



City of St. Francis Common Council Meeting

3400 East Howard Avenue

August 16, 2016
7:00 p.m.

Roll Call:

Mayor St. Marie-Carls

Alderspersons Wattawa, Schandel, Brickner, McSweeney, Klug and Tutaj

Statement of Open Meetings Compliance: City Clerk to announce that the meeting has been properly posted

Public Hearings:

Presentation:

Citizens Comments (Sign-In required with 5 minute time limit): This is an opportunity for residents to discuss topics relevant to City of St. Francis

Resolutions and Ordinances:

1. Ordinance to Conditionally Rezone 3120 South Lake Drive As IU Institutional District With a Special Use Under § 455-26(C) Of The City Of St. Francis Zoning Code -- (Bay View Park)[IU-Special Use-Bay View Park 081016 \(002\)](#)
2. Ordinance to Conditionally Rezone 4235 South Lipton Avenue As IU Institutional District With a Special Use Under § 455-26(C) Of The City Of St. Francis Zoning Code -- (Green Park)[IU-Special Use-Greene Park 081016 \(002\)](#)
3. Ordinance to Conditionally Rezone 4800 South Lake Drive As IU Institutional District With a Special Use Under § 455-26(C) Of The City Of St. Francis Zoning Code -- (Sheridan Park)[IU-Special Use-Sheridan Park 081016 \(002\)](#)

Minute Approval:

1. Minutes of the Common Council meeting held August 2, 2016 [08-02-2016 Council Minutes](#)

Reports from Committees/Commissions/Boards:

1. Minutes of the License Committee meeting held August 2, 2016 [License Minutes 08-02-2016](#)
2. Summary Minutes of the Public Hearing held August 2, 2016 – 3120 South Lake Drive [Minutes Chang of Zoning - Bay View Park](#)
3. Summary Minutes of the Public Hearing held August 2, 2016 – 4235 South Lipton Avenue [Minutes Change of Zoning - Greene Park](#)
4. Summary Minutes of the Public Hearing held August 2, 2016 – 4800 South Lake Drive [Minutes Chang of Zoning - Sheridan Park](#)

5. Summary Minutes of the Public Hearing held August 2, 2016 – Change of Zoning 4550 South Brust Avenue [Minutes Change of Zoning - 4550 S Brust Avenue](#)
6. Summary Minutes of the Public Hearing held August 2, 2016 – Project 4-2016 [Minutes Brook Place Public Hearing 08-02-2016](#)
7. Summary Minutes of the Public Hearing held August 2, 2016 – Project 5-2016 [Minutes of the Martin Lane Public Hearing 08-02-2016](#)
8. Minutes from the Board of Public Works meeting held May 10, 2016

Action Items from Committees/Commissions/Boards:

Action to be taken from the License Committee meeting held August 16, 2016

- License Committee Agenda dated August 16, 2016 [8-16-16 License Agenda - Public Version](#)

Action to be taken from the Board of Public Works meeting held August 11, 2016

- Request from Memorial Committee re: Honorary Street Name for South Nicholson Avenue
- Request from Paul Frenn re: vacating and deleting right-of-way on South Lake Drive
- Request from Parkway Square re: parking on South Arctic Avenue
- Sight distance on South Nicholson Avenue at East Van Norman Avenue and East Allerton Avenues
- East Martin Lane reconstruction project

Appointments to Committees/Commissions/Boards:

1. Action concerning any currently outstanding appointments to Committees, Commissions and Boards provided for under the City of St. Francis Code –
 - Darin Frerichs – Planning Commission

Correspondence with Possible Action or Referral to Committees/Commissions/Boards:

1. Mayor's Update #90 [Mayors Update 90](#)
2. Correspondence dated 07/25/2016 from Jonnie Guerney and Gerrienne Berg re: Lake Drive development [Proposed Zoning Change Lake Drive](#)
3. Block Party Application – Gordie's [Block Party Application](#)
4. Correspondence dated 08/11/2016 from the City Engineer re: recommendation for Project 4-2016 South Brook Place Reconstruction [recommendation for project 4-2016 s brook place reconstruction](#)
5. Correspondence dated 08/11/2016 from the City Engineer re: recommendation for Project 5-2016 East Martin Lane Reconstruction [recommendation for project 5-2016 e martin lane reconstruction](#)
6. Correspondence dated 08/11/2016 from the City Engineer re: recommendation for construction contract Project 4-2016 South Brook Place reconstruction [recommendation for construction contract project 4-2016 s brook place reconstruction](#)
7. Correspondence dated 08/11/2016 from the City Engineer re: recommendation for construction contract Project 5-2016 East Martin Lane reconstruction [recommendation for construction contract project 5-2016 e martin lane reconstruction](#) [Tutaj comment Martin Lane](#)
8. Correspondence from Lori Kabat re: Alley lighting [kabat request](#)

Discussion Items with Possible Action:

1. Voucher List dated August 16, 2016, 2016 in the amount of \$1,067,873.18 [8-16-16 Voucher List](#)

Training/Conference/Seminar Requests:

1. Pro Phoenix National Users Conference - Czerniakowski [PD Training - Czerniakowski](#)

Comments on Prior, Present and Potential Agenda Items:

1. City Attorney
2. City Administrator
3. Department Head
 - Engineer's Report - August [aug engineer report](#)
4. Alderpersons
5. Mayor
 - Building Schedule Update
 - Upcoming Public Hearing Dates
 - September 6, 2016 – Change of Zoning 3849 South Packard Avenue
 - Mayor's Ad Hoc Task Force Update

Announcement by Mayor Concerning Closed Session

Adjourn to Closed Session: Roll Call Vote Required

Wis. Stat. section 19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

1. Amendment to Offer to Purchase/Temporary Parking Request – Wixon, Inc.
2. Potential Sale of City property on East Howard Avenue
 - ❖ 544-9005
 - ❖ 544-0003-010, 584-9004, 584-9003, 584-9002

Upon conclusion of the closed session item, the Council will reconvene into open session prior to acting on any matter that needs to be acted upon in open session

Adjourn

NOTE: The Council may discuss other matters as authorized by law. Some of the correspondence, ordinances and resolutions may or may not be acted upon or discussed by Council.

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, who have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

ORDINANCE NO. _____

AN ORDINANCE TO CONDITIONALLY REZONE CERTAIN LANDS
IN THE CITY OF ST. FRANCIS AS IU INSTITUTIONAL DISTRICT
WITH A SPECIAL USE UNDER § 455-26(C) OF
THE CITY OF ST. FRANCIS ZONING CODE
3120 South Lake Drive
(Bay View Park)

WHEREAS, a request dated January 25, 2016 has been filed by Chris Abele, Milwaukee County Executive (“Applicant”), to rezone certain lands within the City of St. Francis described herein and incorporated by reference as Exhibit A (the “Subject Property”); and

WHEREAS, the Subject Property is currently zoned as part of the IU Institutional District under the City of St. Francis Zoning Code; and

WHEREAS, the Subject Property is currently used for purposes of a Milwaukee County park, and said use constitutes a legal nonconforming use; and

WHEREAS, the State of Wisconsin has recently created Wisconsin Statutes Section 59.17(2)(b)(3) which empowers the County Executive to take numerous actions regarding County owned lands, including acquisition and sale, except that the Milwaukee County Board continues to have the authority to control land that is zoned as Park on or after July 14, 2015; and

WHEREAS, in order to ensure that Milwaukee County parks that are located within the City of St. Francis will continue to be subject to the control of the Milwaukee County Board, the County Executive has requested that the City of St. Francis enact a zoning ordinance that allows parks and to specifically zone Bay View Park as “park”; and

WHEREAS, the City of St. Francis does not currently have a zoning district specifically limited to park purposes; and

WHEREAS, property in the IU Institutional District may be used for park purposes only if a Special Use is approved by the Common Council under §§ 455-26(C) and 455-48 of the City of St. Francis Zoning Code following a public hearing and receipt of the Planning Commission’s recommendation(s); and

WHEREAS, by virtue of its current use for park purposes, all required data pursuant to § 455-48(D) of the City of St. Francis Zoning Code including, but not limited to all information required under § 455-47 of the City of St. Francis Zoning Code, is present in sufficient detail to

permit the evaluation of the approval criteria set forth in § 455-48 of the City of St. Francis Zoning Code; and

WHEREAS, the Application and related information provided by Applicant has been available for public inspection in the office of the City Clerk since on or about January 26, 2016; and

WHEREAS, the Application was considered by the City of St. Francis Planning Commission at a regular meeting held on February 24, 2016 upon due notice to the public; and

WHEREAS, pursuant to § 455-48(E), entitled "Review", prior to making any recommendation to the Common Council regarding the requested Special Use approval, the Planning Commission reviewed the site, existing and proposed structures, architectural plans, neighboring uses, parking areas, driveway locations, street access, traffic generation and circulation, drainage, sanitary and storm sewer, water systems, landscaping, park requirements and proposed plan of operation in relation to the standards and considerations detailed in § 455-48 of the City of St. Francis Code of Ordinances; and

WHEREAS, § 455-48(F) of the City of St. Francis Code of Ordinances provides that no special use permit shall be recommended or granted pursuant to Chapter 455 of the City Code of Ordinances unless the applicant shall establish the following:

- (1) Chapter and Comprehensive Smart Growth Plan purposes and intent. The proposed use and development will be in harmony with the general and specific purposes for which Chapter 455 was enacted and for which the regulations of the zoning district in question were established and with the general purpose and intent of the City of St. Francis Comprehensive Smart Growth Plan or element thereof.
- (2) No undue adverse impact. The proposed use and development will not have a substantial or undue adverse or detrimental effect upon or endanger adjacent property, the character of the area, or the public health, safety, morals, comfort, and general welfare and will not substantially diminish and impair property values within the community or neighborhood.
- (3) No interference with surrounding development. The proposed use and development will be constructed, arranged, and operated so as not to interfere with the use and development of neighboring property in accordance with the applicable zoning district regulations.
- (4) Adequate public facilities. The proposed use and development will be served adequately by essential public facilities and services, such as streets, public utilities, including public water supply system and sanitary sewer, police and fire

protection, refuse disposal, public parks, libraries, schools, and other public facilities and utilities, or the applicant will provide adequately for such facilities.

- (5) No traffic congestion. The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential streets. Adequate measures will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
- (6) No destruction of significant features. The proposed use and development will not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance.
- (7) Compliance with standards. The special use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the Common Council pursuant to the recommendations of the Planning Commission.

WHEREAS, the Planning Commission has recommended to the Common Council for the City of St. Francis ("Common Council") that the requested zoning be made and that the General Development/Site Plan be approved upon satisfaction of certain conditions that are incorporated herein; and

WHEREAS, the Planning Commission in making its recommendation, and the Common Council, having carefully reviewed the recommendation of the Planning Commission in making its determination as to the approval of the zoning requested, have given consideration to the following "considerations" as required by § 455-48(H) of the City of St. Francis Code of Ordinances:

- (1) Public benefit. Whether and to what extent the proposed use and development at the particular location requested are necessary or desirable to provide a service or a facility that is in the interest of the public convenience or that will contribute to the general welfare of the neighborhood or community.
- (2) Alternative locations. Whether and to what extent such public goals can be met by the location of the proposed use and development at some other site or in some other area that may be more appropriate than the proposed site.
- (3) Mitigation of adverse impacts. Whether and to what extent all steps possible have been taken to minimize any adverse effects of the proposed use and development on the immediate vicinity through building design, site design, landscaping, and screening.
- (4) Establishment of precedent of incompatible uses in the surrounding area.

Whether the use will establish a precedent of, or encourage, more intensive or incompatible uses in the surrounding area.

WHEREAS, notice having been properly given, a public hearing was held before the Common Council on August 2, 2016 as required by said Section 455-48(C); and

WHEREAS, having determined that all procedural and notice requirements have been satisfied, having given the matter due consideration, and having based its determination on the effect of the granting of such rezoning on the health, safety, and welfare of the community and the immediate neighborhood in which said use will be located, and having given due consideration to the municipal problems involved as well as the impact on the community as to noise, dust, smoke, odor, and others, hereby determines that the rezoning will not violate the spirit or intent of the Zoning Code for the City of St. Francis, will not be contrary to the public health, safety, or general welfare of the City of St. Francis, will not be hazardous, harmful, noxious, offensive, or a nuisance by reason of noise, dust, smoke, odor, or other similar factors and will not, for any other reason, cause a substantial adverse effect on the property values and general desirability of the neighborhood as long as the operation is conducted pursuant to the following conditions and in strict compliance with the same and is consistent with the recommendations found in the City of St. Francis comprehensive plan;

NOW, THEREFORE, the Common Council of the City of St. Francis, Milwaukee County Wisconsin, DO ORDAIN AS FOLLOWS:

SECTION 1: Commencing upon the date hereof, the Zoning Map of the City of St. Francis is hereby conditionally amended to rezone the Subject Property IU Institutional District – Special Use, subject to the conditions stated in Section 2 of this Ordinance being fully met.

SECTION 2: CONDITIONS IMPOSED.

The special use permit granted herein shall apply only to the specific use of the Subject Property by the Applicant for the operation of a county park is hereby granted subject to initial and continued compliance with each and every one of the following conditions:

1. The Subject Property shall be used solely for purposes of equipping, operating and maintaining those county buildings, structures and facilities that are in existence as of the date of this Ordinance including, without limitation because of enumeration, existing swimming pools, tennis courts, playgrounds, bathing beaches, bathhouses and other similar currently existing public recreational facilities.
2. The Applicant is required and must have all plans current, approved by the Planning Commission for the City of St. Francis, and on file with the Planning Commission for the City of St. Francis. The Applicant shall be entitled to amend or change any plan contemplated herein subject to the aforementioned conditions and subject to the

Planning Commission for the City of St. Francis approval and without a public hearing, if such amendments and/or change is not a substantial change from the original plan as approved and as allowed herein.

3. Signage identifying the name and type of business shall be consistent with signage used in other Milwaukee County parks as of the date of this Ordinance.
4. Applicants use of the Subject Property, including but not limited to the lot layout, shall be in substantial conformity with the Application, site plan, plan of operation, and related plans considered by the Planning Commission at its meeting on February 24, 2016.
5. fHours of Operation. Hours of operation on the Subject Property shall be limited to hours established by Ordinance adopted by the Milwaukee County Board.
6. The Applicant shall be required to obtain any and all required licenses and permits from the City, County, State, and Federal Government. If any license or permit is issued, any and all conditions of the same are incorporated herein and made a part of this Ordinance.
7. Traffic and Access Plans. This special use permit is limited to the currently existing traffic plan. Said traffic plan is hereby incorporated as a condition of the special use permit. In addition:
 - A. There shall be no overnight parking on the Subject Property.
8. The Applicant shall comply with all Federal, State, County, and local rules, codes, ordinances, and regulations in the construction, operation, and maintenance of the Subject Property. In the event any applicable law(s), regulation(s), condition(s), restriction(s), and/or ordinance(s) conflict, the more restrictive shall control.
9. The Applicant is required to properly maintain the Subject Property at all times and in full compliance with the property maintenance ordinance provisions of the City of St. Francis, as amended from time-to-time, to the satisfaction of the Building Inspector.
10. No junk shall be accumulated or stored on the Subject Property.
11. Except as otherwise expressly provided herein, any amendment to any of the plans submitted by the Applicant in conjunction with the Application must be submitted to, and approved by the individuals, body, and/or bodies that originally approved said plan(s).
12. The Applicant must pay all fees, costs, and assessments due and owing to the City of St. Francis and all costs and expenses incurred by the City of St. Francis, including legal and

engineering fees and costs, arising out of or related to the Application, the review thereof, this Ordinance, and subsequent development of the Subject Property.

13. Any application for use of, or construction on, the lands described on Exhibit A, is an acknowledgement by Applicant that the Subject Property are subject to these conditions of approval. Applicant waives any claim(s) that it may have against the City of St. Francis, including, but not limited to, claims for damages, costs, and expenses, and claims of vested rights to the proposed development of the Subject Property, in the event any owner(s) of the Subject Property do not agree to the required terms.
14. Applicant shall satisfy all comments and concerns of the Building Inspector, City Engineer, Fire Chief, and Health Department pertaining to the Application and subsequent development and operation on the Subject Property under this Ordinance.
15. Any use not specifically listed as permitted shall be considered to be prohibited except as may be otherwise specifically provided herein. In the case of a question as to the classification of use, the question shall be submitted to the Planning Commission for determination.
16. No use is hereby authorized unless that use is conducted in a lawful, orderly, and peaceful manner. Nothing in this Ordinance shall be deemed to authorize any public or private nuisance or to constitute a waiver, exemption, or exception to any law, ordinance, order, or rule of either the City of St. Francis, the County of Milwaukee, the State of Wisconsin, the United States of America, or other duly constituted authority except only to the extent that it authorizes a nonconforming use of the Subject Property in specific respects expressly described herein. This Ordinance shall not be deemed to constitute a building permit, nor shall this Ordinance constitute any other license or permit required by City Ordinance or other law or regulation.
17. The special use hereby granted shall be subject to all limitations set forth in § 455-48(L) of the City of St. Francis Zoning Code, as amended from time to time.
18. The special use granted under this Ordinance may be amended, varied, altered, or revoked only pursuant to the terms of this Ordinance and the procedures and subject to the standards and limitations provided in Chapter 455 of the City of St. Francis Zoning Code for its original approval.
19. Any violation of this Ordinance shall constitute a violation of the Zoning Ordinance for the City of St. Francis and shall be subject to the enforcement procedures contained in the City of St. Francis Zoning Code, as amended from time-to-time, and such other remedies as may be available to the City of St. Francis under Wisconsin law.

