



City of St. Francis
Common Council Meeting

3400 East Howard Avenue

June 21, 2016

7:00 p.m.

Roll Call:

Mayor St. Marie-Carls

Alderspersons Wattawa, Schandel, Brickner, McSweeney, Klug and Tutaj

Statement of Open Meetings Compliance: City Clerk to announce that the meeting has been properly posted

Public Hearings:

Presentation:

Citizens Comments (Sign-In required with 5 minute time limit): This is an opportunity for residents to discuss topics relevant to City of St. Francis

Resolutions and Ordinances:

1. Resolution Amending the 2016 City of St. Francis Budget – To Fund the College Labor Program through Transfers from the Department of Public Works Budget - [Resolution for DPW Budget Amendment](#)
2. Ordinance to Repeal and Recreate Section 435-2(G) of the City of St. Francis Code of Ordinances Regarding Parking, Standing and Stopping of Vehicles - [435-2\(G\) Parking Regulations - 061516](#)

Minute Approval:

1. Minutes of the Common Council meeting held June 7, 2016 - [06-07-2016 Council Minutes](#)
2. Minutes of the Special Common Council meeting held June 14, 2016 - [06-14-2016 Council Minutes](#)

Reports from Committees/Commissions/Boards:

1. Minutes of the License Committee meeting held June 7, 2016 - [License Minutes 06-07-2016](#)
2. Minutes of the Board of Health meeting held June 16, 2016 - [MINUTES FROM THE BOH MEETING HELD ON June 2016](#)

Action Items from Committees/Commissions/Boards:

Action to be taken from the License Committee meeting held June 21, 2016

- License Committee Agenda dated June 21, 2016 - [6-21-16 License Agenda - Public Version](#)

Appointments to Committees/Commissions/Boards:

1. Action concerning any currently outstanding appointments to Committees, Commissions and Boards provided for under the City of St. Francis Code – None

Correspondence with Possible Action or Referral to Committees/Commissions/Boards:

1. Mayor's Update #87 - [Mayors Update 87](#)
2. 06/10/2016 from Wixon re: Permission to park semi-trailers at 1306 East Bolivar Avenue - [Wixon Request](#)
3. Application for Special Event Through City – St. Francis Days September 3, 2016 - [Special Event Application](#)
4. Memorandum of Agreement – PH St. Francis, LLC - [11634163_2\(Development MM of Agreement \(vs. City comments\)](#)
5. Assignment of Contracts and Warranties – PH St. Francis, LLC - [TIAA_Milwaukee FBI - Assignment of Contracts and Warranties](#)
6. Award of Contract 3-2016 Brook Place Drainage/Storm Sewer Project - [award of brook place storm sewer contract 5-16-2016](#)
7. Stormwater Treatment Device Access, Maintenance and Inspection Agreement – PH St. Francis, LLC - [stormwater treatment device - PH St Francis LLC](#)
8. 06/16/2016 from City Engineer re: PH St. Francis, LLC Letter of Credit Reduction No. 1 - [ph st francis loc reduction no 1 5-16-2016](#)

Discussion Items with Possible Action:

1. Voucher List dated June 21, 2016 in the amount of \$730,244.12 - [6-21-16 Voucher List](#)

Training/Conference/Seminar Requests:

1. Basic Student Resource Officer Course – SRO Officer Mazur - [Training - Mazur](#)
2. ALICE Institute – Officer Skrivanek - [Training - Skrivanek](#)
3. WMCA Annual Conference – City Clerk/Treasurer Uecker and Deputy Clerk/Treasurer DeMores - [WMCA Training](#)

Comments on Prior, Present and Potential Agenda Items:

1. City Attorney
2. City Administrator
3. Department Head
 - Lead Service Lateral Funding Update – City Engineer
4. Alderpersons
5. Mayor
 - Special Search Committee Update
 - Building Schedule Update
 - Upcoming Public Hearing Dates
 - Mayor's Ad Hoc Task Force Update
 - Mayor/Council President Interim Administrator Update - [Transition Plan - update 6-16-16](#)

Adjourn to Closed Session: Roll Call Vote Required – Wis. Stat. section 19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Off to Purchase (D-F Property)

Upon conclusion of the closed session item, the Council will reconvene into open session prior to acting on any matter that needs to be acted upon in open session

Adjourn

NOTE: The Council may discuss other matters as authorized by law, and reserves the right to reconvene in Open Session after Closed Session action. Some of the correspondence, ordinances and resolutions may or may not be acted upon or discussed by Council.

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, who have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

RESOLUTION NO.

RESOLUTION AMENDING THE 2016 CITY OF ST. FRANCIS BUDGET

At a regular meeting of the Common Council of the City of St. Francis, Milwaukee County, Wisconsin, held on the 21st day of June, 2016 a quorum being present and a majority of the Council voting therefore, said council does resolve as follows:

WHEREAS, the Finance Committee has recommended to the Common Council to amend the 2016 City of St. Francis Budget to fund the College Labor Program;

WHEREAS, the funds for this program are being transferred within the Highway Department Budget;

NOW THEREFORE BE IT RESOLVED that the funds will be transferred as follows:

Account Number	Original Budget	Transfer Amount	Amended Budget
00-5420-108 Highway Department – Part Time Salaries	\$25,900	\$8,050	\$33,950
00-5420-101 Highway Department – Regular Salaries	\$405,000	\$4,950	\$400,050
00-5420-102 Highway Department – Overtime Salaries	\$35,000	\$3,100	\$31,900

PASSED and APPROVED this 21st day of June, 2016.

Mayor

Attest:

City Clerk/Treasurer

ORDINANCE NO. _____

**AN ORDINANCE TO REPEAL AND RECREATE SECTION 435-2(G)
OF THE CITY OF ST. FRANCIS CODE OF ORDINANCES
REGARDING PARKING, STANDING, AND STOPPING OF VEHICLES**

WHEREAS, Section 435-2(G) of the City of St. Francis Code of Ordinances establishes regulations regarding parking, standing, and stopping of vehicles under certain circumstances; and

WHEREAS, the City Engineer has recommended modifications concerning existing regulations pertaining to South Kinnickinnic Avenue; and

WHEREAS, the Common Council finds that adoption of the Legislative Committee's recommendation will promote the public health, safety, and welfare;

NOW, THEREFORE, the Common Council of the City of St. Francis, Wisconsin do ordain as follows:

SECTION 1. Chapter 435, entitled "Vehicles and Traffic", Section 435-2, entitled "Parking Regulations", subsection G, is hereby repealed and recreated to read as follows:

G. No stopping, standing or parking under certain conditions. No person shall park, stop or leave standing any vehicle, whether attended or unattended, on any street or in any area:

- (1) When such street or area is posted with temporary "No Parking" or "No Stopping, Standing or Parking" signs. The Mayor, City Engineer and Chief of Police shall have the power and authority to cause such signs to be erected.
- (2) When a police officer so orders in an appropriate situation.
- (3) On South Kinnickinnic Avenue:
 - (a) East side, from a point 142 feet north of the center line of East Elizabeth Avenue continuing north to a point 250 feet north of the center line of East St. Francis Avenue.
 - (b) East side, from a point 323 feet south of the center line of East Norwich Avenue and continuing northerly to a point 295 feet north of the center line of East Norwich Avenue.
 - (c) From the intersection with Denton Avenue and continuing south to a point approximately 350 feet south of the intersection of the centerlines of South Kinnickinnic Avenue and Denton Avenue.
 - (d) West side, from a point 295 feet north of the center line of East Norwich Avenue and continuing southerly to a point 300 feet south of the center line of East Norwich Avenue.

- (e) West side, from a point 250 feet north of the center line of East St. Francis continuing southerly to a point 315 feet south of the center line of East St. Francis Avenue.
- (4) On both sides of South Brook Place commencing at a point 192 feet north of the center line of East Crawford Avenue and continuing northerly and following the curve in the road onto East Elizabeth Avenue to a point 327 feet from the center line of East Crawford Avenue.
- (5) On East Howard Avenue, south side, from 124 feet west of South Arctic Avenue easterly to the center line of South Arctic Avenue.

SECTION 2: SEVERABILITY.

The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3: EFFECTIVE DATE.

This ordinance shall take effect immediately upon passage and publication as provided by law.

Passed and adopted at a regular meeting of the Common Council of the City of St. Francis this 21st day of June 2016.

CITY OF ST. FRANCIS

BY: _____
CoryAnn St. Marie-Carls, Mayor

ATTEST:

Anne B. Uecker, City Clerk/Treasurer

The meeting was called to order at 7:00 p.m. by Mayor St. Marie-Carls. Following the Pledge of Allegiance and a moment of silence for the community, roll call was taken.

Present: Mayor St. Marie-Carls, Alderpersons Wattawa, Schandel, Brickner, McSweeney, Klug and Tutaj

Also Present: City Attorney Alexy, City Clerk/Treasurer Uecker, Police Chief Dietrich, City Engineer Dejewski, Building Inspector Vretenar, and interested citizens

Excused: Fire Chief Lockwood

Statement of Open Meetings Compliance:

City Clerk/Treasurer Uecker stated that the meeting has been properly posted.

Resolutions and Ordinances:

Moved by Alderman McSweeney, seconded by Alderman Klug to introduce and adopt a Resolution Relative to Approval of an Amendment to Exhibit C of the Domestic Animal Control Services Agreement for the Milwaukee Area Domestic Animal Control Commission. Motion carried. **Resolution No. 2707**

Minute Approval:

Moved by Alderman Brickner, seconded by Alderwoman Schandel to place on file the minutes of the Common Council meeting held May 17, 2016. Motion carried.

Reports from Committees/Commissions/Boards:

Moved by Alderman Brickner, seconded by Alderman Tutaj to place on file with reference in the minutes the Reports from Committees/Commissions/Boards as listed on the June 7, 2016 Common Council agenda. Motion carried.

Action Items from Committees/Commissions/Boards:

Moved by Alderman Brickner, seconded by Alderman Wattawa to approve Beverage Operator's Licenses for Meagan Bertram, Layla Bukack, Clayton Olson, Pimponesawan Phongrattana and Anthony Pollman. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to approve the Amusement Devise Supplier License plus Tags - Renewals as listed on the June 7, 2016 License Committee agenda. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to approve the Automobile Salvage Dealer License – Renewals as listed on the June 7, 2016 License Committee agenda. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to approve Beverage Operator License – Renewals as listed on the June 7, 2016 License Committee agenda. Motion carried with Alderman McSweeney abstaining.

Moved by Alderman Brickner, seconded by Alderman Wattawa to approve Cigarette and Tobacco Products License – Renewals as listed on the June 7, 2016 License Committee agenda. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to approve Class “B” Beer Retail License – Renewal as listed on the June 7, 2016 License Committee agenda. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to approve Combination “Class A” Liquor/Class “A” Beer Retailer License – Renewals as listed on the June 7, 2016 License Committee agenda. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to approve Combination “Class B” Liquor/Class “B” Beer Retailer License – Renewals as listed on the June 7, 2016 License Committee agenda. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to approve Used Car Dealer License – Renewals as listed on the June 7, 2016 License Committee agenda. Motion carried.

Moved by Alderman Wattawa, seconded by Alderman Tutaj to waive the fees for bartenders working City sponsored events to include 4th of July Celebration, Arts Council and St. Francis Days and to refund any fees paid for 2016. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to approve the request of the 4th of July Commission to serve alcohol at Vretenar Memorial Park on the 4th of July pursuant to City of St. Francis Municipal Code 273-1C. Motion carried with Alderman Klug abstaining.

Moved by Alderman McSweeney, seconded by Alderman Klug to approve the revised Certified Survey Map for 3849 South Packard Avenue. Motion carried.

Moved by Alderman Tutaj, seconded by Alderman McSweeney to permit the special use for 4550 South Brust Avenue subject to the public hearing with the location of the structure for the Farmer’s Market to be located between the driveways on the west side of the building and having a sign posted on the patio to keep alcohol on the patio area. Motion carried.

Moved by Alderman McSweeney, seconded by Alderman Tutaj to approve the amendment to the agreement for 4630 South Brust Avenue. Motion carried.

Appointments to Committees/Commissions/Boards:

None

Correspondence with Possible Action or Referral to Committees/Commissions/Boards:

Moved by Alderman Brickner, seconded by Alderman Wattawa to place on file with reference in the minutes the Mayor's Update #86. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Klug to place on file with reference in the minutes the May 27, 2016 correspondence from the WI-DNR regarding the 2016 Recycling Grant Award and to let the record indicate that the grant was in the amount of \$31,629.00. Motion carried.

Moved by Alderwoman Schandel, seconded by Alderman McSweeney to place on file with reference in the minutes the correspondence from Milwaukee Water Works regarding proposed Water Rate Increase. Motion carried.

Moved by Alderman Klug, seconded by Alderman McSweeney to place on file with reference in the minutes the correspondence dated May 25, 2016 from Representative Sinicki regarding St. Francis lake bluffs. Motion carried.

Moved by Alderman McSweeney, seconded by Alderman Klug to place on file with reference in the minutes the correspondence dated May 31, 2016 from Becker Property Services, LLC regarding Kinnickinnic Avenue and East Norwich Avenue site. Motion carried.

Moved by Alderman McSweeney, seconded by Alderwoman Schandel to forward to the Planning Commission the correspondence dated May 31, 2016 from Becker Property Services, LLC regarding Kinnickinnic Avenue and East Norwich Avenue site for an initial recommendation for the concept and a recommendation of the sale of City property. Motion carried with Alderman Brickner voting no.

Discussion Items with Possible Action:

Moved by Alderman Brickner, seconded by Alderman Wattawa to place on file and approve all vouchers on the Voucher List dated May 18, 2016 through June 7, 2016 in the amount of \$201,614.91. Motion carried.

Training/Conference/Seminar Requests:

None

Adjourn:

Moved by Alderman McSweeney, seconded by Alderman Wattawa to adjourn. Motion carried.

Time: 9:08 p.m.

Resolution No. 2707

A Resolution relative to approval of an amendment to Exhibit C of the “Domestic Animal Control Services Agreement” for the Milwaukee Area Domestic Animal Control Commission (MADACC).

WHEREAS, all nineteen (19) municipalities in Milwaukee County approved a resolution in 1997 approving the original “Domestic Animal Control Services Agreement” for participation in the Milwaukee Area Domestic Animal Control Commission, and;

WHEREAS, the Common Council of the City of St. Francis approved its original participation under said agreement, and;

WHEREAS, all nineteen (19) municipalities approved an amendment to the agreement in 2009 to reflect changes to Wisconsin State Statutes and operations, and;

WHEREAS, Exhibit C to the agreement defines the scope and extent of services provided by MADACC to member municipalities;

WHEREAS, after recent changes to Wisconsin State Statutes, it is necessary to update Exhibit C to the agreement, and;

WHEREAS, the MADACC Board of Directors has voted to recommend that this resolution be adopted approving the attached revised Exhibit C.

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of St. Francis that the amendment to Exhibit C of the “Domestic Animal Control Services Agreement,” as reflected in the attached document which is incorporated herein by reference, is hereby approved.

BE IT FURTHER RESOLVED that the proper City officials are hereby authorized and directed to execute said agreement on behalf of the City.

PASSED AND APPROVED this 7th day of June, 2016.

