



# City of St. Francis Common Council Meeting

3400 East Howard Avenue

September 20, 2016  
7:00 p.m.

## Roll Call:

Mayor St. Marie-Carls

Alderspersons Wattawa, Schandel, Brickner, McSweeney, Klug and Tutaj

Statement of Open Meetings Compliance: City Clerk to announce that the meeting has been properly posted

## Public Hearings:

## Presentation:

Citizens Comments (Sign-In required - 5 minutes per person): This is an opportunity for residents to discuss topics relevant to City of St. Francis

## Approval of Minutes

1. Minutes of the Common Council meeting held September 6, 2016 - [09-06-2016 Council Minutes](#)

## Reports from Committees/Commissions/Boards (For Information Only):

1. Minutes of the License Committee meeting held September 6, 2016 - [License Minutes 09-06-2016](#)
2. Summary minutes of the Public Hearing held September 6, 2016 – Change of Zoning 3849 South Packard Avenue - [Change of Zoning Minutes - 3849 South Packard Avenue](#)
3. Minutes of the Finance Committee meeting held September 6, 2016 - [Finance Minutes 09-06-2016](#)
4. Minutes of the Board of Public Works meeting held August 11, 2016 - [Board of Public Works Minutes 08-11-2016](#)

## Recommendation of Action from Committees/Commissions/Boards:

Action to be taken from the License Committee meeting held September 20, 2016

- License Committee Agenda dated September 20, 2016 - [9-20-16 License Agenda](#)

## Resolutions and Ordinances:

1. Resolution Concerning Discontinuance of a Portion of Unimproved Right-of-Way of South Barland Avenue and Unimproved Public Alleys North and South of East Howard Avenue in the City of St. Francis (Pending) - [Resolution No. - Barland Avenue](#)
2. Ordinance to Create Section 435-3(A)(19) and to Repeal Section 435-3(A)(32) of the City of St. Francis Code of Ordinances Concerning Certain Parking Restrictions on South Nicholson Avenue in the City of

## St. Francis - [435-3\(A\)\(19\) No Parking Regulations 091416](#)

### Discussion Items with Possible Action:

1. Voucher List in the amount of \$256,739.39 dated September 20, 2016 - [9-20-16 Voucher List](#)
2. Hidden Ponds development – Eric Lenz
3. Contract for Environmental Work Plan – LF Green Development, LLC (2517 East Norwich Avenue) - [Proposal - Workplan for D-F](#)

### Training/Conference/Seminar Requests:

1. Wisconsin Inspectors Conference – DO Jankowski - [WI Inspectors Conference - Jankowski](#)
2. Wisconsin Law Enforcement Canine Handler Association – Officer McManus - [K9 Training](#)

### Appointments to Committees/Commissions/Boards:

1. Action concerning any currently outstanding appointments to Committees, Commissions and Boards provided for under the City of St. Francis Code

### Correspondence with Possible Action or Referral to Committees/Commissions/Boards:

1. Mayor's Update #92 - [Mayor Update](#)
2. Application for Special Event Through City – Holiday Parade (December 3, 2016) - [Special Event Christmas Parade](#)

### Comments on Prior, Present and Potential Agenda Items:

1. City Attorney
2. City Administrator
3. Department Head
  - September Engineers Report - [September Engineers Report](#)
  - In Person Absentee Voting Hours - [IN-PERSON FALL ABSENTEE VOTING DATES - NOVEMBER 2016 ST FRANCIS](#)
4. Alderpersons
5. Mayor
  - Building Schedule Update
  - Upcoming Public Hearing Dates
  - Mayor's Ad Hoc Task Force Update

### Announcement by Mayor Concerning Closed Session

#### Convene into Closed Session: Roll Call Vote Required

Wis. Stat. section 19.85(1)(g) for purposes of Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Item for discussion - HOLIE, Inc. development proposal and Wis. Stat. section 19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Item for discussion – Hidden Ponds development

#### Reconvene into Open Session:

Upon conclusion of the closed session item, the Council will reconvene into open session prior to acting on any matter that needs to be acted upon in open session

#### Adjourn

NOTE: The Council may discuss other matters as authorized by law. Some of the correspondence, ordinances and resolutions may or may not be acted upon or discussed by Council.

#### PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, who have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

The meeting was called to order at 7:00 p.m. by Mayor St. Marie-Carls. Following the Pledge of Allegiance and a moment of silence for the community, roll call was taken.

Present: Mayor St. Marie-Carls, Alderpersons Wattawa, Schandel, Brickner, McSweeney, Klug and Tutaj

Also Present: City Administrator Johnsrud, City Attorney Alexy, City Clerk/Treasurer Uecker, Police Chief Dietrich, City Engineer Dejewski, Building Inspector Vretenar, and interested citizens

Excused: Fire Chief Lockwood

**Statement of Open Meetings Compliance:**

City Clerk/Treasurer Uecker stated that the meeting had been properly posted and noticed.

**Presentation:**

Wendy Unger, a Partner with Baker Tilly Virchow Krause, LLC reviewed the 2015 City of St. Francis Audit.

**Approval of Minutes:**

Moved by Alderman Klug, seconded by Alderman Brickner to place on file the minutes of the Common Council meeting held August 16, 2016. Motion carried.

**Reports from Committees/Commissions/Boards:**

Moved by Alderman Brickner, seconded by Alderman McSweeney to place on file with reference in the minutes the Reports from Committees/Commissions/Boards as listed on the September 6, 2016 Common Council Agenda. Motion carried.

**Recommendations of Action from Committees/Commissions/Boards:**

License Committee

Moved by Alderman Brickner, seconded by Alderman Wattawa to approve a Beverage Operator's License for Cori Moran. Motion carried.

Finance Committee

No action was taken from the September 6, 2017 Finance Committee meeting.

Planning Commission

Moved by Alderman McSweeney, seconded by Alderman Klug to approve the St. Francis Animal Hospital Site Plans and Architectural Plans contingent upon conditions specified in the letter dated August 19, 2016 from the City Engineer. Motion carried.

Moved by Alderman Klug, seconded by Alderman McSweeney to vacate and delete a portion of the unimproved right-of-way of South Barland Avenue and unimproved public alleys north and

south of East Howard Avenue, to direct City staff to proceed with the proper notifications and to set the public hearings. Motion carried.

Moved by Alderman Klug, seconded by Alderman McSweeney to vacate and delete 12 feet of City right-of-way on the south side of East Martin Lane between South Kirkwood Avenue and South Lake Drive and to have City staff proceed with the proper notifications and public hearings. Motion carried.

**Resolutions and Ordinances:**

Moved by Alderman McSweeney, seconded by Alderman Brickner to introduce and adopt a Resolution to Accept and File Audited Financial Statements for Year Ended December 31, 2015 Baker Tilly Virchow Krause, LLC. Motion carried. **Resolution No. 2713**

Moved by Alderman McSweeney, seconded by Alderman Wattawa to introduce and adopt a Resolution for Inclusion under the Income Continuation Insurance Plan. Motion carried. **Resolution No. 2714**

Moved by Alderman McSweeney, seconded by Alderwoman Schandel to introduce and adopt a Resolution for Inclusion under Group Life Insurance. Motion carried. **Resolution No. 2715**

Moved by Alderman Brickner, seconded by Alderman Klug to introduce and adopt a Resolution Congratulating Lakeside Chiropractic upon Achieving the 2016 Industry and Commerce Award in the City of St. Francis. Motion carried. **Resolution No. 2716**

Moved by Alderman McSweeney, seconded by Alderman Wattawa to introduce and adopt a Resolution Amending the Planned Unit Development Detailed Development Plan for 4550 South Brust Avenue Tax Key Number 592-9928. Motion carried. **Resolution No. 2717**

Moved by Alderman McSweeney, seconded by Alderman Klug to introduce a Resolution Concerning Discontinuance of a Portion of Unimproved Right-of-Way of South Barland Avenue and Unimproved Public Alleys North and South of East Howard Avenue in the City of St. Francis and to direct City staff to set the public hearing. Motion carried.

**Discussion Items with Possible Action:**

Planned Unit Development Preliminary Concept Review – Sherman & Associates (4100 South Lake Drive) – No action was taken.

Moved by Alderwoman Schandel, seconded by Alderman Klug to authorize the purchase of up to 8 tickets for City Officials and/or Department Heads for the South Shore Chamber of Commerce Dinner on September 22, 2016 with a maximum ticket expense of \$320 and the St. Francis Business of the Year Dinner on September 28, 2016 with a maximum ticket expense of \$240. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Tutaj to place on file and approve all the vouchers on the Voucher List dated August 17, 2016 through September 6, 2016 in the amount of \$256,033.22. Motion carried.

Moved by Alderman Klug, seconded by Alderwoman Schandel to authorize City Administrator Johnsrud to negotiate with American Tower Corporation for the cell tower lease at Milton Vretenar Park. Motion carried.

**Training/Conference/Seminar Requests:**

Moved by Alderman Brickner, seconded by Alderman Wattawa to place on file with reference in the minutes the Training/Conference/Seminar Requests as listed on the September 6, 2016 Common Council Agenda and to grant the requests with the necessary expenses are they are budgeted items. Motion carried.

**Appointments to Committees/Commissions/Boards:**

None

**Correspondence with Possible Action or Referral to Committees/Commissions/Boards:**

Moved by Alderman McSweeney, seconded by Alderman Tutaj to place on file with reference in the minutes the Mayor's Update #91. Motion carried.

Moved by Alderwoman Schandel, seconded by Alderman Klug to place on file with reference in the minutes the Application for Special Event through City – St. Francis Fall Harvest Fest to be held October 2, 2016 at the St. Francis Civic Center and to approve the request. Motion carried.

**Announcement by Mayor Concerning Closed Session:**

Mayor St. Marie-Carls announced the following: The Common Council will convene into Closed Session per Wisconsin Statutes section 19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- Sherman and Associates (4100 South Lake Drive)
- Brinshore Development (4235 South Nicholson Avenue)
- WI-DOT Right-of-Way near East Howard Avenue and transfer of property to the St. Francis Brewery

**Convene into Closed Session:**

Moved by Alderman Brickner, seconded by Alderman McSweeney to convene into Closed Session pursuant to Wisconsin Statutes Section 19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Sherman and Associates (4100 South Lake Drive); Brinshore Development (4235 South Nicholson Avenue); and WI-DOT Right-of-Way near East Howard Avenue and transfer of property to the St.

Francis Brewery. The following voted “aye”: Alderman Tutaj, Alderwoman Schandel, Alderman McSweeney, Alderman Klug, Alderman Wattawa and Alderman Brickner. Motion carried.

Time: 9:05 p.m.

Time: 10:42 p.m.

City Attorney Alexy reported the following action from Closed Session:

- Sherman and Associates (4100 South Lake Drive) – Following careful consideration of the proposed concept plans for this development, the consensus of the Council was that Staff pursue this matter further on the City’s behalf by requesting assistance from the City Assessor to support valuations provided by the Developer, requesting that the Developer bring forward applicable applications and plans and that Staff commence negotiations with the Developer pertaining to its request for Tax Incremental Financing incentives for the project
- Brinshore Development (4235 South Nicholson Avenue) – Following careful consideration of the proposed development of the former City Hall site, the consensus of the Common Council is not to pursue the proposed development.
- WI-DOT Right-of-Way near East Howard Avenue and transfer of property to the St. Francis Brewery – Moved by Alderman Klug, seconded by Alderman Klug to authorize City staff to prepare the necessary documents to obtain transfer of WI-DOT property to the City and to provide any required reimbursements to WI-DOT pertaining to the sale of property to SDAR, LLC. Motion carried.

**Adjourn:**

Moved by Alderman Brickner, seconded by Alderman Wattawa to adjourn. Motion carried.

Time: 10:44 p.m.

STATE OF WISCONSIN

CITY OF ST. FRANCIS

MILWAUKEE COUNTY

RESOLUTION NO. 2713

---

ACCEPT AND FILE

AUDITED FINANCIAL STATEMENTS FOR YEAR ENDED DECEMBER 31, 2015

BAKER TILLY VIRCHOW KRAUSE LLC

---

THE COMMON COUNCIL OF THE CITY OF ST. FRANCIS, MILWAUKEE COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

**WHEREAS**, Baker Tilly Virchow Krause, LLC has performed an audit of all financial records and provided audited financial statements for the year ended December 31, 2015, and

**WHEREAS**, Baker Tilly Virchow Krause, LLC has reviewed the Audited Financial Statements with the Common Council, and

**NOW THEREFORE BE IT RESOLVED**, that the Common Council of the City of St. Francis does hereby accept and file the Audited Financial Statements for the Year Ended December 31, 2015 as provided by Baker Tilly Virchow Krause, LLC, and

**BE IT FURTHER RESOLVED**, that the City Clerk/Treasurer has the authority to effectuate this resolution.

**PASSED AND ADOPTED** by the Common Council this 6<sup>th</sup> day of September, 2016.

/s/CoryAnn St. Marie-Carls

Mayor

ATTEST:

/s/Anne B. Uecker, MMC/WCPC

City Clerk/Treasurer

STATE OF WISCONSIN

CITY OF ST. FRANCIS

MILWAUKEE COUNTY

RESOLUTION NO. 2714

---

RESOLUTION FOR INCLUSION UNDER THE INCOME CONTINUATION INSURANCE PLAN

---

THE COMMON COUNCIL OF THE CITY OF ST. FRANCIS, MILWAUKEE COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

**WHEREAS**, The Common Council of the City of St. Francis, pursuant to the provisions of Section 40.61 of the Wisconsin Statutes, hereby determines to offer the Income Continuation Insurance Plan to eligible personnel through the program of the State of Wisconsin Group Insurance Board, and agrees to abide by the terms of the plan as set forth in the contract between the Group Insurance Board and the Administrator.

**BE IT FURTHER RESOLVED**, that the resolution shall be effective on the later of the 1<sup>st</sup> of the month on or after 90 days following its receipt at the Department of Employee Trust Funds, or January 1, 2017; and

**BE IT FURTHER RESOLVED**, that the proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the State of Wisconsin Group Insurance Board to provide such Income Continuation Insurance.

**BE IT FURTHER RESOLVED**, that the City of St. Francis WRS Agent submit a certified copy of this resolution to the State of Wisconsin Department of Employee Trust Funds.

**PASSED AND ADOPTED** by the Common Council this 6<sup>th</sup> day of September, 2016.

/s/CoryAnn St. Marie-Carls

Mayor

ATTEST:

/s/Anne B. Uecker, MMC/WCPC

City Clerk/Treasurer

STATE OF WISCONSIN

CITY OF ST. FRANCIS

MILWAUKEE COUNTY

RESOLUTION NO. 2715

---

RESOLUTION FOR INCLUSION UNDER GROUP LIFE INSURANCE

---

THE COMMON COUNCIL OF THE CITY OF ST. FRANCIS, MILWAUKEE COUNTY, WISCONSIN, DOES RESOLVE AS FOLLOWS:

**WHEREAS**, pursuant to the provisions of Chapter 40 of the Wisconsin Statutes such Common Council hereby determines to be include under the following Group Life Insurance programs provided by Chapter 40 of the Wisconsin Statutes for its eligible personnel:

Additional Group Life Insurance

- 1 Unit (1x earnings)
- 2 Units (2x earnings)
- 3 Units (3x earnings)

Spouse and Dependent Group Life Insurance

**BE IT FURTHER RESOLVED**, that the proper officers are herewith authorized and directed to take all actions and make such deductions and submit such payments as are required by the Group Insurance Board of the State of Wisconsin to provide such group life insurance.

**BE IT FURTHER RESOLVED**, that the City of St. Francis WRS Agent submit a certified copy of this resolution to the State of Wisconsin Department of Employee Trust Funds.

**PASSED AND ADOPTED** by the Common Council this 6<sup>th</sup> day of September, 2016.

/s/CoryAnn St. Marie-Carls  
Mayor

ATTEST:

/s/Anne B. Uecker, MMC/WCPC  
City Clerk/Treasurer

**RESOLUTION NO. 2716**

**RESOLUTION CONGRATULATING LAKESIDE CHIROPRACTIC  
UPON ACHIEVING THE 2016 INDUSTRY AND COMMERCE AWARD  
IN THE CITY OF ST. FRANCIS**

**WHEREAS**, the St. Francis Association of Commerce and the City of St. Francis are co-sponsors of an “Appreciation Night” for Industry and Commerce, which event will be celebrated September 28, 2016; and

**WHEREAS**, LAKESIDE CHIROPRACTIC has been designated as an organization to be recognized and honored for its contribution to the City of St. Francis and St. Francis Commerce; and

**WHEREAS**, LAKESIDE CHIROPRACTIC is a dedicated provider of chiropractic care, nutritional counseling, physical rehabilitation therapy, massage therapy, and reflexology; and

**WHEREAS**, LAKESIDE CHIROPRACTIC was started in May 2005 by Dr. Chris Dwyer and has been the sole chiropractic care centered facility in the City of St. Francis; and

**WHEREAS**, LAKESIDE CHIROPRACTIC believes supporting Community interaction by volunteering for countless community based events and non-profit organizations; and

**BE IT FURTHER RESOLVED** by the Common Council of the City of St. Francis, Milwaukee County, Wisconsin, on behalf of itself and all the residents of the City of St. Francis that it hereby highly commends LAKESIDE CHIROPRACTIC as recipient of the 2016 Industry and Commerce Award.

PASSED and ADOPTED this 6th day of September, 2016.

/s/CoryAnn St. Marie-Carls

Mayor

ATTEST:

/s/Anne B. Uecker, MMC/WCPC

City Clerk/Treasurer

STATE OF WISCONSIN

CITY OF ST. FRANCIS

MILWAUKEE COUNTY

RESOLUTION NO. 2717

**A RESOLUTION AMENDING THE PLANNED UNIT DEVELOPMENT  
DETAILED DEVELOPMENT PLAN FOR  
4550 SOUTH BRUST AVENUE TAX KEY  
NUMBER 592-9928**

WHEREAS, on September 5, 1995, by Ordinance No. 917, the property encompassing Tax Key Number 592-9928 and commonly referred to as 4550 South Brust Avenue, City of St. Francis, County of Milwaukee, Wisconsin (more particularly described in the attached

Exhibit A and hereafter referred to as the "Subject Property") was rezoned as a Planned

Unit Development-Commercial; and

WHEREAS, by Planned Development Agreement dated November 1, 1995, between and incorporated by reference as Exhibit B) approved a Planned Unit Development ("PUD") the City of St. Francis and Duffy & Associates, Inc., the City of St. Francis (attached hereto plan for the Subject Property that provides, in pertinent part:

2. USE / NUMBER OF BUILDINGS. The real estate shall be used for purposes permitted in Business District B-2 of the St. Francis Code. as it may be amended from time to time. and the following uses only:

A. Direct Mail/Marketing and this [sic] shipping of mail.

B. Wholesale business.

C. Printing and publishing.

D. Manufacture of products from wood, paper, plastics and metal, but not the manufacture of paper, pulp, plastics nor the rendering of metals.

E. Processing, packing and manufacture of food, except meat and meat products, fish and fish products, sauerkraut and cabbage byproducts.

F. Laboratories

G. Manufacture of jewelry and cosmetics.

and the uses incidental thereto, such as parking, employee cafeteria, meeting rooms, etc. There shall be only one main building per lot. There shall be one outbuilding permissible, and one shelter for garbage containers.