SECTION 3: SEVERABILITY.

The several sections of this Ordinance are declared to be severable. If any section or provision thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful, or unenforceable, such declaration shall apply only to the specific section(s) or portion(s) thereof directly specified in said declaration, and shall not affect the validity of any other provisions, sections, or portions of the Ordinance, which shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this Ordinance are hereby repealed as to those terms that conflict.

SECTION 4: EFFECTIVE DATE.

This Ordinance shall take effect upon its passage and posting/publication as provided by law.

Passed and adopted at a regular meeting of the Common Council of the City of St. Francis this 22nd day of August 2016.

CoryAnn St. Marie-Carls, Mayor

ATTEST:

Anne B. Uecker, City Clerk/Treasurer

Exhibit A

Legal Description of Subject Property

Tax Key Number 542-9999-000

Known as 3120 South Lake Drive in the City of St. Francis, Milwaukee County, Wisconsin.

All that part of NW 1/4 sec 14-6-22 E lying northerly of Lake Road and southerly of Schlosser subdivision

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WITH A SPECIAL USE UNDER § 455-26(C) OF
THE CITY OF ST. FRANCIS ZONING CODE
4235 South Lipton Avenue
(Greene Park)

WHEREAS, a request dated January 25, 2016 has been filed by Chris Abele, Milwaukee County Executive (“Applicant”), to rezone certain lands within the City of St. Francis described herein and incorporated by reference as Exhibit A (the “Subject Property”); and

WHEREAS, the Subject Property is currently zoned as part of the IU Institutional District under the City of St. Francis Zoning Code; and

WHEREAS, the Subject Property is currently used for purposes of a Milwaukee County park, and said use constitutes a legal nonconforming use; and

WHEREAS, the State of Wisconsin has recently created Wisconsin Statutes Section 59.17(2)(b)(3) which empowers the County Executive to take numerous actions regarding County owned lands, including acquisition and sale, except that the Milwaukee County Board continues to have the authority to control land that is zoned as Park on or after July 14, 2015; and

WHEREAS, in order to ensure that Milwaukee County parks that are located within the City of St. Francis will continue to be subject to the control of the Milwaukee County Board, the County Executive has requested that the City of St. Francis enact a zoning ordinance that allows parks and to specifically zone Greene Park as “park”; and

WHEREAS, the City of St. Francis does not currently have a zoning district specifically limited to park purposes; and

WHEREAS, property in the IU Institutional District may be used for park purposes only if a Special Use is approved by the Common Council under §§ 455-26(C) and 455-48 of the City of St. Francis Zoning Code following a public hearing and receipt of the Planning Commission’s recommendation(s); and

WHEREAS, by virtue of its current use for park purposes, all required data pursuant to § 455-48(D) of the City of St. Francis Zoning Code including, but not limited to all information required under § 455-47 of the City of St. Francis Zoning Code, is present in sufficient detail to

permit the evaluation of the approval criteria set forth in § 455-48 of the City of St. Francis Zoning Code; and

WHEREAS, the Application and related information provided by Applicant has been available for public inspection in the office of the City Clerk since on or about January 26, 2016; and

WHEREAS, the Application was considered by the City of St. Francis Planning Commission at a regular meeting held on February 24, 2016 upon due notice to the public; and

WHEREAS, pursuant to § 455-48(E), entitled "Review", prior to making any recommendation to the Common Council regarding the requested Special Use approval, the Planning Commission reviewed the site, existing and proposed structures, architectural plans, neighboring uses, parking areas, driveway locations, street access, traffic generation and circulation, drainage, sanitary and storm sewer, water systems, landscaping, park requirements and proposed plan of operation in relation to the standards and considerations detailed in § 455-48 of the City of St. Francis Code of Ordinances; and

WHEREAS, § 455-48(F) of the City of St. Francis Code of Ordinances provides that no special use permit shall be recommended or granted pursuant to Chapter 455 of the City Code of Ordinances unless the applicant shall establish the following:

- (1) Chapter and Comprehensive Smart Growth Plan purposes and intent. The proposed use and development will be in harmony with the general and specific purposes for which Chapter 455 was enacted and for which the regulations of the zoning district in question were established and with the general purpose and intent of the City of St. Francis Comprehensive Smart Growth Plan or element thereof.
- (2) No undue adverse impact. The proposed use and development will not have a substantial or undue adverse or detrimental effect upon or endanger adjacent property, the character of the area, or the public health, safety, morals, comfort, and general welfare and will not substantially diminish and impair property values within the community or neighborhood.
- (3) No interference with surrounding development. The proposed use and development will be constructed, arranged, and operated so as not to interfere with the use and development of neighboring property in accordance with the applicable zoning district regulations.
- (4) Adequate public facilities. The proposed use and development will be served adequately by essential public facilities and services, such as streets, public utilities, including public water supply system and sanitary sewer, police and fire

protection, refuse disposal, public parks, libraries, schools, and other public facilities and utilities, or the applicant will provide adequately for such facilities.

- (5) No traffic congestion. The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential streets. Adequate measures will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
- (6) No destruction of significant features. The proposed use and development will not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance.
- (7) Compliance with standards. The special use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the Common Council pursuant to the recommendations of the Planning Commission.

WHEREAS, the Planning Commission has recommended to the Common Council for the City of St. Francis ("Common Council") that the requested zoning be made and that the General Development/Site Plan be approved upon satisfaction of certain conditions that are incorporated herein; and

WHEREAS, the Planning Commission in making its recommendation, and the Common Council, having carefully reviewed the recommendation of the Planning Commission in making its determination as to the approval of the zoning requested, have given consideration to the following "considerations" as required by § 455-48(H) of the City of St. Francis Code of Ordinances:

- (1) Public benefit. Whether and to what extent the proposed use and development at the particular location requested are necessary or desirable to provide a service or a facility that is in the interest of the public convenience or that will contribute to the general welfare of the neighborhood or community.
- (2) Alternative locations. Whether and to what extent such public goals can be met by the location of the proposed use and development at some other site or in some other area that may be more appropriate than the proposed site.
- (3) Mitigation of adverse impacts. Whether and to what extent all steps possible have been taken to minimize any adverse effects of the proposed use and development on the immediate vicinity through building design, site design, landscaping, and screening.
- (4) Establishment of precedent of incompatible uses in the surrounding area.

Whether the use will establish a precedent of, or encourage, more intensive or incompatible uses in the surrounding area.

WHEREAS, notice having been properly given, a public hearing was held before the Common Council on August 2, 2016 as required by said Section 455-48(C); and

WHEREAS, having determined that all procedural and notice requirements have been satisfied, having given the matter due consideration, and having based its determination on the effect of the granting of such rezoning on the health, safety, and welfare of the community and the immediate neighborhood in which said use will be located, and having given due consideration to the municipal problems involved as well as the impact on the community as to noise, dust, smoke, odor, and others, hereby determines that the rezoning will not violate the spirit or intent of the Zoning Code for the City of St. Francis, will not be contrary to the public health, safety, or general welfare of the City of St. Francis, will not be hazardous, harmful, noxious, offensive, or a nuisance by reason of noise, dust, smoke, odor, or other similar factors and will not, for any other reason, cause a substantial adverse effect on the property values and general desirability of the neighborhood as long as the operation is conducted pursuant to the following conditions and in strict compliance with the same and is consistent with the recommendations found in the City of St. Francis comprehensive plan;

NOW, THEREFORE, the Common Council of the City of St. Francis, Milwaukee County Wisconsin, DO ORDAIN AS FOLLOWS:

SECTION 1: Commencing upon the date hereof, the Zoning Map of the City of St. Francis is hereby conditionally amended to rezone the Subject Property IU Institutional District – Special Use, subject to the conditions stated in Section 2 of this Ordinance being fully met.

SECTION 2: CONDITIONS IMPOSED.

The special use permit granted herein shall apply only to the specific use of the Subject Property by the Applicant for the operation of a county park is hereby granted subject to initial and continued compliance with each and every one of the following conditions:

1. The Subject Property shall be used solely for purposes of equipping, operating and maintaining those county buildings, structures and facilities that are in existence as of the date of this Ordinance including, without limitation because of enumeration, existing swimming pools, tennis courts, playgrounds, bathing beaches, bathhouses and other similar currently existing public recreational facilities.
2. The Applicant is required and must have all plans current, approved by the Planning Commission for the City of St. Francis, and on file with the Planning Commission for the City of St. Francis. The Applicant shall be entitled to amend or change any plan contemplated herein subject to the aforementioned conditions and subject to the

Planning Commission for the City of St. Francis approval and without a public hearing, if such amendments and/or change is not a substantial change from the original plan as approved and as allowed herein.

3. Signage identifying the name and type of business shall be consistent with signage used in other Milwaukee County parks as of the date of this Ordinance.
4. Applicants use of the Subject Property, including but not limited to the lot layout, shall be in substantial conformity with the Application, site plan, plan of operation, and related plans considered by the Planning Commission at its meeting on February 24, 2016.
5. fHours of Operation. Hours of operation on the Subject Property shall be limited to hours established by Ordinance adopted by the Milwaukee County Board.
6. The Applicant shall be required to obtain any and all required licenses and permits from the City, County, State, and Federal Government. If any license or permit is issued, any and all conditions of the same are incorporated herein and made a part of this Ordinance.
7. Traffic and Access Plans. This special use permit is limited to the currently existing traffic plan. Said traffic plan is hereby incorporated as a condition of the special use permit. In addition:
 - A. There shall be no overnight parking on the Subject Property.
8. The Applicant shall comply with all Federal, State, County, and local rules, codes, ordinances, and regulations in the construction, operation, and maintenance of the Subject Property. In the event any applicable law(s), regulation(s), condition(s), restriction(s), and/or ordinance(s) conflict, the more restrictive shall control.
9. The Applicant is required to properly maintain the Subject Property at all times and in full compliance with the property maintenance ordinance provisions of the City of St. Francis, as amended from time-to-time, to the satisfaction of the Building Inspector.
10. No junk shall be accumulated or stored on the Subject Property.
11. Except as otherwise expressly provided herein, any amendment to any of the plans submitted by the Applicant in conjunction with the Application must be submitted to, and approved by the individuals, body, and/or bodies that originally approved said plan(s).
12. The Applicant must pay all fees, costs, and assessments due and owing to the City of St. Francis and all costs and expenses incurred by the City of St. Francis, including legal and

engineering fees and costs, arising out of or related to the Application, the review thereof, this Ordinance, and subsequent development of the Subject Property.

13. Any application for use of, or construction on, the lands described on Exhibit A, is an acknowledgement by Applicant that the Subject Property are subject to these conditions of approval. Applicant waives any claim(s) that it may have against the City of St. Francis, including, but not limited to, claims for damages, costs, and expenses, and claims of vested rights to the proposed development of the Subject Property, in the event any owner(s) of the Subject Property do not agree to the required terms.
14. Applicant shall satisfy all comments and concerns of the Building Inspector, City Engineer, Fire Chief, and Health Department pertaining to the Application and subsequent development and operation on the Subject Property under this Ordinance.
15. Any use not specifically listed as permitted shall be considered to be prohibited except as may be otherwise specifically provided herein. In the case of a question as to the classification of use, the question shall be submitted to the Planning Commission for determination.
16. No use is hereby authorized unless that use is conducted in a lawful, orderly, and peaceful manner. Nothing in this Ordinance shall be deemed to authorize any public or private nuisance or to constitute a waiver, exemption, or exception to any law, ordinance, order, or rule of either the City of St. Francis, the County of Milwaukee, the State of Wisconsin, the United States of America, or other duly constituted authority except only to the extent that it authorizes a nonconforming use of the Subject Property in specific respects expressly described herein. This Ordinance shall not be deemed to constitute a building permit, nor shall this Ordinance constitute any other license or permit required by City Ordinance or other law or regulation.
17. The special use hereby granted shall be subject to all limitations set forth in § 455-48(L) of the City of St. Francis Zoning Code, as amended from time to time.
18. The special use granted under this Ordinance may be amended, varied, altered, or revoked only pursuant to the terms of this Ordinance and the procedures and subject to the standards and limitations provided in Chapter 455 of the City of St. Francis Zoning Code for its original approval.
19. Any violation of this Ordinance shall constitute a violation of the Zoning Ordinance for the City of St. Francis and shall be subject to the enforcement procedures contained in the City of St. Francis Zoning Code, as amended from time-to-time, and such other remedies as may be available to the City of St. Francis under Wisconsin law.

SECTION 3: SEVERABILITY.

The several sections of this Ordinance are declared to be severable. If any section or provision thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful, or unenforceable, such declaration shall apply only to the specific section(s) or portion(s) thereof directly specified in said declaration, and shall not affect the validity of any other provisions, sections, or portions of the Ordinance, which shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this Ordinance are hereby repealed as to those terms that conflict.

SECTION 4: EFFECTIVE DATE.

This Ordinance shall take effect upon its passage and posting/publication as provided by law.

Passed and adopted at a regular meeting of the Common Council of the City of St. Francis this 22nd day of August 2016.

CoryAnn St. Marie-Carls, Mayor

ATTEST:

Anne B. Uecker, City Clerk/Treasurer

Exhibit A

Legal Description of Subject Property

Tax Key Number 585-0077-000

Known as 4235 South Lipton Avenue, in the City of St. Francis, Milwaukee County, Wisconsin.
Harbor View Terrace all of blocks 6, 7, 8 11, 12, 13, 14, 15 & 16 - Exempt

ORDINANCE NO. _____

AN ORDINANCE TO CONDITIONALLY REZONE CERTAIN LANDS
IN THE CITY OF ST. FRANCIS AS IU INSTITUTIONAL DISTRICT
WITH A SPECIAL USE UNDER § 455-26(C) OF
THE CITY OF ST. FRANCIS ZONING CODE
4800 South Lake Drive
(Sheridan Park)

WHEREAS, a request dated January 25, 2016 has been filed by Chris Abele, Milwaukee County Executive (“Applicant”), to rezone certain lands within the City of St. Francis described herein and incorporated by reference as Exhibit A (the “Subject Property”); and

WHEREAS, the Subject Property is currently zoned as part of the IU Institutional District under the City of St. Francis Zoning Code; and

WHEREAS, the Subject Property is currently used for purposes of a Milwaukee County park, and said use constitutes a legal nonconforming use; and

WHEREAS, the State of Wisconsin has recently created Wisconsin Statutes Section 59.17(2)(b)(3) which empowers the County Executive to take numerous actions regarding County owned lands, including acquisition and sale, except that the Milwaukee County Board continues to have the authority to control land that is zoned as Park on or after July 14, 2015; and

WHEREAS, in order to ensure that Milwaukee County parks that are located within the City of St. Francis will continue to be subject to the control of the Milwaukee County Board, the County Executive has requested that the City of St. Francis enact a zoning ordinance that allows parks and to specifically zone Sheridan Park as “park”; and

WHEREAS, the City of St. Francis does not currently have a zoning district specifically limited to park purposes; and

WHEREAS, property in the IU Institutional District may be used for park purposes only if a Special Use is approved by the Common Council under §§ 455-26(C) and 455-48 of the City of St. Francis Zoning Code following a public hearing and receipt of the Planning Commission’s recommendation(s); and

WHEREAS, by virtue of its current use for park purposes, all required data pursuant to § 455-48(D) of the City of St. Francis Zoning Code including, but not limited to all information required under § 455-47 of the City of St. Francis Zoning Code, is present in sufficient detail to

permit the evaluation of the approval criteria set forth in § 455-48 of the City of St. Francis Zoning Code; and

WHEREAS, the Application and related information provided by Applicant has been available for public inspection in the office of the City Clerk since on or about January 26, 2016; and

WHEREAS, the Application was considered by the City of St. Francis Planning Commission at a regular meeting held on February 24, 2016 upon due notice to the public; and

WHEREAS, pursuant to § 455-48(E), entitled "Review", prior to making any recommendation to the Common Council regarding the requested Special Use approval, the Planning Commission reviewed the site, existing and proposed structures, architectural plans, neighboring uses, parking areas, driveway locations, street access, traffic generation and circulation, drainage, sanitary and storm sewer, water systems, landscaping, park requirements and proposed plan of operation in relation to the standards and considerations detailed in § 455-48 of the City of St. Francis Code of Ordinances; and

WHEREAS, § 455-48(F) of the City of St. Francis Code of Ordinances provides that no special use permit shall be recommended or granted pursuant to Chapter 455 of the City Code of Ordinances unless the applicant shall establish the following:

- (1) Chapter and Comprehensive Smart Growth Plan purposes and intent. The proposed use and development will be in harmony with the general and specific purposes for which Chapter 455 was enacted and for which the regulations of the zoning district in question were established and with the general purpose and intent of the City of St. Francis Comprehensive Smart Growth Plan or element thereof.
- (2) No undue adverse impact. The proposed use and development will not have a substantial or undue adverse or detrimental effect upon or endanger adjacent property, the character of the area, or the public health, safety, morals, comfort, and general welfare and will not substantially diminish and impair property values within the community or neighborhood.
- (3) No interference with surrounding development. The proposed use and development will be constructed, arranged, and operated so as not to interfere with the use and development of neighboring property in accordance with the applicable zoning district regulations.
- (4) Adequate public facilities. The proposed use and development will be served adequately by essential public facilities and services, such as streets, public utilities, including public water supply system and sanitary sewer, police and fire

protection, refuse disposal, public parks, libraries, schools, and other public facilities and utilities, or the applicant will provide adequately for such facilities.