/s/CoryAnn St. Marie- Carls

Mayor

Attest:

/s/Anne B. Uecker, MMC/WCPC

City Clerk/Treasurer

The Milwaukee Area Domestic Animal Control Commission (MADACC) will be established with the following service framework to be provided to the municipalities participating in MADACC and their residents:

1. Provide shelter for stray and running-at-large dogs and cats, also safekeeping and quarantine.
 - a. Include housing, feeding, veterinary care.
 - b. Response to calls for capture and pickup; general vehicular patrol not provided.
 - c. Comply with applicable State law with regard to shelter, care and minimum hold requirements, will use euthanasia only as a last resort.
 - d. Provide morgue, cold storage, disposal of carcasses.
 - e. Submit specimens as required to State Department of Public Health.
 - f. Provide euthanasia on customer fee-for-service basis for old, sick, and injured dogs and cats.
 - g. Dispose of dead dogs and cats on a customer fee-for-service basis; however, no pick-up service for dead animals.
 - h. Provide for, through referral, implanting of computer chips in dogs and cats on a customer fee-for-service basis.
 - i. The facility would have hours as follows:
 - (1) 64 open hours
 - (2) 104 closed hours (available for drop off, response basis for call-in.)
2. Promote Education and Licensing, Marketing (see report of other subcommittee.) Administrative handling and promotions reflecting proactive approach.
3. Provide adoption referral, networking and coordination.
 - a. Establish memorandum of understanding/agreements to accept dog and cat animal adoption referrals with:

(1) Metropolitan area humane societies (e.g. Wisconsin Humane Society, Washington County Humane Society, Waukesha County Humane Society, Racine County Humane Society, Ozaukee County Humane Society, Elmbrook Humane Society, etc. Animal rights groups (e.g. Wisconsin Society for the Prevention of Cruelty to Animals, Wisconsin Animal Protection Society, etc.)

(2) Animal rights groups (e.g. Wisconsin Society for the Prevention of Cruelty to Animals, Wisconsin Animal Protection Society, etc.)

b. Related operating considerations

(1) Encourage patrons to take adoptable dogs and cats directly to Humane Society and Animal Rights groups; does not apply to lost and stray animals.

(2) Establish drop-off charge

(3) Handle other domestic animals as required by law.

(4) Law enforcement investigation of animal abuse complaints to be done by local police departments, unless later determined to be cost and operationally efficient for the facility to assume that responsibility

4. Provide wildlife referral, networking and coordination.

a. Each municipality will be responsible for the capture, handling, and transmittal of wildlife through its health department, police department, or public works department.

b. The facility would provide networking and coordination, as well as referral to private trappers/pest control services.

5. The following services may be referred to private veterinarian and/or other service providers, humane societies, etc.

- Cruelty investigation
- Veterinary treatment and surgery for old, sick and injured animals
- Advocacy and legislative lobbying
- Outreach
- Search and recovery

6. Provide limited adoption service

7. Provide limited veterinary services

The meeting was called to order at 6:34 p.m. by Mayor St. Marie-Carls. Following the Pledge of Allegiance and a moment of silence for the community, roll call was taken.

Present: Mayor St. Marie-Carls, Alderpersons Wattawa, Schandel, Brickner, McSweeney, Klug and Tutaj

Also Present: City Clerk/Treasurer Uecker, Stanley Raclaw, Richard Adamczewski, Roberta Anderson-Smith, Susan Schafer, Russ Rutkowski, Kevin Brunner and Art Austin of PAA, LLC

Statement of Open Meetings Compliance:

City Clerk/Treasurer Uecker stated that the meeting has been properly posted.

Adjourn to Closed Session:

Moved by Alderman McSweeney, seconded by Alderman Klug to adjourn into closed session pursuant to Wis. Stat. sec. 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Upon conclusion of the closed session, the Common Council will reconvene in Open Session prior to taking any action regarding those matters that were discussed in Closed Session for which action in open session is required. Items for discussion: – Initial Review of Application Materials for City Administrator Position. The following voted “aye”: Alderwoman Schandel, Alderman Tutaj, Alderman Brickner, Alderman Wattawa, Alderman Klug, and Alderman McSweeney. Motion carried.

Let the record indicate that the following members of the Mayor’s Administrator Search Committee were present during the Closed Session: Stanley Raclaw, Roberta Anderson-Smith, Susan Schafer and Russ Rutkowski.

Time: 6:37 p.m.

Moved by Alderman McSweeney, seconded by Alderman Wattawa to reconvene to Open Session and to adjourn. Motion carried.

Time: 8:06 p.m.

**MINUTES OF THE LICENSE COMMITTEE MEETING HELD
JUNE 7, 2016**

Present: Alderpersons Brickner, Wattawa and Klug

Also Present: City Clerk/Treasurer Uecker, City Attorney Alexy, Police Chief Dietrich, Meagan Bertram, Layla Kuback, Clayton Olson, Pimponesawan Phongrattana, Anthony Pollman, Lester Billodeau

Chairman Brickner called the meeting to order at 6:33 p.m.

Moved by Alderman Klug, seconded by Alderman Wattawa to place on file the minutes of the License Committee meeting held May 17, 2016. Motion carried.

Moved by Alderman Klug, seconded by Alderman Wattawa to recommend approval of Beverage Operator's Licenses for Layla Kuback, Clayton Olson, and Pimponesawan Phongrattana. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to recommend approval of the Amusement Device Supplier License plus Tags – Renewals as listed on the June 7, 2016 License Committee Agenda. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to recommend approval of the Automobile Salvage Dealer License – Renewals as listed on the June 7, 2016 License Committee Agenda. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to recommend approval of the Beverage Operator License – Renewals as listed on the June 7, 2016 License Committee Agenda. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to recommend approval of the Cigarette and Tobacco Products License – Renewals as listed on the June 7, 2016 License Committee Agenda. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to recommend approval of the Class "B" Beer Retail License – Renewals as listed on the June 7, 2016 License Committee Agenda. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to recommend approval of the Combination "Class A" Liquor/Class "A" Beer Retail License – Renewals as listed on the June 7, 2016 License Committee Agenda. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to recommend approval of the Combination "Class B" Liquor/Class "B" Beer Retail License – Renewals as listed on the June 7, 2016 License Committee Agenda. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to recommend approval of the Used Car Dealer License

– Renewals as listed on the June 7, 2016 License Committee Agenda. Motion carried.

Lester Billodeau appeared before the Committee requesting the Committee to allow the property he owns at 2227 East St. Francis Avenue to be leased out and licensed with a Class B Combination license. He stated that his intention is to leave the area and to have no relationship/interaction with a lease holder. City Attorney Alexy stated that there is no license application before the Committee so the Committee has nothing to approve or deny. City Attorney Alexy also stated that there are concerns with past applicants and licenses. Chief Dietrich did comment that from the Department's view, it is hard to forget the past history with the establishment.

Moved by Alderman Wattawa, seconded by Alderman Brickner to waive the fees for bartenders working City sponsored events to include 4th of July celebration, Arts Council and St. Francis Days and to refund any bartender fees paid in 2016. Motion carried.

Moved by Alderman Wattawa, seconded by Alderman Klug to place on file with reference in the minutes the letter regarding serving minors at Swayze Mexican Restaurant, Inc. Motion carried.

Moved by Alderman Wattawa, seconded by Alderman Klug to place on file with reference in the minutes the letter of denial for Combination "Class B"/Class "B" License for Locicero Properties LLC. Motion carried.

Moved by Alderman Wattawa, seconded by Alderman Klug to place on file with reference in the minutes the email from Paul A. Rogers of Airshows of Wisconsin, Inc. regarding the cancellation of the 12th Annual Bay View Wine Fest scheduled for June 24th and 25th, 2016. Motion carried.

Moved by Alderman Wattawa, seconded by Alderman Klug to recommend approval of Beverage Operator's Licenses for Meagan Bertram and Anthony Pollman. Motion carried.

Moved by Alderman Wattawa, seconded by Alderman Klug to adjourn. Motion carried.

Time: 7:02 p.m.

MINUTES FROM THE BOARD OF HEALTH MEETING HELD ON JUNE 16, 2016

Meeting was called to order at 0730.

Members present: Mrs. Vickie Dominiski, Mrs. Jackie Hemmer, Mrs. Debbie Fliss, Ms. Janis Schandel and Kathy Scott. Excused: Dr. Brian McSorley and Sandy Jaskulski

Minutes were read and accepted by Debbie Fliss and seconded by Vickie Dominiski, motion carried.

BOH members introduced themselves to the new council representative Janis Schandel.

Debbie Fliss motioned to have Vickie Dominiski remain chairperson, Jackie Hemmer second, motion carried. Vickie Dominiski will remain Chairperson of the St. Francis BOH. Vickie accepted motion.

The BOH agreed that Jackie Stueck should be recognized for her 19 years of service on the BOH. It was decided to have the Resolution presented to Jackie Stueck at a BOH meeting rather than a Council Meeting. Alderperson Janis Schandel will request a Resolution for Jackie Stueck's 19 years of service be drawn up and it will be presented at the September 15th BOH meeting. Motion was made by Debbie Fliss and seconded by Jackie Hemmer. Motion carried.

An update of Communicable Diseases currently in the City was given.

Environmental Health program will probably include the City of Oak Creek. The portion St. Francis contributes to the program may increase by \$622.00. The rate could have been adjusted as suggested by the State using the per capita however due to the light use it will not be increased at that rate. The case of the home with reptiles was also discussed.

The Health Department now has access to Vital Records via the internet. These records are for Health Department access only, they are all death records as the Health Department also has access to birth records.

Immunization grant to increase the immunization rates of persons over 19 years of age to receive a Tdap vaccine. Approximately 81 letters have been sent out to residents that have not received this vaccine. Working to increase rate by 4% by the end of the year.

MOU has been signed with Impact 2-1-1 This agency will be used for any event that the residents need important information. The resident calls 211 and instructions/information will be given.

The Health Department has purchased 50 Radon testing kits. Kits will be given to residents at no cost. Residents need to mail kit to lab and all they need to pay for is postage. This program is grant funded.

Cribs for kids: The SFHD has partnered with the South Milwaukee Health Department for this program. Families that meet income criteria and cannot afford a crib will be given a crib (pack n play). They will view a video explaining the proper way to place a baby in a crib, as well as other educational

information. After 1 month of use a PHN will make a home visit to assess how family is using crib. This program is grant funded.

PH Full scale Exercise began Monday evening and continued through Tuesday afternoon. A call was placed Monday evening alerting all H.O. of the release of Anthrax. A conference call followed. A clinic was set up to medicate four communities. Exercise was a learning experience that went very well.

No Old Business

No New Business

Meeting adjourned at 0840

Next meeting is scheduled for September 15, 2016 at 0730.



License Committee Agenda

June 21, 2016
6:30 p.m.

NOTICE

There will be a License Committee meeting on **Tuesday, June 21, 2016 at 6:30 p.m.** at the Civic Center in the Committee Room located at 3400 E. Howard Avenue.

LICENSE COMMITTEE AGENDA

1. Call to order by Chairperson Brickner.
2. Approval of the Minutes of the License Committee Meeting held June 7, 2016
3. Licenses:

New:

Beverage Operator License

Caitlin A. Cronin

Scott A. Martin (Need class or previous license)

Gerardo I. Martinez-Rivas

Adam J. Rogge (Need class or previous license) - Missed meeting

Samantha R. Struck – Reapplying – Missed meeting

Ramzi R. Tashman – Missed meeting

Va Vue

Temporary Class “B” Retailer’s License

Sisters of St. Francis of Assisi – Jennifer Martin for Jubilee Celebration on July 24, 2016 in Dining Room of Cousin’s Center at 3501 S. Lake Drive.

Renewals:

Amusement Device Supplier License plus Tags

Games Are Us Inc. – Steven A. Murphy

Amusement Device Tags

Fly By Saloon LLC – d/b/a Fly By Saloon – James Stagg, Agent

Anna Marie Kasianowicz – d/b/a Kaz’s Pub

King Pins Tavern LLC – d/b/a King Pins Tavern – James Babcock, Agent

Charlene A. Sanfelippo – d/b/a Nino’s II

Beverage Operator License

Lora J. Bloomberg
Patrick J. Brhely
Joshua J. Chilson
Christine L. Congemi
Brian P. Dalton
Lynn Faulds
Deborah J. Fliss
Alexandra F. Frenn

Jennifer M. Gara
Jeremia J. Gonzales
Layla M. Isack
Shawna A. Kullas
Georgette L. Ramirez
Brett W. Rodriguez
Stacy A. Rodriguez
MaryJo A. Wolf

Cigarette and Tobacco Products License

Cudahy Petroleum, Inc. – d/b/a Packard Liquor – Gurcharan S. Grewal, Agent
Amardeep Singh Khehra – d/b/a Ask Petroleum LLC
Freda Investments LLC – d/b/a Bert's Bar – Paul Frenn, Agent
Mega Marts, LLC – d/b/a Pick 'N Save – Amy Lanier, Agent
P & M Liquor Inc – d/b/a Pekar Liquor – Jeffery J. Pekar, Agent

Combination "Class A" Liquor/Class "A" Beer Retail License

Joseph S. Proite – d/b/a Layton Fruit Market ****Orders issued by Electrical Inspector****

Combination "Class B" Liquor/Class "B" Beer Retail License

Freda Investments LLC – d/b/a Bert's Bar – Paul Frenn, Agent
Dobie's Lounge & Restaurant, LLC – d/b/a Dobie's Steak House – Patricia Doberstein, Agent
Fly By Saloon, LLC – d/b/a Fly By Saloon – James Stagg, Agent - **** Pending Orders issued by Building Inspector****
King Pins Tavern LLC – d/b/a King Pins Tavern – James Babcock, Agent
Rim Creek, Inc – d/b/a The Landing Food & Spirits – Arturo Barron, Agent ****Orders issued by Building Inspector****
NSONE, LLC – d/b/a Redbar – Nicholas Schell, Agent
Lions Club of St. Francis – d/b/a St. Francis Lions Center – George George, Superior Equipment & Supply Co. – d/b/a Superior Equipment & Supply Co. – Samina Mahmood, Agent ****Pending Sanitation Inspection****
Soulstice, Ltd – d/b/a Soulstice Theatre – Robert Koch, Agent **** Pending Orders issued by Building Inspector; Pending Orders issued by Electrical Inspector; and Pending Sanitation Inspection****

****Copies of orders are include for Members of the License Committee to Review****

Combination "Class B" Liquor/Class "B" Beer Reserve Retail License

Cupol Enterprises, LLC – d/b/a St. Francis Brewery & Restaurant – Rick Michalski, Agent

Tavern Dance Hall License

42 St. Francis LLC – d/b/a 42 Ale House – Lynn Nilles, Agent
Freda Investments LLC – d/b/a Bert's Bar – Paul Frenn, Agent
Charlene A. Sanfelippo – d/b/a Nino's II
Polonez Restaurant, LLC – d/b/a Polonez Restaurant – Aleksandra Burzynski, Agent
Lions Club of St. Francis – d/b/a St. Francis Lions Center – George George,

Vending Machine Tags

Mega Marts, LLC – d/b/a Pick 'N Save – Amy Lanier, Agent

Temporary Class "B"/"Class B" Retailer's License

Sisters of St. Francis of Assisi – John Schmitt for annual Wine & Vine Event on August 27, 2016
at 3221 S. Lake Dr.