WHEREAS, on or about July 30, 2014, the current owner of the Superior Equipment

and Supply, Co. ("Applicant"), requested that the City consider modifying the permitted

uses of the Subject Property to permit food service equipment sales with test kitchen, restaurant, and cooking classes as set forth in the application dated July 30, 2014; and

WHEREAS, on December 2, 2014 following recommendation by the Planning to the PUD plan as set forth in the "Resolution Amending the Planned Unit Detailed" Commission and a hearing before the public, the Common Council granted an amendment

Development Plan for Tax Key Number 592-9928 , a copy of which is attached hereto and incorporated by reference as Exhibit C; and

WHEREAS, on May 11, 2016, the applicant filed an application for permission to construct a permanent structure approximately 42 feet by 12 feet in accordance with the plans set forth in said application for purposes of operating a local farmers market on the subject property; and

WHEREAS, the amendment of an existing PUD plan is addressed within § 455-34(F) of " the City Code, which provides:

F.Changes or revisions of approved detailed PUD plans.

1. Submission. All proposed changes, revisions, and additions to any aspect of an approved detailed PUD shall be submitted to the Planning Commission and Common Council for review.
2. Minor changes. The Common Council, on the recommendation of the Planning Commission, may approve minor changes without a public hearing, provided that the detailed PUD plan remains consistent with the spirit and intent of the initial PUD or a previously approved detailed PUD and that the modification will not:
  - (a) Change the general character of the planned development.
  - (b) Cause a substantial relocation of principal or accessory structures.
  - (c) Cause a substantial relocation or reduction of parking, loading or recreation areas.
  - (d) Cause a substantial relocation of traffic facilities.
  - (e) Increase the land coverage of buildings and parking areas.
  - (f) Increase the gross floor area of buildings or the number of dwelling units.
  - (g)Reduce the amount of approved open space, landscaping or screening.
3. Substantial changes. If the requested change is determined by the Common Council to be substantial, a public hearing shall be held by the Common Council, which has the authority to approve or deny the request.

Common Council grant approval for the construction and operation of a farmers' market on WHEREAS, on May 24, 2016, the Planning Commission duly recommended that the the subject property as set forth in the May 11, 2016 application conditioned upon the the Farmers' Market being located between the driveways on the west side of the building holding of a public hearing and further conditioned upon the location of the structure for and having a sign posted on the patio concerning keeping alcohol on the patio area; and concerning the application for construction and operation of the farmers' market on the

WHEREAS, on August 2, 2016, the Common Council, duly conducted a public hearing  
Subject Property; and

WHEREAS, the Common Council having determined for purposes of § 455-48 of the City Code that the recommended changes concerning use of the Subject Property that constitute a "special use" within the B-2 District will:

- Be in harmony with the general and specific purposes for which Chapter 455 of the City Code of Ordinances was enacted and for which the regulations of the zoning district in question were established and with the general purpose and intent of the City of St. Francis Comprehensive Smart Growth Plan or element thereof;
- Not have a substantial or undue adverse or detrimental effect upon or endanger adjacent property, the character of the area, or the public health, safety, morals, comfort, and general welfare and will not substantially diminish and impair property values within the community or neighborhood;
- Be constructed, arranged, and operated so as not to interfere with the use and development of neighboring property in accordance with the applicable zoning district regulations; and
- Be served adequately by essential public facilities and services, such as streets, public utilities, including public water supply system and sanitary sewer, police and fire protection, refuse disposal, public parks, libraries, schools, and other public facilities and utilities, or the applicant will provide adequately for such facilities;
- Not cause undue traffic congestion nor draw significant amounts of traffic through residential streets. Adequate measures will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets;

- Not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance; and
- In all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the Common Council pursuant to the recommendations of the Planning Commission.

NOW, THEREFORE, the Common Council of the City of St. Francis, Wisconsin do ordain as follows:

SECTION 1. It is hereby RESOLVED that, commencing on the date hereof, the Detailed Plan for the Planned Unit Development for the Subject Property is amended to permit use of the Subject Property for: food service equipment sales with test kitchen, restaurant, and cooking classes as set forth in the application and plans presented to the Planning farmers' market as set forth in the plans presented to the Planning Commission on May 24, Commission at its August 27, 2014 meeting and to permit construction and operation of a 2016 (attached hereto and incorporated by reference as Exhibit D), subject, however, to initial and continued compliance with all of the following conditions:

1. There shall be only one main building per lot.
2. There shall be one outbuilding permissible, and one shelter for garbage containers per lot.
3. The farmers' market shall be constructed and operated between the driveways  
  
on the west side of the existing building.
4. Applicant shall post one or more signs on the patio of the existing building warning patrons of the need to keep alcohol on the patio.
5. Except as otherwise specifically provided in this Amendment, the Subject Property shall be subject to the provisions of the PUD plan set forth in Exhibit B.
6. The Subject Property shall be subject to compliance with all applicable provisions of § 455-35 of the City Code of Ordinances.
7. Any change in the use of the Subject Property from the use in existence as of the date of this Amendment shall require the submission of a site plan and plan of operation for approval by the Planning Commission.
8. Any change in signage for the Subject Property shall be submitted to the Planning Commission for its approval in accordance with applicable provisions of Chapter 380 of the City Code of Ordinances.

9. The Applicant shall be required to obtain any and all required licenses and permits from the City, County, State, and Federal Government. If any license or permit is issued, any and all conditions of the same are incorporated herein and made a part of this conditional use permit.
10. The Applicant shall comply with all Federal, State, County, and local rules, codes, ordinances, and regulations in the construction, operation, and maintenance of the Subject Property.
11. The Subject Property shall be maintained in compliance with all federal, State, and local laws, statutes, codes, ordinances, policies, and guidelines as determined by the Building and Fire Inspectors of the City of St. Francis.
12. Applicant is required to properly maintain the Subject Property at all times and in full compliance with all applicable provisions of the City Code of Ordinances.
13. No junk shall be accumulated or stored on the Subject Property. No burying or burning of junk is permitted on the Subject Property.
14. No temporary use or special activity or event shall be permitted on the Subject Property without prior approval of the Planning Commission and the same must be in compliance with all ordinance, rules, and regulations of the City of St. Francis and all necessary permits must be obtained.
15. The Applicant, upon approval of this Amendment, shall reimburse the City of St. Francis for all expenses incurred by the City, including, but not limited to, expenses for the City Administrator, City Engineer, City Attorney, and all other professionals and technical assistance realized by the City in approving and granting this Amendment. The City Clerk shall provide the Applicant with copies of all itemized invoices.
16. Any attorney fees incurred by the City of St. Francis to enforce any of the conditions or requirements of the PUD Plan for the Subject Property must be paid by the property owner.
17. Any use not specifically listed as permitted in this Amendment shall be considered to be prohibited except as may be otherwise specifically provided herein. In case of a question as to the classification of use, the question shall be submitted to the Planning Commission for determination.
18. No use is hereby authorized unless the use is conducted in a lawful, orderly and peaceful manner. Nothing in this order shall be deemed to authorize any public or private nuisance or to constitute a waiver, exemption or exception to any law, ordinance, order or rule of either the City of St. Francis, the County of Milwaukee, the State of Wisconsin, the United States of America or other duly constituted authority, except only to the extent that it authorizes the use of the Subject Property above described in any specific respects described herein. This order shall not be deemed to constitute a building permit, nor shall this order constitute any other license or permit required by City ordinance or other law.
19. No alcohol shall be sold on the subject property except in compliance with any license that may be issued from time to time under applicable Wisconsin law upon application.
20. The Applicant, upon granting of this Amendment to the PUD Plan, shall agree to accept the same in writing.

21. The provisions of this Amendment, and the PUD Plan approved in Exhibit B, shall be binding upon the Applicant, its successors in interest to the Subject Property, and all existing and future occupant(s) of the Subject Property.

SECTION 2: SEVERABILITY. The several sections of this Resolution are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the Resolution. The remainder of the Resolution shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this Resolution are hereby repealed as to those terms that conflict.

SECTION 3: EFFECTIVE DATE. This Resolution shall take effect immediately upon passage and publication as provided by law.

Passed and adopted at a regular meeting of the Common Council of the City of St. Francis this 6<sup>th</sup> day of September 2016.

/s/CoryAnn St. Marie-Carls

Mayor

ATTEST:

/s/Anne B. Uecker, MMC/WCPC

City Clerk/Treasurer

#### APPLICANT ACCEPTANCE

I hereby accept the terms of this Amendment to the PUD Plan in its entirety.

Superior Equipment and Supply, Co.

By: \_\_\_\_\_  
\_\_\_\_\_ [Print Name and Title]

Date: \_\_\_\_\_

## Exhibit A

## Legal Description

A parcel of land in the Southwest One-Quarter of Section 22, Township 6 North, Range 22 East, City of St. Francis, Milwaukee County, Wisconsin bounded and described as follows:

Commencing at the Southwest Corner of Section 22, T6N, R22E which has Wisconsin state plane coordinates 356,722.47 N; 2,564,887.68 E;

Thence commencing S 88°54'50" W, on and along the south line of said Southwest ¼ section, 2.0 feet, to coordinate point 356,722.43 N; 2,564,885.68 E;

Thence N 00°54'20" W, parallel with the West line of said ¼ section 572.40 feet to coordinate point 357,294.76 N; 2,564,876.63 E;

Thence N 88°54'50" E, parallel with the South line of said ¼ section, 32.00 feet to coordinate 357,295.37 N; 2,564,908.63 E; which is the East right-of-way line of South Brust Ave. And the point of beginning;

Thence continuing N 88°54'50" E, 432.66 feet to coordinate 357,303.57 N; 2,565,341.21 E;

Thence N 00°54'20" W, parallel with the West line of said ¼ section, 557.40 feet to coordinate 357,860.90 N; 2,565,332.40 E;

Thence S 88°54'50" W, parallel with the South line of said ¼ section, 44.36 feet to coordinate 357,860.05 N; 2,565,288.05 E;

Thence N 00°54'20" W, parallel with the West line of said ¼ section, 503.78 feet to the center line of S. Whitnall Ave., said center line being controversial, to coordinate point 358,363.77 N; 2,565,280.09 E;

Thence N 60°15'00" W on and along the center line of S. Whitnall Ave., 43.59 feet, which intersects the arc of curve, of the center line of S. Brust Ave., coordinate point 358,385.39 N; 2,565,242.24 E;

Thence Southwesterly along the arc of a curve whose radius is 1,432.39 feet and whose central angle is 9°02'45", 226.15 feet to coordinate point 358,145.63 N; 2,565,131.26 E;

Thence S 28°46'38" W, 164.79 feet to a coordinate point 358,001.20 N; 2,565,051.93 E;

Thence Southernly along the arc of a curve whose radius is 1420.80 feet and whose central angle is 29°40'58", 736.06 feet to coordinate point 357,294.76 N; 2,564,876.63 E;

Thence N 88°54'50" E, parallel with the South line of said ¼ section, 32.00 feet to the point of beginning, containing 6.63 acres more or less.

Excepting the West 30.00 feet and the Northerly 55.00 feet as measured at right angles to South Whitnall Avenue of the above described parcel heretofore dedicated for public street purposes. The above parcel is also further identified by the following listed City of St. Francis Tax Key No. 592-9928, which is also known as 4540 South Brust Avenue.

**ORDINANCE NO. 917**

**AN ORDINANCE ESTABLISHING OR CHANGING  
ZONING OF CERTAIN LANDS IN THE CITY OF ST.  
FRANCIS (Milwaukee County, owner) (Tax Key No.  
592-9928)**

WHEREAS the City Plan Commission, at the request of the Common Council has met and made affirmative recommendation as to change of zoning, and upon due and timely notice given by publication, and public hearing held thereon by the Common Council, all pursuant to Section 62.23(7), Wisconsin Statutes.

THE COMMON COUNCIL OF THE CITY OF ST. FRANCIS DO ORDAIN AS FOLLOWS:

Section 917.01 ZONING CHANGE. The zoning of the real estate described herein in the City of St. Francis, having been for Residential Use (R-1) be and the same hereby is amended to be used as Planned Development (PD) for Industrial purposes. The real estate is legally described in Attachment "A" hereto, as though fully set forth herein:

Section 917.02 CONFLICTING PROVISIONS. All ordinances or parts of ordinances contravening the provisions of this ordinance are to that extent repealed.

Section 917.03 EFFECTIVE DATE. This ordinance shall take effect and be in force the day after its passage and publication as provided by law.

PASSED and ADOPTED this 5th day of September 1995.

/s/Milton Vretenar

Mayor

ATTEST:

/s/Anne B. Uecker, CMC

City Clerk

Prepared by: Richard H. Staats, City Attorney

# City of St. Francis

4235 South Nicholson Avenue  
St. Francis, Wisconsin 53235  
(414) 481-2300

CITY ATTORNEY  
Richard H. Staats

Harwood H. Staats,  
Asst. City Attorney  
4702 S. Packard Avenue  
Cudahy, Wisconsin 53110  
(414) 744-2900

December 30, 1996

Anne B. Uecker, CMC, City Clerk  
City of St. Francis  
St. Francis, WI 53235

In re: Duffy Direct Developer's Agreement

Dear Anne:

Please find enclosed the original recorded Developer's Agreement with Duffy Direct. Please keep it with your original recorded documents. I have kept a copy for myself.

If there are any questions, please contact my office.

Sincerely,



Richard H. Staats  
City Attorney

RHS

cc: Jack Schultz, P.E., City Engineer (w/enc.)  
Craig Vretenar, Building Inspector (w/enc.)

# PLANNED DEVELOPMENT AGREEMENT

WHEREAS, Duffy & Associates, Inc. (hereinafter "developer") as sought and obtained approval for a change of zoning of a certain parcel of land in the City of St. Francis, pursuant to sec. 62.23, Wis. Stats., and chapter 17 of the St. Francis Code to Planned Unit Development, and

WHEREAS, such zoning classification requires certain agreements and plans to become effective as a zoning classification, and

WHEREAS, both City and Developer are desirous of developing the property in a manner that is in the best interests of developer, while at the same time protecting the general health and welfare of the community.

NOW, THEREFORE, IT IS HEREBY AGREED by and between City and developer as follows:

1. DESCRIPTION. The real estate to which this agreement is the subject of is legally described in Exhibit "A" attached hereto.

2. USE / NUMBER OF BUILDINGS. The real estate shall be used for purposes permitted in Business District B-2 of the St. Francis Code, as it may be amended from time to time, and the following uses only:

- A. Direct Mail Marketing and this shipping of mail.
- B. Wholesale business.
- C. Printing and publishing.
- D. Manufacture of products from wood, paper, plastics and metal, but not the manufacture of paper, pulp, plastics nor the rendering of metals.
- E. Processing, packing and manufacture of food, except meat and meat products, fish and fish products, sauerkraut and cabbage by-products.
- F. Laboratories
- G. Manufacture of jewelry and cosmetics.

and the uses incidental thereto, such as parking, employee cafeteria, meeting rooms, etc. There shall be only one main building per lot. There shall be one outbuilding permissible, and one

REGISTER'S OFFICE }  
Milwaukee County, WI } SS

RECORDED AT \_\_\_\_\_

NOV 13 1996 9:00 to

REEL 3926 IMAGE 964 incl.

*W. J. ...* REGISTER OF DEEDS

Return to:  
Staats & Staats  
P.O. Box 288  
Cudahy, WI 53110

-1 15 PM

RECORD

7289868 #  
18.00

1800

shelter for garbage containers.

3. **STORM SEWER.** Downspouts and all paved areas shall be directly connected to storm sewer.

4. **ELEVATIONS, CITY DATA.** For all elevations, City data shall be used to provide uniformity.

5. **STORM WATER MANAGEMENT.** The parties recognize that there are certain requirements for storm water management, and further regulations are being formulated by Federal and State agencies. Developer shall incorporate appropriate storm water management practices in the development of its storm sewer system (i.e. sumps and cleaning thereof). City shall cooperate in providing expertise in such practices and its development.

6. **INGRESS AND EGRESS** Developer shall provide a standard "Stop" sign and stop bar to be placed in such a manner as directed by the City Engineer so that all vehicles accessing South Brust Avenue shall be required to stop before entering such highway. Due to the size of access to Whitnall Avenue and the proximity to an intersection, there shall be no direct access to Whitnall Avenue.

7. **LIGHTING** Lighting plans shall be submitted to and approved by the City prior to installation. The parties recognize that residential units abut the real estate to the East. Lighting shall be installed and shielded in such a manner as to reduce as much as possible any light going onto neighboring properties.

8. **SPRINKLERED.** The building proposed shall be sprinklered in accordance with State and City codes, and be approved by the City as provided by ordinance.

9. **SNOW REMOVAL.** The developer shall provide for private snow removal. Such shall be done in such a manner that snow is not deposited in street right-of-way.

10. **PLAN APPROVALS.** The construction erosion control plan, building plans, existing and proposed grading plan, signing/stripping plan (including appropriate fire lanes), landscape plan and utility plan (which shall include gas, electric, water (including appropriate fire protection), sanitary sewer, storm sewer, telephone and cable television) shall be submitted and approved prior to issuance of a building permit. Developer is aware that all plans need not only approval of the City Plan Commission, but also the City Aesthetic Control Board. Developer acknowledges receipt of a copy of Section 17.20, St. Francis Code outlining the approval process.

11. **OTHER APPROVALS.** Use of this site is governed by levels of government beyond the City of St. Francis, such as the United States, the State of Wisconsin, the Milwaukee Metropolitan Sewerage District, Milwaukee County, the Southeast Wisconsin Regional Planning Commission (SEWRPC) and the Milwaukee Water Works, and agencies thereof. For this agreement to be valid, developer must have approval of all such governments and agencies for

the areas in which they have jurisdiction. City shall cooperate with developer to secure such approvals as necessary, and assist in indicating which approvals are necessary, for which the City has knowledge.

12. **AGREEMENT BINDING.** This agreement is binding upon the parties hereto, their successors, assigns and personal representatives. This shall be recorded with the Register of Deeds of Milwaukee County and shall become a binding restriction running with the land.

13. **SEVERABILITY.** If any part of this Agreement, or any supplemental agreements hereto, shall be held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any part should be restrained, or be found unconstitutional or otherwise invalid by such tribunal, the remainder of the Agreement and supplemental agreements shall not be affected thereby.

14. **ENFORCEMENT.** This agreement is considered part of the Zoning Code of the City of St. Francis and may be enforced as provided therein as it may be amended from time to time.

15. **SAFETY AND ACCESS.** Elevators, if any, in the building shall be of such size as to be able to carry an ambulance stretcher in the prone position. Developer and subsequent owners and managers of the building shall cooperate with the Fire Department to make a lockbox with master key available at all times.

16. **STAGED CONSTRUCTION.** Developer intends to construct the building in two stages, and the plans have been approved in such a manner. No further approvals are necessary for a building permit to be issued for stage two (2) of the construction, provided that the plans have not changed from the approval granted herein.

Dated this 1<sup>st</sup> day of November, 1995.

Duffy & Associates, Inc.

City of St. Francis

By: Dennis R. Duffy  
Dennis R. Duffy, President

By: Milton Vretenar  
Milton Vretenar, Mayor

By: \_\_\_\_\_

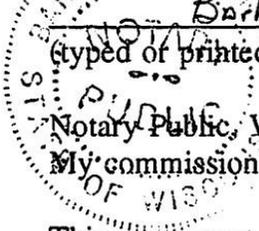
By: Anne B. Uecker  
Anne B. Uecker, City Clerk

ACKNOWLEDGMENT

Personally came before me this 10<sup>th</sup> day of October, 1995, the above named Dennis R. Duffy and \_\_\_\_\_ to me known to be the persons who executed this document, and I hereby acknowledge the same.

Barbara J. Johnson  
(signature)

Barbara J. Johnson  
(typed or printed name)



Notary Public, Wisconsin  
My commission (expires)(is) 8/30/99

This instrument was drafted by and should be returned to:

Attorney Richard H. Staats

STAATS & STAATS  
Attorneys at Law  
4702 S. Packard Ave.  
P.O. Box 288  
Cudahy, WI 53110  
(414) 744-2900

ACKNOWLEDGEMENT

Personally came before me this 1<sup>st</sup> day of November, 1995, the above named Milton Vretenar and Anne B. Uecker, to me personally known to be the persons who executed the above and acknowledge the same.