- (5) No traffic congestion. The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential streets. Adequate measures will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
- (6) No destruction of significant features. The proposed use and development will not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance.
- (7) Compliance with standards. The special use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the Common Council pursuant to the recommendations of the Planning Commission.

WHEREAS, the Planning Commission has recommended to the Common Council for the City of St. Francis ("Common Council") that the requested zoning be made and that the General Development/Site Plan be approved upon satisfaction of certain conditions that are incorporated herein; and

WHEREAS, the Planning Commission in making its recommendation, and the Common Council, having carefully reviewed the recommendation of the Planning Commission in making its determination as to the approval of the zoning requested, have given consideration to the following "considerations" as required by § 455-48(H) of the City of St. Francis Code of Ordinances:

- (1) Public benefit. Whether and to what extent the proposed use and development at the particular location requested are necessary or desirable to provide a service or a facility that is in the interest of the public convenience or that will contribute to the general welfare of the neighborhood or community.
- (2) Alternative locations. Whether and to what extent such public goals can be met by the location of the proposed use and development at some other site or in some other area that may be more appropriate than the proposed site.
- (3) Mitigation of adverse impacts. Whether and to what extent all steps possible have been taken to minimize any adverse effects of the proposed use and development on the immediate vicinity through building design, site design, landscaping, and screening.
- (4) Establishment of precedent of incompatible uses in the surrounding area.

Whether the use will establish a precedent of, or encourage, more intensive or incompatible uses in the surrounding area.

WHEREAS, notice having been properly given, a public hearing was held before the Common Council on August 2, 2016 as required by said Section 455-48(C); and

WHEREAS, having determined that all procedural and notice requirements have been satisfied, having given the matter due consideration, and having based its determination on the effect of the granting of such rezoning on the health, safety, and welfare of the community and the immediate neighborhood in which said use will be located, and having given due consideration to the municipal problems involved as well as the impact on the community as to noise, dust, smoke, odor, and others, hereby determines that the rezoning will not violate the spirit or intent of the Zoning Code for the City of St. Francis, will not be contrary to the public health, safety, or general welfare of the City of St. Francis, will not be hazardous, harmful, noxious, offensive, or a nuisance by reason of noise, dust, smoke, odor, or other similar factors and will not, for any other reason, cause a substantial adverse effect on the property values and general desirability of the neighborhood as long as the operation is conducted pursuant to the following conditions and in strict compliance with the same and is consistent with the recommendations found in the City of St. Francis comprehensive plan;

NOW, THEREFORE, the Common Council of the City of St. Francis, Milwaukee County Wisconsin, DO ORDAIN AS FOLLOWS:

SECTION 1: Commencing upon the date hereof, the Zoning Map of the City of St. Francis is hereby conditionally amended to rezone the Subject Property IU Institutional District – Special Use, subject to the conditions stated in Section 2 of this Ordinance being fully met.

SECTION 2: CONDITIONS IMPOSED.

The special use permit granted herein shall apply only to the specific use of the Subject Property by the Applicant for the operation of a county park is hereby granted subject to initial and continued compliance with each and every one of the following conditions:

1. The Subject Property shall be used solely for purposes of equipping, operating and maintaining those county buildings, structures and facilities that are in existence as of the date of this Ordinance including, without limitation because of enumeration, existing swimming pools, tennis courts, playgrounds, bathing beaches, bathhouses and other similar currently existing public recreational facilities.
2. The Applicant is required and must have all plans current, approved by the Planning Commission for the City of St. Francis, and on file with the Planning Commission for the City of St. Francis. The Applicant shall be entitled to amend or change any plan contemplated herein subject to the aforementioned conditions and subject to the

Planning Commission for the City of St. Francis approval and without a public hearing, if such amendments and/or change is not a substantial change from the original plan as approved and as allowed herein.

3. Signage identifying the name and type of business shall be consistent with signage used in other Milwaukee County parks as of the date of this Ordinance.
4. Applicants use of the Subject Property, including but not limited to the lot layout, shall be in substantial conformity with the Application, site plan, plan of operation, and related plans considered by the Planning Commission at its meeting on February 24, 2016.
5. fHours of Operation. Hours of operation on the Subject Property shall be limited to hours established by Ordinance adopted by the Milwaukee County Board.
6. The Applicant shall be required to obtain any and all required licenses and permits from the City, County, State, and Federal Government. If any license or permit is issued, any and all conditions of the same are incorporated herein and made a part of this Ordinance.
7. Traffic and Access Plans. This special use permit is limited to the currently existing traffic plan. Said traffic plan is hereby incorporated as a condition of the special use permit. In addition:
 - A. There shall be no overnight parking on the Subject Property.
8. The Applicant shall comply with all Federal, State, County, and local rules, codes, ordinances, and regulations in the construction, operation, and maintenance of the Subject Property. In the event any applicable law(s), regulation(s), condition(s), restriction(s), and/or ordinance(s) conflict, the more restrictive shall control.
9. The Applicant is required to properly maintain the Subject Property at all times and in full compliance with the property maintenance ordinance provisions of the City of St. Francis, as amended from time-to-time, to the satisfaction of the Building Inspector.
10. No junk shall be accumulated or stored on the Subject Property.
11. Except as otherwise expressly provided herein, any amendment to any of the plans submitted by the Applicant in conjunction with the Application must be submitted to, and approved by the individuals, body, and/or bodies that originally approved said plan(s).
12. The Applicant must pay all fees, costs, and assessments due and owing to the City of St. Francis and all costs and expenses incurred by the City of St. Francis, including legal and

engineering fees and costs, arising out of or related to the Application, the review thereof, this Ordinance, and subsequent development of the Subject Property.

13. Any application for use of, or construction on, the lands described on Exhibit A, is an acknowledgement by Applicant that the Subject Property are subject to these conditions of approval. Applicant waives any claim(s) that it may have against the City of St. Francis, including, but not limited to, claims for damages, costs, and expenses, and claims of vested rights to the proposed development of the Subject Property, in the event any owner(s) of the Subject Property do not agree to the required terms.
14. Applicant shall satisfy all comments and concerns of the Building Inspector, City Engineer, Fire Chief, and Health Department pertaining to the Application and subsequent development and operation on the Subject Property under this Ordinance.
15. Any use not specifically listed as permitted shall be considered to be prohibited except as may be otherwise specifically provided herein. In the case of a question as to the classification of use, the question shall be submitted to the Planning Commission for determination.
16. No use is hereby authorized unless that use is conducted in a lawful, orderly, and peaceful manner. Nothing in this Ordinance shall be deemed to authorize any public or private nuisance or to constitute a waiver, exemption, or exception to any law, ordinance, order, or rule of either the City of St. Francis, the County of Milwaukee, the State of Wisconsin, the United States of America, or other duly constituted authority except only to the extent that it authorizes a nonconforming use of the Subject Property in specific respects expressly described herein. This Ordinance shall not be deemed to constitute a building permit, nor shall this Ordinance constitute any other license or permit required by City Ordinance or other law or regulation.
17. The special use hereby granted shall be subject to all limitations set forth in § 455-48(L) of the City of St. Francis Zoning Code, as amended from time to time.
18. The special use granted under this Ordinance may be amended, varied, altered, or revoked only pursuant to the terms of this Ordinance and the procedures and subject to the standards and limitations provided in Chapter 455 of the City of St. Francis Zoning Code for its original approval.
19. Any violation of this Ordinance shall constitute a violation of the Zoning Ordinance for the City of St. Francis and shall be subject to the enforcement procedures contained in the City of St. Francis Zoning Code, as amended from time-to-time, and such other remedies as may be available to the City of St. Francis under Wisconsin law.

SECTION 3: SEVERABILITY.

The several sections of this Ordinance are declared to be severable. If any section or provision thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful, or unenforceable, such declaration shall apply only to the specific section(s) or portion(s) thereof directly specified in said declaration, and shall not affect the validity of any other provisions, sections, or portions of the Ordinance, which shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this Ordinance are hereby repealed as to those terms that conflict.

SECTION 4: EFFECTIVE DATE.

This Ordinance shall take effect upon its passage and posting/publication as provided by law.

Passed and adopted at a regular meeting of the Common Council of the City of St. Francis this 22nd day of August 2016.

CoryAnn St. Marie-Carls, Mayor

ATTEST:

Anne B. Uecker, City Clerk/Treasurer

Exhibit A

Legal Description of Subject Property

**Legal Description For: 4800 South Lake Drive
Tax Key Number 543-9004-001 and 543-9005-001**

Known as 4800 South Lake Drive in the City of St. Francis, Milwaukee County, Wisconsin.

543-9004-001 - CERTIFIED SURVEY MAP NO. 5579 LOT 1, EXC PART RE-DIVIDED AS PAR. 2 OF CSM-6843,
SE 14-6-22

543-9005-001 - CERTIFIED SURVEY MAP NO. 5579 LOT 2, EXC. PART RE-DIVIDED AS PAR. 3 & 4 OF CSM-
6843, SE 14-6-22

The meeting was called to order at 7:00 p.m. by Mayor St. Marie-Carls. Following the Pledge of Allegiance and a moment of silence for the community, roll call was taken.

Present: Mayor St. Marie-Carls, Alderpersons Wattawa, Schandel, Brickner, McSweeney, Klug

Also Present: City Administrator Johnsrud, City Attorney Alexy, City Clerk/Treasurer Uecker, Police Chief Dietrich, Fire Chief Lockwood, City Engineer Dejewski, Building Inspector Vretenar, and interested citizens

Excused: Alderman Tutaj

Statement of Open Meetings Compliance:

City Clerk/Treasurer Uecker stated that the meeting has been properly posted.

Presentation:

Moved by Alderman Brickner, seconded by Alderman Wattawa to suspend the agenda and go to the Presentation. Motion carried.

- Kelly Scopoline-Denlinger – Chief Dietrich
- Eric Manders – Mayor St. Marie-Carls

Moved by Alderman Wattawa, seconded by Alderman McSweeney to suspend the agenda to Item # 3 under Correspondence. Motion carried.

Moved by Alderman McSweeney, seconded by Alderman Wattawa to place on file with reference in the minutes the correspondence dated July 15, 2016 from the Memorial Committee regarding renaming a portion of Nicholson Avenue and to forward this to the Board of Public Works. Motion carried.

Resolutions and Ordinances:

Moved by Alderman McSweeney, seconded by Alderman Klug to introduce and adopt a Resolution for an Authorized Representative to File Applications for Wisconsin RPC and DNR Emerald Ash Borer (EAB) Mitigation Grant Program. Motion carried. **Resolution No. 2711**

Moved by Alderman McSweeney, seconded by Alderman Wattawa to introduce and adopt a Resolution in Recognition of Service as Board of Health Member to the City of St. Francis by Jacqueline Stueck. Motion carried. **Resolution No. 2712**

Minute Approval:

Moved by Alderman McSweeney, seconded by Alderwoman Schandel to place on file with reference in the minutes the minutes of the Common Council meeting held July 19, 2016 and the Special Common Council meeting held July 27, 2016. Motion carried.

Reports from Committees/Commissions/Boards:

Moved by Alderman Brickner, seconded by Alderman Wattawa to place on file with reference in the minutes the Reports from Committees/Commissions/Boards as listed on the August 2, 2016 Common Council agenda. Motion carried.

Action Items from Committees/Commissions/Boards:

Moved by Alderman Brickner, seconded by Alderman Wattawa to approve Beverage Operator's License – Renewals for Charles Buechel, Andrew Dejewski, Melinda Dejewski, Leonard Lentz and Alan Richards. Motion carried.

Moved by Alderman McSweeney, seconded by Alderwoman Schandel to approve the Special Use Application for 3849 South Packard Avenue as recommended by the Planning Commission and to direct the Public Hearing be set. Motion carried.

Appointments to Committees/Commissions/Boards:

None

Correspondence with Possible Action or Referral to Committees/Commissions/Boards:

Moved by Alderman McSweeney, seconded by Alderman Brickner to place on file with reference in the minutes the Mayor's Update #89. Motion carried.

Moved by Alderman McSweeney, seconded by Alderman Klug to place on file with reference in the minutes the correspondence dated July 27, 2016 from Paul Frenn regarding Right-of-Way at 3907 South Lake Drive and to forward a copy to the Board of Public Works. Motion carried.

Moved by Alderman McSweeney, seconded by Alderman Wattawa to place on file with reference in the minutes the Application for Special Event through City – Cystic Fibrosis Foundation and to approve the request. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to take no action on the correspondence dated June 10, 2016 from Wixon regarding permission to park trailers on City owned property. Motion carried.

Discussion Items with Possible Action:

Moved by Alderman Brickner, seconded by Alderman McSweeney to place on file and approve all vouchers on the Voucher List dated July 20, 2016 through August 2, 2016 in the amount of \$173,571.80. Motion carried.

Training/Conference/Seminar Requests:

None

Adjourn:

Moved by Alderman Brickner, seconded by Alderman Wattawa to adjourn. Motion carried.

Time: 9:50 p.m.

STATE OF WISCONSIN

CITY OF ST. FRANCIS

MILWAUKEE COUNTY

RESOLUTION NO. 2711

AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS
FOR WISCONSIN RPC AND DNR EMERALD ASH BORER (EAB) MITIGATION
GRANT PROGRAM

WHEREAS, the applicant, City of St. Francis, is interested in obtaining a cost-share grant from the Bay-Lake Regional Planning Commission for the purpose of funding Emerald Ash Borer mitigation projects under funding originating from the U.S. Forest Service, Great Lakes Restoration Initiative;

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the applicant requests a grant agreement to carry out the project;

NOW, THEREFORE, BE IT RESOLVED, the applicant, City of St. Francis, will comply with all local, state, and federal rules, regulations, and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, the applicant will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers the City Engineer, it's or employee, to act on its behalf to:

1. Sign and submit the grant application.
2. Sign a grant agreement between applicant and the Bay-Lake Regional Planning Commission.
3. Submit interim and/or final reports to the Bay-Lake Regional Planning Commission to satisfy the grant agreement.
4. Submit reimbursement requests and, if applicable, contractor invoices to the Bay-Lake Regional Planning Commission.
5. Sign and submit other required documentation.

Adopted the 2nd day of August, 2016.

CITY OF ST. FRANCIS

/s/CoryAnn St. Marie-Carls

CoryAnn St. Marie-Carls, Mayor

Attest: /s/Anne B. Uecker, MMC/WCPC

Anne Uecker, MMC/WCPC, City Clerk/Treasurer

Resolution No. 2712

**A RESOLUTION IN RECOGNITION OF SERVICE AS BOARD OF HEALTH MEMBER
TO THE CITY OF ST. FRANCIS BY JACQUELINE STUECK**

At a regular meeting of the Common Council of the City of St. Francis, Milwaukee County, State of Wisconsin, held on the 2nd day of August, 2016, a quorum being present and a majority of the Council voting therefore, said Council does resolve as follows:

WHEREAS JACQUELINE STUECK has served the City of St. Francis as a member of the Board of Health for Nineteen years having been appointed on May 6, 1997; and

WHEREAS JACQUELINE STUECK was a volunteer for the St. Francis Days Walk and with the H1N1 Clinics; and

WHEREAS JACQUELINE STUECK was always there to help and could always be counted on to help in any way needed; and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of St. Francis, Milwaukee County, Wisconsin, on behalf of itself and all the residents of the City of St. Francis, recognize and honor the service of JACQUELINE STUECK as a member of the Board of Health.

PASSED and APPROVED this 2nd day of August, 2016.

/s/CoryAnn St. Marie-Carls

Mayor CoryAnn St. Marie-Carls

ATTEST:

/s/Anne B. Uecker, MMC/WCPC

Anne B. Uecker, WCPC/MMC
City Clerk/Treasurer

**MINUTES OF THE LICENSE COMMITTEE MEETING HELD
AUGUST 2, 2016**

Present: Alderpersons Brickner, Wattawa and Klug

Also Present: City Clerk/Treasurer Uecker, City Attorney Alexy, Police Chief Dietrich, Alderwoman Schandel, Adam Bruneau

Chairman Brickner called the meeting to order at 6:45 p.m.

