

**CITY OF ST. FRANCIS
MINUTES OF THE BOARD OF PUBLIC WORKS
MEETING HELD TUESDAY, MARCH 8, 2016, 5:30PM**

Present: Alderperson Sue Bostedt, Alderman Mike McSweeney (arrived approximately 5:50pm), Alderwoman Debbie Fliss Citizen Members Paul Pankowski, Christine Hancock, Shawn Feirer and Amanda Bednarski.

Also present: Mayor CoryAnn St. Marie-Carls, City Engineer/Director of Public Works Melinda Dejewski, James Hatzenbeller.

Alderwoman Bostedt called the meeting to order at 5:30pm.

1. Public Comment.

None.

2. Minutes

A motion was made by Alderwoman Fliss, seconded by Alderman McSweeney to approve the minutes of the February 10, 2016 meeting. Motion carried.

3. Correspondence

A. Grace Liebenstein Re: Snow Removal on Sidewalks

City Engineer Dejewski stated that she has not received any complaints regarding this section of sidewalk. There was general discussion on the time allowed to clear walks and that other issues may have come forward after the snow was removed. The City Engineer is to write a letter to the resident outlining snow removal procedures and inform her that if she sees an issue, to call right away.

B. Jim Hatzenbeller Re: S. Pennsylvania Ave Pavement and Alley east of S. Pennsylvania Ave

City Engineer Dejewski explained the construction of S. Pennsylvania Avenue and that the pavement is thicker than typical and that the pavement is in good condition compared to other roads in the City. City Engineer Dejewski also explained that alleys are a low priority compared to streets however, the alley in the correspondence will be reviewed and added to the Watermain Trench Repair contract if replacement of the section is warranted.

Mr. Hatzenbeller then explained that at Whitnall Square, there were some trees blocking the view of traffic on S. Pennsylvania Avenue when exiting the northern most exit. City Engineer Dejewski stated it would be investigated and if the trees were on City property, the City would trim them. If they were on private property, Building Inspector Vretenar would get involved with contacting the property owner to trim them.

Mr. Hatzenbeller also asked if the road repair map could be put back into the newsletter. The Board indicated that they would take that under advisement.

A motion was made by Alderwoman Fliss, seconded by Alderman McSweeney to place the correspondence on file. Motion carried.

4. Discussion and Possible Action

A. Report of the Board of Public Works

City Engineer Dejewski reviewed the report with the Board. There were some comments regarding adding "pending" to some items that were still pending to be more clear. A motion was made to place the report on file, update the items that need "pending" added and forward the report to the Common Council. Motion

carried.

4. Discussion and Possible Action

B. Sidewalk Replacement Program

City Engineer Dejewski stated that she and Todd Willis of the City made the presentation to the UWM students however, the City's project was not selected. However, she has an employee who will be needing light duty and she will have him perform the inventory. No action was taken on this item.

C. Citywide Easements and Right-of-Ways

D. Continuance or Reverting City Owned Property to the Tax Rolls

Alderwoman Bostedt stated that she would like to see these items continue to be worked on after her resignation from the Council. They are important items to help with time and funding issue in the DPW and the City. No action was taken on these items.

6. Engineer's Report

City Engineer Dejewski reviewed the report. Alderwoman Bostedt inquired when the piles of dirt on the Nevada Avenue project would be removed. City Engineer Dejewski stated that once the project resumes, they will be spread around the County land as requested by the County. Board Member Hancock inquired about the utilities on the Denton Avenue project. City Engineer Dejewski explained the issue with the water and gas utilities needing to be replaced prior to the road being replaced. A motion was made by Alderwoman Fliss, seconded by Board Member Pankowski to place the report on file. Motion carried.

7. Unfinished Business

A. S. Troy Avenue Extension

No report.

B. Discussion – Road Project Special Assessment Methods

Alderwoman Fliss stated that this work should wait until the new board is in place after the election. It may eventually need to go to the Legislative Committee if changes are recommended.

C. Discussion and Possible Action – S. Nevada Avenue Street Lighting

City Engineer Dejewski received notice that the City can do some lighting. She has contacted We Energies to see what type of lights they have that meet the specifications from the County.

D. Discussion and Possible Action – S. Betz Avenue Right-of-Way

Board Member Feirer reported that the owners are very interested in the possibility of combining the lots.

8. Adjourn

A motion was made by Alderwoman Fliss, seconded by Alderwoman Bostedt to adjourn. Motion carried.
Time 6:12p.m.

ENGINEER'S REPORT MARCH 2016

ROAD PROJECT REPORT 2016

| ROAD | TYPE OF TREATMENT | CONSTRUCTION ESTIMATE | DESIGN ESTIMATE | INSPECTION ESTIMATE | UPDATE ON PROJECT |
|---|--------------------|-----------------------|-----------------|---------------------|---------------------------|
| Denton from Packard to Barland | resurface | \$300,000.00 | in-house | in-house | Postponed until 2017 |
| Crawford Avenue Parking Lot | construct | \$325,000.00 | in-house | in-house | |
| Martin Lane from Lake to Kirkwood | construct | \$350,000.00 | in-house | in-house | Survey in progress |
| Removal of S. Brust – Bolivar to Whitnall | deconstruct/grant | \$200,000.00 | in-house | in-house | Barricades in place |
| Watermain Trench Repair Program | reimbursement | \$60,000.00 | in-house | in-house | Getting locations mapped. |
| Sidewalk Replacement Program | repair/replacement | \$40,000.00 | in-house | in-house | Working on survey. |

2015

| ROAD | TYPE OF TREATMENT | CONSTRUCTION ESTIMATE | DESIGN ESTIMATE | INSPECTION ESTIMATE | UPDATE ON PROJECT |
|------------------------------|-------------------|-----------------------|-----------------|---------------------|---|
| Nevada Extension | Construction | \$1,000,000 | \$40,000 | \$80,000 | Project in progress. |
| Brook Place Storm Sewer/Road | Construct | \$300,000 | In-house | \$20,000 | No response from resident. Moving forward with survey work. |

2014

| ROAD | TYPE OF TREATMENT | CONSTRUCTION ESTIMATE | UPDATE ON PROJECT |
|--------------------------------|-------------------|-----------------------|--|
| Kansas from Layton to Whitnall | construct | \$500,000 | Construction complete. All scheduled walk-throughs complete. Assessments 2016. |

2012

| ROAD | TYPE OF TREATMENT | CONSTRUCTION ESTIMATE | UPDATE ON PROJECT |
|-------------------------------|-------------------|---|---|
| Packard from Howard to Lunham | resurface | \$876,248.51 (\$198,846.67 city portion) | Project is complete. Punch list items are done. Cost to date: \$187,044.50. State performing audit for 2 years. Letter sent to property owners. |