sure the council's decisions are followed and carried out. It's in the current ordinance as well as the charter ordinance.

Like · Reply · 7 · February 12 at 4:16pm

2/18/2016

Saint Francis Town Hall

Mike McSweeney Sorry Becky Faulkner Bontempo! Maybe now is the time for the truth to be told.

Like · Reply · 6 · February 12 at 4:46pm

2/18/2016

Saint Francis Town Hall

Mike McSweeney

February 5 at 8:15pm

Evening everyone! I have been looking into the recent assessments trying to figure out how we got to where we are today. I would like to share what I have learned so far. It's not much but it is a start. Because of all the concerns we are hearing I thought it would be a good idea to share any little info I have. Sorry if this gets a little winded. What I found is the number the assessor came up with for the value of your home is not the assessment value. If you look on line or your tax bill the value the assessor came up with is the FAIR MARKET VALUE not the assessment value. If you look online and compare your Fair Market Value for 2014 to 2015 that is how much the assessor has said your house has gone up or down. That number is then multiplied by the assessment ratio to get what your assessed value is. The assessment ratio is next to the fair market value if you're looking at it on line. The assessment ratio is determined by the city's said value compared to the state's said value of our city. In 2014 the assessment ratio was 1.1356 or 113.6%. In 2015 it is .939 or 94%. So that is 20% difference which help cause the big jump in Assessment changes. I will use my own taxes as an example. My Fair Market value was \$140,000 in 2014 so with an assessment ratio of 1.1356 it came to an assessment of \$158,900. In 2015 my Fair Market value is \$140,800 with an assessment ratio of .939 my assessed value is \$132,200. Which makes it look like the assessor is saying my house went down \$26,700 when actually he's saying it went up \$800 in value. Again the FAIR MARKET VALUE is the number the assessor gave us. So look at those numbers to see how your value has either gone up or down according to the assessor. Again it's not much but I wanted to get something out there so you know we are looking into this and not sitting on our hands like the mayor is saying. I will give updates when I have something new to share. Again we have not raised taxes. What did change was how the taxes are divided amongst the homes. About 60% of homes taxes went down and 40% went up. Once again I am willing to sit down and talk with anyone who might have questions. Thank all of you for taking the time to read this.

2/18/2016

Saint Francis Town Hall

Mike McSweeney

February 6 at 4:58pm

Congratulations to Coaches Beth & Rachel Obst and the Saint Francis Dance Team! Two weeks ago the Middle School Team WON STATE with their Jazz and Hip-Hop routines! And today the High School Team finish 2nd in STATE for their Pom routine and 3rd in STATE for their Kick routine! What an outstanding job by both teams! Make sure if you happen to see any of these girls you congratulate them on a job well done! As a community we should be very proud of these girls.....

2/18/2016

Saint Francis Town Hall

Mike McSweeney Why is it necessary? Because our current mayor does not understand that the position is part time and she is constantly over stepping her boundaries. So we are putting a more DETAILED description of what is CURRENTLY there. This way the current mayor & administrator and future mayors & administrators understand their position. I find it amazing over the last two months that anything that has come before the council some citizens are asking us to wait until after the election. Should we just stop having council meetings? If we shouldn't vote on anything why have meetings? We still have a city to run and to say the two current alderpersons are not making or going to make good decisions for the city just because their time is limited is absurd. Do we ask Obama to stop making decisions until after the election? Like I have said many times I will sit down with anyone and go over anything and everything.

Like · Reply · 13 · February 14 at 12:03pm

2/18/2016

Saint Francis Town Hall

Mike McSweeney Monday & Thursday after 4 or Wednesday after 4 and before council meeting.

Like · Reply · 1 · February 14 at 7:30pm

2/18/2016

Saint Francis Town Hall

Mike McSweeney Christine Cavallaro I asked the former mayor to speak at the joint meeting. I felt it was important for him and Ralph to speak seeing as they are both former's of those positions. Seeing as they held those positions together and had to work together they could provide information on the job duties and responsibilities of both positions.

Like · Reply · 1 · February 14 at 7:47pm

2/18/2016

Saint Francis Town Hall

Mike McSweeney I said it at the Joint meeting and I will say it again, tell me what powers the mayor is losing in the charter ordinance that she has now? I have emailed the mayor the weekend before the joint meeting and asked her the same question and I received no reply.

Like · Reply · 7 · February 14 at 11:40am



Mike McSweeney Please email me and let me know.

Like · Reply · February 14 at 11:41am

2/18/2016

Saint Francis Town Hall

Mike McSweeney

February 14 at 11:46am

I know a lot of you will be attending the next council meeting this Wednesday at 7 pm, I'm asking everyone to bring at least one jar of peanut butter. Let's fill Chief Lockwood's table!