

**CITY OF ST. FRANCIS – HEATING, VENTILATION, & AIR CONDITIONING PERMIT**

City of St. Francis  
3400 E. Howard Avenue  
St. Francis, WI 53235

Phone (414) 316-4311 Fax (414) 481-0976

Inspector's Office Hours: 8 am – 9am & 1 pm – 2 pm

Permit No. \_\_\_\_\_ Receipt No. \_\_\_\_\_

Application Date \_\_\_\_\_ Date Issued \_\_\_\_\_

Project Location \_\_\_\_\_

Project Description \_\_\_\_\_

One & Two Family     Multi-Family     Commercial

Heating License Number \_\_\_\_\_

Contractor \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Electrical Contractor: \_\_\_\_\_

Phone \_\_\_\_\_

Owner of Premise \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

The applicant agrees to comply with all Municipal Ordinances and with the conditions of this permit, understands that the issuance of the permit creates no legal liability, expressed or implied, of the department, Municipality, agency, or inspector, and certifies that all the above information is accurate. Failure to comply may result in suspension or revocation of this permit or other penalty. Commercial and buildings housing over two families shall have State approved heating plans with this application. Residential heating plans, heat loss calculations and specifications of the equipment to be installed in new buildings shall be submitted with this application.

Signature \_\_\_\_\_

Make & Model of Furnace	BTUs	Make & Model of AC	Tonnage
Unit #1			
Unit #2			

Chimney Vent: Type \_\_\_\_\_ Size \_\_\_\_\_

CFC handling shall be performed in accordance with SPS 345.

State Registration NO: \_\_\_\_\_

Oil tank removal shall be performed in accordance with SPS 310

Proper asbestos abatement shall be performed in accordance with State and Local regulations.

Schedule of Inspection Fees				
New Building, Replacement and Modifications of Heating & Air Conditioning Equipment and Miscellaneous Items				
		Rate	Count	Fee
Gas, Oil, or Alternative Fuel Furnace & Boiler	1 & 2 Family 1st 150,000 BTU	\$ 60		
	Commercial 1st 150,000 BTU	\$ 60		
	Each Add'l 50,000 BTU or Fraction Thereof	\$ 17		
Air Conditioning: (Include Location Sketch on Back of First Copy)	1 & 2 Family - 1st 3 Tons	\$ 60		
	Commercial - 1st 3 Tons	\$ 60		
	Each Add'l Ton or Fraction Thereof	\$ 17		
Fireplace & Wood Buring Stove		\$ 60		
Commercial/Industrial Exhaust Hoods & Exhaust Systems		\$ 170		
Heating & A/C Distribution Systems (Duckwork)	Per 100 square feet of area heated/AC. This distribution system serves _____ sq ft.	\$ 190 per 100 Sq Ft		
Plan Exam Fee		\$ 60		
Reinspection Fee		\$ 75		
Failure to call for inspection		\$ 100		
Minium Permit Fee		\$ 60		
<b>Total Fees</b>				

Failure to take out a permit before starting work = Double Fees  
Second Offense = Triple Fees

Failure to call for final inspection = Double Permit Fee

Request for special inspection or reports = \$150.00

Reinspection for failure to correct = \$50.00

Final inspections are mandatory. Please have permit number and address when requesting inspections and give at least 24 hours notice.

Remarks:

**For Department Use Only**

Building Permit # \_\_\_\_\_

State Approved  Yes  No      Date Approved: \_\_\_\_\_

Permit Issued By: \_\_\_\_\_

Date \_\_\_\_\_