Richard H. Staats  
(signature)

Richard H. Staats  
(typed or printed name)

Notary Public, Wisconsin  
My commission (expires)(is) permanent



A parcel of land in the Southwest One-Quarter of Section 22, Township 6 North, Range 22 East, City of St. Francis, Milwaukee County, Wisconsin bounded and described as follows:

Commencing at the Southwest Corner of Section 22, T6N, R22E which has Wisconsin state plane coordinates 356,722.47 N; 2,564,887.68 E;

Thence commencing S 88°54'50" W, on and along the south line of said Southwest ¼ section, 2.0 feet, to coordinate point 356,722.43 N; 2,564,885.68 E;

Thence N 00°54'20" W, parallel with the West line of said ¼ section 572.40 feet to coordinate point 357,294.76 N; 2,564,876.63 E;

Thence N 88°54'50" E, parallel with the South line of said ¼ section, 32.00 feet to coordinate 357,295.37 N; 2,564,908.63 E; which is the East right-of-way line of South Brust Ave. And the point of beginning;

Thence continuing N 88°54'50" E, 432.66 feet to coordinate 357,303.57 N; 2,565,341.21 E;

Thence N 00°54'20" W, parallel with the West line of said ¼ section, 557.40 feet to coordinate 357,860.90 N; 2,565,332.40 E;

Thence S 88°54'50" W, parallel with the South line of said ¼ section, 44.36 feet to coordinate 357,860.05 N; 2,565,288.05 E;

Thence N 00°54'20" W, parallel with the West line of said ¼ section, 503.78 feet to the center line of S. Whitnall Ave., said center line being controversial, to coordinate point 358,363.77 N; 2,565,280.09 E;

Thence N 60°15'00" W on and along the center line of S. Whitnall Ave., 43.59 feet, which intersects the arc of curve, of the center line of S. Brust Ave., coordinate point 358,385.39 N; 2,565,242.24 E;

Thence Southwesterly along the arc of a curve whose radius is 1,432.39 feet and whose central angle is 9°02'45", 226.15 feet to coordinate point 358,145.63 N; 2,565,131.26 E;

Thence S 28°46'38" W, 164.79 feet to a coordinate point 358,001.20 N; 2,565,051.93 E;

Thence Southernly along the arc of a curve whose radius is 1420.80 feet and whose central angle is 29°40'58", 736.06 feet to coordinate point 357,294.76 N; 2,564,876.63 E;

Thence N 88°54'50" E, parallel with the South line of said ¼ section, 32.00 feet to the point of beginning, containing 6.63 acres more or less.

Excepting the West 30.00 feet and the Northerly 55.00 feet as measured at right angles to South Whitnall Avenue of the above described parcel heretofore dedicated for public street purposes. The above parcel is also further identified by the following listed City of St. Francis Tax Key No. 592-9928, which is also known as 4540 South Brust Avenue.

## EXHIBIT C

STATE OF WISCONSIN

CITY OF ST. FRANCIS

MILWAUKEE COUNTY

### RESOLUTION AMENDING THE PLANNED UNIT DETAILED DEVELOPMENT PLAN FOR TAX KEY NUMBER 592-9928

WHEREAS, on September 5, 1995, by Ordinance No. 917, the property encompassing Tax Key Number 592-9928 and commonly referred to as 4550 South Brust Avenue, City of St. Francis, County of Milwaukee, Wisconsin (more particularly described in the attached Exhibit A and hereafter referred to as the Subject Property ) was rezoned as a Planned Unit Development Commercial; and

WHEREAS, by Planned Development Agreement dated November 1, 1995, between the City of St. Francis and Duffy & Associates, Inc., the City of St. Francis (attached hereto and incorporated by reference as Exhibit B) approved a Planned Unit Development ( PUD ) plan for the Subject Property that provides, in pertinent part:

2. USE / NUMBER OF BUILDINGS. The real estate shall be used for purposes permitted in Business District B-2 of the St. Francis Code. as it may be amended from time to time. and the following uses only:
- A. Direct Mail/Marketing and this shipping of mail.
  - B. Wholesale business.
  - C. Printing and publishing.
  - D. Manufacture of products from wood, paper, plastics and metal, but not the manufacture of paper, pulp, plastics nor the rendering of metals.
  - E. Processing, packing and manufacture of food, except meat and meat products, fish and fish products, sauerkraut and cabbage byproducts.
  - F. Laboratories
  - G. Manufacture of jewelry and cosmetics.
- and the uses incidental thereto, such as parking, employee cafeteria, meeting rooms, etc. There shall be only one main building per lot. There shall be one outbuilding permissible, and one shelter for garbage containers.

WHEREAS, on or about July 30, 2014, the current owner of the Superior Equipment and Supply, Co. ( Applicant ), requested that the City consider modifying the permitted uses of the Subject Property to enhance its usability; and

WHEREAS, the amendment of an existing PUD plan is addressed within § 455-34(F) of “ the City Code, which provides:

- F.Changes or revisions of approved detailed PUD plans.
- 1. Submission. All proposed changes, revisions, and additions to any aspect of an approved detailed PUD shall be submitted to the Planning Commission and Common Council for review.
  - 2. Minor changes. The Common Council, on the recommendation of the Planning Commission, may approve minor changes without a public hearing, provided

## EXHIBIT C

that the detailed PUD plan remains consistent with the spirit and intent of the initial PUD or a previously approved detailed PUD and that the modification will not:

- (a) Change the general character of the planned development.
  - (b) Cause a substantial relocation of principal or accessory structures.
  - (c) Cause a substantial relocation or reduction of parking, loading or recreation areas.
  - (d) Cause a substantial relocation of traffic facilities.
  - (e) Increase the land coverage of buildings and parking areas.
  - (f) Increase the gross floor area of buildings or the number of dwelling units.
  - (g) Reduce the amount of approved open space, landscaping or screening.
3. Substantial changes. If the requested change is determined by the Common Council to be substantial, a public hearing shall be held by the Common Council, which has the authority to approve or deny the request.

WHEREAS, on August 27, 2014, the Planning Commission duly recommended amendment of the existing PUD plan concerning use of the Subject Property to permit use of the Subject Property for: food service equipment sales with test kitchen, restaurant, and cooking classes as set forth in the application dated July 30, 2014; and

WHEREAS, on November 5, 2014, the Common Council, duly conducted a public hearing on the proposed amendment of the PUD plan for the Subject Property; and

WHEREAS, the Common Council having determined for purposes of § 455-48 of the City Code that the recommended changes concerning use of the Subject Property that constitute a special use within the B-2 District will:

- Be in harmony with the general and specific purposes for which Chapter 455 of the City Code of Ordinances was enacted and for which the regulations of the zoning district in question were established and with the general purpose and intent of the City of St. Francis Comprehensive Smart Growth Plan or element thereof;
- Not have a substantial or undue adverse or detrimental effect upon or endanger adjacent property, the character of the area, or the public health, safety, morals, comfort, and general welfare and will not substantially diminish and impair property values within the community or neighborhood;
- Be constructed, arranged, and operated so as not to interfere with the use and development of neighboring property in accordance with the applicable zoning district regulations; and
- Be served adequately by essential public facilities and services, such as streets, public utilities, including public water supply system and sanitary sewer, police and fire protection, refuse disposal, public parks, libraries, schools, and other public facilities and utilities, or the applicant will provide adequately for such facilities;
- Not cause undue traffic congestion nor draw significant amounts of traffic through residential streets. Adequate measures will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets;

## EXHIBIT C

- Not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance; and
- In all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the Common Council pursuant to the recommendations of the Planning Commission.

NOW, THEREFORE, the Common Council of the City of St. Francis, Wisconsin do ordain as follows:

SECTION 1. It is hereby RESOLVED that, commencing on the date hereof, the Detailed Plan for the Planned Unit Development for the Subject Property is amended to permit use of the Subject Property for: food service equipment sales with test kitchen, restaurant, and cooking classes as set forth in the application and plans presented to the Planning Commission at its August 27, 2014 meeting, subject, however, to all of the following conditions:

1. There shall be only one main building per lot.
2. There shall be one outbuilding permissible, and one shelter for garbage containers per lot.
3. Except as otherwise specifically provided in this Amendment, the Subject Property shall be subject to the provisions of the PUD plan set forth in Exhibit B.
4. The Subject Property shall be subject to compliance with all applicable provisions of § 455-35 of the City Code of Ordinances.
5. Any change in the use of the Subject Property from the use in existence as of the date of this Amendment shall require the submission of a site plan and plan of operation for approval by the Planning Commission.
6. Any change in signage for the Subject Property shall be submitted to the Planning Commission for its approval in accordance with applicable provisions of Chapter 380 of the City Code of Ordinances.
7. The Applicant shall be required to obtain any and all required licenses and permits from the City, County, State, and Federal Government. If any license or permit is issued, any and all conditions of the same are incorporated herein and made a part of this conditional use permit.
8. The Applicant shall comply with all Federal, State, County, and local rules, codes, ordinances, and regulations in the construction, operation, and maintenance of the Subject Property.
9. The Subject Property shall be maintained in compliance with all federal, State, and local laws, statutes, codes, ordinances, policies, and guidelines as determined by the Building and Fire Inspectors of the City of St. Francis.
10. Applicant is required to properly maintain the Subject Property at all times and in full compliance with all applicable provisions of the City Code of Ordinances.
11. No junk shall be accumulated or stored on the Subject Property. No burying or burning of junk is permitted on the Subject Property.
12. No temporary use or special activity or event shall be permitted on the Subject Property without prior approval of the Planning Commission and the same must be in compliance with all ordinance, rules, and regulations of the City of St. Francis and all necessary permits must be obtained.

## EXHIBIT C

13. The Applicant, upon approval of this Amendment, shall reimburse the City of St. Francis for all expenses incurred by the City, including, but not limited to, expenses for the City Administrator, City Engineer, City Attorney, and all other professionals and technical assistance realized by the City in approving and granting this Amendment. The City Clerk shall provide the Applicant with copies of all itemized invoices.
14. Any attorney fees incurred by the City of St. Francis to enforce any of the conditions or requirements of the PUD Plan for the Subject Property must be paid by the property owner.
15. Any use not specifically listed as permitted in this Amendment shall be considered to be prohibited except as may be otherwise specifically provided herein. In case of a question as to the classification of use, the question shall be submitted to the Planning Commission for determination.
16. No use is hereby authorized unless the use is conducted in a lawful, orderly and peaceful manner. Nothing in this order shall be deemed to authorize any public or private nuisance or to constitute a waiver, exemption or exception to any law, ordinance, order or rule of either the City of St. Francis, the County of Milwaukee, the State of Wisconsin, the United States of America or other duly constituted authority, except only to the extent that it authorizes the use of the Subject Property above described in any specific respects described herein. This order shall not be deemed to constitute a building permit, nor shall this order constitute any other license or permit required by City ordinance or other law.
17. No alcohol shall be sold on the subject property except in compliance with any license that may be issued from time to time under applicable Wisconsin law upon application.
18. The Applicant, upon granting of this Amendment to the PUD Plan, shall agree to accept the same in writing.
19. The provisions of this Amendment, and the PUD Plan approved in Exhibit B, shall be binding upon the Applicant, its successors in interest to the Subject Property, and all existing and future occupant(s) of the Subject Property.

SECTION 2: SEVERABILITY. The several sections of this Resolution are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the Resolution. The remainder of the Resolution shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this Resolution are hereby repealed as to those terms that conflict.

SECTION 3: EFFECTIVE DATE. This Resolution shall take effect immediately upon passage and publication as provided by law.

Passed and adopted at a regular meeting of the Common Council of the City of St.

Francis this \_\_\_\_ day of December 2014.

\_\_\_\_\_  
CoryAnn St. Marie-Carls, Mayor ATTEST:

EXHIBIT C

\_\_\_\_\_  
Anne Uecker, City Clerk/Treasurer

**APPLICANT ACCEPTANCE**

I hereby accept the terms of this Amendment to the PUD Plan in its entirety.

Superior Equipment and Supply, Co.

By: \_\_\_\_\_  
\_\_\_\_\_



## **St Francis Farmers Market**

Farmers markets used to be frequented only by chefs stocking up on fresh ingredients, or locals looking for their weekly produce supply. All that has changed, however, because travelers now flock to these markets to sample the best a region has to offer, including fruits, vegetables, and herbs as well as locally made treats and pastries. From fresh cuts of free-range lamb or beef to a small Wisconsin market with samples of sweet Wisconsin maple syrup, travelers will delight in these markets' fresh, seasonal offerings.

Show up early on the weekend for a taste of Oasis breakfast burritos, or grab an organic crepe as you browse the stands. In peak season, the market features produce like plump organic raspberries and crisp Asian greens, and local chefs stop by to stock up on colorful fruit and vegetables. St Francis Farmers Market brings together more than 50 of the region's best farmers and producers to offer fresh, homemade wares. Visitors can find everything from fresh fruit smoothies to, cuts of free-range meats. Come and support your local farmers market so it becomes a destination place where residents can not only purchase fresh Wisconsin grown products, but also make it a weekend morning ritual to enjoy brunch or just coffee at the outdoor Oasis Bar and Grill and watch the planes take off and land!

Farmers markets are a solution to the multifaceted problem of our culture's growing isolation—from other people, from the environment, and from the sources of our food. People perceive farmers markets as gathering places where families can bond with neighbors and visit with friends. Farmers markets also provide a medium by which people can get closer to their food sources.

Many consumers feel good about supporting local farmers. They also tend to distinguish the produce offered at farmers markets as higher in quality, more flavorful, fresher, and healthier than the produce typically found in other outlets. Farmers, in turn, can interact directly with their customers, building

relationships and fostering customer loyalty while potentially generating greater profits than if they sell their produce wholesale.

### **Our Community**

Come out and find the finest local farmers and producers of local goods. You'll feel good about building a market for local farm produce in your neighborhood. **Don't Miss** - Most Saturdays, there's a meet-the-farmer talk at 10:30 a.m., followed by a free seasonal cooking demonstration at 11:30am and a kids seasonal cooking or activity on Sundays at 10.30am. On most Saturday nights, the market hosts a Picnic in the Park event with music, farm-fresh food, and family-friendly activities.

### **Freshness & Flavor**

Nothing's sweeter than a fresh red apple or crisp cabbage from your own backyard, our markets the next best thing, don't miss our various events and competitions both for the Foodie and Junior chef. The Locavores will rejoice at St Francis Farmers Market, as all produce is required to be grown within a 50-mile radius of the market. Only the freshest seasonal fruits and vegetables are displayed, and visitors can talk with vendors to learn more about their produce's origins. Popular spring and summer wares include red rhubarb, green lettuce, fresh flowers, and vegetable seedlings to start your own garden. For those who want a quick snack, don't miss the fresh smoothies and juice drinks.

### **Purchase Locally**

We're part of the local economy, so you understand how important it is to keep this market vibrant and moving forward. With your support we're doing that! The Farmers Market is an outdoor oasis with a diverse selection of products. Shoppers can purchase freshly picked fruits and vegetables, farmstead cheeses, and artisan breads, or choose from a selection of cut flowers, wine, and jam. Vendors offer everything from foraged food like mushrooms and huckleberries, to farm crafts like beeswax candles and lavender body butter. Don't miss the market's live cooking demonstrations by popular local chefs

### **Nutrition Education Workshops**

The St Francis Farmers Market program provides free, bilingual nutrition education and cooking demonstrations at St Francis Farmers Market from May 15<sup>th</sup> - October 31<sup>st</sup> Using the Wisconsin State Health Department's, Fruits and Vegetables curriculum. St Francis Farmers Market aims to increase fruit and vegetable consumption by teaching participants how and why to prepare healthy meals using fresh, Chef Tom will be demonstrating over one hundred fast, easy, affordable, and delicious recipes using fresh fruits and vegetables at the seasonal produce workshop!

Groups of 12 or more are encouraged to email [info@supequ.com](mailto:info@supequ.com) to schedule a group visit.

### **Farmers' Markets for Kids**

The St Francis Farmers Market is intended to be a destination for the whole family. Each week, we provide an education space at The St Francis Farmers Market for all ages. With the help of community

St Francis Farmers Market | 4550 S Brust Ave. St Francis WI 53235 | 414.671.1200 | [info@supercc.org](mailto:info@supercc.org)

organization we are able to offer a variety of activities designed to make the market an interactive experience for people of all ages. Our hope is to provide fun, educational activities for children that reinforce our goals of connecting the environment, city, and farm as well as building community. **We provide** free, bilingual food-based activities for children at St Francis Farmers Market from May 15<sup>th</sup> – October 31<sup>st</sup>. Classes encourage children to eat more fresh fruits and vegetables by engaging them in hands-on activities. Children explore fruits and vegetables, and taste featured recipes.

**May 15th thru Oct 31st**

Friday: 11:00-6:00pm

Saturday 9:00 – 1:00pm

Sunday 9:00- 12:00pm



**MINUTES OF THE LICENSE COMMITTEE MEETING HELD  
SEPTEMBER 6, 2016**

---

Present: Alderpersons Brickner, Wattawa and Klug

Also Present: City Clerk/Treasurer Uecker, City Attorney Alexy, Chief Dietrich, Alderwoman Schandel and Cori Moran

Chairman Brickner called the meeting to order at 6:45 p.m.

Moved by Alderman Klug, seconded by Alderman Wattawa to place on file the minutes of the License Committee meeting held August 18, 2016. Motion carried.

Moved by Alderman Klug, seconded by Alderman Wattawa to recommend approval of a Beverage Operator's License for Cori Moran. Motion carried.

Discussion was held regarding an afterhours violation at Rails Inn Depot on September 5, 2016. Sgt. Blunt observed 4 people walking out of the bar at 2:03 a.m. Officers cleared the bar. Scott Alpren, the licensed bartender, was warned and advised that future violations could result in a citation. The License Committee requested that a letter be sent to the license holder regarding the incident, reiterating what closing hours are.

Moved by Alderman Wattawa, seconded by Alderman Klug to adjourn. Motion carried.

Time: 6:53 p.m.

**SUMMARY MINUTES OF THE PUBLIC HEARING HELD  
SEPTEMBER 6, 2016  
CHANGE OF ZONING  
R-3 to R-3 Special Use  
3849 South Packard Avenue**

---

Present: Mayor St. Marie-Carls, Alderpersons Wattawa, Schandel, Brickner, McSweeney, Klug and Tutaj

Also Present: City Administrator Johnsrud, City Clerk/Treasurer Uecker, City Attorney Alexy, City Engineer Dejewski, Building Inspector Vretenar, Police Chief Dietrich, interested citizens

Mayor St. Marie-Carls called the Public Hearing to order at 7:00 p.m.

City Clerk/Treasurer Uecker read the "Notice of Public Hearing" as follows:

***NOTICE IS HEREBY GIVEN***, that the Common Council of the City of St. Francis will hold a Public Hearing in the Council Chambers, St. Francis Civic Center, 3400 East Howard Avenue, St. Francis, Wisconsin on Tuesday, September 6, 2016 at 7:00 p.m. regarding the request for Change of Zoning from R-3 to R-3 Special Use. The legal descriptions involved in the proposed zoning change are as follows:

***Legal Description For:                   3849 South Packard Avenue  
  Tax Key Number 544-9005***

*Known as 3849 South Packard Avenue, in the City of St. Francis, Milwaukee County, Wisconsin.*

*Lot 1 of CSM 8813*

*The zoning change would allow for: Three Family Apartment*

*Any interested person may be heard at the time of the public hearing.*

The Mayor called the Public Hearing three times.

The hearing was declared closed at 7:05 p.m.

