

MINUTES OF THE CITY OF ST. FRANCIS COMMON COUNCIL MEETING HELD JANUARY 3, 2017

The meeting was called to order at 7:06 p.m. by Mayor St. Marie-Carls. Following the Pledge of Allegiance and a moment of silence for the community, roll call was taken.

Present: Mayor St. Marie-Carls, Alderpersons Wattawa, Schandel, Brickner, McSweeney, Klug and Tutaj

Also Present: City Administrator Johnsrud, City Attorney Alexy, City Clerk/Treasurer Uecker, Police Chief Dietrich, City Engineer Dejewski, Building Inspector Vretenar, and interested citizens

Statement of Open Meetings Compliance: City Clerk Uecker stated that the meeting was properly posted and noticed.

Approval of Minutes:

Moved by Alderman Brickner, seconded by Alderman Tutaj to approve the minutes of the Common Council meeting held December 6, 2016. Motion carried.

Reports from Committees/Commissions/Boards (For Information Only):

Moved by Alderwoman Schandel, seconded by Alderman McSweeney to place on file the Reports from Committees/Commissions/Boards as listed on the January 3, 2017 Common Agenda as amended for a misspelling of Alderwoman Schandel's name in the Board of Health minutes. Motion carried.

Recommendation of Action from Committees/Commissions/Boards:

Moved by Alderman Brickner, seconded by Alderman Wattawa to approve a Beverage Operator's License for Michelle Cesar. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Wattawa to approve a Temporary Class "B" Retailers License for Cavaliers Athletic Association Annual Sheepshead Tournament – Dan Steffes at 2601 East Morgan Avenue on January 21, 2017 in the Community Room. Motion carried.

Resolutions and Ordinances:

None

Discussion Items with Possible Action:

Moved by Alderman Brickner, seconded by Alderman Tutaj to place on file and approval all the vouchers on the Voucher List dated December 7, 2016 through January 3, 2017 in the amount of \$561,434.44. Motion carried.

Moved by Alderman Wattawa, seconded by Alderman Tutaj to place a full page ad in the Miss St. Francis Scholarship Pageant booklet in the amount of \$100. Motion carried.

Training/Conference/Seminar Requests:

Moved by Alderman Brickner, seconded by Alderman Wattawa to place on file with reference in the minutes the correspondence under Training/Conference/Seminar Requests and to grant the

requests with the necessary expenses as they are budgeted items and that in the future the balance of the line item budget amounts for training be provided to the Common Council when a request is made. Motion carried.

Appointments to Committees/Commissions/Boards:

None

Correspondence with Possible Action or Referral to Committees/Commissions/Boards:

Moved by Alderwoman Schandel, seconded by Alderman Klug to place on file with reference in the minutes the Mayor's Update #98. Motion carried.

Moved by Alderman Brickner, seconded by Alderman Tutaj to place on file with reference in the minutes the correspondence dated November 10, 2016 from Bear Development regarding an Extension of PUD timeline, to approve the request of a 75 day extension, that the Council understands that the extension will not impede the anticipated groundbreaking for this project which is late spring/early summer of 2017 and to have a written extension approval by the Common Council be prepared by the City Clerk. Motion carried.

Moved by Alderman McSweeney, seconded by Alderman Tutaj to place on file with reference in the minutes the correspondence dated December 19, 2016 from Susan Hense regarding Handicap Parking – 3656 South Rutland Avenue, to approve the request and direct the City Attorney to prepare the appropriate ordinance. Motion carried.

Moved by Alderman McSweeney, seconded by Alderman Tutaj to place on file with reference in the minutes the correspondence dated December 7, 2016 from City Engineer regarding the Filling of Vacant Positions in the Department of Public Works and to authorize the filling of the positions subject to compliance with the applicable provisions of Chapter 26 of the Municipal Code. Motion carried.

Moved by Alderman McSweeney, seconded by Alderman Klug to place on file with reference in the minutes the Amendment to the Site Assessment Grant Agreement between WEDC and the City of St. Francis and to approve the amendment. Motion carried.

Moved by Alderman McSweeney, seconded by Alderman Tutaj to place on file with reference in the minutes the correspondence dated December 22, 2016 from City Engineer regarding the Update to Waste Management contract and that the City utilize Port-A-John for the balance of the Waste Management contract. Motion carried.

Moved by Alderman McSweeney, seconded by Alderman Tutaj to place on file with reference in the minutes the correspondence dated December 22, 2016 from City Engineer regarding the Traffic Issue on South Pennsylvania Avenue north of East Howard Avenue and to refer this item to the Board of Public Works for their recommendation. Motion carried.

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Moved by Alderman McSweeney, seconded by Alderman Brickner to place on file with reference in the minutes the correspondence dated December 22, 2016 from City Engineer regarding Highway Garage HVAC Upgrade and to award the contract to Rozga Plumbing in the amount of \$38,250. Motion carried.

Moved by Alderman McSweeney, seconded by Alderman Tutaj to place on file with reference in the minutes the correspondence dated December 22, 2016 from City Engineer regarding PH St. Francis, LLC Letter of Credit Reduction No. 2 and Final and to concur with the release of the Letter of Credit. Motion carried.

Announcement by Mayor Concerning Closed Session:

Mayor St. Marie-Carls stated that the Common Council will convene into Closed Session per Wisconsin Statutes as noticed on the Common Council Agenda dated January 3, 2017.

Convene into Closed Session: Roll Call Vote Required

Moved by Alderman Brickner, seconded by Alderman McSweeney to convene into closed session pursuant Wis. Stat. section 19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Items for discussion – Wixon, Inc., Sherman and Associates and St. Francis Animal Hospital. The following voted “aye”: Alderman Tutaj, Alderwoman Schandel, Alderman McSweeney, Alderman Klug, Alderman Wattawa, Alderman Brickner.

Time: 8:18 p.m.

Adjourn:

Moved by Alderman Klug, seconded by Alderman McSweeney to adjourn. Motion carried.

Time: 10:12 p.m.