Moved by Alderman Klug, seconded by Alderman Wattawa to place on file the minutes of the License Committee meeting held July 19, 2016. Motion carried.

Moved by Alderman Wattawa, seconded by Alderman Klug to deny the Beverage Operator's License for Adam Bruneau due to falsification of the application. Motion carried.

Moved by Alderman Wattawa, seconded by Alderman Klug to recommend approval of Beverage Operator's License – Renewals for Charles Buechel, Andrew Dejewski, Melinda Dejewski, Leonard Lentz and Alan Richards. Motion carried.

Moved by Alderman Wattawa, seconded by Alderman Klug to adjourn. Motion carried.

Time: 6:48 p.m.

**SUMMARY MINUTES OF THE PUBLIC HEARING HELD
AUGUST 2, 2016
CHANGE OF ZONING
3120 South Lake Drive
IU to IU Special Use**

Present: Mayor St. Marie-Carls, Alderpersons Wattawa, Schandel, Brickner, McSweeney, Klug

Also Present: City Administrator Johnsrud, City Attorney Alexy, City Clerk/Treasurer Uecker, Police Chief Dietrich, Fire Chief Lockwood, City Engineer Dejewski, Building Inspector Vretenar, and interested citizens

Excused: Alderman Tutaj

City Clerk/Treasurer Uecker read the "Notice of Public Hearing" as follows:

NOTICE IS HEREBY GIVEN, that the Common Council of the City of St. Francis will hold a Public Hearing in the Council Chambers, St. Francis Civic Center, 3400 East Howard Avenue, St. Francis, Wisconsin on Tuesday, August 2, 2016 at 7:00 p.m. regarding the request for Change of Zoning from present IU to IU – Special Use. The legal descriptions involved in the proposed zoning change are as follows:

**Legal Description For: 3120 South Lake Drive
 Tax Key Number 542-9999-000**

Known as 3120 South Lake Drive in the City of St. Francis, Milwaukee County, Wisconsin.

All that part of NW 1/4 sec 14-6-22 E lying northerly of Lake Road and southerly of Schlosser subdivision

Any interested person may be heard at the time of the public hearing.

City Engineer Dejewski gave the background for the zoning change. The change is at the request of Milwaukee County. They requested the park land be zoned as park land and it is a technical change. There is no change in use.

Jayme Krevs

4151 South Lipton Avenue

Mr. Krevs knows that it is a clarification, but wants to know if the request is in writing so that no condos, etc. can go there. City Engineer Dejewski stated that it would be in the zoning ordinance.

The Mayor called the public hearing three times.

The hearing was declared closed at 7:21 p.m.

**SUMMARY MINUTES OF THE PUBLIC HEARING HELD
AUGUST 2, 2016
CHANGE OF ZONING
IU to IU – SPECIAL USE
4235 South Lipton Avenue (Greene Park)**

Present: Mayor St. Marie-Carls, Alderpersons Wattawa, Schandel, Brickner, McSweeney, Klug

Also Present: City Administrator Johnsrud, City Attorney Alexy, City Clerk/Treasurer Uecker, Police Chief Dietrich, Fire Chief Lockwood, City Engineer Dejewski, Building Inspector Vretenar, and interested citizens

Excused: Alderman Tutaj

City Clerk/Treasurer Uecker read the "Notice of Public Hearing" as follows:

NOTICE IS HEREBY GIVEN, that the Common Council of the City of St. Francis will hold a Public Hearing in the Council Chambers, St. Francis Civic Center, 3400 East Howard Avenue, St. Francis, Wisconsin on Tuesday, August 2, 2016 at 7:00 p.m. regarding the request for Change of Zoning from present IU to IU – Special Use. The legal descriptions involved in the proposed zoning change are as follows:

Legal Description For: **4235 South Lipton Avenue**
 Tax Key Number 585-0077-000

Known as 4235 South Lipton Avenue, in the City of St. Francis, Milwaukee County, Wisconsin.

Harbor View Terrace all of blocks 6, 7, 8 11, 12, 13, 14, 15 & 16 - Exempt

Any interested person may be heard at the time of the public hearing.

Mayor St. Marie-Carls called the Public Hearing three times.

The hearing was declared closed at 7:25 p.m.

**SUMMARY MINUTES OF THE PUBLIC HEARING HELD
AUGUST 2, 2016
CHANGE OF ZONING
PUD to IU – SPECIAL USE
4800 South Lake Drive (Sheridan Park)**

Present: Mayor St. Marie-Carls, Alderpersons Wattawa, Schandel, Brickner, McSweeney, Klug

Also Present: City Administrator Johnsrud, City Attorney Alexy, City Clerk/Treasurer Uecker, Police Chief Dietrich, Fire Chief Lockwood, City Engineer Dejewski, Building Inspector Vretenar, and interested citizens

Excused: Alderman Tutaj

City Clerk/Treasurer Uecker read the "Notice of Public Hearing" as follows:

NOTICE IS HEREBY GIVEN, that the Common Council of the City of St. Francis will hold a Public Hearing in the Council Chambers, St. Francis Civic Center, 3400 East Howard Avenue, St. Francis, Wisconsin on Tuesday, August 2, 2016 at 7:00 p.m. regarding the request for Change of Zoning from present PUD to IU – Special Use. The legal descriptions involved in the proposed zoning change are as follows:

**Legal Description For: 4800 South Lake Drive
 Tax Key Number 543-9004-001 and 543-9005-001**

Known as 4800 South Lake Drive in the City of St. Francis, Milwaukee County, Wisconsin.

543-9004-001 - CERTIFIED SURVEY MAP NO. 5579 LOT 1, EXC PART RE-DIVIDED AS PAR. 2 OF CSM-6843, SE 14-6-22

543-9005-001 - CERTIFIED SURVEY MAP NO. 5579 LOT 2, EXC. PART RE-DIVIDED AS PAR. 3 & 4 OF CSM-6843, SE 14-6-22

Any interested person may be heard at the time of the public hearing.

Mayor St. Marie-Carls called the hearing three times.

The hearing was declared closed at 7:28 p.m.

**SUMMARY MINUTES OF THE PUBLIC HEARING HELD
AUGUST 2, 2016
CHANGE OF ZONING
Planned Development to Amended Planned Development
4550 South Brust Avenue**

Present: Mayor St. Marie-Carls, Alderpersons Wattawa, Schandel, Brickner, McSweeney, Klug

Also Present: City Administrator Johnsrud, City Attorney Alexy, City Clerk/Treasurer Uecker, Police Chief Dietrich, Fire Chief Lockwood, City Engineer Dejewski, Building Inspector Vretenar, and interested citizens

Excused: Alderman Tutaj

City Clerk/Treasurer Uecker read the "Notice of Public Hearing" as follows:

NOTICE IS HEREBY GIVEN, that the Common Council of the City of St. Francis will hold a Public Hearing in the Council Chambers, St. Francis Civic Center, 3400 East Howard Avenue, St. Francis, Wisconsin on Tuesday, August 2, 2016 at 7:00 p.m. regarding the request for Change of Zoning from Planned Development to Amended Planned Development. The legal descriptions involved in the proposed zoning change are as follows:

**Legal Description For: 4550 South Brust Avenue
 Tax Key Number 592-9928-002**

Known as 4550 South Brust Avenue, in the City of St. Francis, Milwaukee County, Wisconsin.

*COM 572.40 FT N & 30.0 FT E OF SW COR SW 1/4 SEC 22-6-22 TH N 3.42 FT NORTHERLY ON
E LI RELOCATED S BRUST AVE 712.62*

The zoning change would allow for: Outdoor Sales

Any interested person may be heard at the time of the public hearing.

City Engineer Dejewski stated that this would allow for an outdoor farmers market.

Mayor St. Marie-Carls called the hearing three times.

The hearing was declared closed at 7:29 p.m.

**SUMMARY MINUTES OF THE PUBLIC HEARING HELD
AUGUST 2, 2016
NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS
FOR PUBLIC IMPROVEMENTS
Project No. 4-2016**

Present: Mayor St. Marie-Carls, Alderpersons Wattawa, Schandel, Brickner, McSweeney, Klug

Also Present: City Administrator Johnsrud, City Attorney Alexy, City Clerk/Treasurer Uecker, Police Chief Dietrich, Fire Chief Lockwood, City Engineer Dejewski, Building Inspector Vretenar, and interested citizens

Excused: Alderman Tutaj

City Clerk/Treasurer Uecker read the "Notice of Public Hearing" as follows:

PROJECT NO. 4-2016: Concrete Pavement, Concrete Curb and Gutter, Grading, Landscaping, and Related Work in S. Brook Place from E. Crawford Avenue to a point approximately 150 feet south of E. Crawford Avenue and spot sidewalk replacement in S. Brook Place from E. Crawford Avenue south to the dead end.

Please take notice that the Common Council of the City of St. Francis has declared its intention to exercise its power under Section 66.0703, Wisconsin Statutes, and under Chapter 10 of the St. Francis Municipal Code, to levy special assessments for the installation of improvements within the following described assessment district:

All that part of the southeast one-quarter of the southeast one-quarter of Section 15, Town 6 North, Range 22 East, City of St. Francis, Milwaukee County, Wisconsin bounded and described as follows:

All those parcels that abut the right-of-way of S. Brook Place from E. Crawford Avenue south to the dead end.

The Common Council has determined that such properties are benefited by the installation of the improvements including among other things, enhancement of value, better drainage, elimination of water ponding, controlled vehicular access and a safer, smoother, travel area and that the assessments shall be under the police power, and if that is not possible, then according to benefits conferred.

The report of the City Engineer showing proposed plans and specifications, estimated cost of improvements and proposed assessments is on file in the office of the City Clerk and may be inspected there on any business day between the hours of 9:00 A.M. and 4:00 P.M.

You are further notified that the Common Council will hear all persons interested, or their agents or attorneys, concerning matters contained in the preliminary resolution authorizing such assessments and the above described report, at 7:00 P.M. on the 2nd day of August, 2016 in the Council Chambers in the Civic Center, 3400 E. Howard Avenue, St. Francis, Wisconsin. All objections will be considered at said hearing and thereafter the amount of assessments will be finally determined.

City Engineer Dejewski reviewed the proposed project. The project will be bid with concrete pavement and the City guarantees the concrete for 30 years – 20 years at 100% then the last 10 years at a declining % rate. She also explained the assessment process and the reduction for corner lots. The assessments presented are very conservative and it was bid with another project to gain some economy of scale. There is a payment plan for the special assessment for the project as well. Bids will be open on the project next week, and will be presented to the Common Council at the next Common Council meeting. If the project moves forward, it would begin after Labor Day and take about 4 to 5 weeks. There will also be an on-site inspector to make sure the project meets City standards.

Bob Okun

2930 East Koenig Avenue

Mr. Okun owns the property at 3809/11 South Brook Place. He felt the notice should have gone out to all interested parties not just those directly affected. He also felt that the hearing should be tabled until the next meeting so all owners on Brook Place should be notified. He also felt that it should be paid by the general tax revenue and not be special assessed as it is a hardship. He also commented about the sidewalks and how other City projects affected the sidewalks.

Daniel Rhody

2833 East Crawford Avenue

Mr. Rhody feels the project is unnecessary as it is a dead end road and not between the school and the next thorough fare. Removal of land to add sidewalks is a detriment. He would like the project tabled but if it goes forward and sidewalks are necessary, funding it as two small sections does not realize economy of scale. The cost for sidewalk is very expensive. He doesn't see that it will significantly increase the market value of the properties. It should be planned as a full city project and bid together to get a better price with the cost coming out of the general fund.

Richard Dermody

2813 East Crawford Avenue

Mr. Dermody lives on a corner lot and has lived in the City since 1949. He isn't opposed to progress, but the type of assessment. His assessment is approximately \$33,000. The benefit to him is an extra section of shoveling and a retaining wall. He would also lose 2 forty foot maple trees. The method of assessing the two adjacent properties get no benefit and over 10 years it is not a great break. The City needs to take a hard look not at the progress of the City but at the

affect the cost of a special assessment will have on the property owners. There is a lot to be lost and not much to be gained.

Kathleen Dermody
2813 East Crawford Avenue

Mrs. Dermody has lived in her present home almost 40 years. She is opposed to sidewalks on Brook Place where it would require trees to be removed and to have to shovel more snow. There are also other areas in the City with no sidewalks.

David Sharp
3801 South Brook Place

Mr. Sharp lives in Dousman but owns this property. Drainage is an issue and it is a slip and fall hazard. He feels a sidewalk would be appropriate and there is a need. He is astonished at the cost and feels the City could come up with some of the cost. He stated it is a worthwhile project.

City Engineer Dejewski stated that the Engineering Department is researching why a section of Brook Place does not have sidewalk. Discussion was held regarding the special assessment process and how the City did look at changing the way that the City does special assess.

Pat Okun
2930 East Koenig Avenue

Mrs. Okun asked for clarification on using General Fund monies. Alderman Brickner had explained the special committee that was formed to look at it and gave the history of that committee. Mayor St. Marie-Carls also reviewed that process. She stated that in the end, the Council has to review all the details prior to making a decision. And no decision will be made tonight.

City Engineer Dejewski stated that this section of road does not qualify for federal funding.

Mayor St. Marie-Carls called the Public Hearing three times.

The hearing was declared closed at 8:20 p.m.

**SUMMARY MINUTES OF THE PUBLIC HEARING HELD
AUGUST 2, 2016
NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS
FOR PUBLIC IMPROVEMENTS
Project No. 5-2016**

Present: Mayor St. Marie-Carls, Alderpersons Wattawa, Schandel, Brickner, McSweeney, Klug

Also Present: City Administrator Johnsrud, City Attorney Alexy, City Clerk/Treasurer Uecker, Police Chief Dietrich, Fire Chief Lockwood, City Engineer Dejewski, Building Inspector Vretenar, and interested citizens

Excused: Alderman Tutaj

City Clerk/Treasurer Uecker read the "Notice of Public Hearing" as follows:

PROJECT NO. 5-2016: Concrete or Asphalt Pavement, Concrete Curb and Gutter, Grading, Storm Sewer, Landscaping, and Related Work in E. Martin Lane from S. Kirkwood Avenue to S. Lake Drive.

Please take notice that the Common Council of the City of St. Francis has declared its intention to exercise its power under Section 66.0703, Wisconsin Statutes, and under Chapter 10 of the St. Francis Municipal Code, to levy special assessments for the installation of improvements within the following described assessment district:

All that part of the southeast one-quarter of the northeast one-quarter of Section 23, Town 6 North, Range 22 East, City of St. Francis, Milwaukee County, Wisconsin bounded and described as follows:

All those parcels that abut the right-of-way of E. Martin Lane from S. Kirkwood Avenue to S. Lake Drive.

The Common Council has determined that such properties are benefited by the installation of the improvements including among other things, enhancement of value, better drainage, elimination of water ponding, controlled vehicular access and a safer, smoother, travel area and that the assessments shall be under the police power, and if that is not possible, then according to benefits conferred.

The report of the City Engineer showing proposed plans and specifications, estimated cost of improvements and proposed assessments is on file in the office of the City Clerk and may be inspected there on any business day between the hours of 9:00 A.M. and 4:00 P.M.

*You are further notified that the Common Council will hear all persons interested, or their agents or attorneys, concerning matters contained in the preliminary resolution authorizing such assessments and the above described report, at **7:00 P.M. on the 2nd day of August, 2016** in the Council Chambers in the Civic Center, 3400 E. Howard Avenue, St. Francis, Wisconsin. All objections will be considered at said hearing and thereafter the amount of assessments will be finally determined.*

City Engineer Dejewski gave an overview of the project. Martin Lane is similar to Brook Place as it is a small street. Sidewalk is proposed on both sides of the street for pedestrian safety. It completes the network of sidewalks constructed in that area. There is a large section of right-of-way on the south side of Martin Lane and is a remnant of the old Howard Avenue. She also reviewed access on Martin Lane and have engineered the project so a lot of things in the right-of-way do not have to be moved/disturbed. On the curve, it will be roll-faced curb so assist in snow removal. Planned crossings and handicapped ramps on Lake Drive, Kirkwood and Martin Lane will be installed. The project will be bid as concrete to capitalize on economy of scale with the Brook Place project. She reviewed the special assessment policy and also stated that bids would be opened next week. The project would start after Labor Day and be about a 5 to 6 week project. Notice will be given to residents about access during the project.

Bob Monet

Lakeside Market Square

Mr. Monet stated that there is a remnant parcel that is owned by the Mandel Group. There is potential that a curb cut will be needed. It is a challenging site to try to plan and they have a project plan that would save the trees and would like the City to preserve the trees with this project as well. They do not have any tremendous objection to this project.

Debbie Belfanz

3913 South Kirkwood Avenue

Ms. Belfanz is questioning the sidewalks on Martin Lane. She is also questioning if this project would be considered an urgent need. She is worried about the financial hardship for her neighbors and shoveling.