**MINUTES OF THE FINANCE COMMITTEE MEETING HELD  
SEPTEMBER 6, 2016**

---

Present: Alderpersons McSweeney, Schandel and Tutaj

Also Present: City Administrator Johnsrud, City Clerk/Treasurer Uecker, City Engineer Dejewski, Library Director Krahn, City Attorney Alexy, Alderman Klug, Mayor St. Marie-Carls, interested citizens

Chairman McSweeney called the meeting to order at 5:33 p.m.

Moved by Alderwoman Schandel, seconded by Alderman Tutaj to place on file the minutes of the Finance Committee meeting held July 19, 2016. Motion carried.

**Resolution for Inclusion under Group Life Insurance (ETF)**

City Administrator Johnsrud explained to those present that the adoption of this Resolution would allow the City to offer additional units of life insurance to employees. There would be no cost to the City as this is a voluntary benefit for employees. Currently the City, as a benefit, offers one unit of life insurance to qualified employees. It would also allow employees to purchase insurance for their spouse and/or dependents.

Moved by Alderman Tutaj, seconded by Alderwoman Schandel to recommend to the Common Council the adoption of the Resolution for Inclusion under Group Life Insurance. Motion carried.

**Resolution for Inclusion under the Income Continuation Insurance Plan (ETF)**

City Administrator Johnsrud explained that adoption of this resolution would allow for employees to have an option for income continuation in the event of a serious illness or accident. Again, there would be no cost to the City as it is a voluntary benefit. ETF has several different options for employees and this could benefit employees who do not have a large sick bank of hours.

Moved by Alderman Tutaj, seconded by Alderwoman Schandel to recommend to the Common Council the adoption of the Resolution for Inclusion under the Income Continuation Insurance Plan. Motion carried.

**2<sup>nd</sup> Quarter Financial Report**

Included in the packet was the Bank Reconciliation Report and the Investment Report for the period ending June 30, 2016. The Bank Reconciliation showed a cash balance of \$647,361.52. Investments for the same period totaled \$5,760,351.34. Alderwoman Schandel had questions on outstanding items which City Clerk/Treasurer Uecker answered.

Moved by Alderman Tutaj, seconded by Alderman McSweeney to approve and place on file the 2<sup>nd</sup> Quarter Financial Report. Motion carried.

**2017 Budget Update**

City Administrator Johnsrud told the Committee members that the budget worksheets have been distributed to the Department Heads and that he will begin meeting with them over the next couple of weeks. He informed those present that the City has lost \$20M in equalized value for this year which will have an effect on taxes. Property and Casualty Insurance premiums have increased about \$16,000 which is mostly due to Workers Compensation Insurance. After meeting with our insurance broker, it is estimated that the City will see a 6-8% increase in health insurance premiums for 2017. For 2015, the City had a \$106,000 (.22%) surplus at year end – most of which can be attributed to the \$65,000 paid by the Molasky Group for building permits. For 2017, the budget will be about priorities. City Administrator Johnsrud will have the Administrator’s Budget by the end of September for the Finance Committee. That timeline will allow for approximately one month to review the budget, make any changes and have the Budget Public Hearing on November 15<sup>th</sup>. Having the hearing then will allow the Clerk/Treasurer’s Office to get all the information gathered and calculate tax bills in a timely manner.

### **Schedule of General Obligation Debt Outstanding and TID Update**

Todd Taves, from Ehlers and Associates, presented to the Finance Committee a detailed update regarding the City’s debt and TID’s. The City currently has four outstanding bond issues – three are for the Civic Center and one is for TID #4. Mr. Taves went through the handout, explained each debt issue and gave projections for the Debt Service levy going forward. The levy for 2017 will be \$733,106. Using calculations from the 2016 tax bills, the tax rate for Debt Service will be \$1.35 in 2017. The City is currently at 39.04% of the allowed debt limit – but that will increase when the 2005 CDA Bonds are converted to General Obligation (GO) debt. At that point, the City will be at 50.05% of the allowable debt limit.

#### TID #3

Mr. Taves reviewed the valuation history of TID #3 as well as the adjustments made to the valuation by the Department of Revenue. He explained the valuation error in 2008 as well as the adjustment the Department of Revenue will be doing for 2016. The current adjustment is due to value within TID #3 that had not previously been reported. The missing parcels were discovered when the City prepared the documentation for TID #5 which is serving as an overlaying/donor TID for TID #3. That adjustment will be backed out for the 2017 valuation. Because of the adjustment, TID #3 will have positive cash flow going forward and the potential is there to repay the General Fund for some of the advances made. For 2016 the increment is expected to be \$840,417 for the 2017 budget. In subsequent budget years, the TID is projected to generate an estimated \$359,034 annually.

CDA Leave Revenue Bonds – these bonds are callable in 2017 and it is recommended to restructure the debt into GO bonds. One of the main reasons to recall and restructure the debt is the good interest environment. Currently the Lease Revenue Bonds are at 4.0% and converting to GO bonds would decrease the interest to a projected 1.1%. Repayment for the GO bonds would be 17 years or can be shortened to 13 years. The tentative schedule for the refinancing would be:

Presale planning	September-October
Adoption of Presale Resolution	November
Adoption of Sale Resolution	December 6 <sup>th</sup>
Estimated Closing Date	December 29 <sup>th</sup>
Redemption Date for 2005 CDA Bonds	March 1, 2017

#### TID #4

In the first two years, the TID lost value, but in 2014 and 2015 the value has again increased to a positive value. While TID #4 has GO debt, the projects show that there will be enough increment to cover the debt service payments. Currently the City is only making interest payments, but will start making principle payments in 2017.

#### TID #5

This TID was created in 2015 as an overlaying district to TID #3. It can also serve as a donor TID to #3. In 2016 the certified value decreased – the City had expected a positive \$2.5M incremental value based on the assessed values reported. That increase was swallowed up due to the DOR value/equalized value change. There are a lot of other projects with potential in TID #5. The City just needs to be aware of the percentages given in TIF Incentives so there is always enough cash flow in TID #5. Ehlers will update the development assumptions to reflect the delay in the Bear development construction timeline, the potential Sherman & Associates project, the potential Mandel Project and any other project brought forward to the City.

No action was needed on the report from Ehlers as it was informational for the Finance Committee.

Moved by Alderwoman Schandel, seconded by Alderman Tutaj to adjourn. Motion carried.

Time: 6:36 p.m.

**CITY OF ST. FRANCIS  
MINUTES OF THE BOARD OF PUBLIC WORKS  
MEETING HELD THURSDAY, AUGUST 11, 2016, 5:30PM**

Present: Alderman Mike McSweeney, Alderwoman Janis Schandel, , Citizen Members Shawn Feirer and Paul Pankowski.

Excused: Alderman Ken Tutaj, Citizen Members Amanda Bednarski and Christine Hancock.

Also present: Mayor CoryAnn St. Marie-Carls, Alderman Ray Klug, City Engineer/Director of Public Works Melinda Dejewski.

1. Chairman Alderman McSweeney called the meeting to order at 5:51pm.

**2. Public Comment.**

There was no public comment.

**3. Minutes**

A motion was made by Alderwoman Schandel, seconded by Board Member Feirer to approve the minutes of the May 10, 2016 meeting. Motion carried.

**4. Correspondence**

There was no correspondence.

**5. Discussion and Possible Action**

**A. Request from Memorial Committee Re: Honorary Street name for S. Nicholson Avenue**

City Engineer Dejewski stated that the request was referred from the Common Council. This request is to add an honorary name to S. Nicholson Avenue from E. Denton Avenue to E. Bolivar Avenue. It is intended to be a part of the 25<sup>th</sup> anniversary celebration of the memorial. This type of thing is done in other communities and it involves adding a street name sign either above or below the official street name sign. The sign would be differentiated from the official street name sign. This is not intended to rename the street therefore no addresses would change. A motion was made by Board Member Feirer, seconded by Board Member Pankowski to recommend to the Common Council to approve the request of the Memorial Committee to approve the honorary name of Veterans Memorial Way to Sough Nicholson Avenue from E. bolivar Avenue to E. Denton Avenue and to prepare any resolution/ordinance required. Motion carried.

**B. Request from Paul Frenn Re: Vacating and Deleting Right-of-Way on S. Lake Drive**

City Engineer Dejewski showed an aerial photo of the location with the right-of-way for S. Lake Drive. The right-of-way on S. Lake Drive is consistent along the roadway. Also, S. Lake Drive is a connecting highway which the DOT may have some jurisdiction over the amount of right-of-way for the road. Lastly, if the City were to consider releasing any right-of-way along S. Lake Drive, it would want to look at the release on a global scale, not just property by property. A motion was made by Board Member Feirer, seconded by Board Member Pankowski to recommend to the Common Council to deny the request from Paul Frenn to vacate and delete right-of-way on S. Lake Drive at 3907 S. Lake Drive due to the street being a connecting highway which may have DOT jurisdiction on the release of the right-of-way and due to possible future development in the area. Motion carried.

### **C. Request from Parkway Square Re: parking on S. Arctic Avenue**

City Engineer Dejewski stated that S. Arctic Avenue was constructed for trucks to access the Shur-line business. It was paid for by a TEA grant which required no parking on the roadway. In addition, the development has areas which can be utilized for parking. Also, E. Norwich Avenue has parking available including in the cul-du-sac. Alderwoman Schandel stated that it may be a long way to walk depending upon where people park. There was additional general discussion on the proximity of the available parking. A motion was made by Board Member Pankowski, seconded by Board Member Feirer to deny the request to allow parking on S. Arctic Avenue from E. Howard Avenue to E. Norwich Avenue due the requirement of the TEA Grant funding to not allow parking on the street, the area having parking on other adjacent streets and the ability of the development to provide additional parking on-site. Motion carried.

### **D. Sight Distance on S. Nicholson Avenue at E. Van Norman and E. Allerton Avenues**

Alderman McSweeney stated that vehicles are parking on E. Allerton west of Nicholson to S. Vermont. It is believed that the parked vehicles are those of employees of the basement repair business. There was general discussion about restricting the time when vehicles can park in the area and other possible solutions. It was brought forward that it is State Statute that vehicles cannot park within 15 feet of a crosswalk. The City will post “no parking” within the 15 feet of the crosswalk.

Alderman McSweeney also stated that vehicles are parking on the east side of S. Nicholson Avenue north of E. Van Norman Avenue. These vehicles are blocking the vision of traffic turning from westbound E. Van Norman Avenue onto S. Nicholson Avenue. A motion was made by Board Member Feirer, seconded by Alderwoman Schandel to recommend to the Common Council to create a “no parking” zone on S. Nicholson Avenue from E. Van Norman Avenue north approximately 85 feet north of the center line of E. Van Norman Avenue on the east side. Motion carried.

### **E. E. Martin Lane Reconstruction Project**

City Engineer Dejewski stated that the project was out for bids but while designing the project, an issue became apparent on part of the roadway. There is a property which has its parking area in the right-of-way and on all previous projects, this situation has been corrected by removing the illegal parking area. Parking in front of a house is not allowed. In addition, the auto repair business also parks cars in the right-of-way. The project as proposed has sidewalks on both sides of the streets because sidewalks are the safest way to have pedestrians travel in an urban environment. There was discussion on the advantages and disadvantages of sidewalks in general and as they are specifically applied to this project. A motion was made by Alderwoman Schandel, seconded by Board Member Feirer to recommend to the Common Council that the sidewalk for the E. Martin Lane project should only be on the north side of the street, that the terrace should only be 5 feet in width, and that the matter should be referred to the Planning Commission for concurrence on the vacation and deletion of 15 feet of the right-of-way of E. Martin Lane. Motion carried.

## **7. Engineer’s Report**

City Engineer Dejewski reviewed the report. There was a question regarding when the fines would be added to the “no trucking” signs. City Engineer Dejewski stated that it would be coming once she was able to have a discussion with the City Attorney and Police Chief. She would endeavor to have them up in 2 months.

## **8. Unfinished Business**

### **A. S. Barland Avenue Right-of-Way south of E. Koenig Avenue**

This item is to be removed.

### **B. Discussion – Road Project Special Assessment Methods**

There was no action on this item.

**C. Discussion and Possible Action – S. Nevada Avenue Street Lighting**

There was no action on this item.

**D. Discussion and Possible Action – S. Betz Avenue Right-of-Way**

There was no action on this item.

**9. Adjourn**

A motion was made by Alderwoman Schandel, seconded by Board Member Feirer to adjourn. Motion carried.  
Time 7:04p.m.

## ENGINEER'S REPORT AUGUST 2016

### ROAD PROJECT REPORT 2016

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
Denton from Packard to Barland	resurface	\$300,000.00	in-house	in-house	Postponed until 2017
Crawford Avenue Parking Lot	construct	\$325,000.00	in-house	in-house	
Martin Lane from Lake to Kirkwood	construct	\$350,000.00	in-house	in-house	Project out for bids. Public hearing held August 2
Removal of S. Brust – Bolivar to Whitnall	deconstruct/grant	\$200,000.00	in-house	in-house	Barricades in place
Watermain Trench Repair Program	reimbursement	\$60,000.00	in-house	in-house	Project completed.
Sidewalk Replacement Program	repair/replacement	\$40,000.00	in-house	in-house	Working on costs.

### 2015

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
Nevada Extension	Construction	\$1,000,000	\$40,000	\$80,000	Project completed..
Brook Place Storm Sewer/Road	Construct	\$300,000	In-house	In-house	Storm sewer project almost complete. Road project out for bids. Public hearing held August 2.

### 2014

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	UPDATE ON PROJECT
Kansas from Layton to Whitnall	construct	\$500,000	Construction complete. All scheduled walk-throughs complete. Assessments 2016.

### 2012

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	UPDATE ON PROJECT
Packard from Howard to Lunham	resurface	\$876,248.51 (\$198,846.67 city portion)	Project is complete. Punch list items are done. Cost to date: \$187,044.50. State performing audit for 2 years. Letter sent to property owners.



# License Committee Agenda

September 20, 2016

6:45 p.m.

## NOTICE

There will be a License Committee meeting on **Tuesday, September 20, 2016 at 6:45 p.m.** at the Civic Center in the Committee Room located at 3400 E. Howard Avenue.

## LICENSE COMMITTEE AGENDA

1. Call to order by Chairperson Brickner.
2. Approval of the Minutes of the License Committee Meeting held September 20, 2016
3. Licenses:

### New:

#### Beverage Operator License

Christina M. Burzynski (Needs Class)

Nastassia H. Malin

Amanda D. Meyers

4. Discussion and Possible Action:
5. Correspondence:

Letter sent to Rails Inn Depot as directed by License Committee regarding afterhours incident of September 5, 2016.

6. Unfinished Business:

Ordinance regarding venues with large gatherings  
Marian Center – Special Use Ordinances No. 840 and No. 987

7. Adjourn

## PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300. The meeting room is wheelchair accessible from the east and west entrances.

**NOTE:** There is a potential that a quorum of the Common Council may be present.

Posted 9/16/16

STATE OF WISCONSIN

MILWAUKEE COUNTY

CITY OF ST. FRANCIS

RESOLUTION NO. \_\_\_\_\_

RESOLUTION CONCERNING DISCONTINUANCE  
OF A PORTION OF THE UNIMPROVED RIGHT-OF-WAY OF S. BARLAND AVENUE AND  
UNIMPROVED PUBLIC ALLEYS NORTH AND SOUTH OF E. HOWARD AVENUE  
IN THE CITY OF ST. FRANCIS

WHEREAS, Wis. Stat. § 62.11(5) provides, in pertinent part, that the Common Council shall have the management and control of the city property, finances, highways, navigable waters, and the public service, and shall have power to act for the government and good order of the city, for its commercial benefit, and for the health, safety, and welfare of the public”; and

WHEREAS, Wis. Stat. § 66.1003 sets forth the procedures for discontinuing all or any part of a road or street; and

WHEREAS, the Planning Commission has recommended vacation of a portion of the Unimproved S. Barland Avenue right-of-way north and south of E. Howard Avenue and the Unimproved Public Alley right-of-way north and south of E. Howard Avenue legally described and depicted in Exhibit A and Exhibit B attached hereto and incorporated by reference; and

WHEREAS, no landlocked parcel will be created by the proposed vacation; and

WHEREAS, record notice of the introduction of this Resolution was recorded by the City Clerk with the Register of Deeds for Milwaukee County; and

WHEREAS, the Plan Commission, at a meeting held on August 24, 2016 has recommended that the Common Council approve the vacation of the right-of-ways described and depicted in Exhibit A and Exhibit B; and

WHEREAS, following introduction of this Resolution, the Common Council scheduled a public hearing concerning the discontinuation of a portion of the Unimproved S. Barland Avenue right-of-way north and south of E. Howard Avenue and the Unimproved Public Alley right-of-way north and south of E. Howard Avenue not less than forty (40) days after such introduction; and

WHEREAS, a public hearing concerning this matter was duly conducted by the Common Council on \_\_\_\_\_, 2016 and

WHEREAS, notice of said public hearing was duly provided to the public and to the owners of the real property adjacent to that portion of the Unimproved S. Barland Avenue right-of-way north and south of E. Howard Avenue and the Unimproved Public Alley right-of-way north and south of E. Howard Avenue for which discontinuation is contemplated in the manner provided in Wis. Stat. §§ 66.1003(4)(b) and (8); and

WHEREAS, the Common Council has duly considered the recommendations of the Planning Commission, City Engineer, and any and all information received in the course of the public hearing concerning this matter;

NOW, THEREFORE, the Common Council of the City of St. Francis hereby ordains as follows:

IT IS HEREBY RESOLVED that:

1. The Common Council hereby declares that the public interest requires the vacation of the portion of the Unimproved S. Barland Avenue right-of-way north and south of E. Howard Avenue and the Unimproved Public Alley right-of-way north and south of E. Howard Avenue legally described and depicted in the attached Exhibit A and Exhibit B.
2. That portion of the Unimproved S. Barland Avenue right-of-way north and south of E. Howard Avenue and the Unimproved Public Alley right-of-way north and south of E. Howard Avenue depicted and described in the legal description and map attached hereto and incorporated by reference as Exhibit A and Exhibit B is hereby DISCONTINUED pursuant to Wis. Stat. § 66.1003;
3. The City Clerk shall record a certified copy of this Resolution together with the attached Exhibit A and Exhibit B with the Milwaukee County Register of Deeds

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF ST. FRANCIS

By: \_\_\_\_\_  
CoryAnn St. Marie-Carls, Mayor

ATTEST:

\_\_\_\_\_  
Anne B. Uecker, City Clerk/Treasurer

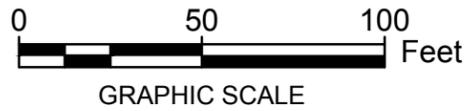
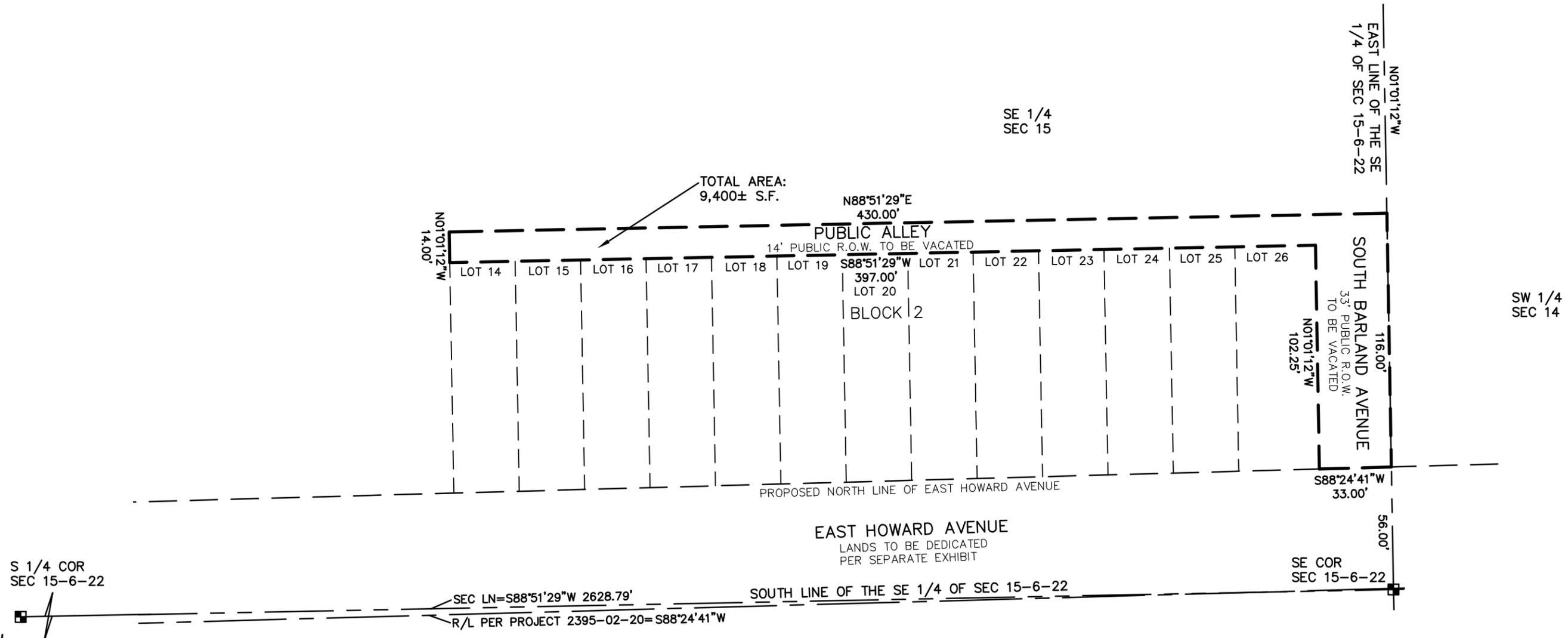
Macintosh HD-pa:Users:PaulAley:Documents:Users:Paul:Documents:My Documents:MyFiles:St Francis:General Government:Streets:Van Beck Discontinuance:Van Beck Discontuiation Resolution 040215.doc

# RIGHT OF WAY VACATION EXHIBIT A

Part of the Southeast 1/4 of Section 15, Township 6 North, Range 22 East, in the City of St. Francis, Milwaukee County, Wisconsin described as follows:

Public Alley being a part of Block 2, Sivyer & Betz Land Company's Subdivision No.3, also the West 33' of South Barland Avenue.  
Said lands containing 9,400± Square Feet.

