

# Milton Vretenar Memorial Park

## Rules

1. It is understood that any person using the park will be required to clean the areas used. This includes the restrooms, kitchen and grill (instructions are located on the grill). **All garbage containers must be emptied, bags put into dumpster and new bags put into containers (including restroom garbage). Bags are located in the kitchen area. Users will be billed for any damage to the park or any additional clean-up performed by the City. Tables on the patio area are to stay out. If any person takes out additional tables from the pole barn, they are to be returned to the pole barn.**  
*The band shell is not included in the Park Rental.*

- **KEYS MUST BE PICKED UP AT CITY HALL THE FRIDAY BEFORE YOUR EVENT.**
- **DUMPSTER KEYS ARE INCLUDED WITH THE KEYS ISSUED.**
- **PLEASE RETURN BUTT CANS TO KITCHEN AREA**

2. The Park closes at 10:00 PM.
3. No loud noise or amplified music shall be allowed.
4. No intoxicating beverages shall be dispensed to minors or sold on park property.
5. There shall be no carrying out of intoxicating beverages from the park.
6. **No Animals** are allowed in the park at any time. The only exception to this would be certified service animals.
7. **Prior approval from the Engineering Department is required if you wish to put up a tent outside the designated tent area. Diggers Hotline must be notified 3 working days in advance of your event.**
8. Any inflatable rides/games require a certificate of insurance with \$100,000- \$300,000 Bodily Injury and \$25,000 Property Damage coverage to be provided to the City prior to park rental. City of St. Francis should be listed as the Certificate Holder.
9. The **KEYS** to the shelter **MUST BE PICKED UP** the preceding official work day before your event and **MUST BE RETURNED** the following official work day after your picnic. Keys can be obtained at City Hall in the Clerk's office (3400 E. Howard Avenue).
10. Vehicle parking facilities are at the north area of the park. This lot can only be accessed by taking Denton Avenue east from Packard Avenue to parking lot. There is **NO** parking on Kirkwood Avenue.
11. Users will be billed if any City personnel are called in for assistance at your event.
12. Report any **emergencies** you may encounter to the St. Francis Police Department at 414-481-2232.

**NO DRIVING OR PARKING ON LAWN AREAS OUTSIDE OF THE PARKING LOT**

**THESE RULES WILL BE ENFORCED BY THE ST. FRANCIS POLICE DEPARTMENT.**