



Police & Fire Commission
January 8, 2020
4:00 p.m.

Civic Center Committee Room

1. Call to Order by President Boknevit
 - Commissioners Boknevit, Jaskulski, Stawski, Kiepczynski, and Paradinovich
 - Police Chief Kevin Hunter
 - Fire Chief Nick Poplar
2. Minute Approval
 - Minutes of the Police and Fire Commission meeting held on December 4th, 2019 - [Minutes of the Police and Fire Commission Meeting december 4 2019](#)
 - [Minutes of the Police and Fire Commission Meeting november 6 2019 - amended](#)
3. Correspondence
4. New Business
 - Police Department update
 - Fire Department update
 - Approval to hire full time firefighter/paramedic
5. Old business
6. Adjourn

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300 Extension #4305. The meeting room is wheelchair accessible from the east and west entrances.

NOTE: There is a potential that a quorum of the Common Council may be present.

Minutes of the Police and Fire Commission Meeting Held December 4th, 2019

The meeting was called to order by President Boknevitz at 4:00 p.m.

Present: Commissioners: Boknevitz, Jaskulski, Stawski, Paradinovich, & Kiepczynski

Also Present: Chief Nick Poplar and Police Captain Tim Blunt

Excused: Chief Kevin Hunter

Motion made by Commissioner Paradinovich, seconded by Commissioner Stawski to approve the minutes of the Police and Fire Commission meeting held on October 2nd, 2019. Motion carried.

Motion made by Commissioner Boknevitz, seconded by Commissioner Stawski to approve the minutes of the Police and Fire Commission held on November 6th, 2019, subject to the correction of the Presidents name from Pleva to Boknevitz. Motion carried.

Correspondence:

- None

New Business:

- Update from Chief Kevin Hunter (Police Department) presented by Captain Tim Blunt:
 - Reviewed and discussed the provided summary between September 30th, 2019 to December 3rd, 2019 on:
 - Robbery (2)
 - Burglary (10)
 - Theft investigation
 - Retail theft (3)
 - Theft from autos (2)
 - Theft from building (1)
 - Theft other (3)
 - Stolen vehicle (1)
 - Battery (4)
 - Fraud (9)
 - Criminal damage to property (3)
 - Narcotic violation (4)
 - OWI (10)
 - Disorderly conduct (9)
 - Vehicle pursuit (1)
 - Calls for service to date – 9,900
 - St. Francis police have obtained master keys for all schools
 - Camera functioning at Saint Thomas More
 - St. Francis high school waiting for IT issues to be resolved to view cameras
 - Sergeant Jeff Skrivanek's swearing in is set for December 12th
 - Christmas parade is set for December 7th, 2019

- Officers have begun their DPM holiday walk through businesses
- Officers from SFPD were involved with standoff in Cudahy
- Detective McManus responded to Waukesha South high school to assist with interview regarding officer involved shooting
- Capos tavern issue problem with liquor license. Currently closed.
- Update from Chief Nick Poplar (Fire Department)
 - Incident numbers since last meeting: 331 incidents
 - 252 EMS incidents
 - 79 fire/rescue/MVC/alarm incidents
 - Total of 1518 total calls for service to date in 2019
 - 2 employee injuries since last meeting, no major loss of time
 - No labor-management disputes or issues
 - All apparatus maintenance and SCBA certifications have been completed
 - Flex Firefighter Jeffrey Trudell completed his probationary year
 - FBI Active Shooter Project all kits installed at SFHS, other SF schools this month
 - Probationary Firefighter Nathan Denton completed his Aerial Operator Certification Course
 - Entire department is actively participating in course work for EMT license renewal
 - Overtime is reduced
 - Pending retirement between December 26th, 2019 and February 1st, 2020 – John Boyt
 - Request for approval of firefighter candidate
 - Firefighter Cancer Awareness Course overview will be held on December 11th, 2019 at 1:00 pm at the St. Francis Fire Department
 - Chief Poplar presented a letter to the Commission with a firefighter candidate. A motion was made by Commissioner Boknevitz, seconded by Commissioner Kiepczynski to create an eligibility list with the candidate until the next retirement has been submitted. Motion carried.

Old Business:

- None

Motion made by Commissioner Boknevitz, seconded by Commissioner Kiepczynski to adjourn. Motion carried at 4:46 pm.

Next Meeting: TBD

Respectfully submitted,

Sandy Jaskulski
Secretary

Minutes of the Police and Fire Commission Meeting Held November 6th, 2019 [Amended]

The meeting was called to order by President Boknevitiz at 4:03 p.m.

Was originally indicated as President Pleva but should be President Boknevitiz – correction brought forward at the December 4th meeting.

Present: Commissioners: Boknevitiz, Stawski, Jaskulski, Paradinovich, & Kiepczynski

Also Present: Chief Kevin Hunter

New Business:

- Update from Chief Kevin Hunter (Police Department):
 - Police department choice of fourth sergeant

Convened into closed session pursuant to Wis. Stat sec 19.85(1)(c). motion by Commissioner Boknevitiz seconded by Commissioner Stawski at 4:04pm. Motion carried. Roll call Commissioners Boknevitiz, Jaskulski, Stawski, Kiepczynski, Paradinovich, and Police Chief Hunter

Convened into open session. Motion made by Commissioner Boknevitiz, seconded by Commissioner Kiepczynski, motion carried.

Motion made by commissioner boknevitiz, seconded by Commissioner Kiepczynski to approve the appointment of officer Jeffery Skrivanek to the position of sergeant of police. Motion carried.

Swearing will be conducted on November 7, 2019. Motion made by Commissioner Stawski, seconded by Commissioner Paradinovich to adjourn. Motion carried at 4:31pm

Next Meeting: January 9th of 2019

Respectfully submitted,

Sandy Jaskulski
Secretary