4. Discussion and Possible Action:

5. Correspondence:

6. Unfinished Business:

Ordinance regarding venues with large gatherings
Marian Center – Special Use Ordinances No. 840 and No. 987

7. Adjourn

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300. The meeting room is wheelchair accessible from the east and west entrances.

NOTE: There is a potential that a quorum of the Common Council may be present.

Posted 6/17/16

CoryAnn St. Marie-Carls, Mayor, City of St. Francis
3400 E. Howard Ave. St. Francis, WI 53235 • (414) 399-0797 • Mayor@stfranwi.org



6/16/2016

Memo:

To: Honorable Common Council,

From: Mayor St. Marie-Carls

Re: Info Sharing Update #87 - from Mayor

Staff & Citizens

ITEMS IN THIS UPDATE:

1. Update: Office Hours: Mayor St. Marie-Carls

- Every Monday 1-3p.m.

(CHANGE - except for 2nd Monday – in order to attend monthly Intergovernmental Cooperation Council)

-Thursdays 1-3p.m. (OTHER EXCEPTIONS - Holidays or when Civic Center is closed)

- 2. At the ICC – Intergovernmental Cooperation Council, meeting on Monday, June 13th - the County Parks Director requested that we ask our residents about the future of the Domes. See the Flyer attached for information on how people can participate in a survey. (scroll after this update for the flyer)**
- 3. At the Mayor’s task Group meeting on June 16th – Craig Vretenar, our City Inspector, was the guest speaker discussing our property maintenance code. Thank you to Craig for lending his expertise and answering many questions from the group. Next meeting will take place in July at the Red Bar, which has a new menu.**
- 4. The SHOW – Survey of the Health of Wisconsin – which is coordinated by the University of Wisconsin School of Medicine and Public Health is making stops in St. Francis. They have a vehicle that they operate out of (scroll down to a flyer for the program following this update)**
- 5. Thank you to Kathy Scott and Diane from our Health Department for their participation in the Community Health Exercise June 14th – they took a lead in the important program.**
- 6. Remember the Ice Cream Social for the Historical Society at 1p.m. on June 25th at Jacob’s Well coffee Shop.**
- 7. Thanks the 4th of July Committee for all their efforts – everyone come down to the Park for Activities all day! (Scroll to schedule)**

County Park - Domes - Survey

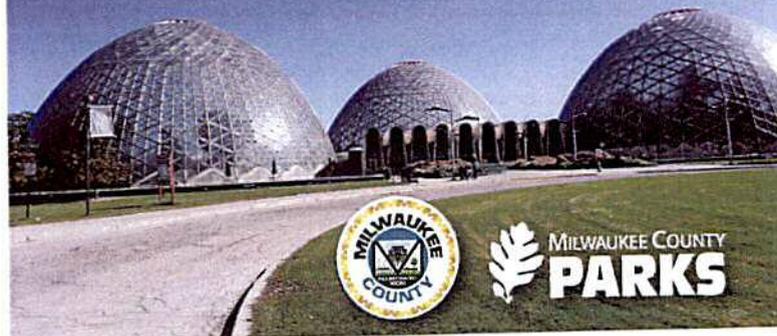
Join the Conversation!

Milwaukee County is developing a long-term plan for the Conservatory at Mitchell Park, known as "The Domes," and wants to hear from you. Now that short-term work is underway to safely re-open the Domes, we are soliciting your ideas for the future.

To learn more and to express your ideas:

- Complete the online survey at <http://county.milwaukee.gov/DomesSurvey>, or
- Call the Parks Department at (414) 257-PARKS to offer comments or request a paper survey

You can find general updates on the Domes at <http://county.milwaukee.gov/Domes>. We look forward to hearing from you!

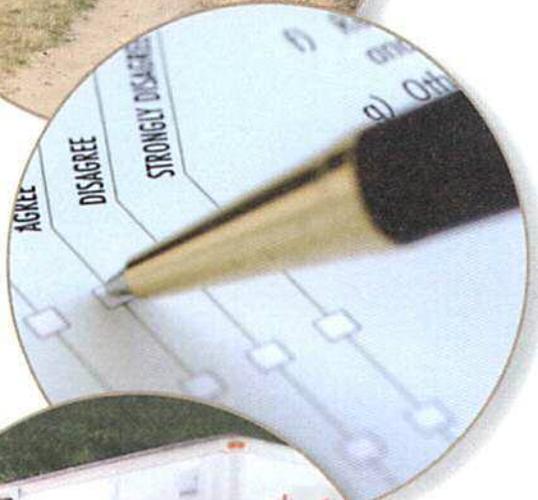


Working to improve health in Wisconsin



We're the UW's Survey of the Health of Wisconsin. It's our job to travel the state to meet face-to-face with residents and to measure their health.

Our research study collects information that monitors the health of our neighborhoods, communities and families. We work to bring better health to the people of Wisconsin.



SHOW will be working in the the City of St. Francis

starting in May 2016.

**If our team knocks at your door,
please say you'll participate.**

**You can help to build a healthier
Wisconsin!**



For more information, visit www.show.wisc.edu or call (toll-free) 1-888-433-SHOW (7469)



School of Medicine
and Public Health
UNIVERSITY OF WISCONSIN-MADISON



CITY OF ST. FRANCIS 4TH OF JULY 2016 CELEBRATION

MILT VRETENAR MEMORIAL PARK

- 9:30 am Judging of Bikes – Trikes – Wagons at the parade assembly point by Miss St. Francis
- 10:00 am Parade kick-off at assembly point: Lipton and Howard Avenues
Parade Route: Lipton East on Howard – South on Packard – East on Lunham to Milt Vretenar Memorial Park
- 10:30 am Ice Cream distribution at park entrance
- 11:00 am Opening Ceremony, Flag Raising, and Distribution of Parade Trophies
Trophies awarded for Bikes/Trikes/Wagons 1st place/2nd place/3rd place in each category
- 11:30 am to 4:00 pm Children's Games (Ages 4-10) Children's Craft Barn
Inflatables by KC's Inflatables, LLC Jo Don Farms Petting Zoo
- 12:00 pm Sign up for Horseshoes at the Horseshoe Pits
- 1:00 pm Horseshoe Tournament Begins
- 1:30 pm Dance Off at the band shell * *NEW THIS YEAR!* (*participant metals awarded*)

5:30 pm to 9:00 pm Live Music with 76 Juliet (*Talent Associates, Inc.*)



9:15 pm FIREWORKS

Grand Finale sponsored by



CONCESSIONS AVAILABLE THROUGHOUT THE DAY AT FAMILY AFFORDABLE PRICES

Please leave your grills and coolers at home.

PROCEEDS GO TOWARDS FUTURE 4TH OF JULY CELEBRATIONS

ALL EVENTS SPONSORED BY THE CITY OF ST. FRANCIS & LOCAL BUSINESSES

All times are approximate and subject to change.



FLAVORS • SEASONINGS • TECHNOLOGY

June 10, 2016

City of St. Francis
Todd Willis
Special Projects Coordinator

Dear Mr. Willis:

We are writing this letter to request permission from the City to park semi-trailers on the land adjacent to our facility at 1306 East Bolivar Avenue. It would be our intent to stage eight to ten semi trailers in the lot. Those trailers would be locked as well as working out an arrangement whereby we would keep the fenced locked as well other than when moving trailers in and out of that lot. This would be a temporary situation until the VPLE is granted and we close on the agreement we both have previously agreed upon.

Please let us know at your earliest possible convenience if this would be acceptable to the City.

Thank you,

Pete Caputa
Wixon, Inc.
Chief Financial Officer



CITY OF ST. FRANCIS

APPLICATION FOR SPECIAL EVENT THROUGH CITY

Permit Fee: \$25.00
Deposit: \$75.00

Date Paid/Filed with Clerk

Receipt Number

Please Check One:

Date of Event: September 3rd, 2010

- Run
- Parade
- Bike
- Walk

1. True and correct name, address and telephone number of the person or organization seeking to conduct the event:

Name: Jean A. Freimuth
 Address: 10735 W. English Meadows Drive, A207
Greenfield WI 53220
 Telephone Number: (414) 281-2298

2. If you are representing an organization, please list the authorized and responsible representatives of the organization, their addresses and telephone numbers:

<u>Name</u>	<u>Address</u>	<u>Telephone</u>
<u>St. Francis Days</u>		
<u>Steve Hecker</u>		
<u>Jean Freimuth</u>		

3. Please list the name, address and telephone number of the event chairperson or coordinator and all persons who will be in charge of or responsible for the events conduct:

<u>Name</u>	<u>Address</u>	<u>Telephone</u>
<u>Jean Freimuth</u>	<u>Same as above</u>	
<u>Steve Hecker</u>		

4. Duration of Event: Line up 10am to 1am
(when done)

5. Assembly Time: 9:30am 10:00am check-in

6. Assembly Location (by street/s) or description of assembly area:

Howard Avenue - starting at KK
Check in - in front of City Hall

7. Starting Time: 11:00 am

8. Starting Location: Howard & KK Avenues

9. Termination Point: St. Francis High School parking lot

10. Route:

Howard to KK - KK to Lunham -
Lunham to St. Francis High School

11. Number of Units (parade): approximately 100

12. Number of Entries (walk, run, bike): _____

13. Will the parade/run/walk/bike occupy all or a portion of the width of the streets proposed to be traversed: yes

Joan A Fremuth
Signature of Applicant

NOTE: Your \$75.00 deposit or portion thereof will be refunded only if City personnel are not required to monitor the event. The fee may, however, exceed the \$75.00 deposit if extensive City assistance is required, i.e.: fire, police, etc. services.

Approved By:

Police Chief:

[Signature] (KEVIN HUNTER)

06/15/16

Date

Fire Chief:

[Signature]

6-15-16

Date

MEMORANDUM OF AGREEMENT

Document Number

Document Title

Recording Area

Name and Return Address

Dechert LLP
One International Place
100 Oliver Street, 40th Floor
Boston, MA 02110-2600
Attn: Lewis A. Burleigh, Esq.

Parcel Identification Number (PIN)

~~NEEDS RECORDING COVER SHEET OR PROPER FORM.~~

~~(THE AREA ABOVE IS RESERVED FOR RECORDER'S USE.)~~

MEMORANDUM OF AGREEMENT

THIS MEMORANDUM OF AGREEMENT (this “Memorandum”), is made as of June 8, 2015, by and between the City of St. Francis, a Wisconsin municipal corporation (the “City”), and PH St. Francis, LLC, a Nevada limited liability company (“PH St. Francis, LLC”).

1. The City and PH St. Francis, LLC are parties to that certain Agreement dated June 8, 2015 (the “Agreement”), regarding redevelopment of the property commonly referred to 3600 South Lake Drive, City of St. Francis, County of Milwaukee, Wisconsin, and further described on Exhibit A. A copy of the Agreement together with any amendments thereto as may be approved by the City of St. Francis is on file at the offices of the City Clerk/Treasurer for the City of St. Francis.

2. This Memorandum is not a complete summary of the Agreement, nor shall any provisions of this Memorandum be used in interpreting the provision of the Agreement.

3. The City and PH St. Francis, LLC have executed this Memorandum for recordation in the office of the Milwaukee County, Registrar of Deeds, solely for the purpose of placing a record notice of the Parties’ rights and obligations under the aforementioned Agreement. In the event of any inconsistency or conflict between the terms stated herein and the terms of the Agreement (including subsequent amendments), the terms of the Agreement shall control.

4. This Memorandum may be executed in counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

(THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK.)
[Signatures on following pages.]

IN WITNESS WHEREOF, the City has executed this Memorandum effective as of the date set forth above.

CITY:

CITY OF ST. FRANCIS

By: _____

Print Name: Anne B. Uecker

Title: City Clerk/Treasurer

STATE OF WISCONSIN)
) ss
COUNTY OF MILWAUKEE)

Personally came before me this _____ day of _____, 2016, the above named Anne B. Uecker, City Clerk/Treasurer of the above named municipal entity, executed the foregoing instrument as said officer and acknowledged that she executed the same on behalf of said municipal corporation.

NOTARY PUBLIC, STATE OF WI
My commission expires: _____

IN WITNESS WHEREOF, PH ST. FRANCIS, LLC has executed this Memorandum to be effective as of the date set forth above.

PH. ST. FRANCIS, LLC:

PH ST. FRANCIS, LLC,
a Nevada limited liability company

By: PH Milwaukee MM, Inc.,
a Nevada corporation, its Manager

By: _____

Name: _____

Title: _____

STATE OF NEVADA)
) ss
COUNTY OF CLARK)

This instrument was acknowledged before me on _____, 2016, by _____, the _____ of PH Milwaukee MM, Inc., a Nevada corporation, the manager of PH St. Francis, LLC, a Nevada limited liability company.

Notary Public

Exhibit A

AGREEMENT
(SEE ATTACHED)

Document comparison by Workshare Compare on Tuesday, June 14, 2016
3:31:54 PM

Input:	
Document 1 ID	file://\dechert.com\users\bos\coconnor\Desktop\Milwaukee\Memoranda of Agreements\11634163_2(Development MM of Agreement 060916.doc
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Rendering set	Standard

Legend:	
Insertion	
Deletion	
Moved from	
Moved to	
Style change	
Format change	
Moved deletion	
Inserted cell	
Deleted cell	
Moved cell	
Split/Merged cell	
Padding cell	

Statistics:	
	Count
Insertions	11
Deletions	4
Moved from	0
Moved to	0
Style change	0
Format changed	0

Total changes	15
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ASSIGNMENT OF CONTRACTS AND WARRANTIES

THIS ASSIGNMENT OF CONTRACTS AND WARRANTIES (“**Assignment**”) is made as of the [___] day of [_____], 2016, by PH ST. FRANCIS, LLC, a Nevada limited liability company, having its principal place of business at c/o The Molasky Group of Companies, 100 North City Parkway, Suite 1700, Las Vegas, Nevada 89106 (“**Borrower**”), to WELLS FARGO BANK NORTHWEST, NATIONAL ASSOCIATION, as trustee, having its principal place of business at 299 South Main Street, 5th Floor, MAC: U1228-051, Salt Lake City, Utah 84111, Attention: Corporate Trust Lease Group (“**Lender**”).

RECITALS:

A. Borrower by its Promissory Note of even date herewith given to Lender is indebted to Lender in the aggregate principal sum of up to [_____ MILLION AND 00/100 DOLLARS (\$_____)] as of the date hereof and, upon the Future Funding Date (as defined in the Security Instrument as hereinafter defined) in the maximum principal amount of up to [_____ MILLION AND 00/100 DOLLARS (\$_____)] (the “**Note**”) in lawful money of the United States of America, with interest from the date thereof at the rates set forth in the Note (the indebtedness evidenced by the Note, together with such interest accrued thereon, shall collectively be referred to as the “**Loan**”), principal and interest to be payable in accordance with the terms and conditions provided in the Note and Security Instrument (as defined below).