NOTE:  
Bearings are based on SEWRPC Control Summary for Township 6 North, Range 22 East, Milwaukee County.



**R.A. Smith National, Inc.**

*Beyond Surveying  
and Engineering*

16745 W. Bluemound Road, Brookfield WI 53005  
262-781-1000 Fax 262-797-7373 www.rasmithnational.com  
Appleton, WI Irvine, CA Pittsburgh, PA

S:\5166713\Dwg\  
PX401B.dwg\11 x 17

SHEET 1 OF 1

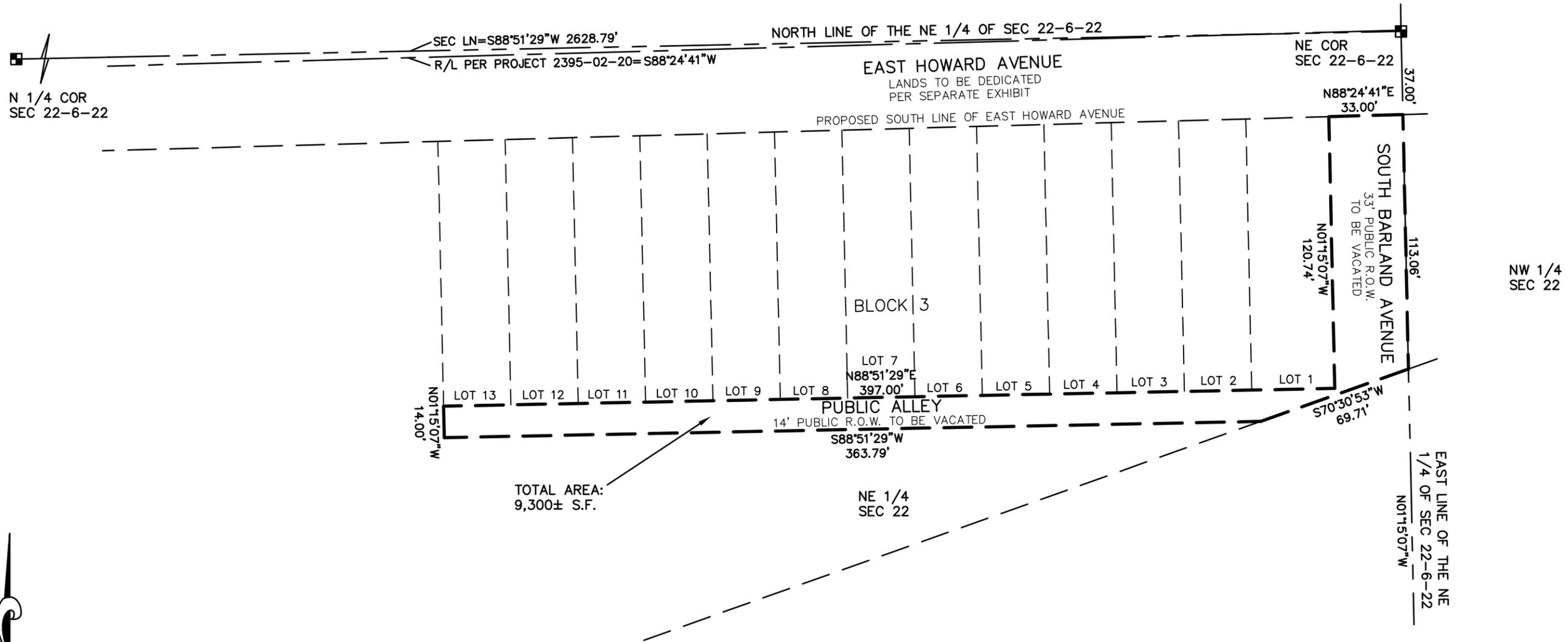
R.A. Smith National, Inc.

# RIGHT OF WAY VACATION EXHIBIT B

Part of the Northeast 1/4 of Section 22, Township 6 North, Range 22 East, in the City of St. Francis, Milwaukee County, Wisconsin described as follows:

Public Alley being a part of Block 3, Sivyver & Betz Land Company's Subdivision No.3, also the West 33' of South Barland Avenue.  
Said lands containing 9,300± Square Feet.

NOTE:  
Bearings are based on SEWRPC Control Summary for Township 6 North, Range 22 East, Milwaukee County.



TOTAL AREA:  
9,300± S.F.

NE 1/4  
SEC 22

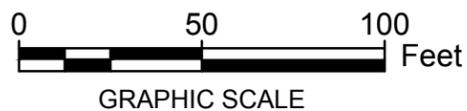
**R.A. Smith National, Inc.**

*Beyond Surveying  
and Engineering*

16745 W. Bluemound Road, Brookfield WI 53005  
262-781-1000 Fax 262-797-7373 www.rasmithnational.com  
Appleton, WI Irvine, CA Pittsburgh, PA

S:\5166713\Dwg\  
PX501B.dwg\11 x 17

SHEET 1 OF 1



STATE OF WISCONSIN

CITY OF ST. FRANCIS MILWAUKEE COUNTY

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO CREATE SECTION 435-3(A)(19) AND  
TO REPEAL SECTION 435-3(A)(32)  
OF THE CITY OF ST. FRANCIS CODE OF ORDINANCES  
CONCERNING CERTAIN PARKING RESTRICTIONS  
ON SOUTH NICHOLSON AVENUE IN THE CITY OF ST. FRANCIS**

WHEREAS, Section 435-3(A) of the City of St. Francis Code of Ordinances establishes certain restrictions on the parking, and the leaving while operating, of vehicles on certain specified streets within the City of St. Francis including, but not limited to South Nicholson Avenue; and

WHEREAS, City of St. Francis Staff has recommended modification of the existing parking regulations on South Nicholson Avenue in relation to its intersection with East Van Norman Avenue; and

WHEREAS, the Common Council finds that adoption of such recommended revisions to the parking restrictions concerning parking on South Nicholson Avenue will promote the health, safety, and welfare of the public;

NOW, THEREFORE, the Common Council of the City of St. Francis, Wisconsin do ordain as follows:

SECTION 1. Section 435-3(A)(19) of Chapter 435, entitled "Vehicles and Traffic", of the City of St. Francis Code of Ordinances is hereby created to read as follows:

(19) South Nicholson Avenue.

- (a) East side, from a point 85 feet north of the center line of East Van Norman Avenue south to the southeast corner of the intersection of South Kinnickinnic and East Van Norman and Avenues.
- (b) West side, from 60 feet north of the entrance to the City of St. Francis Municipal Parking Lot to the entrance of said parking lot.

SECTION 2: Section 435-3(A)(32) of Chapter 435, entitled "Vehicles and Traffic", of the City of St. Francis Code of Ordinances is hereby deleted in its entirety.

~~(32) On the west side of South Nicholson Avenue from 60 feet north of the entrance to the City of St. Francis Municipal Parking Lot to the entrance of said parking lot.~~

SECTION 3: SEVERABILITY. The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 4: EFFECTIVE DATE. This ordinance shall take effect immediately upon passage and publication as provided by law.

Passed and adopted at a regular meeting of the Common Council of the City of St. Francis this \_\_\_\_ day of September 2016.

CITY OF ST. FRANCIS

BY: \_\_\_\_\_  
CoryAnn St. Marie-Carls, Mayor

ATTEST: \_\_\_\_\_  
Anne B. Uecker, City Clerk/Treasurer

Check No	Per	Date	Payee	Description	Inv Amount	V/M
<b>69608</b>	09/16	09/12/2016	ICMA-RC	PLAN NUMBER 301536	1,190.00	
<b>69609</b>	09/16	09/12/2016	NORTH SHORE BANK FSB	MISC DEDUCTION	5,707.00	
<b>69610</b>	09/16	09/12/2016	WI SCTF	CASE IDENTIFIER 3998990	121.46	
	09/16	09/12/2016	WI SCTF	CASE IDENTIFIER 1302486	46.15	
<b>69611</b>	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	POLICE	142.00	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	POLICE	584.07	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	POLICE	176.93	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	POLICE	193.20	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	POLICE	410.00	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	POLICE	90.24	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	CLERK/TREASURER	339.00	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	CLERK/TREASURER	166.45	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	CLERK/TREASURER	55.67	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	152.14	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	150.86	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	180.00	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	64.64	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	91.28	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	29.99	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	194.20	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	147.86	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	196.88	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	LIBRARY	9.18	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	CLERK/TREASURER	92.04	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	CLERK/TREASURER	289.00	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	ENGINEERING	398.00	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	ENGINEERING	75.62	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	ENGINEERING	117.00	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	FIRE DEPT	90.63	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	FIRE DEPT	723.88	
	09/16	09/14/2016	CORPORATE PAYMENT SYSTEMS	FIRE DEPT	260.50	
<b>69612</b>	09/16	09/14/2016	MILW CO TREASURER	CORRECT GCS ERROR	224.84	
	09/16	09/14/2016	MILW CO TREASURER	CORRECT GCS ERROR	542.25	
	09/16	09/14/2016	MILW CO TREASURER	CORRECT GCS ERROR	434.35	
	09/16	09/14/2016	MILW CO TREASURER	CORRECT GCS ERROR	122.55	
	09/16	09/14/2016	MILW CO TREASURER	CORRECT GCS ERROR	828.28	
<b>69613</b>	09/16	09/14/2016	PURCHASEPOWER	POSTAGE	1,020.99	
<b>69614</b>	09/16	09/14/2016	VERIZON WIRELESS	ELECTED OFFICIALS/GEN OFFI	135.84	
	09/16	09/14/2016	VERIZON WIRELESS	RECYCLING	1.07	
	09/16	09/14/2016	VERIZON WIRELESS	TAPCO	20.03	
	09/16	09/14/2016	VERIZON WIRELESS	ENGINEERING	28.96	
	09/16	09/14/2016	VERIZON WIRELESS	FIRE	82.88	
	09/16	09/14/2016	VERIZON WIRELESS	POLICE	222.78	
<b>69615</b>	09/16	09/20/2016	A F L A C	MISC DEDUCTIONS	2,442.42	
<b>69616</b>	09/16	09/20/2016	A RIFKIN CO	ELECTION SUPPLIES	283.30	
<b>69617</b>	09/16	09/20/2016	AERO COMPRESSED GASES INC	OXYGEN	202.35	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
	09/16	09/20/2016	AERO COMPRESSED GASES INC	DELIVERY/PICK UP SERVICE	21.00	
<b>69618</b>	09/16	09/20/2016	AERO COMPRESSED GASES INC	OXYGEN	174.00	
	09/16	09/20/2016	ALSCO	CLOTHING NEW/REPLACE	35.62	
<b>69619</b>	09/16	09/20/2016	ALSCO	CLOTHING NEW/REPLACE	35.62	
	09/16	09/20/2016	BAKER & TAYLOR	ANF	110.47	
	09/16	09/20/2016	BAKER & TAYLOR	AD FIC	176.77	
	09/16	09/20/2016	BAKER & TAYLOR	REC BORR AD FIC	8.69	
	09/16	09/20/2016	BAKER & TAYLOR	AD FIC	319.70	
	09/16	09/20/2016	BAKER & TAYLOR	AD AUDIO	38.06	
	09/16	09/20/2016	BAKER & TAYLOR	AD FIC	258.76	
	09/16	09/20/2016	BAKER & TAYLOR	REC BORR ANF	548.57	
<b>69620</b>	09/16	09/20/2016	BAKER & TAYLOR	Y BOOKS	59.77	
	09/16	09/20/2016	BAKER TILLY VIRCHOW KRAUSE LL	AUDIT	6,012.00	
<b>69621</b>						
	09/16	09/20/2016	BATTERIES PLUS	BATTERIES	51.90	
<b>69622</b>						
	09/16	09/20/2016	BAYCOM INC	POLICE	318.00	
<b>69623</b>						
	09/16	09/20/2016	BRAEGER CHEVROLET INC	SQUAD #6	183.89	
<b>69624</b>						
	09/16	09/20/2016	BRAUN THYSSENKRUPP ELEVATOR	QUARTERLY EXAM & LUBE CONTRACT	252.18	
<b>69625</b>						
	09/16	09/20/2016	CAR WASH PARTNERS INC	CAR WASH/WAX/UB	60.00	
<b>69626</b>						
	09/16	09/20/2016	CENTER POINT PUBLISHING	AD FIC	23.37	
	09/16	09/20/2016	CENTER POINT PUBLISHING	AD FIC	72.06	
	09/16	09/20/2016	CENTER POINT PUBLISHING	AD FIC	24.67	
<b>69627</b>						
	09/16	09/20/2016	CHIEF SUPPLY CORPORATION	POLICE DEPT	253.49	
<b>69628</b>						
	09/16	09/20/2016	CINTAS FIRE 636525	EXT INSPECTION/RECHARGE	40.80	
	09/16	09/20/2016	CINTAS FIRE 636525	EXT INSPECTION/RECHARGE	40.80	
	09/16	09/20/2016	CINTAS FIRE 636525	EXT INSPECTION/RECHARGE	40.80	
<b>69629</b>						
	09/16	09/20/2016	CINTAS CORPORATION	POLICE DEPT	77.68	
<b>69630</b>						
	09/16	09/20/2016	D J PRINTING	FIRE DEPT	213.56	
<b>69631</b>						
	09/16	09/20/2016	DEL SIEVERT TRUCKING	TOP SOIL	82.50	
<b>69632</b>						
	09/16	09/20/2016	DEPT OF ADMINISTRATION	AUGUST FINES	5,305.80	
<b>69633</b>						
	09/16	09/20/2016	DISC GO TECHNOLOGIES INC	LIBRARY SUPPLIES	15.00	
<b>69634</b>						
	09/16	09/20/2016	DIVERSIFIED BENEFIT SERVICES	HRA ADMINISTRATIVE SERVICES	256.22	
<b>69635</b>						
	09/16	09/20/2016	DWD-UI	UNEMPLOYMENT	653.00	
<b>69636</b>						
	09/16	09/20/2016	FIRST ASSOCIATED INS AGENCY	BOND - JOHNSRUD	100.00	
<b>69637</b>						
	09/16	09/20/2016	GALE/CENGAGE LEARNING	AD FIC	476.67	
	09/16	09/20/2016	GALE/CENGAGE LEARNING	CREDIT	30.39-	
	09/16	09/20/2016	GALE/CENGAGE LEARNING	AD FIC	222.34	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
	09/16	09/20/2016	GALE/CENGAGE LEARNING	AD FIC	21.59	
	09/16	09/20/2016	GALE/CENGAGE LEARNING	AD FIC	20.79	
<b>69638</b>						
	09/16	09/20/2016	GENERAL CODE	CODE ANALYSIS/COMP/DUPL/FINISH/HANDL	295.56	
<b>69639</b>						
	09/16	09/20/2016	GENERAL COMMUNICATIONS INC	POLICE	205.45	
<b>69640</b>						
	09/16	09/20/2016	GENUINE PARTS COMP - MILWAUKE	HWY #66	17.85	
	09/16	09/20/2016	GENUINE PARTS COMP - MILWAUKE	HWY #39	23.64	
	09/16	09/20/2016	GENUINE PARTS COMP - MILWAUKE	HWY #39	55.17	
	09/16	09/20/2016	GENUINE PARTS COMP - MILWAUKE	HWY #66	47.61	
	09/16	09/20/2016	GENUINE PARTS COMP - MILWAUKE	HWY #1	33.98	
	09/16	09/20/2016	GENUINE PARTS COMP - MILWAUKE	CREDIT	12.98	
	09/16	09/20/2016	GENUINE PARTS COMP - MILWAUKE	MULTI HWY	15.72	
	09/16	09/20/2016	GENUINE PARTS COMP - MILWAUKE	GARAGE	242.98	
<b>69641</b>						
	09/16	09/20/2016	GREGS TRUE VALUE INC	CIVIC CENTER	38.91	
	09/16	09/20/2016	GREGS TRUE VALUE INC	POLICE DEPT	38.75	
<b>69642</b>						
	09/16	09/20/2016	IMPERIAL SUPPLIES HOLDINGS INC	SHOP TOOLS/EQUIP	230.30	
<b>69643</b>						
	09/16	09/20/2016	J & T SUPPLY COMPANY	SHOP MATERIALS	25.20	
<b>69644</b>						
	09/16	09/20/2016	JOURNAL/SENTINEL INC	NNO	295.05	
	09/16	09/20/2016	JOURNAL/SENTINEL INC	PUBLICATION	383.95	
	09/16	09/20/2016	JOURNAL/SENTINEL INC	ELECTIONS	14.30	
<b>69645</b>						
	09/16	09/20/2016	KALAHARI RESORT & CONVENTION	LODGING:CZERNIAKOWSKI	246.00	
<b>69646</b>						
	09/16	09/20/2016	KUJAWA ENTERPRISES	PLANT MAINTENANCE	37.50	
<b>69647</b>						
	09/16	09/20/2016	LARK UNIFORM COMPANY	CLOTHING	79.95	
<b>69648</b>						
	09/16	09/20/2016	LEEC TRAINING FUND	REGISTRATION:HUNTER	45.00	
<b>69649</b>						
	09/16	09/20/2016	LOCATE PLUS CORPORATION	LOCATE PLUS WEBSITE USAGE	29.95	
<b>69650</b>						
	09/16	09/20/2016	LUCHT, RODNEY	TRAINING	17.79	
<b>69651</b>						
	09/16	09/20/2016	M & M TREE SERVICE	TREE REMOVAL	375.00	
<b>69652</b>						
	09/16	09/20/2016	MARTHA STEWART LIVING	10 ISSUES	26.00	
<b>69653</b>						
	09/16	09/20/2016	MC&E/ELECTION SOURCE	ELECTION SUPPLIES	562.17	
<b>69654</b>						
	09/16	09/20/2016	MENARDS	DPW/GRASS CUTTING/GARDENING	116.74	
<b>69655</b>						
	09/16	09/20/2016	MICHNA, JESSICA I	PROGRAM	165.00	
<b>69656</b>						
	09/16	09/20/2016	MIDWEST FIBER NETWORKS LLC	1GB DEDICATED TRANSPORT LINE	549.21	
<b>69657</b>						
	09/16	09/20/2016	MILW CO SHERIFF'S DEPT	BOARDING & COMMITMENT FEES	324.00	
<b>69658</b>						
	09/16	09/20/2016	MILW CO TREASURER	AUGUST FINES	1,767.60	
<b>69659</b>						
	09/16	09/20/2016	MILW METRO SEWERAGE DIST	RESIDENTIAL	77,211.60	