William Gerloff

3900 South Kirkwood Avenue

Mr. Gerloff has lived at this address for 29 years. He stated he takes great pride and care in their yard. The proposed changes to Martin Lane are extreme – are sidewalks needed. The north side of Martin Lane is a dumping ground.

John Scardina

3719 East Martin Lane

Mr. Scardina was shocked at the amount of the special assessment – it is devastating and life altering. Just because there is a small business there doesn't mean there is a lot of money there.

It doesn't seem reasonable that with the property taxes paid, they haven't gotten a street. The cost of large projects should get spread over all citizens not the individual property owners. He feels he has paid for this project over the years with the taxes he has paid. The approach for the business will be taken away and it won't benefit them by narrowing it to a small driveway. He also doesn't care about the sidewalk. He also commented that he would lose the driveway to the residential property and would have to access it through the alley. He asked the Council to reconsider the project and the cost.

Matthew Mark

3901 South Lake Drive

Mr. Mark is the business owner. He feels that putting a curb will create traffic problems as tow trucks will have to turn in on Lake Drive not on Martin Lane. He feels that sidewalks are not necessary. There is little water ponding on the road and drainage on the properties are fine. Concrete is more expensive than asphalt per a contractor.

Mayor St. Marie-Carls called the public hearing three times.

Janet Gerloff

3900 South Kirkwood Avenue

Mrs. Gerloff stated that there isn't a lot of traffic and the roads should have been fixed years ago. It would have been cheaper to do the road years ago. There are no children who walk down the streets in that area so sidewalks are not necessary.

The question was asked if someone specific asked for the project. City Engineer Dejewski stated that there is a process of evaluation of roads in the City and the Board of Public Works then proposes the 5 year plan.

The public hearing was declared closed at 8:53 p.m.



License Committee Agenda

August 16, 2016
6:45 p.m.

NOTICE

There will be a License Committee meeting on **Tuesday, August 16, 2016 at 6:45 p.m.** at the Civic Center in the Committee Room located at 3400 E. Howard Avenue.

LICENSE COMMITTEE AGENDA

1. Call to order by Chairperson Brickner.
2. Approval of the Minutes of the License Committee Meeting held August 2, 2016
3. Licenses:

New:

Beverage Operator License

Ashley R. Graham (Needs Class)

Cori L. Moran

Gregory Studinski (Needs Class or Past License)

Renewals:

Carnival License

St. Francis Days – Mark Lake d/b/a Mark Lake Enterprises at 4230 S. Kirkwood Ave. on September 1-4, 2016

Temporary Beverage Operator License – St. Francis Days

Jeffrey Budnik

Richard Hackl

Russell Iwanski

Richard Stelloh

Temporary Class "B"/"Class B" Retailer's License

St. Francis Days – Steve Hecker, Agent – 4230 S. Kirkwood Ave. for September 1 – 4, 2016

Temporary Extension of Class 'B'/'Class B' License Premises

Gordie's – Gordon & Joyce Pierce 2000 E. Cora Ave. on Sunday, August 21, 2016.

4. Discussion and Possible Action:
5. Correspondence:
6. Unfinished Business:

Ordinance regarding venues with large gatherings
Marian Center – Special Use Ordinances No. 840 and No. 987

7. Adjourn

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300. The meeting room is wheelchair accessible from the east and west entrances.

NOTE: There is a potential that a quorum of the Common Council may be present.

Posted 8/12/16



8/11/2016

Memo:

To: Honorable Common Council, Staff & Citizens

From: Mayor St. Marie-Carls

Re: Info Sharing Update #90 - from Mayor

ITEMS IN THIS UPDATE:

Mark Johnsrud – City Administrator (*FYI Copy of Press Release – after this update*)

Next Mayor’s Task Group Meeting Review of Aug. 8 – Next Meeting –August 30th Polonez

St. Francis Days – Parade and Festivities

Letter from Citizen to PD

Invite for September 11th from St. John’s in Cudahy

Election August 9th – above average turn out

Business of the Year Tickets for Sale – September 28th

1. **Once again Welcome to Mark Johnsrud and his family. Mark is our newly appointed City Administrator for the City of St. Francis. His first day was on August 1st. Stop in and say hello, he has an open door policy.**
2. **Mayor’s task Group meeting Monday, August 8th 7p.m. 42 Ale House – Guests: Dan Casanova and Greg Patin. Dan is a Senior Economic Development Specialist for the City of Milwaukee and Greg Patin is a Strategic Development Coordinator also for the City of Milwaukee. Thanks to SF citizen, Jay Iverson for inviting and arranging the guests for the August 8th meeting. Alderman Klug and Alderwoman Schandel attended the meeting along with approx. 20 residents. Next Meeting Tuesday, August 30th - Polonez**

Discussions of various successful projects were explained using the “Reed Street Yard” as the prime example of working with a combination of public private partnerships to get a major redevelopment accomplished. Milwaukee has had success with creating specific Zone plans with the help a UWM independent organization that provides services and concept ideas. Questions were asked about TIF’s Grants and other details. Thanks once again to everyone who attended and participated. I will find out more about the UWM resource group and share more details.

3. **St. Francis Days will take place Thursday September 1st to Sunday September 4th**
Thank you to everyone who participates in planning and organizing St. Francis Days. I look forward to seeing everyone there!



St. Francis 53235 Lakeside Pride

Community Connections project to promote and increase awareness of our local business, attract visitors, and newcomers.

www.saintfrancis53235.com new website to learn more about St. Francis and show your Lakeside Pride

This is a project of Community volunteers, Miss St. Francis Pageant and Mayor CoryAnn St. Marie-Carls – supported by donations/fundraising (no City funds)

CoryAnn St. Marie-Carls, Mayor, City of St. Francis
3400 E. Howard Ave. St. Francis, WI 53235 • (414) 399-0797 • Mayor@stfranwi.org

Info Sharing Update #90 - from Mayor - Page 2 – August 11, 2016

4. The State Department of Revenue reported to us their Equalized Valuation of our Community at the end of the Month of July; Paul Alexy and Anne Uecker brought the report forward and our Mark our Administrator reviewed the report with Ryan Anderson from Associated Appraisal as well as Todd Taves from Ehlers our Financial Consultant. *There were some questions on our TIF values and Pat Chaneske of the DOR answered our questions. I communicated back with Equalization Division Director Claude Lois, who had visited St. Francis citizens back in May during a Task Group meeting.*

Our total equalized value went down 4% from last year. Commercial stayed about the same most decline was residential. The housing market however is bringing values up steadily. This is Important food for thought during our process of getting an assessor contract and trying to always “keeping current” with the evaluation of our Community. (See the Report after this update)

5. Thank you letter - see the letter after this update! A great citizen letter about our Police Department from Mary Jo Seng.

6. Letter of invite from St. John’s Lutheran Church in Cudahy to attend their September 11th Patriot Day Remembrance ceremony at 10:30a.m. Our SF officials and members of our Police and Fire are invited to attend and speak individually if they would like. I encourage our responders and elected officials to participate.

***There is also an open invite to St. John’s 110th Anniversary celebration on October 16th for our Department Heads and Elected Officials so let me know if you can attend.*

7. *August 9th was a partisan primary election in Wisconsin – thanks to our Clerks Office and poll workers for their assistance with our elections. We had a 25% turn out in St. Francis which is above average.*
8. *Business of the Year tickets are now available at our front desk at the Civic Center.– the Business being honored is Lakeside Chiropractic and the Dinner is on September 28.*
9. *Remember Wednesday August 17th 7p.m. –join in honoring the Arts Council for their service to St. Francis at the final concert of 2016. THANK YOU ARTS COUNCIL MEMBERS PAST AND PRESENT!*



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CoryAnn St. Marie-Carls, Mayor, City of St. Francis
3400 E. Howard Ave. St. Francis, WI 53235 • (414) 399-0797 • Mayor@stfranwi.org

MARK JOHNSRUD
City of St. Francis, WI
Administrator



For Immediate Release: August 2, 2016

For More information: Mayor Cory Ann St. Marie-Carls, 414-399-0797

JOHNSRUD NAMED NEW ADMINISTRATOR OF ST. FRANCIS

Mayor CoryAnn St. Marie-Carls announced the appointment of Mark Johnsrud as the new City Administrator. Johnsrud who started the position on August 1st, brings extensive municipal experience serving as the former Village Administrator of Johnson Creek and Mayor of the City of La Crosse.

Mayor St. Marie-Carls said that the City used Public Administration Associates to help with the search for a new administrator. The City held a public forum on July 14th and the citizens of St. Francis reacted positively to Johnsrud's friendly style and approach to municipal government. Members of the St. Francis business community in attendance also were impressed with Johnsrud's business and development experience.

The City Council recommended hiring based on his diverse background in municipal government and experience in economic development and growth. La Crosse experienced extensive redevelopment under Johnsrud's tenure including the construction of the "Grand River Station" transit center, a landmark building in the heart of the city's downtown. One citizen member on the search committee noted that Johnsrud was the best choice based on "his experience to grow our tax base and deal with budget challenges". Another citizen member on the interview committee, Luanne Coyne said that "I think he is going to be a perfect fit with his past experience and our current needs. I looking forward to great things from him."

Mayor St. Marie-Carls stated that the "St. Francis economic development landscape is positively moving forward with Mark Johnsrud in place as the new administrator. The City Council and I are confident that Johnsrud will help us make the necessary progress that has not been made in the past.

Johnsrud stated what attracted him to St. Francis was the friendly people. "St. Francis truly is where your heart remains."

Johnsrud and his wife, Tracey are looking forward to living in St. Francis.



St. Francis 53235 Lakeside Pride

Community Connections project to promote and increase awareness of our local business, attract visitors, and newcomers.

www.saintfrancis53235.com new website to learn more about St. Francis and show your Lakeside Pride

This is a project of Community volunteers, Miss St. Francis Pageant and Mayor CoryAnn St. Marie-Carls – supported by donations/fundraising (no City funds)

July 17, 2016

Dear CoryAnn St. Marie,

I have never been more proud to say that I live in St. Francis then right now.

July 3rd, 2016 I called 911 because something was wrong with my husband. Fire and paramedics arrived quickly to assist but it was too late: my husband was deceased.

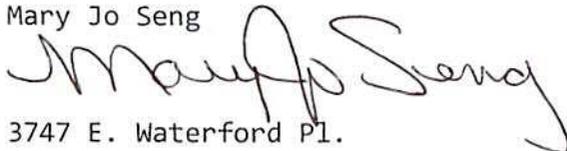
Officer Martinez and Detective Marcus were caring and compassionate while searching for answers as to why a seemingly healthy 59-year-old man was found dead in his recliner. My daughter and son-in-law arrived shortly and Martinez and Marcus both explained to them and me what happens next in a situation such as this.

The memorial was being planned and the family wanted to have a memorial ride. We were planning on leaving Sacred Heart Church in St. Francis and heading to Knights of Columbus through Cudahy. My husband was an avid Harley rider and past president of his union, so we knew there would be many in on the ride. I contacted St. Francis PD to see if they could assist us to keep the Harley riders plus the rest the people in the procession on a safe ride. Lieutenant Hunter could not have been more understanding and compassionate. My husband and I have lived in St. Francis and raised two awesome daughters for the last 20+ years. Lieutenant Hunter was quick to offer St. Francis PD assistance for July 16, 2016. Hunter not only took care of the St. Francis PD assistance but also connected with Cudahy PD for their assistance as well since we would be crossing two communities. Guests in attendance had strong words of praise for both community PD's for helping us to make this memorial ride a wonderful success. The line was about one-mile-long and we would not have been able to orchestrate this without their assistance.

The men and women in blue serve to protect their communities and keep them safe. Yesterday they did exactly that. I wanted to thank you for all the concentrated efforts that were put forth yesterday to make this a success. St. Francis and Cudahy PD both received rave reviews. One more comment: if you would be so kind as to thank all involved with this effort to let them know how much we appreciated their caring and thoughtful help. Moving forward let it be known that "WE BACK THE BADGE".

With sincerest appreciation,

Mary Jo Seng



3747 E. Waterford Pl.

St. Francis 53235

Great Job!

CC: Chief Thomas Dietrich-St. Francis PD

Chief Poellot-Cudahy PD

Cudahy Mayor John Hohenfeldt

St. John Lutheran

1906 - 2016

Celebrating Our Life in Christ

4850 South Lake Drive
Cudahy, Wisconsin 53110-1743

Phone: (414) 481-0520
Fax: (414) 481-0736
Email: STJCU@yaho.com
Web: www.stjohncudahy.org

Rev. Matthew Vesey - Pastor
Email: pastor.stjohn@yahoo.com

June 20, 2016

To the Honorable Mayor of St. Francis, CoryAnn St. Marie-Carls:

Thank you for serving our Lake Michigan Shore Community. It was good to speak with you last week concerning a special up-coming event we are planning to include in our year-long St. John Evangelical Lutheran Church's 110th Anniversary Celebration.

St. John would like to honor the FIRST RESPONDERS of the communities of St. Francis, Cudahy, and South Milwaukee -- each of these cities' Police Officers, Fire Fighters, and Emergency Medical Response Personnel -- as a part of our "9/11" Patriot Day Observance.

We are planning a special gathering and ceremony on Sunday, September 11, 2016, at 10:30am on our Church's Lake Drive lawn (weather permitting; inside our Sanctuary, if not). This ceremony would, of course, include a time of solemn remembrance of the 9/11 tragedy: those who lost their lives in the attack, those who lost their lives in trying to save others, and the valiant efforts of professionals and volunteers alike who selflessly went to the aid of others.

Our ceremony is also planned to honor all the current local First Responders who serve our three Lake Shore Communities, "round the clock, every day", therefore, St. John has purchased special 9/11 Patriot Day commemorative mugs for our First Responders. So that we may provide sufficiently, please let us know the total number of our St. Francis Police, Fire and Emergency Medical Personnel. We would be happy to include you, or your representative, in our planned September 11 ceremony, for any brief words of praise for our Communities' First Responders.

St. John members will provide refreshments in our Church's Fellowship Hall for all in attendance after the September 11 Patriot Day Ceremony.

It would be wonderful, if between the three Communities, we could have examples of Police, Fire, and Medical Response vehicles and equipment, along with appropriate personnel, so that the Community would be able to experience their presence, and individually speak words of appreciation for the service that is so wonderfully provided.

Also – I spoke with you concerning the “official” St. John 110th Anniversary celebration on Sunday, October 16, 2016, which will include a special worship service at 10:00am in our Sanctuary, refreshments before and after the Service, as well as, our 1:00pm Anniversary dinner at Pulaski Inn, Cudahy.

We humbly request a Proclamation from the St. Francis City Council in recognition of our 110th Anniversary, and our continued ministry in the Lake Shore Communities. We would be honored if you, or your representative, would join us, either for the Worship Service or the Dinner, to present the Proclamation. We would be happy to provide you with an outline of our 110 years of Ministry for your use.

We thank the Triune God for the privilege of being in the Gospel Ministry of Jesus, the Messiah, for these past 110 years, and we look forward to being an active and important part of all that happens in our Lake Shore Communities for the decades to come.

Thank you for your support. St. John will, of course, keep an open line of communication with you, to coordinate all activities for the Sunday, September 11, 2016 event.

Sincerely,

A handwritten signature in blue ink that reads "Rev Dr Carl Krueger". The signature is written in a cursive, flowing style.