B. The Loan is secured by, among other things, a Mortgage, Security Agreement and Fixture Filing (the “**Security Instrument**”), dated as of the date hereof, which grants Lender a first lien on the property encumbered thereby (the “**Property**”). All and any of the documents other than the Note, the Security Instrument and this Assignment now or hereafter executed by Borrower and/or others and by or in favor of Lender, which wholly or partially secure or guarantee payment of the Note are referred to as the “**Other Security Documents**”.

C. Lender was unwilling to make the Loan to Borrower unless Borrower in the manner hereinafter set forth assigned to Lender as additional security for the payment of the Loan and the observance and performance by Borrower of the terms, covenants and conditions of the Note, the Security Instrument and the Other Security Documents on the part of Borrower to be observed and performed, all of Borrower’s right, title and interest in and to all permits, license agreements, operating contracts, licenses and all management, construction and architectural contracts and agreements, compliances, certificates, consents and approvals, general intangibles, service contracts, instruments, insurance policies, warranties, guaranties, indemnities, appraisals, engineering, environmental, soils, insurance and other reports and studies, tenant lists, books, records, correspondence, files and advertising materials, and any other agreements, permits or contracts of any nature whatsoever now or hereafter obtained or entered into by Borrower and one or more counterparties (each, a “**Counterparty**”, and collectively, the “**Counterparties**”) with respect to the construction, use, occupancy, possession, management, maintenance or ownership of the Property, including, without limitation, those documents and agreements described on Schedule A attached hereto and made a part hereof (collectively, the

“**Agreements**”) , together with all cash and non-cash proceeds of any of the foregoing and all claims of Borrower with respect thereto and together with all right, title and interest of Borrower in and to any and all extensions and renewals of any of the foregoing (the “**Assigned Property**”).

AGREEMENT:

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Assignment of the Agreements. As additional collateral security for the Loan and the observance and performance by Borrower of the terms, covenants and conditions of the Note, the Security Instrument and the Other Security Documents on the part of Borrower to be observed or performed, Borrower hereby transfers, sets over and assigns to Lender all of Borrower’s right, title and interest in and to the Assigned Property, to the extent not prohibited under the Agreements; provided that, to the extent that any such Agreement prohibits such assignment or permits such assignment with the consent of the applicable Counterparty, Borrower shall use commercially reasonable efforts to obtain such consent.

2. Representations and Warranties. Borrower represents and warrants to Lender that:

(a) no other Person has any right, title or interest in Borrower’s interests in the Assigned Property;

(b) to Borrower’s knowledge, the Agreements are in full force and effect and have not been modified, amended or assigned other than as disclosed to Lender in writing;

(c) neither Borrower nor, to Borrower’s knowledge, any Counterparty is in default under any of the terms, covenants or provisions of the Agreements in any material respect;

(d) neither Borrower nor, to Borrower’s knowledge, any Counterparty has commenced any action or given or received any notice for the purpose of terminating any Agreement; and

(e) all sums due and payable as of the date hereof to any Counterparty under the Agreements have been paid in full, except in the case of any contract for any applicable retainage as provided in such contract

3. Covenants of Borrower.

(a) Intentionally omitted.

(b) Except to the extent otherwise permitted in the Loan Agreement, Borrower shall not, other than in the ordinary course of business, surrender, terminate (other than a termination in connection with a default beyond applicable time periods by a Counterparty under the applicable Agreement), cancel, modify, amend, enter into any agreement in substitution for,

or consent to the assignment of any Agreement without Lender's prior written consent, which consent shall not be unreasonably withheld, conditioned or delayed.

(c) Borrower shall abide by, perform and discharge in all material respects, any and all obligations, covenants, agreements, and conditions to be performed by Borrower under all material Agreements as if this Agreement had not been made.

(d) Borrower shall give prompt notice to Lender of any written default notice received from any Governmental Authority or any Counterparty with respect to any of the Agreements together with an accurate and complete copy of any such notice.

(e) Borrower shall exercise all reasonable efforts to enforce Borrower's rights under and secure the performance of each and every material obligation, covenant, condition, and agreement to be performed by the Counterparty under all such Agreements.

4. Limitations on Assignment. So long as no Event of Default shall have occurred and be continuing, subject to any restrictions set forth in the Security Instrument, Borrower shall have the exclusive right to exercise all rights in, to and under the Assigned Property, and Lender shall not have any right to exercise such rights hereunder. Upon the occurrence and during the continuation of an Event of Default, Lender shall be entitled, at Lender's option, and upon written notice to Borrower to exercise all rights in, to and under any or all of the Agreements, whether or not Lender shall take possession of the Property. The foregoing assignment shall be fully operative without any further action on the part of either party

5. Remedies. Upon the occurrence and during the continuation of an Event of Default, Lender may, at its option, in addition to all other remedies provided for hereunder and under the Security Instrument and Other Security Documents, or at law, exercise from time to time any rights and remedies available under applicable law in respect of the Agreements (including, all of the rights of a secured creditor under any applicable Uniform Commercial Code) and without regard for the adequacy of security for the Loan, either in person or by agent with or without bringing any action or proceeding, or by a receiver to be appointed by a court, enter upon, take possession of the Property and exercise all rights of "Borrower" under the Agreements and do any acts which Lender deems proper to protect the security hereof, and upon the occurrence and during the continuance of such Event of Default, subject to the notice requirement in Section 4 hereof, Borrower shall neither have nor exercise any further rights under the Agreements. The exercise of any rights under this Assignment by Lender shall not cure or waive any Default or Event of Default, or invalidate any act done pursuant hereto or pursuant to the Security Instrument or Other Security Documents, but shall be cumulative of all other rights and remedies under this Assignment, the Security Instrument or the Other Security Documents.

6. Performance upon Notice. Borrower hereby agrees to request the Governmental Authority having jurisdiction over the Property (to the extent such Governmental Authority is a party to or the issuer of any Agreement) or any Counterparty, upon receipt from Lender of written notice to the effect that Lender is then the holder of the Security Instrument and that an Event of Default exists and is continuing, to recognize Lender as the contracting party, "licensee," "indemnitee" or "permittee" under the Agreements for any and all purposes as fully

as it would recognize or accept the performance of Borrower thereunder, except that Lender shall not be liable for any acts or omissions or defaults occurring or arising prior to such notice from Lender of an Event of Default, and to act in accordance with any and all instructions given by Lender with respect to such Agreements. Borrower hereby agrees to authorize and direct, upon notice of an Event of Default which is continuing beyond applicable grace periods, any Counterparty to continue performance of such Counterparty's respective covenants and obligations under its respective Agreement upon Lender's request therefor, and to continue so to do until such Event of Default is cured and such Counterparty receives notice of such cure from Lender. Nothing contained in this Assignment shall obligate Lender to perform any of Borrower's covenants or obligations under the Agreements or otherwise impose any obligations on Lender with respect thereto, until such time as Lender gives notice of an Event of Default and makes a request for continued performance in accordance with this Section 6.

7. Intentionally omitted.

8. Termination. At such time as the Loan is paid in full and the Security Instrument is released or assigned of record, this Assignment and all of Lender's right, title and interest hereunder with respect to the Agreements shall automatically terminate. Upon Borrower's written request, Lender shall confirm in writing such termination.

9. Notices. All notices or other communications hereunder shall be deemed to have been properly given and become effective as provided in the Security Instrument.

10. No Oral Change. This Assignment, and any provisions hereof, may not be modified, amended, waived, extended, changed, discharged or terminated orally or by any act or failure to act on the part of Borrower or Lender or any Counterparty, but only by an agreement in writing signed by the party or parties against whom enforcement of any modification, amendment, waiver, extension, change, discharge or termination is sought.

11. Liability; Successors and Assigns. If Borrower consists of more than one person, the obligations and liabilities of each such person hereunder shall be joint and several. This Assignment shall be binding upon and inure to the benefit of Borrower and Lender and their respective successors and assigns forever.

12. Inapplicable Provisions. If any term, covenant or condition of this Assignment is held to be invalid, illegal or unenforceable in any respect, this Assignment shall be construed without such provision.

13. Governing Law. This Assignment shall be deemed to be governed, construed, applied and enforced in accordance with the laws of Wisconsin and the applicable laws of the United States of America.

14. Headings, etc. The headings and captions of various paragraphs of this Assignment are for convenience of reference only and are not to be construed as defining or limiting, in any way, the scope or intent of the provisions hereof.

15. Duplicate Originals; Counterparts. This Assignment may be executed in any number of duplicate originals and each duplicate original shall be deemed to be an original. This Assignment may be executed in several counterparts, each of which counterparts shall be deemed an original instrument and all of which together shall constitute a single Assignment.

16. Number and Gender. Whenever the context may require, any pronouns used herein shall include the corresponding masculine, feminine or neuter forms, and the singular form of nouns and pronouns shall include the plural and vice versa.

17. WAIVER OF JURY TRIAL. BORROWER AND LENDER EACH HEREBY AGREES, TO THE EXTENT OF APPLICABLE LAW, NOT TO ELECT A TRIAL BY JURY OF ANY ISSUE TRIABLE OF RIGHT BY JURY, AND WAIVES ANY RIGHT TO TRIAL BY JURY FULLY TO THE EXTENT THAT ANY SUCH RIGHT SHALL NOW OR HEREAFTER EXIST WITH REGARD TO THIS ASSIGNMENT, THE NOTE, THE SECURITY INSTRUMENT, OR THE OTHER LOAN DOCUMENTS, OR ANY CLAIM, COUNTERCLAIM OR OTHER ACTION ARISING IN CONNECTION THEREWITH. THIS WAIVER OF RIGHT TO TRIAL BY JURY IS GIVEN KNOWINGLY AND VOLUNTARILY BY LENDER AND BORROWER AND IS INTENDED TO ENCOMPASS INDIVIDUALLY EACH INSTANCE AND EACH ISSUE AS TO WHICH THE RIGHT TO A TRIAL BY JURY WOULD OTHERWISE ACCRUE BORROWER AND LENDER ARE EACH HEREBY AUTHORIZED TO FILE A COPY OF THIS PARAGRAPH IN ANY PROCEEDING AS CONCLUSIVE EVIDENCE OF THIS WAIVER BY BORROWER OR LENDER.

18. Concerning the Trustee. It is expressly understood and agreed by the parties hereto that: (a) this Assignment, and all agreements executed in connection with the transactions contemplated herein, is executed and delivered by the Lender not in its individual or personal capacity but solely in its capacity as trustee on behalf of the Trust (as defined in the Declaration of Trust, as defined in the Security Instrument), in the exercise of the powers and authority conferred and vested in it as trustee under the Declaration of Trust, subject to the protections, indemnities and limitations from liability afforded to the trustee thereunder; (b) in no event shall Wells Fargo Bank Northwest, National Association, in its individual capacity have any liability for the representations, warranties, covenants, agreements, or other obligations of the Trust (or on behalf of the Trust) hereunder or under any agreement executed in connection with the transactions contemplated herein, as to all of which recourse shall be had solely to the Trust Estate (as defined in the Declaration of Trust) of the Trust; (c) nothing contained herein or in any agreement executed in connection with the transactions contemplated herein shall be construed as creating any liability on Wells Fargo Bank Northwest, National Association, individually or personally, to perform any expressed or implied covenant, duty or obligation of any kind whatsoever contained herein or in any agreement executed in connection with the transactions contemplated herein; and (d) except as expressly set forth in Declaration of the Trust, under no circumstances shall Wells Fargo Bank Northwest, National Association, be personally liable for the payment of any fees, costs, indebtedness or expenses of any kind whatsoever or be personally liable for the breach or failure of any obligation, representation, agreement, warranty or covenant whatsoever made or undertaken by the Lender or the Trust hereunder or under any agreement executed in connection with the transactions contemplated herein.

19. Miscellaneous.

(a) Wherever pursuant to this Assignment (i) Lender exercises any right given to it to approve or disapprove, (ii) any arrangement or term is to be satisfactory to Lender, or (iii) any other decision or determination is to be made by Lender, the decision of Lender to approve or disapprove, all decisions that arrangements or terms are satisfactory or not satisfactory and all other decisions and determinations made by Lender, shall be in the reasonable discretion of Lender and shall be final and conclusive, except as may be otherwise expressly and specifically provided herein.

(b) Wherever pursuant to this Assignment it is provided that Borrower shall pay any costs and expenses, such costs and expenses shall be limited to reasonable out-of-pocket expenses, including, but not limited to, reasonable legal fees and disbursements of Lender, however, such costs and expenses shall not include those of any in-house staff or counsel.

18. Future Agreements. The term “Agreements” as used herein means not only the Agreements hereby assigned or any extension or renewal thereof, but also any future Agreements issued in connection with the Property.

[The remainder of this page is intentionally left blank]

IN WITNESS WHEREOF Borrower has executed this Assignment as of the date first written above.

BORROWER:

PH ST. FRANCIS, LLC, a Nevada limited liability company

By: PH Milwaukee MM, Inc., a Nevada corporation, its manager

By: _____
Name:
Title:

The undersigned, CITY OF ST. FRANCIS, a Wisconsin municipal corporation, as of _____, 2016 hereby acknowledges and agrees to the assignment of that certain Development Agreement, dated as of June 8, 2015, with PH. St. Francis, LLC, a Delaware limited liability company, d/b/a the Molasky Group of Companies pursuant to this Assignment, provided, however, that:

1. NOTWITHSTANDING ANYTHING IN SUCH ASSIGNMENT TO THE CONTRARY, NEITHER SUCH ASSIGNMENT NOR THE CITY'S CONSENT THERETO SHALL BE CONSTRUED TO INCREASE THE CITY'S OBLIGATIONS, OR DIMINISH ITS RIGHTS UNDER SAID DEVELOPMENT AGREEMENT; AND
2. AS BETWEEN THE CITY AND THE ASSIGNOR AND ASSIGNEE, IN CASE OF ANY CONFLICT BETWEEN THE TERMS OF THIS ASSIGNMENT AND THE DEVELOPMENT AGREEMENT, THE TERMS OF THE DEVELOPMENT AGREEMENT SHALL PREVAIL.

CITY:

CITY OF ST. FRANCIS

By: _____

Print Name: _____

Title: _____

ATTEST: _____

By: _____

Print Name: _____

Title: _____

SCHEDULE A

Description of Certain Agreements,
Permits, Contracts and Warranties



City of St. Francis

Melinda K. Dejewski, PE, City Engineer/Director of Public Works

June 16, 2016

Honorable Mayor and Common Council
City of St. Francis

Subject: Award of Project 3-2016 – Brook Place Drainage/Storm Sewer

Gentlepersons:

The City received bids for the subject project. The bids are as follows:

Bidder	Bid
Willkomm Excavating	\$100,021.20
Genesis Excavators	\$104,756.50,
Vinton Construction	\$111,357.75

This project is to install storm sewer in S. Brook Place to alleviate a flooding issue at the south end of the street. This project will take the stormwater to the north into an existing storm sewer which then outlets into Deer Creek in the Seminary Woods. This project is being done in advance of the short section of S. Brook Place that is on the road capital program. The road portion will be done with E. Martin Lane since both roads are very short and by bidding the roads together, it should provide an opportunity for better prices due to an economy of scale. This project is funded from the Stormwater Utility and there are no special assessments associated with the project.