Check No	Per	Date	Payee	Description	Inv Amount	V/M
	09/16	09/20/2016	MILW METRO SEWERAGE DIST	COMMERCIAL	60,945.76	
	09/16	09/20/2016	MILW METRO SEWERAGE DIST	INDUSTRIAL	6,846.94	
	09/16	09/20/2016	MILW METRO SEWERAGE DIST	INDUSTRIAL PROGRAM CHARGE	233.50	
	09/16	09/20/2016	MILW METRO SEWERAGE DIST	CREDIT MEMO	15,736.36-	
<b>69660</b>						
	09/16	09/20/2016	MILW PAPER COMPANY	CIVIC CENTER	94.74	
	09/16	09/20/2016	MILW PAPER COMPANY	ELECTIONS	12.06	
<b>69661</b>						
	09/16	09/20/2016	MILW POWER EQUIPMENT LLC	MULTI HWY	1,374.84	
<b>69662</b>						
	09/16	09/20/2016	MILW PUBLIC LIBRARY	REPLACEMENT MATERIALS	26.00	
<b>69663</b>						
	09/16	09/20/2016	MILWAUKEE, CITY OF	STREET LIGHTING	120.14	
<b>69664</b>						
	09/16	09/20/2016	MINNESOTA LIFE INSURANCE CO	ADMINISTRATOR	49.10	
	09/16	09/20/2016	MINNESOTA LIFE INSURANCE CO	GENERAL OFFICE	2.86	
	09/16	09/20/2016	MINNESOTA LIFE INSURANCE CO	CLERK/TREASURER	57.46	
	09/16	09/20/2016	MINNESOTA LIFE INSURANCE CO	INSPECTION	43.51	
	09/16	09/20/2016	MINNESOTA LIFE INSURANCE CO	COURT	21.17	
	09/16	09/20/2016	MINNESOTA LIFE INSURANCE CO	CITY HALL	21.53	
	09/16	09/20/2016	MINNESOTA LIFE INSURANCE CO	POLICE	238.57	
	09/16	09/20/2016	MINNESOTA LIFE INSURANCE CO	FIRE	217.15	
	09/16	09/20/2016	MINNESOTA LIFE INSURANCE CO	HEALTH	77.03	
	09/16	09/20/2016	MINNESOTA LIFE INSURANCE CO	ENGINEERING	54.11	
	09/16	09/20/2016	MINNESOTA LIFE INSURANCE CO	HIGHWAY	163.14	
	09/16	09/20/2016	MINNESOTA LIFE INSURANCE CO	MECHANIC	24.80	
	09/16	09/20/2016	MINNESOTA LIFE INSURANCE CO	LIBRARY	64.87	
<b>69665</b>						
	09/16	09/20/2016	NASSCO INCORPORATED	CIVIC CENTER	218.64	
<b>69666</b>						
	09/16	09/20/2016	NORTHERN SEWER EQUIPMENT CO	HWY #23	145.20	
	09/16	09/20/2016	NORTHERN SEWER EQUIPMENT CO	HWY #23	62.23	
<b>69667</b>						
	09/16	09/20/2016	PICK N SAVE	RESTITUTION/SANDUSKY PARTIAL	25.00	
	09/16	09/20/2016	PICK N SAVE	RESTITUTION/BROCKEL	1.60	
<b>69668</b>						
	09/16	09/20/2016	PITNEY BOWES INC	EQUIP LEASE	378.27	
<b>69669</b>						
	09/16	09/20/2016	POMP'S TIRE SERVICE	SQUAD #6	469.44	
	09/16	09/20/2016	POMP'S TIRE SERVICE	HWY #30	198.00	
<b>69670</b>						
	09/16	09/20/2016	PORT-A-JOHN INC	ST FRANCIS DAYS	1,265.00	
<b>69671</b>						
	09/16	09/20/2016	PRAXAIR GAS TECH INC	EQUIP/VEHICLE MAINTENANCE	18.71	
	09/16	09/20/2016	PRAXAIR GAS TECH INC	EQUIP/VEHICLE MAINTENANCE	68.59	
	09/16	09/20/2016	PRAXAIR GAS TECH INC	EQUIP/VEHICLE MAINTENANCE	12.47	
	09/16	09/20/2016	PRAXAIR GAS TECH INC	EQUIP/VEHICLE MAINTENANCE	6.24	
	09/16	09/20/2016	PRAXAIR GAS TECH INC	EQUIP/VEHICLE MAINTENANCE	6.24	
	09/16	09/20/2016	PRAXAIR GAS TECH INC	EQUIP/VEHICLE MAINTENANCE	6.24	
	09/16	09/20/2016	PRAXAIR GAS TECH INC	EQUIP/VEHICLE MAINTENANCE	6.21	
<b>69672</b>						
	09/16	09/20/2016	R A SMITH & ASSOCIATES	TIF#5	690.00	
<b>69673</b>						
	09/16	09/20/2016	RED THE UNIFORM TAILOR	CLOTHING	45.00	
<b>69674</b>						
	09/16	09/20/2016	SANOFI PASTEUR INC	FLU VACCINE	1,419.39	

Check No	Per	Date	Payee	Description	Inv Amount	V/M	
69675	09/16	09/20/2016	SANOFI PASTEUR INC	PROMPT PAYMENT DISCOUNT	27.04-		
69676	09/16	09/20/2016	SCOTT, KATHY	MILEAGE	105.62		
69677	09/16	09/20/2016	SHERWIN INDUSTRIES INC	FIBER MIX/ASPHALT HOT MIX	417.15		
69678	09/16	09/20/2016	SHRED-IT USA LLC	DOCUMENT SHREDDING	105.41		
69679	09/16	09/20/2016	SNOW PLOW SOLUTIONS INC	HWY #1	294.33		
69680	09/16	09/20/2016	SOUTH SHORE CHAMBER OF COM	AWARDS DINNER	200.00		
69681	09/16	09/20/2016	ST FRANCIS LIBRARY	RESTITUTION/MANS PARTIAL	20.00		
69682	09/16	09/20/2016	ST FRANCIS POLICE DEPARTMENT	PETTY CASH	5.40		
	09/16	09/20/2016	ST FRANCIS POLICE DEPARTMENT	PETTY CASH	15.00		
	09/16	09/20/2016	ST FRANCIS POLICE DEPARTMENT	PETTY CASH	21.45		
69683	09/16	09/20/2016	ST FRANCIS TREASURER	DINNER TICKETS	210.00		
69684	09/16	09/20/2016	STATE OF WI-DSPS	PERMIT TO OPERATE ELEVATOR	50.00		
69685	09/16	09/20/2016	STREICHER'S	FIREARM SUPPLIES	79.99		
	09/16	09/20/2016	STREICHER'S	FIREARM SUPPLIES	4.95		
69686	09/16	09/20/2016	TDS METROCOM	CITY HALL	1,001.81		
69687	09/16	09/20/2016	UNUM LIFE INSURANCE	ADMINISTRATOR	42.63		
	09/16	09/20/2016	UNUM LIFE INSURANCE	GENERAL OFFICE	15.58		
	09/16	09/20/2016	UNUM LIFE INSURANCE	CLERK/TREASURER	62.78		
	09/16	09/20/2016	UNUM LIFE INSURANCE	INSPECTION	32.44		
	09/16	09/20/2016	UNUM LIFE INSURANCE	CUSTODIAN	11.57		
	09/16	09/20/2016	UNUM LIFE INSURANCE	POLICE	655.38		
	09/16	09/20/2016	UNUM LIFE INSURANCE	FIRE	44.75		
	09/16	09/20/2016	UNUM LIFE INSURANCE	HEALTH	33.27		
	09/16	09/20/2016	UNUM LIFE INSURANCE	ENGINEERING	80.17		
	09/16	09/20/2016	UNUM LIFE INSURANCE	HWY	202.27		
	09/16	09/20/2016	UNUM LIFE INSURANCE	MECHANIC	23.60		
	09/16	09/20/2016	UNUM LIFE INSURANCE	LIBRARY	67.18		
	69688	09/16	09/20/2016	VRETENAR, CRAIG	MILEAGE	113.94	
	69689	09/16	09/20/2016	WASTE MANAGEMENT OF WI-MN	YARD WASTE	2,615.45	
	69690	09/16	09/20/2016	WE ENERGIES	LIBRARY	27.98	
69690	09/16	09/20/2016	WEA INSURANCE TRUST	RETIREE	2,302.64		
	09/16	09/20/2016	WEA INSURANCE TRUST	ADMINISTRATOR	1,404.20		
	09/16	09/20/2016	WEA INSURANCE TRUST	CLERK/TREAS	1,404.20		
	09/16	09/20/2016	WEA INSURANCE TRUST	INSPECTION	1,404.20		
	09/16	09/20/2016	WEA INSURANCE TRUST	POLICE	26,274.13		
	09/16	09/20/2016	WEA INSURANCE TRUST	FIRE	22,374.35		
	09/16	09/20/2016	WEA INSURANCE TRUST	HEALTH	539.86		
	09/16	09/20/2016	WEA INSURANCE TRUST	ENGINEERING	4,674.20		
	09/16	09/20/2016	WEA INSURANCE TRUST	HIGHWAY	4,752.46		
	09/16	09/20/2016	WEA INSURANCE TRUST	MECHANIC	1,404.20		

Check No	Per	Date	Payee	Description	Inv Amount	V/M
<b>69691</b>	09/16	09/20/2016	WEA INSURANCE TRUST	LIBRARY	3,888.12	
	09/16	09/20/2016	WI IMAGINING SOLUTIONS LLC	11323 MONTHLY CONTRACT	27.59	
	09/16	09/20/2016	WI IMAGINING SOLUTIONS LLC	11311 MONTHLY CONTRACT	27.24	
	09/16	09/20/2016	WI IMAGINING SOLUTIONS LLC	11295 MONTHLY CONTRACT	269.09	
<b>69692</b>						
	09/16	09/20/2016	WIL KIL PEST CONTROL	PEST CONTROL	90.00	
<b>69693</b>						
	09/16	09/20/2016	WILD, TIMOTHY J	RESTITUTION/WILKINS PARTIAL	30.00	
<b>69694</b>						
	09/16	09/20/2016	WINNEBAGO SHERIFF'S DEPT	WARRANT: STASZAK, DARRELL R. 11171979	185.00	
Grand Totals:					<u>256,739.39</u>	

CERTIFY APPROPRIATION IS AVAILABLE TO MEET THESE CLAIMS AND RECOMMEND THEIR ALLOWANCE:

COMMON COUNCIL:

\_\_\_\_\_  
 Council President

\_\_\_\_\_  
 1st District Alderperson

\_\_\_\_\_  
 1st District Alderperson

\_\_\_\_\_  
 2nd District Alderperson

\_\_\_\_\_  
 3rd District Alderperson

\_\_\_\_\_  
 3rd District Alderperson



September 16, 2016

Mr. Mark Johnsrud, City Administrator  
City of St. Francis  
3400 E. Howard Ave.  
St. Francis, WI 53235

Re: Professional Environmental Services  
Work Plan for Site Investigation – Former D-F Property

Dear Mark:

LF Green Development, LLC (LF Green) is pleased to submit this proposal for completing a the WDNR Workplan for completing a NR 716 Environmental Site Investigation (ESI) for the Former D-F Property located at 2517 E. Norwich Avenue, St. Francis, WI.

We have reviewed the prior reports for the site. The site conditions are pretty complex, and we will need spell things out clearly in the work plan. We will need to include the following items in the work plan, but I wanted to put some details of the work required in here.

We anticipate creating a site “cross section” which includes MW7, since this well has had free product (petroleum) in it in the past. We also will want to show the actual TCE concentrations in groundwater in the cross-section.

Additionally, we will create a table showing TCE and daughter (breakdown) concentrations, monitoring well/piezometer screen elevations, and soil types. We will be able to use tables from the previous reports with the current WDNR requirements and standards.

It is likely that the source of free product at MW7 is from the DF Above Ground Storage Tank (AST) which was at the site for a relatively short time, however the previous report states that the AST was “piped into the shed and they filled pails of TCE” from a valve inside the shed.

The WDNR is going to want the us to define the vertical and lateral extent of product in MW7.

The MW7 screen is in fill, silt, and sand, with a clay layer below that. The upgradient well (installed by Sigma) is screened in silt and sand and the piezometer (deep water well) is screened in this lower sand and gravel unit.

We will likely need to install a piezometer at MW7 in the sand and gravel layer, double-cased to prevent the chance of drag-down, and install a second piezometer in the clay layer below that.

I also think work plan will need to include the installation of a monitoring well /piezometer nest halfway between MW7 and MW4, and a piezometer nest at MW-2. ERM did a deep boring

(SB-21) to define the subsurface and this could be used as a guide to determine piezometer depths.

Our plan would be to sample the wells 30 days apart to make sure we have a good handle on the flow.

Note that Sigma sampled wells in the fall of 2012 and we had a drought that summer. Not sure how that affected water levels or product movement, but they reported a somewhat strong downward vertical gradient.

We will need to create some detailed cross-sections with actual concentrations shown and also create some flow nets to show how that retaining wall is affecting flow.

#### SCOPE of WORK

- Review historic data available;
- Prepare the WDNR Workplan – NR 716 Site Investigation
  - Prepare the workplan for discussion by St. Francis;
  - Submit final version to WDNR with review request;

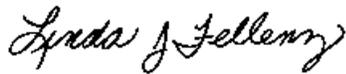
#### Project Cost

LF Green's effort associated with this project is based upon our experience and guidance provided by the WDNR, and outlined in the attached spreadsheet. The individual tasks are identified along with the anticipated hours for each task.

If you have any questions or comments, please feel free to call me at (414) 254-4813 or email me at [LFellenz@LFGreendevlopment.com](mailto:LFellenz@LFGreendevlopment.com).

Sincerely,

LF GREEN DEVELOPMENT, LLC



Linda J. Fellenz  
President

**LF Green Development, LLC**  
**Summary of Staff Hours and Labor Costs**



		<b>Former DF - Norwich Ave St. Francis</b>							
		<b>WDNR Work Plan - For The Environmental Investigation</b>							
CLASSIFICATION		Project Manager		Project Scientist		Staff Scientist		Total Labor	
Average Hourly Wage		\$95.00		\$80.00		\$68.00			
TASK DESCRIPTION		Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Review of Previous Reports</b>		2	\$190.00					2	\$190.00
<b>Environmental Site Investigation</b>									
Prepare work Plan - WDNR Review		16	\$1,520.00					16	\$1,520.00
Prepare maps, figures, boring logs		2	\$190.00	8	\$640.00			10	\$830.00
Review with WDNR and St. Francis									
Meetings (prep and meeting - 3 (4 hour ) meetings))		4	\$380.00					4	\$380.00
<b>TOTALS</b>		<b>24</b>	<b>\$2,280.00</b>	<b>8</b>	<b>\$640.00</b>			<b>32</b>	<b>\$2,920.00</b>
								<b>Expenses</b>	<b>\$1,000.00</b>
								<b>Project Total</b>	<b>\$ 3,920.00</b>
Summary of Expenses	Units	Cost	Total						
	Day								
WDNR Fees			\$1,000.00						
<b>Totals</b>			<b>\$1,000.00</b>						

# *City of St. Francis*

3400 East Howard Avenue  
St. Francis, WI 53235  
(414)483-4424 FAX (414)483-1117

## FIRE DEPARTMENT

Franklin E. Lockwood  
Fire Chief

August 29, 2016

Honorable Mayor St. Marie Carls  
Members of the Common Council  
City of St. Francis  
3400 E. Howard Avenue  
St. Francis, Wisconsin 53235

RE: Wisconsin Inspectors Conference

Honorable Mayor St. Marie Carls and Alderpersons,

As you are aware every residential building housing three families or more are inspected twice a year and all businesses in the city are inspected twice a year as well. Inspection codes and references change often, it is a challenge to keep up with all the updates. This conference is a great opportunity to familiarize oneself with those changes. This year's Conference is scheduled for October 24 -28. I respectfully request confirmation for DO Jankowski to attend as he is one of our inspectors. The appropriate documentation is attached. This is a budgeted item.

Account #5220-358

Respectfully,

*Franklin E. Lockwood*

Franklin E. Lockwood, Fire Chief

***“Sprinklers and Smoke Detectors save Lives”***

# ST. FRANCIS FIRE DEPARTMENT

## TRAVEL AUTHORIZATION



NAME	Jeff Jankowski	DEPARTMENT	Fire Department
TITLE	Driver/Operator	DESTINATION	Chula Vista Wisconsin Dells, WI
DEPARTURE DATE	October 24, 2016	Return DATE	October 28, 2016
PURPOSE OF TRIP	To attend Wisconsin Fire Inspectors Association Annual Fire Prevention Conference & NFA Class F0636		

### EXPENSE SUMMARY

TRANSPORTATION <input type="checkbox"/> CITY <input type="checkbox"/> PRIVATE MILES	<u>  260  </u> Miles x \$0.54* = \$140.40 <small>*Source: www.gsa.gov/mileage January 1, 2016</small>
LODGING	(Three (3) nights x \$82.00 per night) <b>\$246.00</b>
MEALS <input checked="" type="checkbox"/> BREAKFAST <input checked="" type="checkbox"/> LUNCH <input checked="" type="checkbox"/> DINNER	<b>\$80.00</b> <input type="checkbox"/> (Receipts Attached)
REGISTRATION FEE	<b>\$275.00</b>
PARKING & TAXI FEES	\$
MISCELLANEOUS <input type="checkbox"/> RECEIPTS ATTACHED	\$
<b>TOTAL</b>	<b>\$741.40</b>

SUBMIT ACTUAL RECEIPTS / COPIES TO CLERKS OFFICE FOR REIMBURSEMENT

IS THIS A BUDGETED ITEM?                       YES                       NO

#### TO BE COMPLETED BY DEPARTMENT HEAD

- TRAVEL WILL REQUIRE OVERTIME?                       YES                       NO  
IF REQUIRED, COST OF OVERTIME FOR EMPLOYEE:                      \$ \_\_\_\_\_
- OVERTIME REPLACEMENT REQUIRED?                       YES                       NO  
IF REQUIRED, COST OF REPLACEMENT:                      \$ \_\_\_\_\_
- ACCOUNT NUMBER 5220-358

DEPARTMENT HEAD	<i>[Signature]</i>	DATE	<i>August 29, 2016</i>
CITY ADMINISTRATOR		DATE	

**CONFERENCE FEES**

	Conference Fees	
	Member	Nonmember
1 day	\$200.00	\$240.00
2 day	\$240.00	\$280.00
3 & 4 day*	\$275.00	\$315.00

Conference fees include:  
 Breakfast – Wed, Thur, Fri  
 Lunch - Tues, Wed, Thurs  
 \*Vendor Reception and Banquet are only included with the 3 & 4 day registration.