Rev. Dr. Carl Krueger, Pastor Emeritus

WISCONSIN DEPARTMENT OF REVENUE
2016 STATEMENT OF CHANGES IN EQUALIZED VALUES BY CLASS AND ITEM

County 40 Milwaukee
 City 281 Saint Francis

REAL ESTATE	2015 RE Equalized Value	Removal of Prior Year Compensation	% Change	\$ Amount of Economic Change	% Change	\$ Amount of New Constr	% Change	Correction & Compensation	% Change	\$ Amount of All Other Changes	% Change	2016 RE Equalized Value	Total \$ Change in R.E. Value	% Change
Residential														
Land	98,371,300	0	0%	-7,893,500	-8%	0	0%	596,000	1%	0	0%	91,073,800	-7,297,500	-7%
Imp	318,037,500	0	0%	-25,580,600	-8%	1,750,000	1%	3,441,200	1%	0	0%	297,648,100	-20,389,400	-6%
Total	416,408,800	0	0%	-33,474,100	-8%	1,750,000	0%	4,037,200	1%	0	0%	388,721,900	-27,686,900	-7%
Commercial														
Land	42,561,000	0	0%	0	0%	0	0%	-347,200	-1%	89,400	0%	42,303,200	-257,800	-1%
Imp	110,248,100	0	0%	4,420,700	4%	2,262,500	2%	540,200	0%	210,600	0%	117,682,100	7,434,000	7%
Total	152,809,100	0	0%	4,420,700	3%	2,262,500	1%	193,000	0%	300,000	0%	159,985,300	7,176,200	5%
Manufacturing														
Land	2,853,200	0	0%	253,700	9%	0	0%	0	0%	-95,200	-3%	3,011,700	158,500	6%
Imp	16,486,100	0	0%	35,000	0%	126,500	1%	0	0%	-180,200	-1%	16,467,400	-18,700	0%
Total	19,339,300	0	0%	288,700	1%	126,500	1%	0	0%	-275,400	-1%	19,479,100	139,800	1%
Agricultural														
Land/Total	0	0	0%	0	0%	0	0%	0	0%	0	0%	0	0	0%
Undeveloped														
Land/Total	0	0	0%	0	0%	0	0%	0	0%	0	0%	0	0	0%
Aq Forest														
Land/Total	0	0	0%	0	0%	0	0%	0	0%	0	0%	0	0	0%
Forest														
Land/Total	0	0	0%	0	0%	0	0%	0	0%	0	0%	0	0	0%
Other														
Land	0	0	0%	0	0%	0	0%	0	0%	0	0%	0	0	0%
Imp	0	0	0%	0	0%	0	0%	0	0%	0	0%	0	0	0%
Total	0	0	0%	0	0%	0	0%	0	0%	0	0%	0	0	0%
Total Real Estate														
Land	143,785,500	0	0%	-7,639,800	-5%	0	0%	248,800	0%	-5,800	0%	136,388,700	-7,396,800	-5%
Imp	444,771,700	0	0%	-21,124,900	-5%	4,139,000	1%	3,981,400	1%	30,400	0%	431,797,600	-12,974,100	-3%
Total	588,557,200	0	0%	-28,764,700	-5%	4,139,000	1%	4,230,200	1%	24,600	0%	568,186,300	-20,370,900	-3%

PERSONAL PROPERTY	Non-Mfg Personal Property			Manufacturing Personal Property			Total of All Personal Property			
	2015	2016	% Change	2015	2016	% Change	2015 Total	2016 Total	Tot. \$ Chg in PP	% Change
Watercraft	0	0	0%	0	0	0%	0	0	0	0%
Machinery Tools & Patterns	1,424,700	1,711,800	20%	1,535,700	1,747,600	14%	2,960,400	3,459,400	499,000	17%
Furniture Fixtures & Equip	4,501,600	3,552,600	-21%	868,000	756,700	-13%	5,369,600	4,309,300	-1,060,300	-20%
All Other	1,327,700	1,292,400	-3%	3,225,100	3,233,400	0%	4,552,800	4,525,800	-27,000	-1%
Prior Year Compensation	-30,000	-832,000		0	0		-30,000	-832,000	-802,000	
Total Personal Property	7,224,000	5,724,800	-21%	5,628,800	5,737,700	2%	12,852,800	11,462,500	-1,390,300	-11%
TOTAL EQUALIZED VALUE	2015 Total							2016 Total	Total \$ Change	% Change
Real Estate & Personal Property	601,410,000							579,648,800	-21,761,200	-4%

July 25, 2016

Anne Ueker

City of St. Francis Clerk/Treasurer

3400 E. Howard

St. Francis WI 53235

Dear Ms. Ueker,

We are requesting that you place a copy of this letter on file and submit copies to each council member for discussion at the next Common Council meeting.

Thank you for your time and attention.

Sincerely,

Jonnie Guernsey

Gerrienne Berg

To: St. Francis Common Council

July 25, 2016

Due to a misunderstanding regarding what we thought were the minutes of a common council meeting dated April 19, 2016, we are resubmitting this letter for your consideration. Alderman Ray Klug clarified that some of the information in our original letter was based on an anonymous letter and not on the minutes as submitted by the common council.

We feel it necessary to raise a number of concerns regarding the city's zoning for proposed developments in St. Francis. An alliance of residents of the south shore communities of South Milwaukee, Cudahy, St. Francis and the Milwaukee neighborhood of Bay View recognize that the buildings are in conflict with zoning of our adjacent communities. The existing condos and your proposed development of senior housing units at 4300 S. Lake Drive are not compatible with the scale or the population density of our well planned existing neighborhoods.

We are also deeply concerned about the environmental impact of such a development. It encroaches into a sensitive ecological system.

We are concerned with the visual and the audio impacts these development will have on the neighborhood. The increase in traffic may lead to the installation of traffic control signals. Increases in the frequency of emergency vehicles along with heavy traffic will be highly disruptive and lead to decreased property values.

Lastly, we are concerned that the collateral damage created by a TIF would deprive the school district of funds for the next twenty years, and this would result in local residents being forced to pay higher taxes.

Residents of Milwaukee County, in particular the communities adjacent to Lake Michigan (including some residents of St. Francis), believe that the property would best serve the region if preserved as open natural space, that provides an elevated and unparalleled view of Lake Michigan, and that it should be annexed to Sheridan Park or developed in a way that will provide income for the city of St. Francis while leaving the shore accessible and visible to the public.

Thank you for your time and consideration of this very important matter.

Sincerely,

Jonnie Guernsey 4400 S. Lake Dr. Cudahy WI 53110

Gerrienne Berg 3666 E. Lunham St Francis WI 53235

Representative of the Cohesive Community Committee (a group of concerned residents from Bay View, St. Francis and Cudahy)

CITY OF ST. FRANCIS APPLICATION BLOCK PARTY/STREET CLOSING

Applicant Name: GORDIE PIERCE
Applicant's Street Address: 2000 E. CORA AVE ST. FRANCIS, WISC
Applicant's Phone Number: 482-1724
Date & Time of Event: AUG. 21, 2016
Street to be Closed: 9 A.M. TO 9 P.M.

Will there by any means of amplification (more than a radio/stereo) used at this event?

Yes No

If yes, please explain:

Name and phone number of person responsible for placement and removal of barricades and clean-up: GORDIE PIERCE 482-1724

General Instructions:

- You are required to obtain the signatures of the majority of households (one signature per household) affected by the street closing before this application will be processed.
- Fire Hydrants shall not be obstructed by material or objects of any kind.
- No obstructions or material to be placed in the street that cannot be moved easily by two people.
- All trash must be removed at the conclusion of the street closing.
- Vehicles shall not be utilized as barricades anywhere in the street.
- At the end of the event, the barricades are to be placed at the original delivery point for pick-up by the Department of Public Works.
- All event permits must be approved by the Common Council. The Common Council meets the 1st and 3rd Tuesdays of the month. You must have your application to the City Clerk's office a minimum of 15 days prior to a Council meeting to review purposes.
- A copy of the approved application will be mailed to the applicant.

City Use Only

- | | |
|--|---|
| <input type="checkbox"/> Fire Department | <input type="checkbox"/> Engineering/Public Works |
| <input type="checkbox"/> Police Department | <input type="checkbox"/> Common Council |

CITY OF ST. FRANCIS
APPLICATION FOR TEMPORARY EXTENSION OF
CLASS 'B'/'CLASS B' LICENSE PREMISES

LICENSEE: GORDIE'S
(Individual, partner, or agent)

PREMISE ADDRESS: 2000 E. CORA

LOCATION OF EXTENSION: SEE MAP

TYPE OF OUTDOOR NOISE: MUSIC (MODERATE) RADIO

DATE AND TIME OF EVENT: AUG 21, 2016 10AM to 10 PM

Gordie's
(Signature)

7-19-16
(Date)

I have attached a copy of written
Notice to surrounding residents.

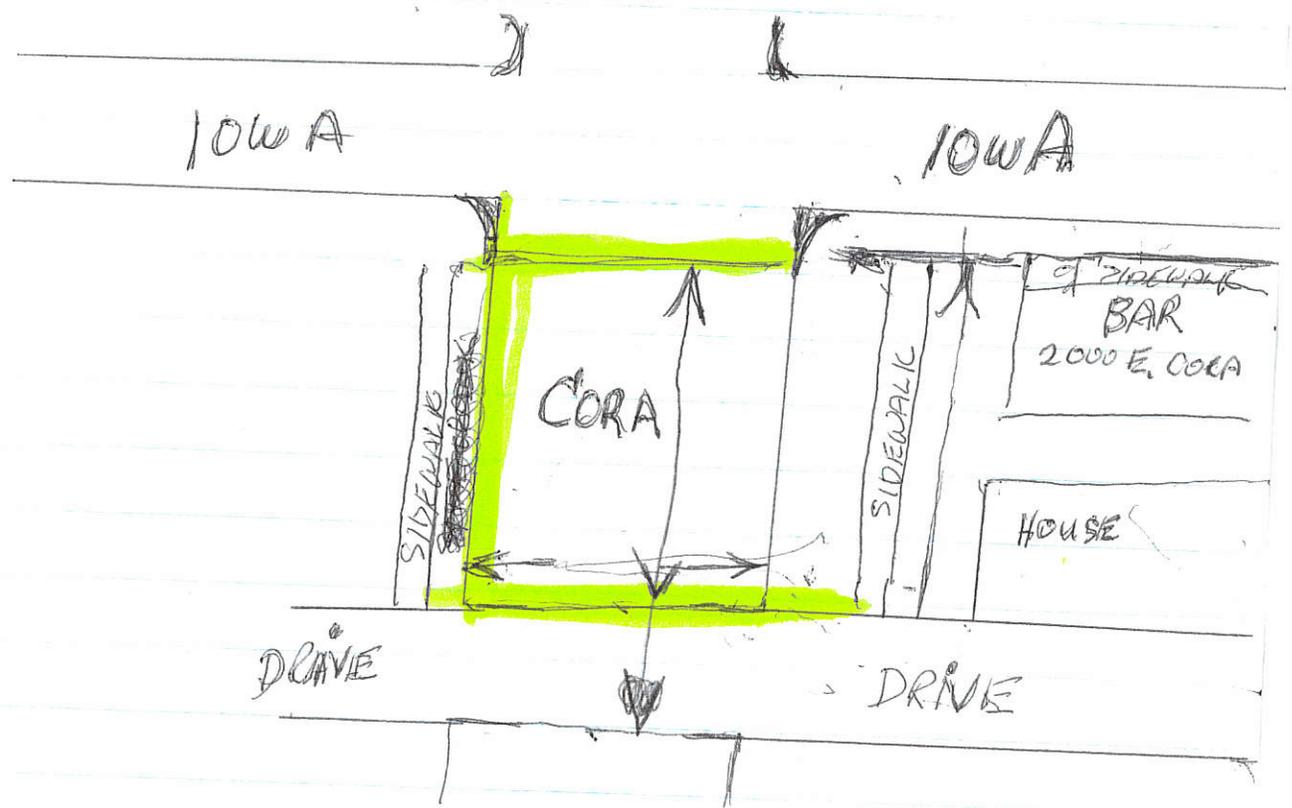
I have received a copy of guidelines pertaining
To the extension of Class "B"/"Class B" Premises: GD
(Initials)

7-31-16

Kevin Moore

2/AUG '16

Michael Leger





City of St. Francis

Melinda K. Dejewski, PE, City Engineer/Director of Public Works

August 11, 2016

Honorable Mayor and Common Council
City of St. Francis

Subject: Recommendation for Project 4-2016 S. Brook Place Reconstruction

Gentlepersons:

The Engineering Department has proposed to reconstruct S. Brook Place from E. Crawford Avenue to a point approximately 150 feet north and replace some spot areas of sidewalk. On August 2, 2016, a public hearing was held to hear the concerns of the affected property owners. One of the biggest concerns was the estimated cost of the project. For the 2 property owners abutting the street reconstruction, the cost of the sidewalk is only about 6% of their total cost of the project. The cost of the pavement, grading and the retaining wall are the major costs of the project. The other main concern was the installation of the sidewalk to complete the network of sidewalks in the area. Sidewalks are the safest way to move people in an urban area. Historically people have walked in the street for the 150 feet without sidewalk putting themselves at risk. This project presents an opportunity to make the street safer for pedestrians for a comparatively low cost. While we understand that the estimated costs are expensive, small roads like this one do not get less expensive as the project is postponed. We therefore recommend that the project move forward with the sidewalks as proposed by the Engineering Department.

Respectfully submitted,

Melinda K. Dejewski, P.E.
City Engineer/Director of Public Works



City of St. Francis

Melinda K. Dejewski, PE, City Engineer/Director of Public Works

August 11, 2016

Honorable Mayor and Common Council
City of St. Francis

Subject: Recommendation for Project 5-2016 E. Martin Lane Reconstruction

Gentlepersons:

The Engineering Department has proposed to reconstruct E. Martin Lane from S. Kirkwood Avenue to S. Lake Drive. On August 2, 2016, a public hearing was held to hear the concerns of the affected property owners. One of the biggest concerns was the estimated cost of the project. For this project, the cost of the sidewalk is between 6% and 15% of their total project cost. The cost of the pavement, grading and the driveway area behind the sidewalk for the property at the corner of S. Lake Drive and E. Martin Lane are the major costs of the project.

The other main concern was the installation of the sidewalk to complete the network of sidewalks in the area. Sidewalks are the safest way to move people in an urban area. At the public hearing it was stated that no one walks in this area. We have witnessed and had feedback from residents where there has been no sidewalk after sidewalk has been installed. These residents were not in favor of the sidewalk initially but have reported that after the sidewalk was constructed, they see more people walking than before and they are glad the sidewalk is there for many reasons such as children are able to play safely. Also, we have observed areas where sidewalk was not installed on one side of the street, and people do not cross the street to use the sidewalk. They will still walk in the street. With this area being adjacent to a commercial district; it creates an opportunity for a very walkable destination for the residents. This project presents an opportunity to make the street safer for pedestrians for a comparatively low cost.

Also, after the public hearing, I received the attached email from Mr. Bob Monnat representing the Mandel Group who is the owner of the property on the north side of E. Martin Lane. He is requesting that the project be postponed while they work on the development of this parcel. In addition, they are suggesting that the sidewalk be placed only on the north side of the street.

While we understand that the estimated costs are expensive, small roads like this one do not get less expensive as the project is postponed. We therefore recommend that the project move forward with the sidewalks as proposed by the Engineering Department.

Respectfully submitted,

Melinda K. Dejewski, P.E.
City Engineer/Director of Public Works

From: Robert Monnat <rbmonnat@mandelgroup.com>
Sent: Wednesday, August 3, 2016 7:40 PM
To: Melinda Dejewski
Cc: Ian Martin
Subject: Martin Lane repaving project
Attachments: 11.23.2015 Overall Site Plan Lakeside Marketplace.pdf

Melinda:

Great to see you last night. Here is the overall concept site plan we prepared showing the development opportunity on the triangle, as discussed last night. This is a bit in flux but demonstrates the need for one or more curb cuts along the southerly property line to provide adequate circulation on site.

Regarding the repaving project, I'd like to suggest that you hold off on this project until we see how our discussions go regarding development of this parcel. Having looked at it more closely, I'd also suggest that you could delete the sidewalk on the south side of the street and complete the walk on our side, with a pedestrian crossing at the intersection for the benefit of Kirkwood residents. We don't mind the walk and it seems that you can avoid a lot of fuss with the owners on that side of the street.

Also, a plan commissioner suggested that we place ourselves on the August 24th Plan Commission agenda to provide an update. I assume we place that request with the new administrator? Could you send us his contact info?

Thanks.

Bob

Robert B. Monnat
Partner | Chief Operating Officer
414.270.2741
301 East Erie Street | Milwaukee | WI | 53202
Find us on the Web at mandelgroup.com

If you received this transmission in error, please notify the sender
Please consider the environment before printing

Spam
Phish/Fraud
Not spam
Forget previous vote



City of St. Francis

Melinda K. Dejewski, PE, City Engineer/Director of Public Works

August 11, 2016

Honorable Mayor and Common Council
City of St. Francis

Subject: Recommendation for Construction Contract Project 4-2016 S. Brook Place Reconstruction

Gentlepersons:

The City received bids for the subject project. The bids are as follows:

Bidder	Base Bid	Mandatory Alternate	Total Project Cost
DC Burbach	\$89,893.00	\$9,652.50	\$99,545.50
Zenith Tech Inc.	\$99,495.00	\$12,690.00	\$112,185.00
LaLonde Contractors	\$93,830.59	\$10,691.05	\$104,521.64
AW Oakes and Son	\$74,940.00	\$11,440.00	\$86,380.00
Milwaukee General	\$71,106.75	\$12,425.00	\$83,531.75
Engineer's Estimate			\$91,965.78

Based upon the bids, we recommend awarding the contract in the amount of \$71,106.75 with the mandatory alternate for sidewalk in the amount of \$12,425.00 to Milwaukee General. This contractor has done work for the City in the past and it has been acceptable.

Respectfully submitted,

Melinda K. Dejewski, P.E.
City Engineer/Director of Public Works



City of St. Francis

Melinda K. Dejewski, PE, City Engineer/Director of Public Works

August 11, 2016

Honorable Mayor and Common Council
City of St. Francis

Subject: Recommendation for Construction Contract for Project 5-2016 E. Martin Lane Reconstruction

Gentlepersons:

The City received bids for the subject project. The bids are as follows:

Bidder	Base Bid	Mandatory Alternate	Total Project Cost
AW Oakes and Son	\$149,415.00	\$11,640.00	\$161,055.00
DC Burbach	\$153,752.75	\$8,784.00	\$162,536.75
Zenith Tech Inc.	\$159,739.00	\$10,055.00	\$169,794.00
LaLonde Contractors	\$169,462.48	\$9,745.15	\$179,207.63
Milwaukee General	Determined to be a	non-responsive bidder	
Engineer's Estimate			\$165,603.63

Based upon the bids, we recommend awarding the contract in the amount of \$149,415.00 and the mandatory alternate for sidewalk on the south side of the street in the amount of \$11,640.00 to AW Oakes and Son. This contractor has done work for the City in the past and it has been acceptable.

