



Beautification Committee Meeting

February 15, 2018
6:30pm

NOTICE

There will be a Beautification meeting on **Thursday, February 15, 2018 at 6:30pm** in the Committee Room/Council Chambers at the St. Francis Civic Center located at 3400 E. Howard Avenue.

BEAUTIFICATION COMMITTEE AGENDA

1. Call to Order
2. Public Comment
3. Minutes of the January 18, 2018 meeting. (not in packet)
4. Spring Planting
5. Planter Bed Sponsorship
6. Banners
7. Adjourn.

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

NOTE: There is a potential that a quorum of the Common Council may be present.

**CITY OF ST. FRANCIS
MINUTES OF THE BEAUTIFICATION COMMITTEE
MEETING HELD THURSDAY, NOVEMBER 16, 2017, 6:30PM**

Present: Chairperson Carol Wojtecki, Dennis Wojtecki, Tiffany Thorne, Joy Adams, Richard Adamczewski and Alderwoman Janis Schandel via telephone.

Excused: Committee Members: Josh Christensen Bob Husslein, Chris Hutchinson, Jean Schroeder, Kelly Delisle, Laura DeLain and Terri Kuspa.

Also present: Mayor CoryAnn St. Marie-Carls, City Engineer/Director of Public Works Melinda Dejewski, Trish Wimer and Janet Wunrow.

1. Call Meeting to Order

Chairperson Wojtecki called the meeting to order at 6:46pm and said the Pledge of Allegiance.

2. Public Comment.

Ms. Wimer and Ms. Wunrow stated that they were attending the meeting to find out more about the Beautification Committee.

3. Minutes

A motion was made by Committee Member Adamczewski, seconded by Committee Member Adams to approve the minutes of the November 16, 2017 meeting as amended. Motion carried.

4. Beautification Committee Duties

A. City Code

B. Insurance Coverage

C. Planting Areas

D. Seasonal Decorating

There was discussion on all of the sub-points listed. The Committee is responsible for planting, weeding and cleaning of planter beds as well as decoration the Civic Center for the Harvest Fest and Christmas holiday. A tentative schedule for planting was discussed. They would like to plant the beds the first week of June. The responsibility of weeding the beds is again with the Beautification Committee. The decorating of the Civic Center and entrance signs needs to be completed by October 1. The Christmas decorations at the Civic Center need to be done the week after Thanksgiving but before December 1. The Committee is also responsible for taking the decorations down.

The discussion then addressed insurance. The Committee members are not covered by City insurance when working on the planter beds. The City therefore will plant and weed the medians and pots on 794. The Committee will plant and weed the other planter beds including the ones in Vretenar Park. The City will water all the beds.

5. Planter Bed Sponsorship

Chairperson Wojtecki stated that she thinks this is a good idea. She is envisioning that the City would set up a fund for donations and people and/or businesses could sponsor a bed and a plaque would be placed in the beds. There was discussion on the cost to plan a bed and the size of the signs. There was some discussion on how Bay View does the planting – that they allow the businesses to purchase the flowers and each business does their own. The Committee did not want to lose control over the plants so their vision is for the City to purchase and plant and have the business/person/group donate funds toward the specific bed. There was additional discussion on the positives and negatives to a sponsorship program. A motion was made by Committee Member Adamczewski, seconded by Committee Member Thorne to recommend to the that the City create a Planter Bed Sponsorship Program and to have City staff create the appropriate accounts. Motion carried with Committee Member Dennis Wojtecki opposed.

6. Spring Planting
A. Budget Amount
B. Types of Plants
C. Schedule

Chairperson Wojtecki stated that they need to order plants in February with planting in the beginning of June. There are 37 sites. She would like to start planting perennials in the beds. She requested that the committee bring ideas of plants to the February meeting.

7. Banners

Chairperson Wojtecki stated that there will be a change to the banners. There will be 4 seasons of banners. There are 2 for winter – the tree and the snowman ones; spring is the sailboat; summer is the flag; and fall needs to be decided upon. There will be additional discussion at the next meeting.

8. Adjourn

A motion was made by Committee Member Adamczewski, seconded by Committee Member Dennis Wojtecki to adjourn. Motion carried. Time 8:00p.m.