

**MINUTES OF THE FINANCE COMMITTEE MEETING HELD
MAY 1, 2018**

Present: Aldermen Wattawa, Feirer, Damon

Also Present: City Administrator Johnsrud, City Clerk/Treasurer Uecker, City Engineer Dejewski, Fire Chief Poplar, City Attorney Alexy, Public Health Officer Scott, Alderwoman Schandel, Chief Dietrich, interested citizens

The meeting was called to order at 6:15 p.m.

Election of a Chairperson:

Moved by Alderman Feirer, seconded by Alderman Damon to nominate Alderman Wattawa as chair. Motion carried.

Review of the City of St. Francis Code of Ethics:

Chairman Wattawa asked if the members reviewed the Code of Ethics.

Minute Approval:

Moved by Alderman Damon, seconded by Alderman Feirer to place on file the minutes of the Finance Committee meeting held February 6, 2018. Motion carried.

Discussion and Action Items:

Resolution Regarding Non-Represented Employee's Wages and Salaries – City Administrator Johnsrud stated that this is required when wages are adjusted. They reflect the 2% increase that was budgeted for in the 2018 budget. Wages are retroactive to January 1, 2018. An amendment is needed to add the Emergency Management Coordinator for \$4,000. That position is included as part of the duties for the Fire Chief.

Moved by Alderman Feirer, seconded by Alderman Damon to recommend approval of the Resolution Regarding Non-Represented Employee's Wages and Salaries as amended to include the Emergency Management Coordinator for \$4,000. Motion carried.

Business Associate Agreement – Pulsara – Chief Poplar gave the background on the agreement from Milwaukee County. Every municipality in Milwaukee County will be included under this agreement. The County is eliminating the EMS Communication Center and streamlining the process by using tablets which are currently in use by the Fire Department. Because the City already has tablets, the County will reimburse the City for 12 months of data. After the first 12 months, the County will review the program and analyze its effectiveness at that time.

Moved by Alderman Damon, seconded by Alderman Feirer to recommend approval of the Business Associate Agreement – Pulsara. Motion carried.

Correspondence:

March 29, 2018 from Interim Fire Chief Poplar regarding Ambulance Billing Rates – Chief Poplar stated that it has been awhile since the City looked at ambulance rates. LifeQuest, who does the billing, was helpful in getting rates charged by surrounding communities. Chief Poplar reviewed what the City's cost is per ambulance run. He also stated that costs have increased for ambulance supplies, included oxygen

and spinal immobilization. LifeQuest who does the ambulance billing for the City did provide comparables for communities that were like-sized. Chief Poplar stated that it is hard to get comparable rates in Milwaukee County because there are only two departments that are BLS – the rest are ALS and have higher rates.

The proposed rates are:

BLS Base Rate

- Resident \$625.00
- Non-Resident \$750.00

Mileage

- Resident \$15.00
- Non-Resident \$16.00

Procedures

- Oxygen \$85.00
- Spinal Immobilization \$125.00

BLS on Scene Care

- Resident \$200.00
- Non-Resident \$300.00

Moved by Alderman Damon, seconded by Alderman Feirer to increase the Ambulance Billing Rates as recommended by the Fire Chief. Motion carried.

Adjourn:

Moved by Alderman Feirer, seconded by Alderman Damon to adjourn. Motion carried.

Time: 6:47