Respectfully submitted,

Melinda K. Dejewski, P.E.
City Engineer/Director of Public Works

Anne Uecker

From: Ken Tutaj
Sent: Thursday, August 11, 2016 2:10 PM
To: Anne Uecker
Subject: Martin In.

Ann could you please put on the agenda that I would recommend to the council that Martin In. Only have side walks put in on the north side of the street . Thanks!

Sent from my iPad

Dear City of St Francis
City Administration
Melinda, etc. . . .

Can unsafe dark alley
area needs lighting
just west of 3919E Howard
Please consider.

Thank you
Honikabat
247-1995

Check No	Per	Date	Payee	Description	Inv Amount	V/M
	08/16	08/11/2016	Void Check			V
	08/16	08/11/2016	Void Check			V
	08/16	08/11/2016	Void Check			V
	08/16	08/11/2016	Void Check			V
	08/16	08/11/2016	Void Check			V
	08/16	08/11/2016	Void Check			V
	08/16	08/11/2016	Void Check			V
69264						
	08/16	08/11/2016	AMERICINN HOTEL & SUITES	LODGING:SKRIVANEK CONF#1320807	410.00-	V
69411						
	08/16	08/03/2016	FUN EVENTS INC	NATIONAL NIGHT OUT	934.86	
69412						
	08/16	08/03/2016	GREGS TRUE VALUE INC	CIVIC CENTER	4.14	
	08/16	08/03/2016	GREGS TRUE VALUE INC	FIRE DEPT	39.08	
	08/16	08/03/2016	GREGS TRUE VALUE INC	FIRE DEPT	14.38	
	08/16	08/03/2016	GREGS TRUE VALUE INC	FIRE DEPT	23.97	
	08/16	08/03/2016	GREGS TRUE VALUE INC	HWY	4.31	
69413						
	08/16	08/03/2016	REAL CLOWNS	NATIONAL NIGHT OUT	200.00	
69414						
	08/16	08/03/2016	SPIELBAUER FIREWORKS CO INC	NATIONAL NIGHT OUT	2,500.00	
69422						
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	FIRE DEPT	50.00	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	ENGINEERING	433.28	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	ENGINEERING	35.24	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	ENGINEERING	45.28	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	CLERK/TREASURER	82.00	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	ELECTIONS	8.23	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	30.84	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	128.03	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	20.23	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	62.19	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	7.99	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	336.88	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	77.44	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	19.44	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	14.70	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	17.23	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	22.97	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	POLICE	90.24	
	08/16	08/11/2016	CORPORATE PAYMENT SYSTEMS	POLICE	812.68	
69423						
	08/16	08/11/2016	ICMA-RC	PLAN NUMBER 301536	1,190.00	
69424						
	08/16	08/11/2016	MT PLEASANT POLICE DEPT	WARRANT: JAMES, CODY T	165.09	
69425						
	08/16	08/11/2016	NORTH SHORE BANK FSB	MISC DEDUCTION	5,707.00	
69426						
	08/16	08/11/2016	ST FRANCIS POLICE DEPARTMENT	PETTY CASH	30.92	
	08/16	08/11/2016	ST FRANCIS POLICE DEPARTMENT	PETTY CASH	11.01	
	08/16	08/11/2016	ST FRANCIS POLICE DEPARTMENT	PETTY CASH	5.00	
69427						
	08/16	08/11/2016	ST FRANCIS SCHOOL DIST	PROPERTY TAXES	821,327.41	
69428						
	08/16	08/11/2016	WI SCTF	CASE IDENTIFIER 1302486	46.15	
	08/16	08/11/2016	WI SCTF	CASE IDENTIFIER 3998990	121.46	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
69429						
	08/16	08/16/2016	A F L A C	MISC DEDUCTIONS	2,442.42	
69430						
	08/16	08/16/2016	ACE ELECTRIC SEWER CLEANERS	TELEWISE & HEAVING CLEANING NORWICH A	9,495.00	
69431						
	08/16	08/16/2016	ADVANCE SCREW PRODUCTS INC	PARK DEPOSIT REFUND	100.00	
69432						
	08/16	08/16/2016	ADVANTAGE POLICE SUPPLY INC	PROTECTIVE VESTS	2,025.00	
69433						
	08/16	08/16/2016	AECOM TECHNICAL SERVICES	2040 E ST FRANCIS AVE PROJ	111.78	
	08/16	08/16/2016	AECOM TECHNICAL SERVICES	STORM WATER UTILITY	1,693.47	
	08/16	08/16/2016	AECOM TECHNICAL SERVICES	SWMP UPDATE	11,405.61	
69434						
	08/16	08/16/2016	AERO COMPRESSED GASES INC	OXYGEN	174.00	
69435						
	08/16	08/16/2016	ALSCO	CLOTHING NEW/REPLACE	35.62	
69436						
	08/16	08/16/2016	AT&T/SBC	GARAGE	195.49	
	08/16	08/16/2016	AT&T/SBC	SIGNALS	105.26	
69437						
	08/16	08/16/2016	AVENET LLC	LIBRARY	425.00	
69438						
	08/16	08/16/2016	BADGER TRUCK CENTER INC	POLICE	622.91	
69439						
	08/16	08/16/2016	BAKER & TAYLOR	CREDIT MEMO	11.68-	
	08/16	08/16/2016	BAKER & TAYLOR	Y BOOKS	13.08	
	08/16	08/16/2016	BAKER & TAYLOR	AD AUDIO	21.75	
	08/16	08/16/2016	BAKER & TAYLOR	AD FIC	93.41	
	08/16	08/16/2016	BAKER & TAYLOR	REC BORR AD FIC	14.33	
	08/16	08/16/2016	BAKER & TAYLOR	AD FIC	58.46	
	08/16	08/16/2016	BAKER & TAYLOR	ANF	29.23	
	08/16	08/16/2016	BAKER & TAYLOR	Y BOOKS	31.84	
	08/16	08/16/2016	BAKER & TAYLOR	AD FIC	67.32	
	08/16	08/16/2016	BAKER & TAYLOR	AD FIC	317.81	
	08/16	08/16/2016	BAKER & TAYLOR	REC BORR AD GN	9.85	
	08/16	08/16/2016	BAKER & TAYLOR	ANF	321.38	
	08/16	08/16/2016	BAKER & TAYLOR	AD FIC	127.61	
	08/16	08/16/2016	BAKER & TAYLOR	REC BORR AD FIC	13.81	
69440						
	08/16	08/16/2016	BEST RATE PLUMBING LLC	VOIDED PERMIT - REFUND	70.00	
69441						
	08/16	08/16/2016	CAPTAIN, SCOTT	PARK DEPOSIT - ACE WORLD WIDE	100.00	
69442						
	08/16	08/16/2016	CAR WASH PARTNERS INC	CAR WASH/WAX/UB	60.00	
69443						
	08/16	08/16/2016	COMPLETE OFFICE OF WISCONSIN	FIRE DEPT	189.16	
	08/16	08/16/2016	COMPLETE OFFICE OF WISCONSIN	LIBRARY SUPPLIES	28.00	
69444						
	08/16	08/16/2016	D J PRINTING	BUSINESS CARDS - CA	39.00	
69445						
	08/16	08/16/2016	DELUXE SMALL BUSINESS SALES IN	DEPOSIT SLIPS	54.11	
69446						
	08/16	08/16/2016	DEPT OF ADMINISTRATION	JULY FINES	5,292.23	
69447						
	08/16	08/16/2016	DIAMOND ELECTRIC LTD	PARK REPAIRS	756.00	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
69448	08/16	08/16/2016	DIGITAL ALLY INC	POLICE DEPT	135.00	
	08/16	08/16/2016	DIGITAL ALLY INC	POLICE DEPT	215.00	
69449	08/16	08/16/2016	DIVERSIFIED BENEFIT SERVICES	HRA ADMINISTRATIVE SERVICES	256.22	
69450	08/16	08/16/2016	DOOR PROFESSIONALS INC	GARAGE REPAIRS	320.00	
69451	08/16	08/16/2016	DWD-UI	UNEMPLOYMENT	4.09	
69452	08/16	08/16/2016	EMERGENCY FIRE & WATER RESTO	2517 E NORWICH ST	6,916.65	
69453	08/16	08/16/2016	EMERGENCY MEDICAL PRODUCTS I	FIRE DEPT	24.61	
69454	08/16	08/16/2016	EXPRESSIVE PRINT AND	NATIONAL NIGHT OUT	582.75	
69455	08/16	08/16/2016	FIVE ALARM	FIRE DEPT	697.44	
	08/16	08/16/2016	FIVE ALARM	FIRE DEPT	1,138.86	
69456	08/16	08/16/2016	GENUINE PARTS COMP - MILWAUKE	HIGHWAY	85.48	
	08/16	08/16/2016	GENUINE PARTS COMP - MILWAUKE	HWY #36	30.24	
	08/16	08/16/2016	GENUINE PARTS COMP - MILWAUKE	SHOP	7.29	
	08/16	08/16/2016	GENUINE PARTS COMP - MILWAUKE	POLICE	221.61	
	08/16	08/16/2016	GENUINE PARTS COMP - MILWAUKE	HWY #2	17.11	
	08/16	08/16/2016	GENUINE PARTS COMP - MILWAUKE	POLICE	187.02	
69457	08/16	08/16/2016	GREGS TRUE VALUE INC	MEM DAY A/C 092509	121.80	
69458	08/16	08/16/2016	GRIFFIN'S HUB CHRYSLER	POLICE	54.14	
69459	08/16	08/16/2016	HATZENBELLER, JIM	PARK DEPOSIT REFUND	100.00	
69460	08/16	08/16/2016	HEMMER, PETER C	CONFERENCE EXPENSES	414.68	
69461	08/16	08/16/2016	IMPERIAL SUPPLIES HOLDINGS INC	HIGHWAY	111.52	
	08/16	08/16/2016	IMPERIAL SUPPLIES HOLDINGS INC	SHOP EQUIPMENT	381.17	
69462	08/16	08/16/2016	J F COOK CO INC	CIVIC CENTER	1,177.25	
69463	08/16	08/16/2016	JERRY'S TRANSMISSION SERVICE I	AMBULANCE PARTS/SERVICE	216.15	
69464	08/16	08/16/2016	KAIN ENERGY CORPORATION	CIVIC CENTER	145.00	
69465	08/16	08/16/2016	KAMOLOV, DIMITRI	NATIONAL NIGHT OUT	318.48	
69466	08/16	08/16/2016	KUJAWA ENTERPRISES	PLANT MAINTENANCE	37.50	
69467	08/16	08/16/2016	LABOR ASSOC OF WISCONSIN INC	VISION INSURANCE	99.25	
69468	08/16	08/16/2016	LARK UNIFORM COMPANY	CLOTHING	232.80	
69469	08/16	08/16/2016	MAZUR, DUANE	TRAINING	110.78	
69470	08/16	08/16/2016	MENARDS	VRETENAR MEMORIAL PARK	48.58	
69471	08/16	08/16/2016	MIDWEST FIBER NETWORKS LLC	1GB DEDICATED TRANSPORT LINE	549.21	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
69472	08/16	08/16/2016	MILW CO TREASURER	JUNE FINES	1,700.80	
69473	08/16	08/16/2016	MILW COUNTY	E-HEALTH CARE PROVIDER CARDS	10.00	
69474	08/16	08/16/2016	MILW PAPER COMPANY	INSPECTION	45.06	
	08/16	08/16/2016	MILW PAPER COMPANY	BUSINESS OF YEAR	14.25	
	08/16	08/16/2016	MILW PAPER COMPANY	GENERAL OFFICE	25.32	
	08/16	08/16/2016	MILW PAPER COMPANY	GENERAL OFFICE	37.70	
	08/16	08/16/2016	MILW PAPER COMPANY	GENERAL OFFICE	28.45	
	08/16	08/16/2016	MILW PAPER COMPANY	COURT	1.09	
	08/16	08/16/2016	MILW PAPER COMPANY	CREDIT	21.15-	
69475	08/16	08/16/2016	MILW POWER EQUIPMENT LLC	HIGHWAY	55.77	
69476	08/16	08/16/2016	MILW WATER WORKS	LIBRARY	164.24	
	08/16	08/16/2016	MILW WATER WORKS	LIBRARY	32.09	
	08/16	08/16/2016	MILW WATER WORKS	3400 E HOWARD AVE	433.12	
	08/16	08/16/2016	MILW WATER WORKS	3400 E HOWARD AVE	34.58	
69477	08/16	08/16/2016	MILW WATER WORKS	DELINQUENT WATER BILLS	55,081.81	
69478	08/16	08/16/2016	MINNESOTA LIFE INSURANCE CO	GENERAL OFFICE	2.86	
	08/16	08/16/2016	MINNESOTA LIFE INSURANCE CO	CLERK/TREASURER	57.46	
	08/16	08/16/2016	MINNESOTA LIFE INSURANCE CO	INSPECTION	43.51	
	08/16	08/16/2016	MINNESOTA LIFE INSURANCE CO	COURT	21.17	
	08/16	08/16/2016	MINNESOTA LIFE INSURANCE CO	CITY HALL	21.53	
	08/16	08/16/2016	MINNESOTA LIFE INSURANCE CO	POLICE	238.56	
	08/16	08/16/2016	MINNESOTA LIFE INSURANCE CO	FIRE	217.15	
	08/16	08/16/2016	MINNESOTA LIFE INSURANCE CO	HEALTH	77.03	
	08/16	08/16/2016	MINNESOTA LIFE INSURANCE CO	ENGINEERING	66.64	
	08/16	08/16/2016	MINNESOTA LIFE INSURANCE CO	HIGHWAY	163.14	
	08/16	08/16/2016	MINNESOTA LIFE INSURANCE CO	MECHANIC	24.80	
	08/16	08/16/2016	MINNESOTA LIFE INSURANCE CO	LIBRARY	64.87	
69479	08/16	08/16/2016	NASSCO INCORPORATED	LIBRARY	544.53	
69480	08/16	08/16/2016	OFFICE DEPOT INCORPORATED	PD OFFICE SUPPLIES	271.29	
69481	08/16	08/16/2016	PORT-A-JOHN INC	RENTAL & DELIVERY	89.00	
69482	08/16	08/16/2016	PORT-A-JOHN INC	NATIONAL NIGHT OUT	635.00	
69483	08/16	08/16/2016	PRAXAIR GAS TECH INC	EQUIP/VEHICLE MAINTENANCE	18.22	
	08/16	08/16/2016	PRAXAIR GAS TECH INC	EQUIP/VEHICLE MAINTENANCE	66.80	
	08/16	08/16/2016	PRAXAIR GAS TECH INC	EQUIP/VEHICLE MAINTENANCE	12.15	
	08/16	08/16/2016	PRAXAIR GAS TECH INC	EQUIP/VEHICLE MAINTENANCE	6.07	
	08/16	08/16/2016	PRAXAIR GAS TECH INC	EQUIP/VEHICLE MAINTENANCE	6.07	
	08/16	08/16/2016	PRAXAIR GAS TECH INC	EQUIP/VEHICLE MAINTENANCE	6.07	
	08/16	08/16/2016	PRAXAIR GAS TECH INC	EQUIP/VEHICLE MAINTENANCE	6.07	
69484	08/16	08/16/2016	QUILL CORPORATION	LIBRARY SUPPLIES	167.10	
	08/16	08/16/2016	QUILL CORPORATION	LIBRARY SUPPLIES	124.88	
69485	08/16	08/16/2016	RUEKERT-MIELKE	PARKING PROJ - LIBRARY	1,012.00	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
69486						
	08/16	08/16/2016	SACRED HEART OF JESUS	PARK DEPOSIT REFUND	100.00	
69487						
	08/16	08/16/2016	SCHMIDT, GREGORY	PARK DEPOSIT REFUND	100.00	
69488						
	08/16	08/16/2016	SCOTT, KATHY	MILEAGE	73.71	
69489						
	08/16	08/16/2016	SEIDLITZ, JULIE A	PROGRAM	75.00	
69490						
	08/16	08/16/2016	SEWER EQUIPMENT CO OF AMERIC	HWY #23	14.00	
	08/16	08/16/2016	SEWER EQUIPMENT CO OF AMERIC	HWY #23	6.00	
	08/16	08/16/2016	SEWER EQUIPMENT CO OF AMERIC	HWY #23	20.12	
	08/16	08/16/2016	SEWER EQUIPMENT CO OF AMERIC	HWY #23	46.95	
69491						
	08/16	08/16/2016	SHERWIN INDUSTRIES INC	HOT MIX	618.28	
	08/16	08/16/2016	SHERWIN INDUSTRIES INC	HOT MIX	89.32	
	08/16	08/16/2016	SHERWIN INDUSTRIES INC	PAINT	510.00	
69492						
	08/16	08/16/2016	SHRED-IT USA LLC	DOCUMENT SHREDDING	105.41	
69493						
	08/16	08/16/2016	SNEESBY, PATRICIA	PARK DEPOSIT REFUND	100.00	
69494						
	08/16	08/16/2016	ST FRANCIS FIREFIGHTERS ASSN	UNION DUES	840.00	
69495						
	08/16	08/16/2016	ST FRANCIS PROF POLICE ASSN	UNION DUES	640.50	
69496						
	08/16	08/16/2016	SURVEYING ASSOCIATES INC	E VAN BECK RIGHT OF WAY	1,400.00	
69497						
	08/16	08/16/2016	T H STEMPEL COMPANY INC	NAME PLATES	13.90	
69498						
	08/16	08/16/2016	TDS METROCOM	LIBRARY	244.05	
	08/16	08/16/2016	TDS METROCOM	CITY HALL	1,001.81	
	08/16	08/16/2016	TDS METROCOM	CITY HALL	1,880.16	
69499						
	08/16	08/16/2016	US BANK NATL ASSOC	KONICA MINOLTA COPIER	246.00	
69500						
	08/16	08/16/2016	VERIZON WIRELESS	INSPECTION	50.51	
	08/16	08/16/2016	VERIZON WIRELESS	ELECTED OFFICIALS/GEN OFFI	100.37	
	08/16	08/16/2016	VERIZON WIRELESS	POLICE	453.23	
	08/16	08/16/2016	VERIZON WIRELESS	FIRE	49.83	
	08/16	08/16/2016	VERIZON WIRELESS	HEALTH	99.66	
	08/16	08/16/2016	VERIZON WIRELESS	ENGINEERING	50.51	
	08/16	08/16/2016	VERIZON WIRELESS	ELECTED OFFICIALS/GEN OFFI	135.84	
	08/16	08/16/2016	VERIZON WIRELESS	ENGINEERING	29.88	
	08/16	08/16/2016	VERIZON WIRELESS	TAPCO	20.03	
	08/16	08/16/2016	VERIZON WIRELESS	RECYCLING	1.19	
	08/16	08/16/2016	VERIZON WIRELESS	FIRE	79.72	
	08/16	08/16/2016	VERIZON WIRELESS	POLICE	184.32	
69501						
	08/16	08/16/2016	VIKING COMMUNICATION	GARAGE	125.00	
69502						
	08/16	08/16/2016	VRETENAR, CRAIG	MILEAGE	123.12	
69503						
	08/16	08/16/2016	WASTE MANAGEMENT OF WI-MN	RECYCLING	8,333.40	
	08/16	08/16/2016	WASTE MANAGEMENT OF WI-MN	RUBBISH	24,097.20	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
69504	08/16	08/16/2016	WASTE MANAGEMENT OF WI-MN	TIRES	819.18	
69505	08/16	08/16/2016	WASTE MANAGEMENT OF WI-MN	YARD WASTE	4,027.16	
69506	08/16	08/16/2016	WE ENERGIES	LIBRARY	25.03	
69507	08/16	08/16/2016	WEA INSURANCE TRUST	RETIREE	2,302.64	
	08/16	08/16/2016	WEA INSURANCE TRUST	ADMINISTRATOR	1,404.20	
	08/16	08/16/2016	WEA INSURANCE TRUST	CLERK/TREAS	1,404.20	
	08/16	08/16/2016	WEA INSURANCE TRUST	INSPECTION	1,404.20	
	08/16	08/16/2016	WEA INSURANCE TRUST	POLICE	26,274.13	
	08/16	08/16/2016	WEA INSURANCE TRUST	FIRE	22,374.35	
	08/16	08/16/2016	WEA INSURANCE TRUST	HEALTH	539.86	
	08/16	08/16/2016	WEA INSURANCE TRUST	ENGINEERING	4,674.20	
	08/16	08/16/2016	WEA INSURANCE TRUST	HIGHWAY	5,832.18	
	08/16	08/16/2016	WEA INSURANCE TRUST	MECHANIC	1,404.20	
	08/16	08/16/2016	WEA INSURANCE TRUST	LIBRARY	3,888.12	
69508	08/16	08/16/2016	WEDIGE RADIATOR & A/C INC	FIRE DEPT	872.80	
69509	08/16	08/16/2016	WI DNR	ENVIRONMENTAL FEE STATEMENT	1,000.00	
69510	08/16	08/16/2016	WI TAXPAYERS ALLIANCE	MELINDA DEJEWSKI RENEWAL	115.00	
69511	08/16	08/16/2016	WIL KIL PEST CONTROL	BEE HIVE	150.00	
Grand Totals:					<u>1,067,873.18</u>	

