



## ECONOMIC DEVELOPMENT COMMITTEE

January 9, 2018  
4:00 p.m.

Civic Center Committee Room

1. Call to order
2. Minute Approval
  - Minutes of the Economic Development Committee meeting held October 10, 2017 - [10-10-2017 economic development committee minutes](#)
3. Correspondence
4. Discussion and Action Items:
  - Economic Development Committee Duties and Responsibilities
  - Questionnaire for Local Businesses
5. Adjourn

### PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300 Extension #4305. The meeting room is wheelchair accessible from the east and west entrances.

**NOTE:** There is a potential that a quorum of the Common Council may be present.

MINUTES FOR THE ECONOMIC DEVELOPMENT COMMITTEE  
MEETING HELD OCTOBER 10, 2017, 4:00PM

**Members present:** Rick Wier, Sandy Jaskulski, Brian McManus, Bryan Kamm, Jay Iverson, Mayor CoryAnn St. Marie-Carls, City Administrator Mark Johnsrud, Building Inspector Craig Vretenar, and City Engineer/ Director of Public Works Melinda Dejewski.

**Excused:** Chairman Tom Bilot, Committee Members, Matt Damon, Greg Schlecht, Tom Dillon.

**Also present:** – None

**1. Call to Order**

Chairman Bilot could not attend the meeting. A motion was made by Administrator Johnsrud, seconded by Committee Member McManus to elect Committee Member Rick Wier as Acting Chairman. Motion carried.

Acting Chairman Rick Wier called the meeting to order at 4:02pm.

**2. Minutes**

A motion was made by Committee Member Jaskulski, seconded by Building Inspector Vretenar to approve the minutes of the September 12, 2017 meeting. Motion carried.

**3. Public Comment**

None.

Mayor St. Marie-Carls welcomed new member Brian McManus to the committee.

**4. Discussion and Possible Action**

**Business of the Year Dinner**

There was general discussion on the success of the dinner. It was noted that there were no negative comments regarding the food. The attendance was lower than anticipated. Associated Bank had anticipated more staff attending. Mayor St. Marie-Carls stated that the comments she received were in regards to having the event in St. Francis. There was discussion about the Sisters of St. Francis of Assisi having a room available for large gatherings and it should be considered for next year. One concern was the liquor license. Another concern was how to raise attendance.

**Mission Statement**

There was general discussion regarding the direction that the committee wanted to take. It was decided that each committee member would come up with the top 5 strengths and top 5 weaknesses and possibly a draft statement for the next meeting. The mission statement is for the committee, not the City.

**5. Correspondence:**

None.

**6. New Business: Verbal updates:**

There was discussion on the charrette and how to attract businesses. Also discussed was the possibility of electing a vice chair or co-chair for the committee. This will be on the next agenda.

**7. Old Business:**

None.

**8. Adjourn**

A motion was made by City Engineer Dejewski, seconded by Mayor St. Marie-Carls to adjourn. Meeting adjourned at 4:54pm.