

**CITY OF ST. FRANCIS
MINUTES OF THE BOARD OF PUBLIC WORKS
MEETING HELD THURSDAY, AUGUST 11, 2016, 5:30PM**

Present: Alderman Mike McSweeney, Alderwoman Janis Schandel, , Citizen Members Shawn Feirer and Paul Pankowski.

Excused: Alderman Ken Tutaj, Citizen Members Amanda Bednarski and Christine Hancock.

Also present: Mayor CoryAnn St. Marie-Carls, Alderman Ray Klug, City Engineer/Director of Public Works Melinda Dejewski.

1. Chairman Alderman McSweeney called the meeting to order at 5:51pm.

2. Public Comment.

There was no public comment.

3. Minutes

A motion was made by Alderwoman Schandel, seconded by Board Member Feirer to approve the minutes of the May 10, 2016 meeting. Motion carried.

4. Correspondence

There was no correspondence.

5. Discussion and Possible Action

A. Request from Memorial Committee Re: Honorary Street name for S. Nicholson Avenue

City Engineer Dejewski stated that the request was referred from the Common Council. This request is to add an honorary name to S. Nicholson Avenue from E. Denton Avenue to E. Bolivar Avenue. It is intended to be a part of the 25th anniversary celebration of the memorial. This type of thing is done in other communities and it involves adding a street name sign either above or below the official street name sign. The sign would be differentiated from the official street name sign. This is not intended to rename the street therefore no addresses would change. A motion was made by Board Member Feirer, seconded by Board Member Pankowski to recommend to the Common Council to approve the request of the Memorial Committee to approve the honorary name of Veterans Memorial Way to Sough Nicholson Avenue from E. bolivar Avenue to E. Denton Avenue and to prepare any resolution/ordinance required. Motion carried.

B. Request from Paul Frenn Re: Vacating and Deleting Right-of-Way on S. Lake Drive

City Engineer Dejewski showed an aerial photo of the location with the right-of-way for S. Lake Drive. The right-of-way on S. Lake Drive is consistent along the roadway. Also, S. Lake Drive is a connecting highway which the DOT may have some jurisdiction over the amount of right-of-way for the road. Lastly, if the City were to consider releasing any right-of-way along S. Lake Drive, it would want to look at the release on a global scale, not just property by property. A motion was made by Board Member Feirer, seconded by Board Member Pankowski to recommend to the Common Council to deny the request from Paul Frenn to vacate and delete right-of-way on S. Lake Drive at 3907 S. Lake Drive due to the street being a connecting highway which may have DOT jurisdiction on the release of the right-of-way and due to possible future development in the area. Motion carried.

C. Request from Parkway Square Re: parking on S. Arctic Avenue

City Engineer Dejewski stated that S. Arctic Avenue was constructed for trucks to access the Shur-line business. It was paid for by a TEA grant which required no parking on the roadway. In addition, the development has areas which can be utilized for parking. Also, E. Norwich Avenue has parking available including in the cul-du-sac. Alderwoman Schandel stated that it may be a long way to walk depending upon where people park. There was additional general discussion on the proximity of the available parking. A motion was made by Board Member Pankowski, seconded by Board Member Feirer to deny the request to allow parking on S. Arctic Avenue from E. Howard Avenue to E. Norwich Avenue due the requirement of the TEA Grant funding to not allow parking on the street, the area having parking on other adjacent streets and the ability of the development to provide additional parking on-site. Motion carried.

D. Sight Distance on S. Nicholson Avenue at E. Van Norman and E. Allerton Avenues

Alderman McSweeney stated that vehicles are parking on E. Allerton west of Nicholson to S. Vermont. It is believed that the parked vehicles are those of employees of the basement repair business. There was general discussion about restricting the time when vehicles can park in the area and other possible solutions. It was brought forward that it is State Statute that vehicles cannot park within 15 feet of a crosswalk. The City will post “no parking” within the 15 feet of the crosswalk.

Alderman McSweeney also stated that vehicles are parking on the east side of S. Nicholson Avenue north of E. Van Norman Avenue. These vehicles are blocking the vision of traffic turning from westbound E. Van Norman Avenue onto S. Nicholson Avenue. A motion was made by Board Member Feirer, seconded by Alderwoman Schandel to recommend to the Common Council to create a “no parking” zone on S. Nicholson Avenue from E. Van Norman Avenue north approximately 85 feet north of the center line of E. Van Norman Avenue on the east side. Motion carried.

E. E. Martin Lane Reconstruction Project

City Engineer Dejewski stated that the project was out for bids but while designing the project, an issue became apparent on part of the roadway. There is a property which has its parking area in the right-of-way and on all previous projects, this situation has been corrected by removing the illegal parking area. Parking in front of a house is not allowed. In addition, the auto repair business also parks cars in the right-of-way. The project as proposed has sidewalks on both sides of the streets because sidewalks are the safest way to have pedestrians travel in an urban environment. There was discussion on the advantages and disadvantages of sidewalks in general and as they are specifically applied to this project. A motion was made by Alderwoman Schandel, seconded by Board Member Feirer to recommend to the Common Council that the sidewalk for the E. Martin Lane project should only be on the north side of the street, that the terrace should only be 5 feet in width, and that the matter should be referred to the Planning Commission for concurrence on the vacation and deletion of 15 feet of the right-of-way of E. Martin Lane. Motion carried.

7. Engineer’s Report

City Engineer Dejewski reviewed the report. There was a question regarding when the fines would be added to the “no trucking” signs. City Engineer Dejewski stated that it would be coming once she was able to have a discussion with the City Attorney and Police Chief. She would endeavor to have them up in 2 months.

8. Unfinished Business

A. S. Barland Avenue Right-of-Way south of E. Koenig Avenue

This item is to be removed.

B. Discussion – Road Project Special Assessment Methods

There was no action on this item.

C. Discussion and Possible Action – S. Nevada Avenue Street Lighting

There was no action on this item.

D. Discussion and Possible Action – S. Betz Avenue Right-of-Way

There was no action on this item.

9. Adjourn

A motion was made by Alderwoman Schandel, seconded by Board Member Feirer to adjourn. Motion carried.
Time 7:04p.m.

ENGINEER'S REPORT AUGUST 2016

ROAD PROJECT REPORT 2016

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
Denton from Packard to Barland	resurface	\$300,000.00	in-house	in-house	Postponed until 2017
Crawford Avenue Parking Lot	construct	\$325,000.00	in-house	in-house	
Martin Lane from Lake to Kirkwood	construct	\$350,000.00	in-house	in-house	Project out for bids. Public hearing held August 2
Removal of S. Brust – Bolivar to Whitnall	deconstruct/grant	\$200,000.00	in-house	in-house	Barricades in place
Watermain Trench Repair Program	reimbursement	\$60,000.00	in-house	in-house	Project completed.
Sidewalk Replacement Program	repair/replacement	\$40,000.00	in-house	in-house	Working on costs.

2015

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
Nevada Extension	Construction	\$1,000,000	\$40,000	\$80,000	Project completed..
Brook Place Storm Sewer/Road	Construct	\$300,000	In-house	In-house	Storm sewer project almost complete. Road project out for bids. Public hearing held August 2.

2014

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	UPDATE ON PROJECT
Kansas from Layton to Whitnall	construct	\$500,000	Construction complete. All scheduled walk-throughs complete. Assessments 2016.

2012

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	UPDATE ON PROJECT
Packard from Howard to Lunham	resurface	\$876,248.51 (\$198,846.67 city portion)	Project is complete. Punch list items are done. Cost to date: \$187,044.50. State performing audit for 2 years. Letter sent to property owners.