

**MINUTES OF THE PARK COMMISSION MEETING
HELD MAY 10, 2018, 5:30PM**

Present: Alderwoman Janis Schandel, Commission Members Rick Hackl, Vivian Roe, Jill Doran and Rick Stelloh.

Excused: None.

Also present: City Engineer/Director of Public Works Melinda Dejewski, Mr. Blochowicz of 3474 E. Sivyer Avenue, Jocelyn and Brian Borzick representing the All Abilities Playground.

1. Call to Order

The meeting was called to order by City Engineer Dejewski at 5:35pm.

2. Election of Commission Chair

City Engineer Dejewski explained that a chair needed to be elected. She explained the process. A motion was made by Commissioner Roe, seconded by Commissioner Stelloh to elect Alderwoman Schandel as chair of the committee. Motion carried.

3. Review of the City of St. Francis Code of Ethics

Alderwoman Schandel asked if everyone had reviewed the Code of Ethics that was included in the packet and if there were any questions. Everyone stated that they had read and understood them.

4. Minute Approval

A motion was made by Commissioner Roe, seconded by Commissioner Stelloh to approve the minutes of the June 14, 2017 meeting as amended with the amendment being the correction of the date. Motion carried.

5. Discussion and Action Items:

2018 Park Rental Applications

City Engineer Dejewski reviewed the process for approval of the applications for the new commission members. There was discussion regarding waiving of fees for certain groups such as the Concerts in the Park group. The distinction became that if a group is a community based group that is providing a service to the entire community and the event is open to the public, then it could be considered for the fee to be waived. There was a suggestion to develop an application that would be appropriate for a non-profit/community group that was holding a community event instead of having them use the private rental application. City Engineer Dejewski stated that she would work on that for the next meeting. A motion was made by Commissioner Stelloh, seconded by Commissioner Doran recommend to the Common Council to approve all the 2018 park rental applications with waiving the fee for the Music in the Park group and to require proof of insurance for community groups for 2018 and in the future.

All Abilities Playground Park Rental Application

Ms. Jocelyn Borzick gave an overview of the All Abilities Playground group. There are a group that is raising fund for a playground for people of all abilities in Greene Park. This event is a food truck event to raise funds but to also celebrate the end of the school year and have a fun, family event. There is amplified music planned. There was discussion on how the event would be staged with the food trucks. There was also discussion on licensing and inspections. Alderwoman Schandel inquired why they did not have the

sponsors pay for the park rental. Ms. Borzick stated that they need all the funds to go into their coffers. They are \$370,000 away from their goal. A motion was made by Commissioner Hackl, seconded by Commissioner Stelloh recommend to the Common Council to accept the application, waive fees, and allow amplified music, provide insurance and health inspections. Motion carried.

2018 Tree Planting Program

City Engineer Dejewski explained the City tree planting program. She stated that the City reviews each property where a tree is proposed to be planted. They look at many factors when deciding the placement of a tree. Some of those factors are sanitary sewer lateral, water service lateral, gas lateral, carriage walk, street lights, other trees both City and private. She continued that the Park Commission has the authority under State Statue to approve the City tree planting program.

Mr. Blochowicz stated that he has a 60 foot lot with 10 feet between the houses. He has put a lot of thought into his landscaping plan for his home. He has specific plants that he is planting all around his home as funding allows. The City has a maple schedule for his property and he does not want that type of tree at his property.

City Engineer Dejewski explained that the City plants a variety of trees. Commissioner Roe stated that everyone contends with a tree and that it is fairly obvious that the City has a tree planting program.

There was discussion on the type of tree that would be acceptable to Mr. Blochowicz. It was agreed that a pear tree would be acceptable. A motion was made by Commissioner Hackl, seconded by Commissioner Roe to recommend to the Common Council to approve the 2018 tree planting program with 3475 E. Sivyer to receive a pear tree. Motion carried.

6. Adjourn

A motion was made by Commissioner Hackl, seconded by Commissioner Stelloh to adjourn. Motion carried. The meeting adjourned at 6:29 pm.