

**CITY OF ST. FRANCIS
MINUTES OF THE BEAUTIFICATION COMMITTEE
MEETING HELD THURSDAY, MARCH 22, 2018, 6:30PM**

Present: Chairperson Carol Wojtecki, Dennis Wojtecki, Alderwoman Janis Schandel, Terri Kuspa, Joy Adams, Richard Adamczewski.

Excused: Josh Christensen, Tiffany Thorne, Amber Leone.

Also present: City Engineer/Director of Public Works Melinda Dejewski

1. Call Meeting to Order

Chairperson Wojtecki called the meeting to order at 6:34pm and said the Pledge of Allegiance.

2. Public Comment.

None,.

3. Minutes

A motion was made by Committee Member Adamczewski, seconded by Alderwoman Schandel to approve the minutes of the February 15, 2018 meeting. Motion carried.

4. Planting Bed Maintenance

Chairperson Wojtecki presented a binder she created which had a page for each planting location. Each page had a picture of the planter bed with its number and which plants are to be installed at that location. Some had a design of the bed. The pictures are of the sites when they are dormant. Pictures will be taken in July when the beds are in bloom. There was discussion on each plant that was being used in the beds. There are 8 locations that need to be planted. Chairperson Wojtecki would like to have members accept responsibility for a location for the entire season which includes spring cleanup, planting, weeding during the season, and fall cleanup. The flowers will be delivered to the City Garage on Thursday, May 31 with planting to take place June 1-3.

5. Planter Bed Sponsorship

There was discussion on the costs of the plants at each bed to try to determine sponsorship levels. There will be 3 levels of sponsorship: a bronze level, a silver level, and a gold level. The beds in each level were decided. The bronze level beds are: 9A, 9B, 11A, 11B, and 18. The silver level beds are: 2, 3, 5, 6, 12, 14, 14, 15, 16 17. The gold level beds are: 1A, 1B, 1C, 1D, 4, 7, 8, 10. Any planting location that is on a "City" lot would be available for civic organizations only.

Alderwoman Schandel then presented a letter she had drafted for the committee to review. It described the sponsorship program. A map is needed showing the planter locations and only the streets to make it easier to take to potential sponsors.

City Engineer Dejewski presented some samples of acknowledgment signs she had found. The Committee will continue to review the types of acknowledgment signs.

The sponsorship program will be posted on the City website and the City Facebook page once it is finalized.

6. Decorations

This item will be on the next agenda.

7. Meeting Dates

The following meeting dates were chosen: April 19, May 10 and August 16.

7. Adjourn

A motion was made by Committee Member Adamczewski, seconded by Committee Member Adams to adjourn. Motion carried. Time 8:11p.m.