



Police & Fire Commission
January 9, 2019
4:00 p.m.

Civic Center Committee Room

1. Call to Order by President Pleva
 - Commissioners Boknevitz, Doan, Jaskulski, Stawski
 - Police Chief Hunter
 - Fire Chief Poplar
2. Minute Approval
 - Minutes of the Police and Fire Commission meeting held November 7, 2018 - [Minutes of the Police and Fire Commission Meeting november 7 2018](#)
3. Correspondence
4. New Business
 - Police Department Update
 - Fire Department Update
5. Old Business
6. Adjourn

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300 Extension #4305. The meeting room is wheelchair accessible from the east and west entrances.

NOTE: There is a potential that a quorum of the Common Council may be present.

Minutes of the Police and Fire Commission Meeting Held November 7th, 2018

The meeting was called to order by President Pleva at 4:00 p.m.

Present: Commissioners: Pleva, Doan, Jaskulski, & Boknevitiz

Also Present: Chief Tom Dietrich, Chief Nick Poplar

Excused: Commissioner Stawski

Motion made by Commissioner Boknevitiz, seconded by Commissioner Doan, to approve the minutes of the Police and Fire Commission meeting held on September 5, 2018. Motion carried.

Correspondence:

- None

New Business:

- Police chief and Fire chief job descriptions to be reviewed by the commission and forward recommendations to the Council for final approval.
- Update from Chief Tom Dietrich (Police Department):
 - Reviewed and discussed the provided summary between September 5 to November 6, 2018 on:
 - Burglaries (2)
 - Theft Investigations (24)
 - CDTP Investigations (5)
 - Stolen Vehicles (4) – all recovered
 - OWI (6)
 - Vehicle Pursuits (3)
 - Officer McManus had her baby girl
 - Officer Brummeyer is having a baby any day
 - Early shift position posted
 - Police officer Gerasch will be going to second shift
 - Police officer DiFrancesco will be going to late shift
 - Detective promotion – five wrote for it
 - Written test will be December 1st
 - Outside interviews will be December 14th
- Update from Chief Poplar (Fire Department):
 - Firefighter Trudell will be a paramedic in December
 - Captain Jensen has been appointed as the new department training officer
 - Lt. Kloc has been appointed as the deputy fire prevention bureau coordinator
 - Slip/ice resistance boots have been ordered. Purchased through grants, donations, and fundraiser
 - All personnel are back in full service d
 - Fire engine final inspection done on November 6th. Delivery next week.

- AFG grant written and submitted
- Ceremony for new promotions, firefighter, and engine will be on December 7th at 3:00pm
- 1345 calls for service to date
- Operating and capital budgets are completed and awaiting council approval
- Fire prevention bureau has been very active in new development/building projects
- All grades/classrooms educated during October fire prevention week
- Crews have been busy orientating new firefighter and preparing for new fire engine delivery

Old Business: None

- January meeting will include a tour of the fire department
- Motion made by Commissioner Bokneviz, seconded by Commissioner Doan to adjourn. Motion carried at 4:47pm.

Next Meeting: January 9th of 2019

Respectfully submitted,

Sandy Jaskulski
Secretary