



Beautification Committee Meeting

January 18, 2018
6:30pm

NOTICE

There will be a Beautification meeting on Thursday, January 18, 2018 at 6:30pm in the Committee Room/Council Chambers at the St. Francis Civic Center located at 3400 E. Howard Avenue.

BEAUTIFICATION COMMITTEE AGENDA

1. Call to Order
2. Public Comment
3. Minutes of the November 16, 2107 meeting.
4. Beautification Committee Duties
 - A. City Code
 - B. Insurance Coverage
 - C. Planting Areas
 - D. Seasonal Decorating
5. Planter Bed Sponsorship
6. Spring Planting
 - A. Budget Amount
 - B. Types of Plants
 - C. Schedule
7. Banners
8. Adjourn.

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

NOTE: There is a potential that a quorum of the Common Council may be present.

**CITY OF ST. FRANCIS
MINUTES OF THE BEAUTIFICATION COMMITTEE
MEETING HELD THURSDAY, NOVEMBER 16, 2017, 6:30PM**

Present: Chairperson Carol Wojtecki, Dennis Wojtecki, Josh Christensen, Tiffany Thorne, Joy Adams, Richard Adamczewski

Excused: Committee Members Bob Husslein, Chris Hutchinson, Jean Schroeder, Kelly Delisle, Laura DeLain and Terri Kuspa.

Also present: City Engineer/Director of Public Works Melinda Dejewski and other interested citizens.

1. Call Meeting to Order

Chairperson Wojtecki called the meeting to order at 6:31pm and said the Pledge of Allegiance.

2. Public Comment.

Richard Adamczewski stated that there will be a Library Board meeting on Friday, November 17, 2017 at 5pm at the Civic Center.

3. Minutes

A motion was made by Committee Member Adamczewski, seconded by Committee Member Adams to approve the minutes of the September 20, 2017 meeting. Motion carried.

4. Winter Holiday Decorating

There was discussion on what decorations needed to be done and where they were to be done. The decorations at the Civic Center were discussed. It was decided that an outdoor tree was needed for the tree lighting ceremony after the Christmas Parade. The indoor decorations would need to be completed by December 2.

5. Planter Bed Sponsorship

Chairperson Wojtecki stated that this would be held over to the January meeting since the people who were very interested in working on it were not in attendance.

6. Benches/Trash Receptacles - Update

City Engineer Dejewski stated that the company replaced all the faded benches and trash cans at no cost to the City. The DPW would be replacing them in spring. It was suggested that the faded benches could be used in less visible locations or donated to the schools.

7. Banners - Update

Chairperson Wojtecki stated that there will be a change to the banners. There will be just 4 banners – one for each season. New banners are needed for winter and fall. Spring is the “Where your heart remains” banner and summer is the flag banner. There was some discussion on possible sponsorship of banners as well. Citizen Amber stated that she has a contact a Olympus flags and would bring some samples and costs to the meeting in January.

8. Budget

There was discussion on the budget for the committee. \$2500 was budgeted for 2018 because additional beds were added in 2017 and banners need to be replaced. The former Arts Council donated \$750 toward the banner purchase. There will be additional discussion at the January meeting.

8. Adjourn

A motion was made by Committee Member Adamczewski, seconded by Committee Member Adams to adjourn. Motion carried. Time 7:17p.m.