Extra Banquet Tickets \$25.00  
 Extra Vendor Tickets \$18.00  
 Late Fee(after Sept 30<sup>th</sup>) \$50.00

**\*\*\* No Refunds will be issued after September 30<sup>th</sup>\*\*\***

Do you know a Fire Inspector/Marshal or Public Educator (including JFS Specialist) who embodies our mission?

Please nominate them for an award. Visit [www.wsfia.org](http://www.wsfia.org), click on **conference** and then **awards** and click on the appropriate link to download the application form.

**“Dedicated to the Prevention of Fire Through Fire Inspection and Public Education”**

Post Std  
 US Postage  
**PAID**  
 Hubertus WI  
 Permit # 6

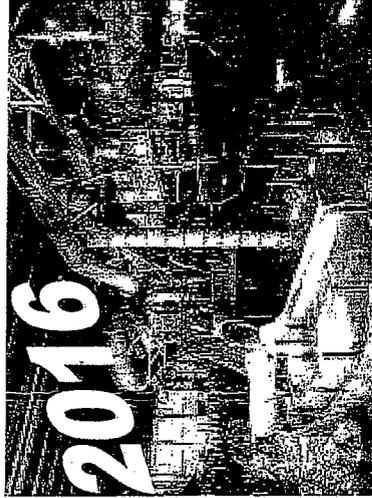
\*\*\*\*\*AUTO\*\*3-DIGIT 532 216\*3\*3  
 Franklin Lockwood  
 3400 E Howard Ave  
 Saint Francis, WI 53235-4732

**WI State Fire Inspectors Association  
 Annual Fire Prevention  
 Professional's Conference**

Code Officials  
 Public Educators  
 Juvenile Firesetter Specialist

Don't Let Fire Prevention Slide Away

**Working to Reduce  
 Wisconsin's Fire Incidents**



**Chula Vista Resort  
 Wisconsin Dells, Wisconsin  
 October 24th - October 28th**

Wisconsin Fire Inspectors Association  
 PO Box 1075  
 Menomonee Falls, WI 53052

Join us at the Wisconsin Fire Inspectors Association Annual Fire Prevention Professional's Conference.

This conference addresses the needs of Code Officials, Public Education and Juvenile Firesetter Specialists.

### **Monday**

NFA Class  
Board of Director's Meeting

### **Tuesday**

NFA Class  
Pre-Conference Code/PE offerings.

### **Wednesday**

Opening Ceremony with general sessions in the morning and breakout sessions for Code, Public Education/JFS in the afternoon.

### **Thursday**

General Sessions in the morning with breakout sessions for Code, Public Education/JFS in the afternoon.

### **Friday**

General session for both Inspectors and Public Educators followed by a round table discussion.

### **Social Events:**

WEDNESDAY – Vendor's Night with casino style gambling and costume contest

Thursday – Banquet

### **Spouse's Program**

No spouse's program is planned.

**Classes are subject to change. A full brochure with will be available in September.**

### **NFA Class**

Building Organizational Support for Community Risk (contact [secretary@wsfia.org](mailto:secretary@wsfia.org) to register)

### **Pre-conference classes Tuesday**

Fire Door Systems – A Guide to Code Compliance  
ICC – TBD  
Public Education – Meredith Hawes

### **General session classes:**

Keynote Speaker - Jeff Jordan  
WI Safe/Child ID Program  
Building Owner Liability  
Emerging Explosive Trends, Drug Mfg & Medical Safeguarding The Future  
Exiting  
Closing Keynote – Shane Ray

### **Breakout sessions:**

**Code**  
Sprinklered, but protected?  
Hoarding  
Going Paperless in the Bureau  
Solar Panels  
Special Events/Tents  
Food Trucks

NFPA 4, Standard for the Integrated Fire Protection and Life Safety System Testing  
Furnishings and Wall Coverings for Schools

### **Public Education/JFS**

Cooking Fires  
Community Risk Reduction  
Building Your Fire Safety & Public Education Toolbox  
Safe Schools, Building Partnerships to Prevent Arson & Fire Prank Incidents

### **Program Notes:**

The Vendor's Reception and Banquet are for conference participants only. Additional tickets for guests or others are available for purchase.

**Conference registration will be done online, please visit the website at <http://www.wsfia.org/> and click on the 2016 Conference Registration and then Registration.**

### **Scholarships**

For information on Conference scholarships available through The Wisconsin Fire Inspectors Association please contact Scott Wegner at [swegner@ci.stoughton.wi.us](mailto:swegner@ci.stoughton.wi.us) or fill out an application at: <http://wsfia.org/scholarships.php>.

For information on conference sponsorship or participating as a vendor in the 2016 conference please contact Matt Moore: [moore@siemens.com](mailto:moore@siemens.com) or Tammy Lambagg: [lambagg@ci.west-bend.wi.us](mailto:lambagg@ci.west-bend.wi.us).

### **Host Hotel:**

The Chula Vista, Wisconsin Dells is the location of this year's event. The Chula Vista is offering room rates at \$82.00/night if you book under the Wisconsin State Fire Inspectors Association AND a valid Tax Exempt number from your local department. Reservations must be made by **October 5th** to ensure you receive the conference rate. Contact the hotel directly at 1-877-722-2980, please reference booking ID #C77057.



# City of St. Francis

POLICE DEPARTMENT

**Thomas A. Dietrich**

Chief of Police

thomas.dietrich@stfranwi.org



9-14-16

Honorable Mayor CoryAnn St. Marie-Carls  
Distinguished Common Council Members

The following training request is for Officer Holly McManus and K9 Bane to attend a four day K-9 training program presented by the Wisconsin Law Enforcement Canine Handler Association. The training is being held on October 2 - 5, 2016 in Rothschild, WI.

This training is the premier conference for canine handlers. Officer McManus and K-9 Bane will take place in scenario training that ranges from narcotics to area searches and suspect apprehensions. Officer McManus and K9 Bane will also have a great opportunity to learn from other handlers from the State of Wisconsin during the training.

The cost to attend this training is budgeted and is \$150.00. A travel authorization form is attached. Thank you for your time and consideration in this matter.

Respectfully Submitted,

Thomas A Dietrich  
Captain of Police

## 2016 WLECHA CONFERENCE SCHEDULE

Stoney Creek Hotel and Northwoods Conference Center, 1100 Imperial Avenue, Rothschild, WI 54474 (715) 355-6858 or (800) 659-2220; Room rates: Single \$82.00 or Double \$89.00 valid up to September 19, 2016. Register directly with hotel.

### **Sunday, October 2, 2016 – Mandatory Attendance**

Board of Directors meeting prior to general membership meeting.

4:00 pm – 5:00 pm Registration – **MUST REGISTER BEFORE MEETING**

Reception, registration, general membership meeting and team assignments for the 2016 conference.

### **MUST BE PRESENT AT 5:00 PM FOR MEETING - LOCATION: (On Site)**

5:00 pm – 6:30 pm Training packets containing training site locations with the full conference schedule distributed to members.

7:00 pm – 10:00 pm Tactical Night Training

### **Monday, October 3, 2016**

7:00 am - 8:00 am Breakfast Buffet

8:30 am - 4:30 pm Operation R.U.S.H. training

9:30 am - 12:30 pm Training at various sites

12:30 pm - 1:30 pm Lunch on your own

1:30 pm - 5:30 pm Training at various sites

Dinner on your own

### **Tuesday, October 4, 2016**

7:00 am - 8:00 am Breakfast Buffet

8:30 am - 4:30 pm Operation R.U.S.H. training

8:30 am - 12:30 pm Training at various sites

12:30 pm - 1:30 pm Lunch on your own

1:30 pm - 4:30 pm Training at various sites

5:30 pm - 6:30 pm Cocktail hour

7:00 pm Dinner, Raffle & Awards banquet (Semi - Formal dress)

### **Wednesday, October 5, 2016**

8:00 am - 9:00 am Breakfast Buffet

9:30 am - 3:00 pm Training at various sites

Schedule format subject to change by Wlecha Board of Directors.

## CITY OF ST FRANCIS TRAVEL AUTHORIZATION

NAME: Holly McManus      DEPARTMENT: Police Dept.  
 TITLE: Police Officer      DESTINATION: Rothchild WI  
 DEPARTURE DATE: 10-02-16    RETURN DATE: 10-05-16  
 PURPOSE OF TRIP: Training

---

**EXPENSE SUMMARY:**

Transportation: <input checked="" type="checkbox"/> City <input type="checkbox"/> Private Miles _____	
Lodging    ( 3 ) nights	<b>\$246.00</b>
Meals: (B) (8.00) (L) 3 (10.00) (D) 1 (20.00)	<b>\$150.00</b>
Registration Fee	
Parking/Taxi Fees	
Miscellaneous: (Receipts Attached)	
<b>TOTAL</b>	<b>\$396.00</b>

IS THIS A BUDGETED ITEM?     Yes                       No

---

TO BE COMPLETED BY DEPARTMENT HEAD

- 1) Travel Will Require Overtime/ **Yes**
- 2) Overtime Replacement Required/ **No**

Department Head Thomas Dietrich                      Date: 9-14-16  
 City Administrator \_\_\_\_\_                      Date: \_\_\_\_\_

SUBMIT ACTUAL RECEIPT COPIES TO CLERK'S OFFICE FOR REIMBURSEMENT



9/15/2016

Memo:

To: Honorable Common Council, Staff & Citizens

From: Mayor St. Marie-Carls

Re: Info Sharing Update #92 - from Mayor

**ITEMS IN THIS UPDATE:**

**Next Mayor's Task Group Meeting - NEXT MTG: September 21<sup>st</sup>**

**Public Policy Report on Area Taxes ( scroll down attached)**

**Annual League of Municipalities Conference, October 19-21<sup>st</sup>**

**Business of the Year Tickets for Sale – September 28<sup>th</sup>**

**FALL HARVEST HERITAGE FEST – SCHEDULE HIGHLIGHTS – October 2<sup>nd</sup>**

**Trick or Treat – October 30<sup>th</sup>**

1. Mayor's task Group meeting Wednesday, September 21<sup>st</sup> 7p.m. Polonez –Topic: "Getting Involved" Information on Volunteering for upcoming events: Fall Harvest Fest, Oct. 2<sup>nd</sup>, St. Francis Christmas Parade, December 3<sup>rd</sup>.
2. See the Public Policy report on area Taxes –(scroll down- attached)
3. Annual League of Municipalities Conference: October 19<sup>th</sup> to 21<sup>st</sup> – Education Opportunity for City Council *Reminder of Half Price offer (scroll down attached)*
4. *Business of the Year tickets are now available at our front desk at the Civic Center. – The Business being honored is Lakeside Chiropractic and the Dinner is on September 28.*
5. *Fall Harvest Heritage Fest – Reminder October 2<sup>nd</sup> 1-4pm at the Civic Center -Council members please let me know if you have time to help. I am working with possible booths from the Friends of the Library and Board of Health.*

**Schedule Highlights: FALL HARVEST FEST – OCTOBER 2<sup>ND</sup> 1-4P.M. - ST. FRANCIS CIVIC CENTER**

**Complimentary Horse Drawn Hay Rides – 1-3 Hoof Beats Express**

**Live Music from Tango en Fuego 1-3pm**

**Pie Auction with the Historical Society – 3p.m.**

**Community Relations Booth with SF Police – 1-4p.m.**

**Polish Chili,(Firefighter Jeff's recipe) Hot Dogs, seasonal snacks/sweets for purchase.**

**Free kids activities - Pumpkin painting/scavenger hunt and more!**

6. **TRICK OR TREAT IS ON SUNDAY, OCTOBER 30<sup>TH</sup> 5-7P.M.**

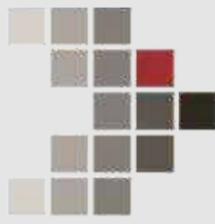


**St. Francis 53235 Lakeside Pride**

Community Connections project to promote and increase awareness of our local business, attract visitors, and newcomers.

[www.saintfrancis53235.com](http://www.saintfrancis53235.com) new website to learn more about St. Francis and show your Lakeside Pride

This is a project of Community volunteers, Miss St. Francis Pageant and Mayor CoryAnn St. Marie-Carls – supported by donations/fundraising (no City funds)



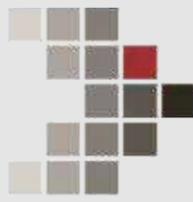
# SOUTHEASTERN WISCONSIN PROPERTY Values & TAXES

Municipality	2016 Equalized Value	One-Year Change	2016 Gross Tax Levy	One-Year Change	2016 Gross Tax Rate	One-Year Change
<b>Kenosha County</b>						
Town of Brighton	\$182,123,200	7.7%	\$3,316,385	4.6%	\$19.62	-1.0%
Village of Bristol	\$543,270,900	0.5%	\$10,723,639	1.5%	\$19.83	-3.4%
Town of Paris	\$215,558,800	3.6%	\$2,910,485	-2.1%	\$13.99	-7.5%
Town of Randall	\$486,752,000	2.6%	\$10,071,275	1.3%	\$21.23	0.0%
Town of Salem	\$1,067,051,400	5.3%	\$23,855,681	1.8%	\$23.54	-0.5%
Town of Somers*	\$91,475,700	-87.3%	\$16,377,445	-3.4%	\$22.75	-0.5%
Town of Wheatland	\$303,786,000	5.1%	\$6,473,253	1.4%	\$22.40	-1.8%
Village of Paddock Lake	\$220,744,500	4.7%	\$5,429,264	-2.8%	\$25.75	1.7%
Village of Pleasant Prairie	\$3,176,916,300	10.5%	\$62,618,045	6.9%	\$21.78	-1.4%
Village of Silver Lake	\$169,524,300	5.7%	\$4,145,847	-1.7%	\$25.84	-0.2%
Village of Somers*	\$674,803,200	NA	NA	NA	NA	NA
Village of Twin Lakes	\$717,040,200	1.8%	\$17,718,724	3.4%	\$25.16	-1.6%
City of Kenosha	\$6,072,614,200	4.4%	\$167,558,935	4.0%	\$28.82	-1.2%
<b>Milwaukee County</b>						
Village of Bayside	\$606,013,100	3.9%	\$16,493,253	2.9%	\$28.27	-0.5%
Village of Brown Deer	\$912,669,500	1.5%	\$29,997,958	0.4%	\$33.35	5.2%
Village of Fox Point	\$1,107,760,900	3.3%	\$29,888,574	1.7%	\$27.87	0.5%
Village of Greendale	\$1,356,408,500	1.7%	\$36,674,016	0.5%	\$27.51	-0.9%
Village of Hales Corners	\$660,067,300	1.1%	\$17,195,234	1.1%	\$26.33	-2.6%
Village of River Hills	\$495,681,900	5.3%	\$12,700,504	1.0%	\$26.98	-1.2%
Village of Shorewood	\$1,567,602,300	4.7%	\$44,883,065	4.2%	\$29.97	-0.3%
Village of West Milwaukee	\$358,999,400	-1.0%	\$11,720,793	2.2%	\$32.32	4.0%
Village of Whitefish Bay	\$2,160,617,700	3.4%	\$50,644,419	3.1%	\$24.24	-0.4%
City of Cudahy	\$1,089,420,200	-0.6%	\$33,234,257	-0.6%	\$30.33	10.5%
City of Franklin	\$3,729,003,100	2.2%	\$94,361,794	2.0%	\$25.86	0.3%
City of Glendale	\$2,109,206,100	1.0%	\$58,267,981	2.2%	\$27.89	0.1%
City of Greenfield	\$2,800,792,400	1.7%	\$77,007,710	0.5%	\$27.97	0.7%
City of Milwaukee	\$27,026,958,100	4.1%	\$797,480,828	-0.2%	\$30.71	0.4%
City of Oak Creek	\$3,108,897,900	3.5%	\$74,611,345	4.9%	\$24.84	3.1%
City of St. Francis	\$579,648,800	-3.6%	\$17,690,868	1.9%	\$29.42	-3.5%
City of South Milwaukee	\$1,187,956,600	3.5%	\$32,873,026	2.6%	\$28.65	1.9%
City of Wauwatosa	\$5,699,272,300	2.8%	\$132,945,168	2.1%	\$23.98	-1.5%
City of West Allis	\$3,735,583,600	-0.2%	\$108,070,936	0.8%	\$28.88	0.0%
<b>Ozaukee County</b>						
Town of Belgium	\$258,636,500	4.4%	\$3,814,625	-2.9%	\$15.40	-3.0%
Town of Cedarburg	\$832,167,000	1.3%	\$12,940,675	1.6%	\$15.75	-1.2%
Town of Fredonia	\$207,586,500	3.6%	\$3,194,471	-4.6%	\$15.94	-4.8%
Town of Grafton	\$585,450,200	4.8%	\$9,426,048	1.1%	\$16.87	-2.8%
Town of Port Washington	\$208,438,300	4.6%	\$3,249,266	10.0%	\$16.31	8.2%
Town of Saukville	\$214,777,300	2.7%	\$3,413,559	-2.8%	\$16.32	-5.2%
Village of Belgium	\$175,513,400	1.5%	\$3,328,948	8.4%	\$19.25	2.7%
Village of Fredonia	\$160,409,600	3.4%	\$3,038,927	-2.2%	\$19.58	-5.6%
Village of Grafton	\$1,243,562,300	4.2%	\$25,515,539	2.5%	\$21.39	-1.3%
Village of Saukville	\$420,322,700	3.0%	\$8,496,570	6.3%	\$20.82	5.9%
Village of Thiensville	\$322,491,600	2.1%	\$6,071,332	-0.5%	\$19.22	-2.5%
City of Cedarburg	\$1,254,478,000	4.2%	\$24,202,331	0.5%	\$20.10	-0.9%
City of Mequon	\$4,478,909,700	2.7%	\$70,944,824	2.2%	\$16.27	-3.3%
City of Port Washington	\$931,484,300	4.5%	\$17,260,206	8.1%	\$19.37	6.7%
<b>Racine County</b>						
Town of Burlington	\$671,708,700	4.6%	\$12,245,314	2.7%	\$19.06	-0.8%
Town of Dover	\$342,057,500	1.8%	\$6,251,848	3.9%	\$18.61	-0.4%
Town of Norway	\$822,046,700	-1.4%	\$14,526,999	3.2%	\$17.43	-2.4%
Town of Raymond	\$463,589,600	0.5%	\$9,079,612	4.3%	\$19.67	0.3%
Town of Waterford	\$774,872,100	4.6%	\$14,758,882	-0.1%	\$19.93	-2.3%
Town of Yorkville	\$501,978,800	-4.3%	\$10,058,539	3.5%	\$19.17	-1.7%
Village of Caledonia	\$2,000,660,800	1.7%	\$43,947,962	5.4%	\$22.35	5.2%
Village of Elmwood Park	\$36,983,500	0.9%	\$761,617	7.0%	\$20.77	4.3%
Village of Mount Pleasant	\$2,516,623,200	3.4%	\$55,804,084	7.6%	\$22.92	5.2%
Village of North Bay	\$34,318,600	0.0%	\$766,374	4.4%	\$22.33	5.5%
Village of Rochester	\$368,305,200	5.2%	\$6,759,176	-2.1%	\$19.31	-1.5%
Village of Sturtevant	\$592,370,000	6.8%	\$13,519,999	16.4%	\$24.38	5.3%
Village of Union Grove	\$306,627,000	-0.1%	\$7,425,881	3.8%	\$24.19	-0.3%
Village of Waterford	\$440,044,700	-1.5%	\$10,688,143	5.1%	\$23.93	-1.5%
Village of Windpoint	\$235,723,700	3.1%	\$4,634,843	4.6%	\$20.28	5.4%
City of Burlington	\$853,422,000	3.4%	\$20,516,806	2.1%	\$24.85	-0.2%
City of Racine	\$3,212,360,000	1.2%	\$102,515,379	4.0%	\$32.31	5.1%

\* The Town of Somers split to become the Village of Somers in 2016.