Willkomm Excavating has done work for the City previously and it has been acceptable. I therefore recommend the contract for 3-2016, Brook Place Drainage/Storm Sewer be awarded to Willkomme Excavating in the amount of \$100,021.20.

Respectfully submitted,

Melinda K. Dejewski, P.E.
City Engineer/Director of Public Works

STORMWATER TREATMENT DEVICE
ACCESS, MAINTENANCE AND INSPECTION AGREEMENT

OWNER: PH St. Francis, LLC

PROPERTY ADDRESS: 3600 S Lake Drive St. Francis, WI 53235

Tax Key No.: 543-9006-001

THIS AGREEMENT is made and entered into in St. Francis, Wisconsin, this _____ day of _____, 2016, by and between PH St. Francis, LLC, hereinafter referred to as "Owner" and the CITY OF ST. FRANCIS, a municipal corporation, located in the County of Milwaukee, State of Wisconsin hereinafter referred to as "City";

WHEREAS, the Owner owns real property ("Property") in the City of St. Francis, County of Milwaukee, State of Wisconsin, more specifically described in Exhibit "A," which is attached hereto and incorporated herein by this reference;

WHEREAS, the approval of the development project known as FBI Headquarters within the Property described herein is subject to compliance with Section 13.04(c) of the St. Francis Municipal Code, and the Findings of Fact which required the project to employ on-site control measures to minimize pollutants in urban runoff;

WHEREAS, the Owner has chosen to install a dry detention basin, a subsurface water quality device and a system of catch basins, hereinafter referred to as "Device(s)," as the on-site control measure to minimize pollutants in urban runoff;

WHEREAS, said Device(s) is a private facility with all inspection, maintenance or replacement therefor the sole responsibility of the Owner in accordance with the terms of this Agreement;

WHEREAS, the Owner is aware that periodic and continuous maintenance, including, but not necessarily limited to, filter material replacement and sediment removal, is required to assure peak performance of Device(s) and that, furthermore, such maintenance activity will require compliance with all Local, Regional (MMSD), State, or Federal laws and regulations, and the Stormwater Management Plan, including those pertaining to confined space and waste disposal, in effect at the time such maintenance occurs;

NOW THEREFORE, it is mutually stipulated and agreed as follows:

SECTION 1

The Device(s) shall be constructed by the Owner in accordance with the plans and specifications for the development, subject to City approval. All post-construction stormwater control

measures shall be in place and properly operating, consistent with the Stormwater Management Plan, prior to occupancy.

SECTION 2

The Owner, its administrators, executors, successors, heirs, or assigns shall maintain the Device(s) in good working condition acceptable to the City and in accordance with the schedule of long term maintenance and inspection activities agreed hereto and attached as Exhibit "B." The Owner shall submit a maintenance schedule and shall keep a detailed "log" of associated inspection, operation and maintenance activities, to be provided to the City Engineer annually. Unless otherwise noted, the "log" shall be due to the City Engineer by January 31st for the activities of the prior year.

SECTION 3

The Owner, its administrators, executors, successors, heirs, or assigns hereby grants permission to the City, its authorized agents and employees, to enter upon the property and to inspect the Device(s) whenever the City deems necessary. Due to the security requirements of Owner's tenant, the City shall provide notice and coordinate any planned entry with the Owner and their tenant.

SECTION 4

On behalf of the City, the City Engineer shall maintain public records of the results of the site inspections, inform the Owner of inspection results, and specifically indicate any corrective actions required to bring the Device(s) into compliance with the plans and specifications for the development. The specified corrective actions shall be undertaken within a reasonable time frame as determined by the City Engineer.

SECTION 5

In the event the Owner, its administrators, executors, successors, heirs, or assigns fails to maintain the Device(s) as shown on the approved plans and specifications in good working order acceptable to the City and in accordance with the long term maintenance and inspection schedule incorporated in the Agreement, the City, with due notice, may enter the property and take whatever steps it deems necessary to return the Device(s) to good working order. This provision shall not be construed to allow the City to erect any structure of a permanent nature on the property. It is expressly understood and agreed that the City is under no obligation to maintain or repair the Device(s) and in no event shall this Agreement be construed to impose any such obligation on the City.

SECTION 6

In the event the City pursuant to the Agreement, performs work of any nature, or expends any funds in the performance of said work for labor, use of equipment, supplies, materials, and the like, the Owner shall reimburse the City, or shall forfeit any required bond upon demand within thirty (30) days of receipt thereof for all the costs incurred by the City hereunder. If not paid within the prescribed time period, the City shall secure a lien against the real property in the amount of such costs. The actions described in this section are in addition to and not in lieu of any and all legal remedies available to the City as a result of the Owner's failure to maintain the Device(s).

SECTION 7

It is the intent of this Agreement to insure the proper maintenance and inspection of the Device(s) by the Owner; provided, however, that this Agreement shall not be deemed to create or affect any additional liability of any party for damage alleged to result from or caused by stormwater runoff.

SECTION 8

Intentionally Deleted.

SECTION 9

Intentionally Deleted.

SECTION 10

Upon notification to the Owner by the City of St. Francis of storm water management facilities maintenance failures that require correction due to an adverse affect on property owners or the public health, safety, or welfare, the specified corrective action should be taken with in such reasonable time frame as set forth by the City of St. Francis. The City of St. Francis is authorized, but not required, to perform the corrective actions identified in the notice if the Owner does not make the required corrections within the specified time. All costs and administrative fees charged to the Owner in accordance with this section may be placed upon the tax rolls by the City of St. Francis as a special charge in accordance with the Wisconsin statutes, including Wis. Stat. section 66.0627, as amended from time to time.

SECTION 11

The Owner, its administrators, executors, successors, heirs, or assigns hereby indemnifies and holds harmless the City and its authorized agents and employees for any and all damages, accidents, casualties, occurrences or claims which might arise or be asserted against the City from the construction, presence, existence or maintenance of the Device(s) by the Owner or the City. This provision excludes damages, accidents, casualties, occurrences or claims resulting from the negligence or intentional acts of the City, its authorized agents or employees. In the

event a claim is asserted against the City, its authorized agents or employees, the City shall promptly notify the Owner and the Owner shall defend at its own expense any suit based on such claim. If any judgment or claims against the City, its authorized agents or employees shall be allowed, the Owner shall pay for all costs and expense in connection herewith.

SECTION 12

This Agreement shall be recorded among the deed records of the County Register of Deeds of Milwaukee County and shall constitute a property deed restriction running with the land and shall be binding on the Owner, its administrators, executors, successors, heirs, assigns or any other successors in interest.

SECTION 13

This Agreement may be enforced by proceedings at law or in equity by or against the parties hereto and their respective successors in interest.

SECTION 14

Invalidation of any one of the provisions of this Agreement shall in no way effect any other provisions and all other provisions shall remain in full force and effect.

SECTION 15

The Agreement may be modified by mutual agreement of the Owner and City. The modification date shall be the date the Owner records the modified Agreement with Milwaukee County Register of Deeds, as a property deed restriction so that the modified Agreement is binding upon all subsequent Owners of the land served by the Device(s).

SO AGREED this _____ day of _____, 2016.

PROPERTY OWNER

PH St. Francis, LLC by PH Milwaukee MM Inc. (its manager)

BY: _____ Attest: _____

Title: _____ Title: _____

Approved as to form:

BY: _____ Date: _____

City Attorney

ST. FRANCIS, WISCONSIN

Attest: _____ By: _____
City Clerk

OWNER ACKNOWLEDGMENT

STATE OF WISCONSIN
CITY OF ST. FRANCIS, to wit:

I, _____, a Notary Public in and for the City and State aforesaid, do hereby certify that _____, and _____, _____, and _____, respectfully, of _____, whose names as such are signed to the foregoing Agreement, have acknowledged the same before me in my City and State aforesaid.

Given under my hand this _____ day of _____ 2005.

Notary Public My Commission Expires: _____

CITY ACKNOWLEDGMENT

STATE OF WISCONSIN
CITY OF ST. FRANCIS, to wit:

I, _____, a Notary Public in and for the City and State aforesaid, do hereby certify that _____, City Clerk, whose name as such is signed to the foregoing Agreement, bearing the date the ____ day of _____, 2005, has acknowledged the same before me in my City and State aforesaid.

Given under my hand this _____ day of _____ 2005.

Notary Public My Commission Expires: _____

(SEAL)

Attachments: Exhibit A (Legal Description)
Exhibit B (Long Term Maintenance and Inspection Activities)
Exhibit C (Bond)

Legal Description

Parcels 1 and 2 of Certified Survey Map No. 6173, recorded December 4, 1995 on Reel 3684, Image 588, as Document No. 7157661, being a redivision of Lot 1, Lot 2 and Lot 3 of Certified Survey Map No. 5235, being a part of the NE 1/4 of the SW 1/4 and the Northwest 1/4 of the SE 1/4 of Sec. 14, T 6 N, R 22 E, in the City of St. Francis, County of Milwaukee, State of Wisconsin.

LONG TERM MAINTENANCE and INSPECTION ACTIVITIES

The stormwater practices set forth below are planned to deal with run-off from the owner's site that will be created by following the approved plans and specifications for the development. Those plans assume that stormwater from the site will be directed to the Devices and then to the public storm sewer located to the north end of the property by planned drainage pipes and conduits. Additionally, stormwater control practices required by Section 13.04(I)(2) of the St. Francis Municipal Code shall be performed.

The titleholders of the PH St. Francis, LLC shall be the "responsible party" for the routine, ordinary, and long term maintenance of all drainage easements and stormwater management practices shown below.

The responsible party shall maintain the stormwater management practices as required by Section 13.04(I)(2) of the St. Francis Municipal Code and in accordance with the following requirements, whichever shall be more strict:

- A. All devices, outlet pipes, outlet manhole, stone trenches and other flow control devices shall be kept free of debris. Any blockage shall be removed immediately. The outlet pipes themselves shall be checked for solidity and any wear.
- B. Inspections shall be conducted after rains of one-half inch or more, but at least twice per year, by the owner, to assure that the system is functioning properly.
- C. Maintenance of vegetated areas shall be performed through reseeding damaged areas (including erosion mat), mowing and trash pick-up.
- D. Any eroding areas must be repaired immediately to prevent premature sedimentation build-up in the system. Erosion matting is required for repairing grassed areas, if any.
- E. Heavy equipment and vehicles must be kept off of the bottom and side slopes of any infiltration basin to prevent soil compaction. Soil compaction will reduce infiltration rates and may cause failure of the basin, resulting in excessive ponding and possible growth of wetland plants.
- F. No trees are to be planted or allowed to grow on the sides or bottom of the basin. The basin must be inspected annually and any woody vegetation removed.
- G. Grass swales, if required, leading to the basin shall be preserved to allow free-flowing of surface run-off in accordance with the grading plans. No buildings or other structures are allowed in these areas. No grading or filling is allowed that may interrupt flows in any way. Mechanical control of nuisance aquatic plants and mosquitoes shall be implemented only if nuisance threatens.

- H. If algae or weed growth becomes a nuisance in the dry detention basin, it must be removed and deposited where it cannot drain back into the basin. Dryland vegetation must be maintained along the water's edge for filtering purposes.
- I. If sediment is accumulated in the dry detention basins, it must be removed as needed to maintain optimum performance of the basins in accordance with the stormwater management plan. All removed sediment must be placed in an appropriate upland disposal site and stabilized (grass cover) to prevent sedimentation from washing back into the basin or to waters of the state. All disposal or storage of removed sediment shall comply with all applicable federal, state and local regulations.
- J. Periodic mowing of grass swales and basin banks will encourage vigorous growth cover and allow better inspections for erosion. Maximum growth shall not exceed six inches. Cut material shall be removed.
- K. All catch basins shall be cleaned a minimum of one time per year. After six months: inspect all catch basins, clean if necessary (45% or more full) and keep a detailed log of inspections.
- L. All street and parking surfaces shall be swept at a minimum of twice per year. More frequent sweeping will be required in the future in accordance with the City's stormwater permit and WDNR requirements. More frequent sweeping should result in less sediment accumulation in the water quality devices.

All costs incurred to complete the above-prescribed maintenance shall be paid by the owner of the PH St. Francis, LLC Property. The terms and conditions contained herein are covenants which shall run with the land and be binding upon all successors and assigns.



City of St. Francis

Melinda K. Dejewski, PE, City Engineer/Director of Public Works

June 16, 2016

Honorable Mayor and Common Council
City of St. Francis

Subject: PH St. Francis, LLC Letter of Credit Reduction No. 1

Gentlepersons:

The City has received a request from PH St. Francis, LLC to reduce their Letter of Credit for the 3600 S. Lake Drive site. All the improvements have been made however, a portion of the letter of credit covered the improvements in S. Lake Drive which is guaranteed for one year. Therefore only a portion of the letter of credit can be released as follows:

Original Amount	\$50,000.00
<u>Retained Amount</u>	<u>\$35,530.00</u>
Reduction Amount	\$14,470.00

I would therefore recommend reducing the Letter of Credit to \$35,530.00 and releasing \$14,470.00.

