



Beautification Committee Meeting

August 16, 2018
6:30pm

NOTICE

There will be a Beautification meeting on **Thursday, August 16, 2018 at 6:30pm** in the Committee Room/Council Chambers at the St. Francis Civic Center located at 3400 E. Howard Avenue.

BEAUTIFICATION COMMITTEE AGENDA

1. Call to Order and Pledge of Allegiance
2. Minutes of the May 10, 2018 meeting
3. Beautification Committee Roll in Fall and Christmas Activities
4. Budget Report
5. Christmas Wreath Bows
6. Evaluation of Gardens
7. Recommendations for 2019 Planter Beds
8. Sponsorship Program
9. Fall Banners
10. Adjourn.

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

NOTE: There is a potential that a quorum of the Common Council and/or any other Committee, Commission or Board may be present.

**CITY OF ST. FRANCIS
MINUTES OF THE BEAUTIFICATION COMMITTEE
MEETING HELD THURSDAY, MAY 10, 2018, 6:30PM**

Present: Carol Wojtecki, Dennis Wojtecki, Alderwoman Janis Schandel, Tiffany Thorne, Richard Adamczewski.

Excused: Joy Adams, Josh Christensen, Terri Kuspa, Amber Leone.

Also present: City Engineer/Director of Public Works Melinda Dejewski

1. Call Meeting to Order

City Engineer Dejewski called the meeting to order at 6:37pm.

2. Election of a Chair.

City Engineer Dejewski took nominations for Chair of the Beautification Committee. A motion was made by Alderwoman Schandel, seconded by Committee Member Adamczewski to nominate Carol Wojtecki as Chair of the Beautification Committee. Motion carried.

3. Review of Code of Ethics

Everyone attending stated that they had read the Code of Ethics and understood them.

4. Minutes

A motion was made by Committee Member Adamczewski, seconded by Alderwoman Schandel to approve the minutes of the March 22, 2018 meeting. Motion carried.

5. Planting Bed Maintenance

Chairperson Wojtecki handed out the planting bed planting assignments. Everyone reviewed the list and agreed with their bed assignment. The delivery of the plant to the garage will be on Tuesday, May 29, 2018 or Wednesday, May 30, 2019. The Highway Department will then drop the proper plants at the homes of the people planting the beds. There was general discussion on the planter beds. It was decided that if there were extra plants from the Civic Center, they would be planted at the Nojoshing Trail sign. Chairperson Wojtecki stated that the cost of the plants for 2018 would be \$1124.75. She also reminded everyone to clean their beds before planting. Chairperson Wojtecki then reviewed the bed maintenance for planting, weeding, cleanup and the fall evaluation of the program. There was no action taken on this item.

6. Planter Bed Sponsorship

Alderwoman Schandel handed out drafts of the letters she was proposing to hand out for the sponsorship program. The Committee reviewed the letters and made some minor suggestions. There was some discussion on the 794 pots and what the \$200 fee was including. It was decided that the fee would include all 3 pots on each quadrant. The Committee then reviewed the list of beds and the sponsorship levels. There was discussion on how to label each bed and what materials to use. There was no action taken on this item.

7. Decorations

Chairperson Wojtecki reported that Committee Member Leone was to report on the banners. Chairperson Wojtecki would reach out to her to find out about the banners.

8. Adjourn

A motion was made by Alderwoman Schandel, seconded by Committee Member Adamczewski to adjourn. Motion carried. Time 7:51p.m.