

**CITY OF ST. FRANCIS  
MINUTES OF THE BOARD OF PUBLIC WORKS  
MEETING HELD TUESDAY, JANUARY 12, 2016, 5:30PM**

Present: Alderperson Sue Bostedt, Alderman Mike McSweeney, Alderwoman Debbie Fliss Citizen Members Paul Pankowski, Shawn Feirer and Amanda Bednarski.

Excused: Christine Hancock

Also present: City Engineer Melinda Dejewski.

Alderwoman Bostedt called the meeting to order at 5:30m.

**1. Public Comment.**

None.

**2. Minutes**

A motion was made by Alderwoman Fliss, seconded by Alderman McSweeney to approve the minutes of the November 10, 2015 meeting. Motion carried.

**3. Discussion – Road Project Special Assessment Methods**

City Engineer Dejewski reviewed the three proposed methodologies for calculating special assessments and the instances where they could be utilized. The Board felt that it would be beneficial for the City to have the ability to utilize the best method for each project based upon the different configurations of the projects. There also was discussion regarding if there should be a cap on the amount that could be special assessed especially to residential properties. The Board requested that examples from surrounding communities be obtained. A motion was made by Alderwoman Fliss, seconded by Alderman McSweeney to place the letter on file. Motion carried. There was no action on this item and it was placed under Unfinished Business.

**4. Discussion and Possible Action – S. Nevada Avenue Street Lighting**

There was discussion regarding how dark the intersection of S. Nevada and S. Whitnall is and how it is difficult to see the turn. Several ideas on how to illuminate or provide indication of the intersection were discussed. The Board directed City Engineer Dejewski to contact the airport to see if any lighting such as a bollard would be allowed to help drivers see the intersection better. There was no action taken on this item and it was place under Unfinished Business.

**5. Discussion and Possible Action – S. Betz Avenue Right-of-Way**

Board Member Feirer stated that he had talked with the owner of 3102 E. Waterford who is the owner of the 2 lots off of S. Betz Avenue (one of which is land locked). He reported that the owners are willing to combine the lots but would be looking for assistance from the City. The Board directed City Engineer Dejewski to discuss the next steps with City Attorney Alexy and provide a cost estimate of a the CSM that would be needed to combine the lots. There was no action on this item and it was placed under Unfinished Business.

**6. Discussion and Possible Action – 2016 Sidewalk Project**

City Engineer Dejewski stated that no block grant funding was awarded for sidewalks this year. She wanted to make sure that the Board wanted to still move forward with the sidewalk project with having to special assess the abutting property owners. The comment will come forward that others have received sidewalk at no cost in the past. She also informed the Board that the grant she was investigating would not work for the City.

The minimum project would need to be \$300,000. The Engineering Department does not have enough information to put a sidewalk project of that size together by the deadline later the same month. The Board requested that the amounts of the special assessments be brought back prior to sending to the property owners. There was no further action on this item.

**7. Discussion and Possible Action – 2016 Block Grant Awards**

Alderwoman Bostedt stated that this was informational only. It was good for the Library to get funding for their project. A motion was made by Alderwoman Fliss, seconded by Alderman McSweeney to place the information on file. Motion carried.

**8. Discussion – 2016 Capital Budget**

Alderwoman Bostedt stated that this item was informational only. There was no further action taken on this item.

**7. Engineer's Report**

City Engineer Dejewski reviewed the report. A motion was made by Alderwoman Fliss, seconded by Alderman McSweeney to place the report on file. Motion carried.

**8. Unfinished Business**

**A. E. Layton Avenue Resurfacing Project**

This item can be removed since the project is completed.

**B. S. Troy Avenue Extension**

No report.

**9. Adjourn**

A motion was made by Alderwoman Fliss, seconded by Alderman McSweeney to adjourn. Motion carried.  
Time 6:14p.m.

# ENGINEER'S REPORT JANUARY 2016

## ROAD PROJECT REPORT 2016

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
Denton from Packard to Barland	resurface	\$300,000.00	in-house	in-house	
Crawford Avenue Parking Lot	construct	\$325,000.00	in-house	in-house	
Martin Lane from Lake to Kirkwood	construct	\$350,000.00	in-house	in-house	
Removal of S. Brust – Bolivar to Whitnall	deconstruct/grant	\$200,000.00	in-house	in-house	
Watermain Trench Repair Program	reimbursement	\$60,000.00	in-house	in-house	
Sidewalk Replacement Program	repair/replacement	\$40,000.00	in-house	in-house	

## 2015

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
Nevada Extension	Construction	\$1,000,000	\$40,000	\$80,000	Project in progress.
Brook Place Storm Sewer/Road	Construct	\$300,000	In-house	\$20,000	Sent easement to resident.

## 2014

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	UPDATE ON PROJECT
Kansas from Layton to Whitnall	construct	\$500,000	Construction complete. All scheduled walk-throughs complete. Assessments 2016.

## 2012

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	UPDATE ON PROJECT
Packard from Howard to Lunham	resurface	\$876,248.51 (\$198,846.67 city portion)	Project is complete. Punch list items are done. Cost to date: \$187,044.50. State performing audit for 2 years. Letter sent to property owners.