Respectfully submitted,

Melinda K. Dejewski, P.E.
City Engineer/Director of Public Works

Check No	Per	Date	Payee	Description	Inv Amount	V/M
69086						
	06/16	06/09/2016	GREGS TRUE VALUE INC	HWY	50.72	
	06/16	06/09/2016	GREGS TRUE VALUE INC	CIVIC CENTER	15.93	
	06/16	06/09/2016	GREGS TRUE VALUE INC	FIRE DEPT	10.43	
69087						
	06/16	06/09/2016	ICMA-RC	PLAN NUMBER 301536	1,190.00	
69088						
	06/16	06/09/2016	ST FRANCIS CIVIC ASSOCIATION	GOLF OUTING	360.00	
69089						
	06/16	06/09/2016	ST FRANCIS POLICE DEPARTMENT	PETTY CASH	28.73	
	06/16	06/09/2016	ST FRANCIS POLICE DEPARTMENT	PETTY CASH	10.16	
	06/16	06/09/2016	ST FRANCIS POLICE DEPARTMENT	PETTY CASH	7.00	
69090						
	06/16	06/14/2016	CORPORATE PAYMENT SYSTEMS	ECON DEVELOPEMENT	103.33	
	06/16	06/14/2016	CORPORATE PAYMENT SYSTEMS	CLERK/TREASURER	80.00	
	06/16	06/14/2016	CORPORATE PAYMENT SYSTEMS	HEALTH DEPT	363.00	
	06/16	06/14/2016	CORPORATE PAYMENT SYSTEMS	HEALTH DEPT	525.45	
	06/16	06/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	103.50	
	06/16	06/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	52.00	
	06/16	06/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	7.99	
	06/16	06/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	397.87	
	06/16	06/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	31.33	
	06/16	06/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	5.27	
	06/16	06/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	44.55	
	06/16	06/14/2016	CORPORATE PAYMENT SYSTEMS	POLICE	232.30	
	06/16	06/14/2016	CORPORATE PAYMENT SYSTEMS	POLICE	90.24	
	06/16	06/14/2016	CORPORATE PAYMENT SYSTEMS	POLICE	112.50	
	06/16	06/14/2016	CORPORATE PAYMENT SYSTEMS	ENGINEERING	42.24	
	06/16	06/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	40.95	
69091						
	06/16	06/14/2016	ICMA-RC	PLAN NUMBER 301536	1,190.00	
69092						
	06/16	06/14/2016	NORTH SHORE BANK FSB	MISC DEDUCTION	5,427.00	
69093						
	06/16	06/14/2016	ST FRANCIS SCHOOL DIST	PROPERTY TAXES	348,630.96	
69094						
	06/16	06/14/2016	ST FRANCIS TREASURER	PETTY CASH	23.00	
	06/16	06/14/2016	ST FRANCIS TREASURER	PETTY CASH	19.22	
	06/16	06/14/2016	ST FRANCIS TREASURER	PETTY CASH	1.06	
69095						
	06/16	06/14/2016	TDS METROCOM	CIVIC CENTER	1,869.88	
	06/16	06/14/2016	TDS METROCOM	CIVIC CENTER	1,005.77	
69096						
	06/16	06/14/2016	WI SCTF	CASE IDENTIFIER 3998990	121.46	
	06/16	06/14/2016	WI SCTF	CASE IDENTIFIER 1302486	46.15	
69097						
	06/16	06/21/2016	ADVANCE LANDSCAPE CENTER INC	REPAIR & RELEVEL PAVERS	15,940.00	
69098						
	06/16	06/21/2016	AERO COMPRESSED GASES INC	OXYGEN & DELIVERY	216.25	
	06/16	06/21/2016	AERO COMPRESSED GASES INC	OXYGEN	174.00	
69099						
	06/16	06/21/2016	ALICE TRAINING INSTITUTE LLC	TRAINING	1,475.00	
69100						
	06/16	06/21/2016	ALLIED SAFETY PRODUCTS LLC	SHIRT	12.00	
69101						
	06/16	06/21/2016	ALSCO	CLOTHING NEW/REPLACE	37.37	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
69102						
	06/16	06/21/2016	ALSWAGER, DAVID	RICK ALLEN MAGIC PRODUCTIONS	225.00	
69103						
	06/16	06/21/2016	BAKER & TAYLOR	ANF	9.25	
	06/16	06/21/2016	BAKER & TAYLOR	AD FIC	94.03	
	06/16	06/21/2016	BAKER & TAYLOR	AD FIC	222.11	
	06/16	06/21/2016	BAKER & TAYLOR	AD FIC	226.77	
	06/16	06/21/2016	BAKER & TAYLOR	Y BOOKS	43.32	
	06/16	06/21/2016	BAKER & TAYLOR	ANF	32.83	
	06/16	06/21/2016	BAKER & TAYLOR	ANF	486.34	
	06/16	06/21/2016	BAKER & TAYLOR	AD FIC	239.96	
	06/16	06/21/2016	BAKER & TAYLOR	AD AUDIO	21.76	
	06/16	06/21/2016	BAKER & TAYLOR	REC BORR AD FIC	15.93	
	06/16	06/21/2016	BAKER & TAYLOR	AD FIC	102.37	
	06/16	06/21/2016	BAKER & TAYLOR	ANF	28.40	
69104						
	06/16	06/21/2016	BERES BUILDERS INC, JOHN	BAND SHELL PROJ #2	2,857.00	
69105						
	06/16	06/21/2016	BLAIR, K A	REIMBURSEMENT	14.75	
69106						
	06/16	06/21/2016	BOBCAT PLUS	HWY #33	301.30	
	06/16	06/21/2016	BOBCAT PLUS	HIGHWAY	156.40	
69107						
	06/16	06/21/2016	BUELOW VETTER BUIKEMA OLSON	LABOR LAW	900.00	
69108						
	06/16	06/21/2016	CINTAS FIRE 636525	LIBRARY	1,284.00	
69109						
	06/16	06/21/2016	COMMUNITY INSURANCE	ADDL INS - PARKS	25.00	
69110						
	06/16	06/21/2016	COMPLETE OFFICE OF WISCONSIN	LIBRARY	51.79	
69111						
	06/16	06/21/2016	CUSTOM GROWN GREENHOUSES	BEAUTIFICATION	645.00	
69112						
	06/16	06/21/2016	DAILY REPORTER	BID	161.84	
69113						
	06/16	06/21/2016	DEL SIEVERT TRUCKING	TOP SOIL	96.25	
	06/16	06/21/2016	DEL SIEVERT TRUCKING	TOP SOIL	96.25	
	06/16	06/21/2016	DEL SIEVERT TRUCKING	TOP SOIL	96.25	
	06/16	06/21/2016	DEL SIEVERT TRUCKING	TOP SOIL	106.25	
	06/16	06/21/2016	DEL SIEVERT TRUCKING	TOP SOIL	57.75	
	06/16	06/21/2016	DEL SIEVERT TRUCKING	TOP SOIL	96.25	
	06/16	06/21/2016	DEL SIEVERT TRUCKING	TOP SOIL	96.25	
69114						
	06/16	06/21/2016	DEPT OF ADMINISTRATION	MAY FINES	5,627.38	
69115						
	06/16	06/21/2016	DIGITAL ALLY INC	POLICE DEPT	215.00	
69116						
	06/16	06/21/2016	DISC GO TECHNOLOGIES INC	LIBRARY SUPPLIES	211.95	
69117						
	06/16	06/21/2016	DIVERSIFIED BENEFIT SERVICES	HRA ADMINISTRATIVE SERVICES	255.75	
69118						
	06/16	06/21/2016	DOMINSKI, RONALD A	REFUND PARK DEPOSIT	100.00	
69119						
	06/16	06/21/2016	DOOR PROFESSIONALS INC	PM OVERHEAD DOOR	883.35	
69120						
	06/16	06/21/2016	EMERGENCY MEDICAL PRODUCTS I	MEDICAL SUPPLIES	1,129.39	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
	06/16	06/21/2016	EMERGENCY MEDICAL PRODUCTS I	MEDICAL SUPPLIES	385.39	
	06/16	06/21/2016	EMERGENCY MEDICAL PRODUCTS I	MEDICAL SUPPLIES	1,386.63	
	06/16	06/21/2016	EMERGENCY MEDICAL PRODUCTS I	CREDIT MEMO	1.90-	
	06/16	06/21/2016	EMERGENCY MEDICAL PRODUCTS I	CREDIT MEMO	567.90-	
69121						
	06/16	06/21/2016	ENGAN, ROSE MARIE	REFUND PARK DEPOSIT	100.00	
69122						
	06/16	06/21/2016	EWALD'S VENUS FORD INC	FIRE DEPT	2,290.53	
69123						
	06/16	06/21/2016	GENUINE PARTS COMP - MILWAUKE	POLICE	39.01	
	06/16	06/21/2016	GENUINE PARTS COMP - MILWAUKE	SHOP	3.36	
	06/16	06/21/2016	GENUINE PARTS COMP - MILWAUKE	POLICE	296.88	
	06/16	06/21/2016	GENUINE PARTS COMP - MILWAUKE	POLICE	149.60	
	06/16	06/21/2016	GENUINE PARTS COMP - MILWAUKE	POLICE	72.35	
	06/16	06/21/2016	GENUINE PARTS COMP - MILWAUKE	POLICE	18.03	
	06/16	06/21/2016	GENUINE PARTS COMP - MILWAUKE	POLICE	20.52	
69124						
	06/16	06/21/2016	GOLTZ, DAVE	REFUND LICENSE FEE	25.00	
	06/16	06/21/2016	GOLTZ, DAVE	REFUND BACKGROUND CHECK FEE	10.00	
69125						
	06/16	06/21/2016	GREGS TRUE VALUE INC	LIBRARY A/C 70888	14.07	
69126						
	06/16	06/21/2016	HAUKE'S FLORAL N MORE	MISS SF - PRESENTATION BOUQUET	35.00	
69127						
	06/16	06/21/2016	HOUSE OF CORRECTION	MAY BOARDING	2,531.60	
69128						
	06/16	06/21/2016	IMPERIAL SUPPLIES HOLDINGS INC	HIGHWAY	132.18	
69129						
	06/16	06/21/2016	JEFFERSON FIRE AND SAFETY	FIRE DEPT	258.33	
69130						
	06/16	06/21/2016	JEWELL SERVICES LLC	WEED CUTTING PMT 1-2016	2,306.52	
69131						
	06/16	06/21/2016	JOURNAL/SENTINEL INC	PUBLICATION	380.51	
69132						
	06/16	06/21/2016	KUJAWA ENTERPRISES	PLANT MAINTENANCE	37.50	
69133						
	06/16	06/21/2016	LARK UNIFORM COMPANY	CLOTHING	48.95	
	06/16	06/21/2016	LARK UNIFORM COMPANY	CLOTHING	86.35	
69134						
	06/16	06/21/2016	LILE, LISA	REFUND PARK DEPOSIT	100.00	
69135						
	06/16	06/21/2016	LOCATE PLUS CORPORATION	LOCATE PLUS WEBSITE USAGE	51.85	
69136						
	06/16	06/21/2016	LUCHT, RODNEY	TRAINING	15.90	
69137						
	06/16	06/21/2016	LYNN PEAVY COMPANY	POLICE DEPT	99.00	
69138						
	06/16	06/21/2016	MALEK AND ASSOCIATES INC	BERT'S BAR	225.00	
	06/16	06/21/2016	MALEK AND ASSOCIATES INC	BIRD LADDER & EQUIPMENT	235.00	
69139						
	06/16	06/21/2016	MAZUR, DUANE	TRAINING	35.59	
69140						
	06/16	06/21/2016	MEA-SEW	DUES	30.00	
69141						
	06/16	06/21/2016	MENARDS	TRAIL PROJ	99.90	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
69142						
	06/16	06/21/2016	MIDWEST TAPE	LIBRARY	9.99	
69143						
	06/16	06/21/2016	MILAEGER'S INC	MEMORIAL DAY FLOWERS	41.95	
	06/16	06/21/2016	MILAEGER'S INC	MEMORIAL DAY FLOWERS	157.69	
69144						
	06/16	06/21/2016	MILLER-BRADFORD & RISBERG INC	HIGHWAY	89.25	
69145						
	06/16	06/21/2016	MILW CO SHERIFF'S DEPT	MAY BOARDING & COMM FEES	197.00	
69146						
	06/16	06/21/2016	MILW CO TREASURER	MAY FINES	1,838.60	
69147						
	06/16	06/21/2016	MILW METRO SEWERAGE DIST	RESIDENTIAL	77,211.60	
	06/16	06/21/2016	MILW METRO SEWERAGE DIST	COMMERCIAL	53,288.31	
	06/16	06/21/2016	MILW METRO SEWERAGE DIST	INDUSTRIAL	7,530.58	
	06/16	06/21/2016	MILW METRO SEWERAGE DIST	INDUSTRIAL PROGRAM CHARGE	418.00	
69148						
	06/16	06/21/2016	MILW POWER EQUIPMENT LLC	HIGHWAY	213.11	
69149						
	06/16	06/21/2016	MILW PUBLIC LIBRARY	REPLACEMENT MATERIALS	18.99	
69150						
	06/16	06/21/2016	MILWAUKEE GENERAL CONSTRUCT	NEVADA PROJ 2-2015	57,416.68	
69151						
	06/16	06/21/2016	MILWAUKEE, CITY OF	STREET LIGHTING	149.15	
69152						
	06/16	06/21/2016	MINNESOTA LIFE INSURANCE CO	ADMINISTRATOR	10.18	
	06/16	06/21/2016	MINNESOTA LIFE INSURANCE CO	CLERK/TREASURER	57.46	
	06/16	06/21/2016	MINNESOTA LIFE INSURANCE CO	INSPECTION	43.51	
	06/16	06/21/2016	MINNESOTA LIFE INSURANCE CO	COURT	21.17	
	06/16	06/21/2016	MINNESOTA LIFE INSURANCE CO	CIVIC CENTER	21.53	
	06/16	06/21/2016	MINNESOTA LIFE INSURANCE CO	POLICE	238.57	
	06/16	06/21/2016	MINNESOTA LIFE INSURANCE CO	FIRE	217.15	
	06/16	06/21/2016	MINNESOTA LIFE INSURANCE CO	HEALTH	77.03	
	06/16	06/21/2016	MINNESOTA LIFE INSURANCE CO	ENGINEERING	66.64	
	06/16	06/21/2016	MINNESOTA LIFE INSURANCE CO	HIGHWAY	163.14	
	06/16	06/21/2016	MINNESOTA LIFE INSURANCE CO	MECHANIC	24.80	
	06/16	06/21/2016	MINNESOTA LIFE INSURANCE CO	LIBRARY	62.35	
	06/16	06/21/2016	MINNESOTA LIFE INSURANCE CO	ELECTED OFFICIALS	7.49	
69153						
	06/16	06/21/2016	NASSCO INCORPORATED	CIVIC CENTER	39.63	
69154						
	06/16	06/21/2016	NAT'L ASSOC OF TOWN WATCH	NATIONAL NIGHT OUT	2,507.46	
69155						
	06/16	06/21/2016	NAT'L ASSOC OF SCHOOL RESOUR	TRAINING: MAZUR, DUANE	495.00	
69156						
	06/16	06/21/2016	NEU'S BUILDING CENTER INC	HUSTLER SUPER Z MOWER	271.04	
69157						
	06/16	06/21/2016	OFFICE DEPOT INCORPORATED	PD OFFICE SUPPLIES	11.82	
	06/16	06/21/2016	OFFICE DEPOT INCORPORATED	PD OFFICE SUPPLIES	73.46	
69158						
	06/16	06/21/2016	O'REILLY AUTO PARTS	POLICE	160.42	
69159						
	06/16	06/21/2016	O'TOOLE, KATHRYN	REFUND TAX RECYCLING FEE	65.00	
69160						
	06/16	06/21/2016	PROMO DIRECT	NATIONAL NIGHT OUT	1,646.02	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
69161	06/16	06/21/2016	PROPHOENIX CORPORATION	REGISTRATION: CZERNIAKOWSKI, K	475.00	
69162	06/16	06/21/2016	R A SMITH & ASSOCIATES	TIF#5	348.75	
	06/16	06/21/2016	R A SMITH & ASSOCIATES	NEVADA EXTENSION	1,682.60	
69163	06/16	06/21/2016	SCHWAAB INCORPORATED	NOTARY STAMP	40.25	
69164	06/16	06/21/2016	SEIDLITZ, JULIE A	PROGRAM	75.00	
69165	06/16	06/21/2016	SHERWIN INDUSTRIES INC	FIBER MIX	217.33	
69166	06/16	06/21/2016	SHRED-IT USA LLC	DOCUMENT SHREDDING	104.43	
69167	06/16	06/21/2016	STOKES, DAVID W	PROGRAM	285.00	
69168	06/16	06/21/2016	STRYKER SALES CORP	FIRE DEPT	986.00	
69169	06/16	06/21/2016	STUDIO GEAR LLC	MEMORIAL DAY	84.00	
69170	06/16	06/21/2016	SUDZ WASH & LUBE	CARWASHES W/WAXES & UNDERBODY	48.00	
69171	06/16	06/21/2016	TDS METROCOM	LIBRARY	249.01	
69172	06/16	06/21/2016	TRI-STATE EQUIPMENT CO. INC.	HWY #12	9.99	
	06/16	06/21/2016	TRI-STATE EQUIPMENT CO. INC.	HWY #12	23.31	
69173	06/16	06/21/2016	ULINE INC	POLICE	61.72	
69174	06/16	06/21/2016	VERIZON WIRELESS	ELECTED OFFICIALS/GEN OFFI	141.68	
	06/16	06/21/2016	VERIZON WIRELESS	ENGINEERING	273.50	
	06/16	06/21/2016	VERIZON WIRELESS	RECYCLING	1.13	
	06/16	06/21/2016	VERIZON WIRELESS	TAPCO	16.63	
	06/16	06/21/2016	VERIZON WIRELESS	FIRE	82.51	
	06/16	06/21/2016	VERIZON WIRELESS	POLICE	158.85	
69175	06/16	06/21/2016	W S DARLEY & CO	FIRE DEPT	1,497.00	
69176	06/16	06/21/2016	WASTE MANAGEMENT OF WI-MN	RUBBISH	24,097.20	
	06/16	06/21/2016	WASTE MANAGEMENT OF WI-MN	RECYCLING	8,333.40	
69177	06/16	06/21/2016	WASTE MANAGEMENT OF WI-MN	YARD WASTE	5,522.17	
69178	06/16	06/21/2016	WE ENERGIES	LIBRARY	56.68	
69179	06/16	06/21/2016	WEA INSURANCE TRUST	RETIREEES	2,302.64	
	06/16	06/21/2016	WEA INSURANCE TRUST	ADMINISTRATOR	1,404.20	
	06/16	06/21/2016	WEA INSURANCE TRUST	CLERK/TREAS	1,404.20	
	06/16	06/21/2016	WEA INSURANCE TRUST	INSPECTION	1,404.20	
	06/16	06/21/2016	WEA INSURANCE TRUST	POLICE	26,274.13	
	06/16	06/21/2016	WEA INSURANCE TRUST	FIRE	22,374.35	
	06/16	06/21/2016	WEA INSURANCE TRUST	HEALTH	539.86	
	06/16	06/21/2016	WEA INSURANCE TRUST	ENGINEERING	4,674.20	
	06/16	06/21/2016	WEA INSURANCE TRUST	HIGHWAY	5,832.18	
	06/16	06/21/2016	WEA INSURANCE TRUST	MECHANIC	1,404.20	
	06/16	06/21/2016	WEA INSURANCE TRUST	LIBRARY	3,348.26	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
69180	06/16	06/21/2016	WI DEPT OF JUSTICE	BACKGROUND CHECKS	644.00	
69181	06/16	06/21/2016	WI IMAGINING SOLUTIONS LLC	11323 MONTHLY CONTRACT	25.33	
	06/16	06/21/2016	WI IMAGINING SOLUTIONS LLC	11311 MONTHLY CONTRACT	38.62	
	06/16	06/21/2016	WI IMAGINING SOLUTIONS LLC	11295 MONTHLY CONTRACT	201.35	
69182	06/16	06/21/2016	WIL KIL PEST CONTROL	PEST CONTROL	90.00	
69183	06/16	06/21/2016	WILNET ENGINEERING LLC	MCAFEE	207.00	
	06/16	06/21/2016	WILNET ENGINEERING LLC	FAXING	98.89	
Grand Totals:					<u>730,244.12</u>	