CERTIFY APPROPRIATION IS AVAILABLE TO MEET THESE CLAIMS AND RECOMMEND THEIR ALLOWANCE:

COMMON COUNCIL:

Council President

1st District Alderperson

1st District Alderperson

2nd District Alderperson

3rd District Alderperson

3rd District Alderperson



City of St. Francis

POLICE DEPARTMENT

Thomas A. Dietrich

Chief of Police

thomas.dietrich@stfranwi.org



08-09-16

Honorable Mayor Cory Ann St. Marie-Carls
Distinguished Common Council Members

The following training request is for Kristy Czerniakowski to attend the 2016 Pro Phoenix National Users Conference being held September 27-29, 2016. The conference will be held at the Kalahari Hotel and Conference Center in Wisconsin Dells.

This conference is being presented by Pro Phoenix, which is our current records management system. The conference will provide valuable information about current product features not widely used and information about features that are coming in the future. This year's conference contains multiple breakout sessions covering many different facets of the software programs.

It is important to have someone from St Francis attend the conference to continue to gain as much knowledge about the multi-jurisdictional software we are using with the consolidated dispatch with the City of Oak Creek.

The registration fee for the conference is \$475.00 and it is a budgeted item. A travel authorization form is attached.

Thank you for your time and consideration in this matter.

Respectfully Submitted,

Thomas A Dietrich
Chief of Police

CLASS DESCRIPTIONS

All classes are available to all Conference Participants – It is only *recommended* that Users with certain roles follow the tracks designed to assist them with their understanding of new and advanced functionality of the Phoenix Suite of Products and according to their expertise. Any User may choose any other topic of interest or another track class to attend. This is a tentative list, all classes will be finalized prior to the Conference. Please refer to the 2016 Conference Schedule distributed at Conference Check-In for the time and location for each of the sessions.

CAD/Dispatcher (Suggested Track - also see General Topics)

CAD--What's New?

Demonstration and discussion of the newest CAD features.

SOP Text and Flags

How to create SOPs and attach to CFS Codes including QA Forms; updating and attaching flags for Officer Safety

CAD and Fire Response

In-depth look at the CAD data and response abilities in the field, especially for Fire personnel.

CAD Open Discussion and Questions

Facilitated open discussion of frequently asked questions by Users and the solutions. How to troubleshoot issues in CAD. This will be a round-table discussion of common CAD practices, workflow and information gathering for new and experienced Users.

Enhancement Ideas – CAD/WDA

Opportunity to present ideas for enhancing CAD and WDA capabilities.

Law Enforcement RMS (Suggested Track - also see General Topics)

Mapping-Creating Layers and Polygons

Specific information on how to create mapping layers and polygons in Google maps to provide desired statistical data. Simple queries and tips to take back to your End Users.

NIBRs Error Checking

Discussion of mandatory reporting features for NIBRs in general (not state specific). Error checks and resolution. Processing end of the month reports and electronic NIBRS submission

Scheduling Set Up – Police

Demonstration and discussion of the steps necessary to set up the Scheduling module to work with your unique agency work groups and schedules. How to create off groups, work groups, time accumulators and apply them to Personnel profiles.

Scheduling Administration – Police

Daily administration of scheduling and calendar views available to supervisors. Submitting time off requests, approvals or denials. How to manage staffing levels with the Scheduling module.

Property Report Entry

Discussion of Property entries, property report approvals, recovered property entries. Learn when to use property reports entry within an incident and when to use property entry direct into module. Learn the reasoning behind how categories and types are determined.

Property Room Management

In-depth look at the Property Room Manager's role in moving property to permanent storage, check out/in for outside agency analysis, and attorney/courtroom viewing. Demonstration of chain of custody transactions. Learn how to dispose of property and perform audit checks. Demonstration of barcoding.

Internal Affairs

A demonstration of our latest development, a new separate database for Internal Affairs; learn how this application mirrors your current RMS and how it is uniquely different to handle the requirements for these sensitive and critical investigations.

Police Activity Log

A long awaited feature to log your non-incident related responsibilities and efforts. We will cover how to set up the Types, Categories and Sub-Categories to use this as efficiently as possible to track and analyze all-encompassing officer activities.

What's New in RMS

Details of this new class will be disclosed at the Conference! We want to surprise you with some great features that we are unveiling during the Opening Session. This class will go into more depth regarding the new functionality.

Design the Future – Law Enforcement

Group discussion of desired new features or enhancements for Police RMS.

Redaction & Expungements

How to use Adobe Pro to perform redaction in Incident reports and save for future use. How to use Expungements and their intended function.

Fire RMS (Suggested Track also See General Topics)

NFIRS/Unit Reports for Beginners

Set up, role permission and approval parameters for NFIRS. Review of entire NFIRS module functionality.

Inspections Set Up

Required Inspection Registration set up and processing. Role permissions required and approval parameters.

Mobile Inspections

Mobile Inspection via tablet use in the field; tracking violations and processing notices of violation; abatement and re-inspections.

Scheduling Set Up for Fire

Set up of the Scheduling module. How to create rotating shifts (workgroups), time accumulators and apply them to Personnel profiles and the agency calendar.

Scheduling Administration for Fire

After set up is complete, how to handle day off requests and movement of personnel to cover staffing minimums and shortages. Demonstration of how to manage personnel on a daily schedule as a supervisor.

Unit Recommendations Set Up & Modifiers

Training on how to set up alarm levels of response and unit recommendations for call types and locations. In-depth look at how to apply modifiers to upgrade responses based on nature of call and/or unique locations.

Enhancement Ideas-Fire

Share your ideas of desired new features or enhancements for Fire RMS.

EMS & ePCR

Training on EMS reporting in RMS. Review of ePCR (patient side, tablet-based) requirements and development progress.

Corrections-CMS (Suggested Track also See General Topics)

What's New 2016

Review of new items in the 2016 release

Facility Management – Double session

Discussion of all elements of Facility Management functionality including: Visitation, Discipline, housing history, mail log, work release, etc.

QA Forms for CMS

How to create and maintain QA forms for CMS modules, how to attach to screens and booking records. Updating Forms.

Activity Module – CMS

How activity module entries are created, how they appear in CMS and how they are tracked, necessary set up and role permissions. How this functionality is utilized to track cell checks, medication dispense records, scheduled staff events.

Enhancement Ideas – CMS

Share your ideas of new features or enhancement ideas for CMS.

IT Professional (Suggested Track also See General Topics)

Hardware Configurations/Server Software Licensing

In this session we will discuss the Phoenix recommended hardware for different size installations, DR planning along with the server software licensing models.

Test Site Management & Automating Servers

Using a testing/QA environment is important for vetting new software, documenting new processes and developing your skills without disrupting your users. We will discuss setting up test environments to help you verify new features and configurations before full deployment. We will also introduce some of Microsoft's tools for automation such as PowerShell and DSC and ways you can master these tools for use in your QA and production environments.

IT Roundtable Discussion

Roundtable workshop for IT problems and issues with possible solutions through peer review and discussion.

Technical Troubleshooting

Further analysis of specific issues faced by current customers with servers, other hardware or networks. Bring your questions!

Phoenix Reporting with SSRS – Double Session

How to create custom reports with SSRS (Prerequisite: familiarity with SSRS). Creation of PDF Forms.

Business Intelligence – Cube Creation for Law Enforcement

How to create custom cubes for the Business Intelligence module in Police applications. How to utilize spreadsheets to activate cube data and use for analysis.

Business Intelligence – Cube Creation for Fire/EMS Agencies

How to create custom cubes for the Business Intelligence module in Fire applications. How to utilize spreadsheets to activate cube data and use for analysis

Business Intelligence – Advanced

How to use pivot tables to enhance your statistical analysis.

GIS Analysis

Analytical tools using Google mapping; learn how to display queried data on a pin map

General Topic Classes (for All Users)

What's New in 2016

Demonstration of new features and enhancements that will be available in 2016 SR1.

Inventory Module (Police & Fire)

Review of set up and role permissions necessary for Inventory module for both Police and Fire agencies. Complete fleet, asset, and expendables management. Fleet and equipment system generated maintenance scheduling and re-order reminders.

Training Module

Review of training module functions including creating courses, classes, instructors, students, classrooms/facilities, managing certifications, training requests, and issuing certificates. This module is available in all applications: Police, Fire and Corrections.

WDA App

Check out the latest and greatest version of the WDA App for Police and Fire. Demonstration of features and enhancements that will be available in 2016.

Application/System Administrator Refresher

If you were transferred into the role of Administrator and never had formal training from ProPhoenix, this is the class for you. Discussion of coded tables, system parameters, role permission changes and role creation, adding new personnel, roles, vehicles, and terminals.

Notifications Set Up, Options

Training on how to set up notifications for calls, names, and locations. Options available for your agency to fully utilize this feature.

GEO Updates for Mapping/URAs

Review of adding or updating unit recommendations to locations in GEO through batch update screens. Updating latitudes and longitudes for queries through Google mapping.

Document Management

Take your agency to the next level in formal document management. Features include: the tracking and assignment of documents, individual note taking, add tests/quizzes to document accountability, and searching the assignment status. Includes new features in Document Management. This module is available in all applications: Police, Fire, and Corrections

General Q&A

Submit your questions in the designated place **before noon on Wednesday** and we will discuss the answers/solutions during this much anticipated session on Thursday morning.

Practice Lab

Computers set up with latest version of all applications for attendees to TEST, PRACTICE and REFINE their understanding of functionality and new enhancements. Located in the Convention Center Rooms G/H – this practice lab will be available from noon on Tuesday through 1:00 pm on Wednesday for any attendee to practice, hands-on and discuss with knowledgeable staff. Stop by and stump the staff!

**CITY OF ST FRANCIS
TRAVEL AUTHORIZATION**

NAME: Kristy Czerniakowski DEPARTMENT: Police Dept.
 TITLE: Police Clerk DESTINATION: WI Dells
 DEPARTURE DATE: 9-26-16 RETURN DATE: 9-29-16
 PURPOSE OF TRIP: Pro Phoenix Conference

EXPENSE SUMMARY:

Transportation: [X] City [] Private Miles _____	N/A
Lodging 3 nights	\$246.00
Meals: 1 (B) \$8.00 1 (L) \$10.00 (D) \$20.00	\$
Registration Fee	\$475.00
Parking/Taxi Fees	
Miscellaneous: (Receipts Attached)	
TOTAL	\$721.00

IS THIS A BUDGETED ITEM? Yes No

TO BE COMPLETED BY DEPARTMENT HEAD

- 1) Travel Will Require Overtime/ **NO**
- 2) Overtime Replacement Required/ **NO**

Department Head Thomas Dutrich Date: 8-9-16
 City Administrator _____ Date: _____

SUBMIT ACTUAL RECEIPT COPIES TO CLERK'S OFFICE FOR REIMBURSEMENT

ENGINEER'S REPORT AUGUST 2016

ROAD PROJECT REPORT 2016

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
Denton from Packard to Barland	resurface	\$300,000.00	in-house	in-house	Postponed until 2017
Crawford Avenue Parking Lot	construct	\$325,000.00	in-house	in-house	
Martin Lane from Lake to Kirkwood	construct	\$350,000.00	in-house	in-house	Project out for bids. Public hearing held August 2
Removal of S. Brust – Bolivar to Whitnall	deconstruct/grant	\$200,000.00	in-house	in-house	Barricades in place
Watermain Trench Repair Program	reimbursement	\$60,000.00	in-house	in-house	Project completed.
Sidewalk Replacement Program	repair/replacement	\$40,000.00	in-house	in-house	Working on costs.

2015

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
Nevada Extension	Construction	\$1,000,000	\$40,000	\$80,000	Project completed..
Brook Place Storm Sewer/Road	Construct	\$300,000	In-house	In-house	Storm sewer project almost complete. Road project out for bids. Public hearing held August 2.

2014

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	UPDATE ON PROJECT
Kansas from Layton to Whitnall	construct	\$500,000	Construction complete. All scheduled walk-throughs complete. Assessments 2016.

2012

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	UPDATE ON PROJECT
Packard from Howard to Lunham	resurface	\$876,248.51 (\$198,846.67 city portion)	Project is complete. Punch list items are done. Cost to date: \$187,044.50. State performing audit for 2 years. Letter sent to property owners.