

**MINUTES OF THE PLANNING COMMISSION MEETING
HELD JANUARY 27, 2016, 6:30 PM**

The meeting was called to order by Mayor St. Marie-Carls at 6:37 PM.

Members present: Mayor St. Marie-Carls, Alderperson Debbie Fliss, Commission Members Eric Stemwell, Rick Grubanowitch, Charles Buechel, and Tom Kiepczynski.

Members excused: Eric Manders

Also present: City Engineer/Director of Public Works Melinda Dejewski, Building Inspector/Zoning Administrator Craig Vretenar, Stephanie Hacker and Craig Huebner of Graef, Leif Otteson, Director of Milwaukee Aerotropolis, and PJ Early and other interested citizens.

1. Call to Order

2. Minute Approval

A motion was made by Commissioner Buechel, seconded by Commissioner Stemwell to approve the minutes of the January 13, 2016 meeting. Motion carried.

3. Public Comment

Mr. Leif Otteson of Milwaukee Aerotropolis

Mr. Otteson provided a handout on Milwaukee Aerotropolis and how it related to land development in the area. He stated that he had reviewed the draft comprehensive plan and has had discussions with the Mayor. He is impressed by the effort put forth by the City in its comprehensive planning. He will be scheduling meetings with all 9 municipalities that are part of Aerotropolis to coordinate planning efforts. He continued that SEWRPC is doing a land use plan for Aerotropolis. In addition they are looking at industry clusters around the area. The Aerotropolis plan meshes with the City comprehensive plan. The industrial park has many food industry businesses and that works with their plan.

4. Discussion and Possible Action

A. Comprehensive Plan

1. Review of Final Draft with Graef

Mayor St. Marie-Carls introduced Stephanie Hacker and Craig Huebner of Graef. Ms. Hacker stated that the purpose of their being at the meeting that night was to go over the edits made to the December draft and hopefully be able to be comfortable with the edits made, suggest additional edits and then be able to act on the resolution on the agenda.

Mr. Huebner stated that they would be recording the comments from the Planning Commission on the boards they brought outlining the chapters and the proposed edits so that a consensus on each proposed edit could be obtained. All decisions would be implemented in the final version of the comprehensive plan.

Discussion followed on each of the edits.

City Engineer Dejewski read the comments from the emails received.

Mayor St. Marie-Carls stated that she received a comment from Janis Schandel of S. Kansas Avenue regarding her concern that the City was being split in half; that the west side of St. Francis was not a priority.

The Commission pointed out that there were catalytic sites on the west side of the City as well as a TIF district so they did not see any disparity in the City.

2. Resolution Recommending Adoption of an Update City of St. Francis Smart Growth Plan

A motion was made by Alderwoman Fliss, seconded by Commissioner Kiepczynski to approve the Planning Commission resolution recommending the adoption of an updated City of St. Francis Smart Growth Plan with the changes made on January 27, 2016 and direct the public hearing to be set. Motion carried.

B. Discussion and Possible Action – Clarification of roles of the Planning Commission in economic development issues in relation to that to the Community Development Authority

There was discussion on the letter submitted by City Attorney Alexy. A motion was made by Alderwoman Fliss, seconded by Commissioner Buechel to place the letter on file. Motion carried.

6. Unfinished Business

No action was taken on any items.

7. Adjourn

The next meeting will be February 24, 2016 at 6:30pm. A motion was made by Alderwoman Fliss, seconded by Commissioner Grubanowitch to adjourn. Motion carried. Meeting adjourned at 9:10pm.