CERTIFY APPROPRIATION IS AVAILABLE TO MEET THESE CLAIMS AND RECOMMEND THEIR ALLOWANCE:

COMMON COUNCIL:

 Council President

 1st District Alderperson

 1st District Alderperson

 2nd District Alderperson

 3rd District Alderperson

 3rd District Alderperson



City of St. Francis

POLICE DEPARTMENT

Thomas A. Dietrich

Chief of Police

thomas.dietrich@stfranwi.org

05-31-16

Honorable Mayor Cory Ann St. Marie-Carls
Distinguished Common Council Members

The following training request is for SRO/Officer Duane Mazur to attend the Basic Student Resource Officer course at the City of Madison Police Training Center, Madison Wisconsin. The course is being held from August 1st -5th.

This 5-day training intensive course deals with school issues, and the role of the School Resource Officer as both an authority figure as well as a role model.

Topics covered include:

- FOUNDATIONS OF SCHOOL BASED LAW ENFORCEMENT
- ETHICS AND THE SRO
- THE SRO AS A TEACHER/GUEST SPEAKER
- DIVERSITY
- UNDERSTANDING SPECIAL NEEDS STUDENTS
- SOCIAL MEDIA
- SCHOOL LAW
- THE SRO AS AN INFORMAL COUNSELOR/MENTOR
- UNDERSTANDING THE TEEN BRAIN
- VIOLENCE & VICTIMIZATION
- SEX TRAFFICKING OF YOUTH
- EFFECTS OF YOUTH TRENDS & DRUGS ON THE SCHOOL CULTURE & ENVIRONMENT
- THREAT RESPONSE: PREVENTING VIOLENCE IN SCHOOL SETTINGS
- SCHOOL SAFETY & EMERGENCY OPERATIONS PLANS
- CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN

The cost to attend the course is \$495.00 which includes a one year membership to NASRO. This is a budgeted item. A travel authorization form is attached along with some conference information.

Thank you for your time and consideration.

Respectfully Submitted,

Lieutenant Kevin M. Hunter

205-739-6060
-NASRO-

/0466 F250 0270277 WI0411201
ADMN 460550 559 04/12/16 16:43 01 OF 01
RECEIVING DEVICE: WI0411201 ST FRANCIS POLICE DEPARTMENT PSN F250
(SFP2)
SENDING DEVICE: WI0130100 MADISON POLICE DEPARTMENT PSN 1150
(MAPB)

MESSAGES FOR: TRNG

ATTENTION: SCHOOL RESOURCE OFFICER TRAINING

REFERENCE: SCHOOL RESOURCE OFFICER TRAINING

BASIC STUDENT RESOURCE OFFICER (SRO) COURSE
DATE: 8/1-8/5
REGISTER: WWW.MADISONPOLICE.COM/POLICINGFORWARD
A 40-HOUR BLOCK OF INSTRUCTION DESIGNED FOR ANY LAW ENFORCEMENT OFFICER WITH
2 YEARS OR LESS EXPERIENCE WORKING IN AN EDUCATIONAL ENVIRONMENT & SCHOOL
ADMINISTRATORS.

PRIMARY TOPICS COVERED:

FOUNDATIONS OF SCHOOL BASED LAW ENFORCEMENT
ETHICS AND THE SRO
THE SRO AS A TEACHER/GUEST SPEAKER
DIVERSITY
UNDERSTANDING SPECIAL NEEDS STUDENTS
SOCIAL MEDIA
SCHOOL LAW
THE SRO AS AN INFORMAL COUNSELOR/MENTOR
UNDERSTANDING THE TEEN BRAIN
VIOLENCE & VICTIMIZATION: CHALLENGES TO DEVELOPMENT
SEX TRAFFICKING OF YOUTH
EFFECTS OF YOUTH TRENDS & DRUGS ON THE SCHOOL CULTURE & ENVIRONMENT
THREAT RESPONSE: PREVENTING VIOLENCE IN SCHOOL SETTINGS
SCHOOL SAFETY & EMERGENCY OPERATIONS PLANS
CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN

COST: \$445-495

LOCATION: MADISON POLICE DEPARTMENT TRAINING CENTER
5702 FEMRITE DRIVE

MADISON, WI 53718

CONTACT: SGT LINDA COVERT

608-261-5545 (O)

LCOVERT@CITYOFMADISON.COM

WWW.MADISONPOLICE.COM/POLICINGFORWARD

THE SCHOOL RESOURCE OFFICER PROGRAM IS A TRUE COMMUNITY BASED POLICE PROGRAM.
ALTHOUGH MANY OF THE OFFICERS ATTENDING OUR COURSES WILL BE ASSIGNED AS
SCHOOL RESOURCE OR SCHOOL LIAISON OFFICERS, THE COURSE IS DESIGNED TO BENEFIT
SCHOOL ADMINISTRATORS WORKING WITH LAW ENFORCEMENT AND ANY LAW ENFORCEMENT
OFFICER WORKING WITH YOUTH, OR IN AN EDUCATIONAL ENVIRONMENT.

AUTHORITY: SGT LINDA COVERT, 2700
CITY OF MADISON POLICE DEPARTMENT

CITY OF ST FRANCIS TRAVEL AUTHORIZATION

NAME: Duane Mazur DEPARTMENT: Police Dept.
 TITLE: Police Officer/SRO DESTINATION: Madison
 DEPARTURE DATE: 07/31/16 RETURN DATE: 08/05/16
 PURPOSE OF TRIP: Basic Student Resource Officer Course
 EXPENSE SUMMARY: SRO Course, 4 lunches, 4 dinners, hotel @ gov rate of \$82/night, registration fee. No overtime shortages will be caused as a result. This is a budgeted item.

Transportation: [X] City [] Private Miles _____	
Lodging:	\$410.00
Meals: [] Breakfast (\$8.00) [5] Lunch (\$10.00) [4] Dinner (\$20.00)	\$130.00
Registration Fee	\$495.00
Parking/Taxi Fees	
Miscellaneous: (Receipts Attached)	
TOTAL	\$ 1035.00

IS THIS A BUDGETED ITEM? Yes No

The undersigned claimant hereby certifies that the above is a true, correct and complete account of all expenses.



 Signature

TO BE COMPLETED BY DEPARTMENT HEAD

- 1) Travel Will Require Overtime Yes No
If Required, Cost of Overtime for Employee
- 2) Overtime Replacement Required Yes No
If Required, Cost of Replacement:

Department Head Thomas Dutch Date: 5-31-16

City Administrator _____ Date: _____

SUBMIT ACTUAL RECEIPT COPIES TO CLERK'S OFFICE FOR REIMBURSEMENT



City of St. Francis

POLICE DEPARTMENT

Thomas A. Dietrich

Chief of Police

thomas.dietrich@stfranwi.org



6-7-16

Honorable Mayor CoryAnn St. Marie-Carls
Distinguished Common Council Members

The following training request is for Officer Jeffrey Skrivanek to attend a five day training program presented by ALICE Institute. The training is being held on August 1 - 5, 2016 in West Salem, WI.

This training is designed to provide PO Skrivanek with a new skill set of moving alone in hostile environments. It involves drills and movement exercises for solo engagement tactics to be used while simulating past active shooter events.

PO Skrivanek is a department Firearms Instructor, and with this training he will instruct the other officers of the department on the tactics. Active Shooter type of incidents are occurring all too often in today's society, and having the latest tactics and training for our officers will keep them a head of the curve.

The cost to attend this training is budgeted and is \$1475.00. A travel authorization form is attached. Thank you for your time and consideration in this matter.

Respectfully Submitted,

Thomas A Dietrich
Chief of Police

CITY OF ST FRANCIS TRAVEL AUTHORIZATION

NAME: Jeffrey Skrivanek DEPARTMENT: Police Dept.
 TITLE: Police Officer DESTINATION: West Salem WI
 DEPARTURE DATE: 8/01/16 RETURN DATE: 8/05/16
 PURPOSE OF TRIP: RAIDER Training

EXPENSE SUMMARY:

Transportation: <input checked="" type="checkbox"/> City <input type="checkbox"/> Private Miles _____	
Lodging (5) nights	\$410.00
Meals: (B) 3 (8.00) (L) 1 (10.00) (D) 1 (20.00)	\$ 54.00
Registration Fee	\$1475.00
Parking/Taxi Fees	
Miscellaneous: (Receipts Attached)	
TOTAL	\$1939.00

IS THIS A BUDGETED ITEM? Yes No

TO BE COMPLETED BY DEPARTMENT HEAD

- 1) Travel Will Require Overtime/ **Yes**
- 2) Overtime Replacement Required/ **Yes 3 days**

Department Head Thomas Dutch Date: 6-8-16
 City Administrator _____ Date: _____

SUBMIT ACTUAL RECEIPT COPIES TO CLERK'S OFFICE FOR REIMBURSEMENT

Welcome, THOMAS A DIETRICH

Search

Submit

Training Announcement Details

RAIDER Solo Engagement Tactics Training

Provider:	West Salem Police Department
Date(s):	08/01/2016 - 08/05/2016
Registration Deadline:	07/31/2016
Cost:	\$1,180.00
Instructor/Vendor:	ALICE Training Institute
Training Site Location:	West Salem High School/West Salem Rod & Gun High School: 490 N. Mark St., West Salem, WI 54669 Rod & Gun: W2438 Rod & Gun Club, West Salem, WI 54669 (Hwy 16 to Hwy 108, turn rt. on Cty C, rt. on McKinley Valley Rd, rt. on Rod & Gun
Map URL:	https://www.google.com/maps/place/West+Salem+Gun+Club/@43.9661166,-91.0270069,14z/data=!4m2!3m1!1sox0000000000000000:ox2ef870a27f0c44c3
Description:	RAIDER: (Rapid Deployment, Awareness, Intervention, Decisiveness, EMS, Recovery) Solo Engagement Tactics Training. This 4-day or 5-day (Instructor Course) is designed to provide officers with a new skill set of moving alone in hostile environments. The course involves classroom, range, and scenario instruction which are delivered in a logical progression. For the 5th day Instructor Course total cost would be \$1,450, issued instructor certificate to train tactics within your department!
Prerequisites:	None for course, firearms instructor for 5th day. Course Modules include: Classroom- Background and introduction. Case studies & history of active shooters. Drills & Movements-Intro to solo engagement movements. Team movement vs solo movement comparison. Movement exercises. Solo engagement tactics. Tactics & Shooting drills, single & multiple person exercises. Range exercises, link up drills, scenarios simulating past active killer events. Live fire scenarios w/coordinated response procedures
Contact:	Brett Joyce-ALICE Training Institute
Phone:	(330) 661-0106
Email:	bjoyce@alicetraining.com
Internet Address:	www.AliceTraining.com

2016 WMCA 36th Annual Conference

General Information

Name:

Anne Uecker

Title:

Clerk/Treasurer

Address:

City of St. Francis

3400 East Howard Avenue

St. Francis, Wisconsin 53235

Number of People Registered:

1

Confirmation Number:

JFNL6YLBGBB (needed to modify your registration)

Event Title:

2016 WMCA 36th Annual Conference

Location:

Radisson Paper Valley Hotel & Conference Center

333 W. College Ave.

Appleton, Wisconsin 54911

USA

Phone:

920-733-8000

Date:

08/17/2016

Time:

7:00 AM

Current Registration Details

Anne Uecker

Agenda Items

Registration Item	Cost
Full Conference Registration	\$125.00

Sessions

Date and Time	Session	Cost
08/17/2016 3:00 PM	Afternoon with the Vendors	
08/18/2016 6:30 AM	Thursday Breakfast	
08/18/2016 8:30 AM	Does EGO Stop Your Effective Workplace with Richard Rowe	
08/18/2016 10:00 AM	Morning Break - Networking	
08/18/2016 10:30 AM	Liquor Licensing Updates	
08/18/2016 12:00 PM	Lunch & Annual Business Meeting	
08/18/2016 1:30 PM	Parliamentary Procedures Basics	
08/18/2016 3:00 PM	Afternoon Break - Networking	
08/18/2016 3:30 PM	Parliamentary Procedures-Advanced	
08/18/2016 6:00 PM	Annual Awards Banquet	\$35.00
08/19/2016 7:00 AM	Friday Breakfast	
08/19/2016 8:00 AM	WMCA & IIMC Certification Question & Answer Session	
08/19/2016 8:30 AM	Election Updates with the Wisconsin Elections Commission	