**Funded by:**





Municipality	2016 Equalized Value	One-Year Change	2016 Gross Tax Levy	One-Year Change	2016 Gross Tax Rate	One-Year Change
<b>Walworth County</b>						
Town of Bloomfield	\$110,790,500	5.3%	\$2,356,545	4.0%	\$22.40	0.0%
Town of Darien	\$198,741,900	1.1%	\$3,074,374	5.3%	\$15.63	1.3%
Town of Delavan	\$914,921,400	3.4%	\$16,659,905	2.8%	\$18.83	1.3%
Town of East Troy	\$770,552,400	3.7%	\$13,429,702	1.8%	\$18.08	-2.4%
Town of Geneva	\$819,808,800	-1.1%	\$16,388,642	5.5%	\$19.78	1.6%
Town of Lafayette	\$254,724,100	2.8%	\$4,514,944	-1.3%	\$18.23	-1.1%
Town of La Grange	\$713,695,400	3.8%	\$12,171,166	-0.7%	\$17.69	-1.3%
Town of Linn	\$1,601,522,800	4.0%	\$23,508,154	-2.9%	\$15.27	0.5%
Town of Lyons	\$404,575,900	-0.9%	\$7,519,274	2.9%	\$18.42	0.0%
Town of Richmond	\$223,226,900	-3.8%	\$4,284,576	-2.7%	\$18.46	-1.4%
Town of Sharon	\$79,618,100	2.4%	\$1,809,001	10.4%	\$23.27	8.2%
Town of Spring Prairie	\$248,567,200	1.7%	\$4,612,053	0.8%	\$18.87	-1.1%
Town of Sugar Creek	\$359,627,500	0.8%	\$6,392,504	1.1%	\$17.92	-0.3%
Town of Troy	\$254,718,600	1.2%	\$4,596,014	-1.9%	\$18.26	-2.3%
Town of Walworth	\$225,627,000	2.2%	\$3,951,771	6.9%	\$17.90	7.2%
Town of Whitewater	\$301,620,600	-2.5%	\$5,837,583	-0.5%	\$18.88	-2.6%
Village of Bloomfield	\$370,693,900	0.4%	\$8,270,031	10.6%	\$22.40	3.5%
Village of Darien	\$107,374,900	6.6%	\$3,027,496	2.0%	\$30.06	0.0%
Village of East Troy	\$343,451,200	2.5%	\$7,639,596	-1.3%	\$22.80	-1.7%
Village of Fontana	\$1,158,949,500	2.2%	\$16,933,289	0.0%	\$14.93	2.5%
Village of Genoa City	\$176,881,000	4.3%	\$4,550,212	2.5%	\$26.82	-3.5%
Village of Sharon	\$69,031,200	2.1%	\$2,109,238	-3.0%	\$31.20	2.4%
Village of Walworth	\$209,737,100	6.1%	\$4,567,138	11.5%	\$23.10	6.2%
Village of Williams Bay	\$713,053,000	1.7%	\$11,984,774	8.9%	\$17.09	9.5%
City of Delavan	\$550,068,500	0.3%	\$14,087,763	1.9%	\$25.68	2.0%
City of Elkhorn	\$679,260,400	3.0%	\$16,014,310	0.0%	\$24.28	-0.1%
City of Lake Geneva	\$1,190,816,500	1.2%	\$28,134,162	1.3%	\$23.90	0.6%
City of Whitewater	\$567,907,000	0.4%	\$12,705,824	0.8%	\$22.47	-1.9%
<b>Washington County</b>						
Town of Addison	\$327,664,700	2.9%	\$4,957,987	1.4%	\$15.57	-0.8%
Town of Barton	\$298,580,800	5.3%	\$4,282,334	4.1%	\$15.11	-0.5%
Town of Erin	\$564,021,700	1.9%	\$8,064,181	0.8%	\$14.56	-1.8%
Town of Farmington	\$384,356,600	5.2%	\$5,260,859	-2.9%	\$14.40	-0.6%
Town of Germantown	\$23,913,200	2.9%	\$382,178	2.1%	\$16.44	-2.7%
Town of Hartford	\$372,898,400	3.0%	\$5,563,627	-0.6%	\$15.36	-0.8%
Town of Jackson	\$500,580,100	5.5%	\$7,063,735	4.4%	\$14.89	-1.4%
Town of Kewaskum	\$126,742,000	2.5%	\$1,904,388	2.0%	\$15.40	-1.3%
Town of Polk	\$594,074,300	1.7%	\$8,100,193	5.2%	\$13.87	1.8%
Village of Richfield	\$1,548,259,800	2.4%	\$6,706,789	2.1%	\$14.89	-3.0%
Town of Trenton	\$468,811,800	2.6%	\$2,840,653	0.4%	\$14.68	0.2%
Town of Wayne	\$208,404,900	5.9%	\$11,606,662	1.5%	\$14.43	-0.9%
Town of West Bend	\$830,318,500	1.3%	\$43,890,356	3.0%	\$14.17	0.3%
Village of Germantown	\$2,501,879,800	4.0%	\$12,020,446	4.4%	\$18.24	-2.3%
Village of Jackson	\$614,708,400	5.6%	\$5,638,339	1.9%	\$20.65	-0.7%
Village of Kewaskum	\$290,411,700	2.3%	\$1,374,754	1.1%	\$19.86	0.3%
Village of Newburg	\$68,933,100	1.7%	\$22,523,901	1.8%	\$20.29	-0.4%
Village of Slinger	\$500,284,300	7.2%	\$9,048,674	4.7%	\$19.40	-1.6%
City of Hartford	\$1,131,799,200	6.0%	\$21,482,112	-0.3%	\$20.11	-0.5%
City of West Bend	\$2,485,727,800	2.8%	\$50,049,045	1.2%	\$20.70	-0.1%
<b>Waukesha County</b>						
Town of Brookfield	\$1,022,027,200	6.0%	\$15,377,978	-1.4%	\$15.94	0.1%
Town of Delafield	\$1,511,953,300	2.0%	\$22,185,779	5.5%	\$14.97	-1.2%
Town of Eagle	\$447,856,700	0.7%	\$6,422,301	-2.2%	\$14.43	-3.4%
Town of Genesee	\$938,936,400	2.4%	\$13,251,719	4.0%	\$14.46	0.9%
Town of Lisbon	\$1,164,817,900	7.7%	\$17,430,950	1.6%	\$16.11	-1.0%
Town of Merton	\$1,525,906,800	3.5%	\$21,274,887	1.4%	\$14.43	-1.1%
Town of Mukwonago	\$850,134,800	0.0%	\$12,270,894	-1.1%	\$14.44	-3.3%
Town of Oconomowoc	\$1,456,170,700	0.0%	\$22,457,149	4.6%	\$15.43	-0.4%
Town of Ottawa	\$524,403,500	1.4%	\$7,733,104	0.6%	\$14.95	0.3%
Town of Vernon	\$848,023,500	3.0%	\$11,291,115	-0.6%	\$13.72	-3.3%
Town of Waukesha	\$948,856,300	3.1%	\$12,595,873	0.1%	\$13.69	-0.4%
Village of Big Bend	\$149,316,300	1.2%	\$2,648,156	-0.9%	\$17.95	-3.8%
Village of Butler	\$252,295,600	1.7%	\$5,142,843	0.2%	\$20.74	-1.4%
Village of Chenequa	\$463,767,300	4.6%	\$7,422,148	0.0%	\$16.74	2.8%
Village of Dousman	\$179,903,200	0.6%	\$3,507,289	9.2%	\$19.61	6.6%
Village of Eagle	\$159,488,000	3.5%	\$2,857,398	2.0%	\$18.54	-4.2%
Village of Elm Grove	\$1,112,491,000	3.4%	\$20,488,621	1.6%	\$19.03	-0.5%
Village of Hartland	\$1,210,941,600	1.8%	\$20,933,512	0.8%	\$17.59	-1.1%
Village of Lac La Belle	\$110,526,300	0.7%	\$1,928,430	1.7%	\$17.57	-0.3%
Village of Lannon	\$125,690,900	10.0%	\$1,916,494	0.4%	\$16.77	-4.8%
Village of Menomonee Falls	\$4,728,377,800	3.2%	\$86,888,454	1.5%	\$18.96	-0.4%
Village of Merton	\$404,381,200	3.7%	\$6,188,934	2.9%	\$15.87	-0.8%
Village of Mukwonago	\$784,582,000	7.4%	\$14,017,007	1.6%	\$19.19	-1.8%
Village of Nashotah	\$178,415,100	1.2%	\$2,611,580	-3.2%	\$14.81	-2.5%
Village of North Prairie	\$225,161,500	2.1%	\$3,437,093	-2.8%	\$15.59	-4.1%
Village of Oconomowoc Lake	\$334,184,200	6.8%	\$5,414,237	-0.6%	\$17.30	0.6%
Village of Pewaukee	\$961,387,200	3.6%	\$17,111,305	1.1%	\$18.44	-2.0%
Village of Summit	\$969,061,600	2.8%	\$14,414,187	3.2%	\$15.29	0.9%
Village of Sussex	\$1,268,229,500	3.8%	\$21,299,875	1.7%	\$17.44	0.1%
Village of Wales	\$364,949,200	3.9%	\$5,926,690	0.6%	\$16.87	1.5%
City of Brookfield	\$6,789,545,700	5.1%	\$118,849,168	1.6%	\$18.40	-0.6%
City of Delafield	\$1,356,000,400	-0.3%	\$22,743,939	2.3%	\$16.73	-0.8%
City of Muskego	\$2,766,764,000	2.2%	\$47,551,513	-0.1%	\$17.57	-2.4%
City of New Berlin	\$4,957,310,700	3.1%	\$91,167,555	1.1%	\$18.96	-1.1%
City of Oconomowoc	\$2,010,432,900	4.8%	\$34,648,261	2.7%	\$18.06	-0.4%
City of Pewaukee	\$2,944,520,700	4.9%	\$43,595,317	3.0%	\$15.53	-1.6%
City of Waukesha	\$5,877,157,700	3.8%	\$124,508,682	2.2%	\$21.98	0.1%
<b>Southeastern Wisconsin</b>	<b>\$178,393,239,800</b>	<b>2.8%</b>	<b>\$3,922,011,438</b>	<b>1.8%</b>	<b>\$22.60</b>	<b>-0.1%</b>

Funded by:



# 118th Annual Conference

TRAINING

## October 19-21, Holiday Inn, Stevens Point, WI

**Muni official or staff? If you've never attended an annual conference before, this is your year!**

**First-time attendees from member municipalities get half off full conference registration!**

*Please print or type. Use a separate form for each person; or register online at [www.lwm-info.org](http://www.lwm-info.org)*

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Name Tag Should Read: \_\_\_\_\_

Municipality/Company: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Guest Name Tag Should Read: \_\_\_\_\_

*(Guests are welcome to participate in Thursday's Run/Walk & Guest Program, and ALL Conference Receptions.)*

**CONFERENCE REGISTRATION FEES, LESS \$10 FOR PROCESSING, ARE REFUNDABLE IF RECEIVED BY 4:45 PM, FRIDAY, OCTOBER 14, 2016. NO REFUNDS AFTER THIS DATE.**

*\*Officials and Staff of League Member Cities & Villages and League Business Partners can register at the Member Rate.*

**Muni Official/Staff?  
Half Off Full  
Conference for  
First-Time Attendees!**

**Register Early to  
Save Money!  
Early Bird Deadline:  
September 7, 2016**

**Holiday Inn  
Convention Center  
(715) 344-0200  
Overflow Hotels at  
[www.lwm-info.org](http://www.lwm-info.org)**

**#LWM2016**

	Early Bird (Sept. 7)	Regular	Amount
Member* Full Conference Registration	\$200	\$230	_____
	<i>First-time attendee half price!</i>		
Non-Member Full Conference Registration	\$220	\$245	_____
Member* Thursday Only Registration	\$110	\$135	_____
Non-Member Thursday Only Registration	\$130	\$155	_____
Guest	\$75	\$90	_____

The following are now included in the Registration Fee. Please indicate which session you plan to attend.

**Free! Wednesday 10:00-Noon: Deep Dive Workshops – check only one**

- Real Colors: Discover Your Personality and Communications Style (Limited to 30)
- Building Engagement through Your Community's Front Door
- The Bridge: Closing the Gap Between Wisconsin's Generations
- Stevens Point Tour (Limited to 50): Cutting Edge Wastewater Treatment Plant, Point Brewery & Historic Downtown

**Free! Thursday Morning Run/Walk (Sponsored by WEA Trust)**

Unisex T-Shirt Size: S M L XL XXL

**Free! Friday Morning Scrambled Eggs & Politics (Russ Feingold/Ron Johnson) (Limited to 100)**

I will attend

**PAYMENT:** (Must accompany registration for the Early Bird Rate to apply.)

Check Enclosed (make checks payable to: League of Wisconsin Municipalities.)

Credit Card Type

MasterCard  Visa  Discover

Number: \_\_\_\_\_

Exp: \_\_\_\_\_ VCode: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Please check if accommodations regarding a disability or dietary restriction are required. We will contact you.

**You can register online at [www.lwm-info.org](http://www.lwm-info.org) or return this form to the League:**

131 W. Wilson St., Suite 505

Madison, WI 53703

Fax: 608-267-0645

Questions? Call: 608-267-2380



CITY OF ST. FRANCIS

PAID IN FULL

APPLICATION FOR SPECIAL EVENT THROUGH CITY

SEP 01 2016

Permit Fee: \$25.00  
Deposit: \$75.00

9-1-2016  
Date Paid/Filed with Clerk

2.002198  
Receipt Number

CITY OF ST. FRANCIS

Please Check One:

Date of Event: Dec. 3rd 2016

- Run
- Parade
- Bike
- Walk

1. True and correct name, address and telephone number of the person or organization seeking to conduct the event:

Name: Roberta Anderson Smith  
 Address: 417a S. Packard Ave  
St. Francis WI  
 Telephone Number: 414-769-9091 Cell #2098-7797

2. If you are representing an organization, please list the authorized and responsible representatives of the organization, their addresses and telephone numbers:

<u>Name</u>	<u>Address</u>	<u>Telephone</u>

3. Please list the name, address and telephone number of the event chairperson or coordinator and all persons who will be in charge of or responsible for the events conduct:

<u>Name</u>	<u>Address</u>	<u>Telephone</u>
<u>Same as #1</u>	<u>#1</u>	

4. Duration of Event: 4:30 PM - 5:30 PM (1 Hr)

5. Assembly Time: 4 PM
6. Assembly Location (by street/s) or description of assembly area:  
Vrethenar Park
7. Starting Time: 4:30 PM
8. Starting Location: Vrethenar Park at Kirkwood + Lunham
9. Termination Point: Civic Center
10. Route:  
Vrethenar Park at Kirkwood + Lunham West to Bauland north to Thompson east to Canfield north to Howard to Civic Center
11. Number of Units (parade): 30-40?
12. Number of Entries (walk, run, bike): Maybe 10 or more
13. Will the parade/run/walk/bike occupy all or a portion of the width of the streets proposed to be traversed: yes

Quinta Anderson Smith  
Signature of Applicant

NOTE: Your \$75.00 deposit or portion thereof will be refunded only if City personnel are not required to monitor the event. The fee may, however, exceed the \$75.00 deposit if extensive City assistance is required, i.e.: fire, police, etc. services.

Approved By:

Police Chief: Thomas Ditzsch 9-7-16  
Date

Fire Chief: Franklin Pickard 9-8-16  
Date

Receipt No: 7.002198

Sep 1, 2016

Roberta Anderson-Smith

Previous Balance:	.00
PERMITS	
SUNDRY PERMIT/SPEC EVENTS FEE	25.00

Total:	----- 25.00 =====
--------	-------------------------

GENERAL LEDGER ACCOUNTS	
DEPOSITS/CLEAN-UP (Christmas Parade)	75.00

Total:	----- 75.00 =====
--------	-------------------------

CASH - GENERAL CHECKING	
Check No: kf	100.00
Total Applied:	100.00

Change Tendered:	----- .00 =====
------------------	-----------------------

Duplicate Copy  
09/01/2016 02:15PM

# ENGINEER'S REPORT SEPTEMBER 2016

## ROAD PROJECT REPORT 2016

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
Denton from Packard to Barland	resurface	\$300,000.00	in-house	in-house	Postponed until 2017
Crawford Avenue Parking Lot	construct	\$325,000.00	in-house	in-house	Postponed.
Martin Lane from Lake to Kirkwood	construct	\$350,000.00	in-house	in-house	Project cancelled. Review in 2 years
Removal of S. Brust – Bolivar to Whitnall	deconstruct/grant	\$200,000.00	in-house	in-house	Barricades in place
Watermain Trench Repair Program	reimbursement	\$60,000.00	in-house	in-house	Project completed.
Sidewalk Replacement Program	repair/replacement	\$40,000.00	in-house	in-house	Working on costs.

## 2015

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
Nevada Extension	Construction	\$1,000,000	\$40,000	\$80,000	Project completed.
Brook Place Storm Sewer/Road	Construct	\$300,000	In-house	In-house	Storm sewer project complete. Road project cancelled. Review in 2 years.

## 2014

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	UPDATE ON PROJECT
Kansas from Layton to Whitnall	construct	\$500,000	Construction complete. All scheduled walk-throughs complete. Assessments 2016.

## 2012

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	UPDATE ON PROJECT
Packard from Howard to Lunham	resurface	\$876,248.51 (\$198,846.67 city portion)	Project is complete. Punch list items are done. Cost to date: \$187,044.50. State performing audit for 2 years. Letter sent to property owners.



# NOTICE



## IN-PERSON, ABSENTEE VOTING

### 2016 FALL GENERAL ELECTION

### WILL BE HELD AT CITY HALL ONLY

## October 24 through November 4

*City of St. Francis Clerk's Office, per State Stats§6.86(1)(b), cannot have extended hours past posting. Please understand we cannot permit absentee voting to anyone entering after the time specified. Hours are to be adhered to by the posting noticed. We appreciate your understanding!*

DATES	HOURS
-------	-------

Monday, October 24, 2016.....	8:00 am - 5:00 pm
Tuesday, October 25, 2016.....	8:00 am - 5:00 pm
Wednesday, October 26, 2016 .....	8:00 am - 5:00 pm
Thursday, October 27, 2016 .....	8:00 am - 5:00 pm
Friday, October 28, 2016.....	8:00 am - 4:30 pm

Monday, October 31, 2016.....	8:00 am - 5:00 pm
<i>Early Hours</i> .....	<i>7:00 am - 8:00 am</i>

Tuesday, November 1, 2016.....	8:00 am - 5:00 pm
<i>Early Hours</i> .....	<i>7:00 am - 8:00 am</i>

Wednesday, November 2, 2016 .....	8:00 am - 5:00 pm
<i>Extended Hours</i> .....	<i>5:00 pm - 7:00 pm</i>

Thursday, November 3, 2016 .....	8:00 am - 5:00 pm
<i>Extended Hours</i> .....	<i>5:00 pm - 7:00 pm</i>

Friday, November 4, 2016 .....	8:00 am - 5:00 pm
--------------------------------	-------------------