



Police & Fire Commission

May 2, 2018

4:00 p.m.

Civic Center Committee Room

Roll Call:

- Commissioners Pleva, Boknevitc, Doan, Jaskulski, Stawski
1. Call to order
 2. Minute Approval
 - February 7, 2018 - [Minutes of the Police and Fire Commission Meeting February 7 2018](#)
 3. Correspondence
 - Correspondence dated April 9, 2018 from Chief Dietrich re: Retirement - [Chief Retirement Notification](#)
 4. Discussion and Action Items:
 - Police Chief Job Description
 - Fire Chief Job Description
 - Updates from the Police Department
 - Updates from the Fire Department

5. Convene into Closed Session: Roll Call Vote Required

Convene into closed session pursuant to Wis. Stat. sec. 19.85(1) (c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Items for discussion – Police Chief

6. Reconvene into Open Session:

Upon conclusion of the closed session item, the Commission will reconvene into open session prior to acting on any matter that needs to be acted upon in open session

7. Adjourn

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300 Extension #4305. The meeting room is wheelchair accessible from the east and west entrances.

NOTE: There is a potential that a quorum of the Common Council may be present.

Minutes of the Police and Fire Commission Meeting Held February 7, 2018

The meeting was called to order by President Pleva at 4:00 p.m.

Present: Commissioners: Pleva, Doan, Jaskulski, Boknevitz & Stawski

Also Present: Chief Tom Dietrich, Nick Poplar – Interim Fire Chief

Motion made by Commissioner Doan, seconded by Commissioner Boknevitz, to approve the minutes of the Police and Fire Commission meeting held on November 1, 2017. Motion carried.

Correspondence:

*None

New Business:

Update from Chief Tom Dietrich (Police Department):

*Updates from November 1st, 2017 through December 31st, 2017 on:

*Burglaries

*Theft Investigations

*Criminal Damage

*Stolen Vehicles

*OWI

*Vehicle Pursuits

*1 investigation charges turned into a homicide

*15 recruits @ MATC – applications are in

*Received updated personnel list

*Received copy of awards ceremony on 1/31/18

*Personnel to start interviewing in the next few weeks

*Officer DiFrancesco looking to move to Madison

*Employee manual - recent edition has issues regarding retirement benefits; current language has less retirement benefits for chiefs than union members

Update from Chief Poplar (Fire Department):

*Fire engine delivery estimate date of September

*24 applicants – top 9 for interviews; this will be the flex position – hope to staff by 3/18

*Wireless digital apparatus installed

*Geiger grant was \$1,500 for training installation of child safety seat

*Obtained a 2015 Chevy Tahoe from SFPD to replace 2005 SUV (capital & transfer)

*Busiest January in department history

*Back to full staff at end of 2017

*High school cadet program 2018 started last week

*New equipment received and placed in service

Next Meeting: April 4th or May 2nd of 2018

Old Business: None

Motion made by Commissioner Boknevitiz, seconded by Commissioner Doan to adjourn. Motion carried at 4:44 p.m.

Respectfully submitted,

Sandy Jaskulski
Secretary



City of St. Francis

POLICE DEPARTMENT

Thomas A. Dietrich

Chief of Police

thomas.dietrich@stfranwi.org



April 9, 2018

City Administrator Johnsrud,

I write this letter with mixed emotions as I have made the decision to retire from the St Francis Police Department effective June 14, 2018. As you know retiree benefits are being capped, putting me into a quandary that staying employed will negatively impact my future retirement benefits.

It has been an honor and a privilege to serve the citizens of St Francis for the past 27 years. I am also honored to have served with the best officers in policing, including current and retired officers.

Much has changed in policing over my career, and I know that with technology there are many more changes to come. The police department will be up to the challenges those changes present, and I assure you the officers are ready for whatever the future brings.

As my tenure of Chief of Police I have taken on the responsibility to prepare the command staff of the department to take over when I am gone. I am happy to inform you that there are capable people ready to step up and keep the department moving forward.

Thank you again for the opportunity to fulfill my lifelong passion of being a police officer. It has been a very rewarding career.

Respectfully,

Thomas A Dietrich