Optional Items

Optional Item	Cost
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Optional Item	Cost
President's Dinner & Reception	\$35.00 x 1 = \$35.00

Order Summaries

Order

Date	Type	Amt Ordered	Amt Paid	Amt Due
06/07/2016 7:55 AM CT	online order	\$195.00	\$195.00	\$0.00
Total:		\$195.00	\$195.00	\$0.00

Payment Details

Details

Date	Type	Reference #	Amt Paid
06/07/2016	Visa	1826	\$195.00

2016 WMCA 36th Annual Conference

Agenda

August 17, 2016

8:00 AM - 3:00 PM	Don't Poke the Bear: Creating Conversation for Sensitive Situations Speakers: Richard Rowe	
8:00 AM - 3:00 PM	New Clerks Class Speakers: Sandi Wesolowski , Remzy Bitar , Jo Ann Lesser , Steve Braatz, Jr. , Lynn Pepper	
3:00 PM - 5:30 PM	Afternoon with the Vendors	

August 18, 2016

6:30 AM - 7:45 AM	Thursday Breakfast	
8:30 AM - 10:00 AM	Parliamentary Procedures Basics Speakers: Mary Remson	
8:30 AM - 10:00 AM	Does EGO Stop Your Effective Workplace with Richard Rowe Speakers: Richard Rowe	
8:30 AM - 10:00 AM	Employment Law for Payroll Professionals Speakers: Rebecca Kellner	
8:30 AM - 10:00 AM	Making Your Code More Enforceable in an Evolving Digital Government Speakers: Rick Staropoli , Marcia Clifford	
8:30 AM - 10:00 AM	Wisconsin Information System for Local Roads (WISLR): The Road to Local Mileage Certification Speakers: Corissa Engel , Kathleen Spencer	
10:00 AM - 10:30 AM	Morning Break - Networking (Room - Grand Ballroom)	
10:30 AM - 12:00 PM	Liquor Licensing Updates Speakers: Rick Uhlig	
10:30 AM - 12:00 PM	Open Meetings and Closed Sessions Speakers: Claire Silverman	
10:30 AM - 12:00 PM	Parliamentary Procedures-Advanced Speakers: Mary Remson	
10:30 AM - 12:00 PM	Social Media Strategies to Communicate With Your Residents Speakers: Nicole Virant	
10:30 AM - 12:00 PM	WRS - Can we Retire Yet?	
12:00 PM - 1:30 PM	Lunch & Annual Business Meeting	
1:30 PM - 3:00 PM	Parliamentary Procedures Basics	

	Speakers: Mary Remson	
1:30 PM - 3:00 PM	Employment Law for Payroll Professionals Speakers: Rebecca Kellner	
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3:30 PM - 5:00 PM	Open Meetings and Closed Sessions Speakers: Claire Silverman	
3:30 PM - 5:00 PM	Social Media Strategies to Communicate With Your Residents Speakers: Nicole Virant	
3:30 PM - 5:00 PM	WRS - Can We Retire Yet?	
3:30 PM - 5:00 PM	Liquor Licensing Updates Speakers: Rick Uhlig	
6:00 PM - 9:00 PM	Annual Awards Banquet	

August 19, 2016

7:00 AM - 8:30 AM	Friday Breakfast	
8:00 AM - 8:30 AM	WMCA & IIMC Certification Question & Answer Session	
8:30 AM - 11:30 AM	Election Updates with the Wisconsin Elections Commission Speakers: Allison Coakley	

2016 WMCA 36th Annual Conference

Agenda

August 17, 2016

8:00 AM - 3:00 PM	<p>Don't Poke the Bear: Creating Conversation for Sensitive Situations</p> <p>We're all imperfectly human, and our customers (internal and external) are no exception. They have touchy subjects and insecurities and things they'd rather not talk about—and they bring them all to the table when they interact with us. We often times know the buttons (positive and negative) to push based on our nonverbal observations with people we create relationships with – every encounter with a person is a form of a relationship, deep or surface. Here are a few concepts that we will engage in as we deconstruct the human process of poking the bear: Collect yourself - Remain calm - Speak clearly - Be serious - Be nice. Offer full disclosure - Our customers don't have access to the same information we do. Prepare for the worst - Sorry, optimists, but we owe it to our users to consider the most disappointing, frustrating, and embarrassing situations we could possibly put them in. Don't blame or shame - We'd be naive to think the customer is always right, but it's best not to assume they're always wrong. (They are always the customer) Mean it - Compassion doesn't happen on the surface—you can't just sprinkle in a little kindness during a conversation.</p> <p>Speakers: Richard Rowe</p>
8:00 AM - 3:00 PM	<p>New Clerks Class</p> <p>Are you just getting into local government work as the municipal clerk? Do you have questions about how, what, where, when or why you are doing what you do? Then consider taking a ride to the Radisson in August and come to the WMCA New Clerk's Class. Get the rules of the road to drive your office on the following topics: Statutory Duties, Calendar, Retention Schedule, Municipal Vocabulary, Basics of the Open Meetings Law, Agendas – Posting and Publishing, Board Packets, Deadlines, Media, Meetings, Motions, Resolutions, Ordinances, Hearings, Minutes, Open Records, Elections, General Licensing, Alcohol Beverage Licensing, Budgeting, Financial Administration, Taxes, Checks and Balances, Receipts and Expenses.</p> <p>Speakers: Sandi Wesolowski, Remzy Bitar, Jo Ann Lesser, Steve Braatz, Jr., Lynn Pepper</p>
12:00 PM - 1:00 PM	<p>Wednesday Lunch-if not in New Clerks or Poke the Bear</p>
3:00 PM - 5:30 PM	<p>Afternoon with the Vendors</p> <p>Need a new product or service in your office? This is the place to be. Check out the 60 vendors in attendance and have the chance to win some prizes. Attendees of the 36th Annual WMCA Conference will be given the opportunity to win some wonderful door prizes from our vendors. If you have a meaningful conversation with a vendor at our conference, the vendor will give you a raffle ticket that you can use to enter into a drawing for your favorite door prizes. Ticket time will be on Wednesday afternoon from 3:00 to 5:30 pm and Thursday through 3:30pm, therefore, giving you the opportunity to talk to as many of our vendors as possible. You will be able to pick up your door prizes after class at 5 pm Thursday.</p>

August 18, 2016

6:30 AM - 7:45 AM	<p>Thursday Breakfast</p>
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8:30 AM - 10:00 AM	<p>Parliamentary Procedures Basics</p> <p>Parliamentary procedure provides the process for proposing, amending, approving and defeating motions. Being familiar with parliamentary procedure can make council meetings more efficient and reduces the chances of council actions being challenged for procedural deficiencies. You will become familiar with Robert's Rules of Order procedures on how to: - Properly amend and process an amended motion - Properly postpone, table, "put on hold", and send to a motion to a committee - Properly amend the meeting agenda</p> <p>Speakers: Mary Remson</p>	◆
8:30 AM - 10:00 AM	<p>Does EGO Stop Your Effective Workplace with Richard Rowe</p> <p>Explore the world of EGO – often organizations, even families fail to be as effective as they can be. Even to the point of lost relationships and even worse lost talent to the organizations mission. Have you ever worked with someone that has a big EGO and felt helpless to create a change in the communication or how you can interact with them? EGO states are the foundation of how we effectively adjust our communications and to remove emotion that corrodes the effectiveness of our workplace. Come and explore how to identify which EGO state you are and those that you communicate with – and most of all how to remove the negative emotional conversation to create effectiveness.</p> <p>Speakers: Richard Rowe</p>	◆
8:30 AM - 10:00 AM	<p>Employment Law for Payroll Professionals</p> <p>Are you prepared for the salary basis rules once finalized? Are you tracking intermittent FMLA appropriately? This course was designed by high-level human resources and legal professionals to aid the payroll professionals in identifying exposure in their current payroll practices and take steps to reduce those risks. We'll focus on the proposed FLSA rules, as well as some of the intricacies of FMLA with respect to payroll. Finally, we'll discuss some other common pitfalls and best practices.</p> <p>Speakers: Rebecca Kellner</p>	◆
8:30 AM - 10:00 AM	<p>Making Your Code More Enforceable in an Evolving Digital Government</p> <p>Local governments face many challenges today. You must meet state and county regulations, be responsive to your constituents and other stakeholders and be fiscally responsible. There is an increasing push toward digital evolution of local government. Today's digital solutions can help you provide service excellence to your citizens with greater online transparency and accessibility of information. You will learn about creating a best-in-class Electronic Code experience for your community, while at the same time ensuring your code is 'modernized' to deal with new challenges presented by increasingly complex Codes, like Form Based Codes. Find out what other local governments are doing with technology to save money, become more efficient and respond to increasing citizen demand for greater eGovernment capabilities.</p> <p>Speakers: Rick Staropoli, Marcia Clifford</p>	◆
8:30 AM - 10:00 AM	<p>Wisconsin Information System for Local Roads (WISLR): The Road to Local Mileage Certification</p> <p>Presenting the basics about local road certification, how to register for a WISLR web account, how to fill out forms online, as well as a discussion about deadlines and the biennial pavement rating submission. There will be time for questions and answers.</p> <p>Speakers: Corissa Engel, Kathleen Spencer</p>	◆
10:00 AM - 10:30 AM	<p>Morning Break - Networking (Room - Grand Ballroom)</p>	◆
10:30 AM - 12:00 PM	<p>Liquor Licensing Updates</p> <p>Refresher on retail alcohol license issuance and general procedures, including; types of licenses, forms, waiting period requirements, newspaper posting, and general license information. Updates on</p>	◆

	<p>recent changes to Wisconsin alcohol laws will be provided, covering; wine walks, cider licenses, liquor sampling rules, and changes to definition of a restaurant.</p> <p>Speakers: Rick Uhlig</p>	
10:30 AM - 12:00 PM	<p>Open Meetings and Closed Sessions</p> <p>Wisconsin's Open Meeting Law requires "governmental bodies" properly notice their "meetings" and hold them in "open session" except as otherwise allowed by law. Simple, right? Unfortunately, it's not always as simple as it sounds but Claire's session will help you understand when the open meeting law applies, and how to comply with the law. Claire will also cover closed session exemptions and procedures. You will have plenty of opportunity to ask questions in this interactive session.</p> <p>Speakers: Claire Silverman</p>	◆
10:30 AM - 12:00 PM	<p>Parliamentary Procedures-Advanced</p> <p>You are familiar with the process of proposing, amending, approving and defeating motions. You want to explore presiding tips and requirements of council minutes. You will become familiar with: What does it mean to "call the question" and how to properly process the motion? What to do if there is a conflict of interest with a pending motion? What is a consent agenda/calendar? What is and/or is not included in the minutes?</p> <p>Speakers: Mary Remson</p>	◆
10:30 AM - 12:00 PM	<p>Social Media Strategies to Communicate With Your Residents</p> <p>Curious how your municipality can better use social media tools like Facebook and Twitter to communicate with residents? Learn how to strategically use online communications to help provide better customer service, elicit feedback and create awareness for your residents. This session will discuss ways you can incorporate social media in your communications plan for improved outcomes.</p> <p>Speakers: Nicole Virant</p>	◆
10:30 AM - 12:00 PM	<p>WRS – Can we Retire Yet?</p> <p>While that may be the plan after a busy election year, in order for employees covered by WRS to retire, all the correct reporting needs to be done. This session will cover the how to's and why's of: Monthly Reconciliations, Terminations, Life Insurance, Annual Reconciliations, electronic uploads – because getting it right now will affect YOUR bottom line when it is your time to retire and collect your hard earned benefit.</p>	◆
12:00 PM - 1:30 PM	<p>Lunch & Annual Business Meeting</p>	◆
1:30 PM - 3:00 PM	<p>Parliamentary Procedures Basics</p> <p>Parliamentary procedure provides the process for proposing, amending, approving and defeating motions. Being familiar with parliamentary procedure can make council meetings more efficient and reduces the chances of council actions being challenged for procedural deficiencies. You will become familiar with Robert's Rules of Order procedures on how to: - Properly amend and process an amended motion - Properly postpone, table, "put on hold", and send to a motion to a committee - Properly amend the meeting agenda</p> <p>Speakers: Mary Remson</p>	◆
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3:00 PM - 3:30 PM	<p>Afternoon Break - Networking (Room - Grand Ballroom)</p>	◆
3:30 PM - 5:00 PM	<p>Parliamentary Procedures-Advanced</p> <p>You are familiar with the process of proposing, amending, approving and defeating motions. You want to explore presiding tips and requirements of council minutes. You will become familiar with: What does it mean to "call the question" and how to properly process the motion? What to do if there is a conflict of interest with a pending motion? What is a consent agenda/calendar? What is and/or is not included in the minutes?</p> <p>Speakers: Mary Remson</p>	◆
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6:00 PM - 9:00 PM	<p>Annual Awards Banquet</p>	◆ 

August 19, 2016

7:00 AM - 8:30 AM	<p>Friday Breakfast</p>	◆
8:00 AM - 8:30 AM	<p>WMCA & IIMC Certification Question & Answer Session</p> <p>Are you thinking about becoming a certified clerk? Have you started looking at the application and have questions about the classes that can be used? This is the session to attend to get your questions answered.</p>	◆
8:30 AM - 11:30 AM	<p>Election Updates with the Wisconsin Elections Commission</p> <p>The Wisconsin Elections Commission (formerly the Government Accountability Board) will provide an update on the agency's transition and new structure. Staff will review a number of new laws passed during this year's legislative session and discuss how they impact you.</p> <p>Speakers: Allison Coakley</p>	◆

**CoryAnn St. Marie-Carls, Mayor
Don Brickner, Council President
City of St. Francis
3400 E. Howard Ave. St. Francis, WI 53235**



6/16/2016

Memo:

To: Honorable Common Council, Staff & Citizens
From: Mayor CoryAnn St. Marie-Carls & Council President Don Brickner
Re: Update - on meetings and City Administrator Transition

A. Public Administration Associates – Schedule for recruitment of a City Administrator is as follows:

Tuesday June 14 th	6:30 p.m.	Review of Mini-Resumes - completed
Monday June 27 th	6:30 p.m.	Video Interviews
Thursday July 14 th	6:00 p.m.	Meet and Greet with the Candidates – time is tentative but will be after normal Working hours
Friday July 15 th	1:00 p.m.	Interviews with Candidates/City Tour/Dept Head Interviews/Additional Testing

B. Mayor and Council President have had the following meetings for necessary coordination of Council/Committee Agendas and City needs.

May 20th – Tim –Project “To Do” final meeting
Including his development projects, HR issues, cross training, contracts

May 31st - Update for Council Agenda, with Anne
June 7th - Department Heads prior to Council
June 13th- Anne, Paul – on Council Agenda needs
June 16th – Melinda, Anne and Paul Alexy & Linda Fellenz(LF Green) - DNR project update

C. Department Heads are working forward on their established work schedule for the summer months.

In the upcoming weeks the Mayor and Council President will gather updates on needs and plans for the Fall with Department Heads.