Roll Call:
Mayor Ken Tutaj
Alderpersson Steve Wattawa, Janis Schandel, Donald Brickner, Shawn Feirer, Matt Damon, Brian Drew

Telephonic Meeting Participation Request:

Statement of Open Meetings Compliance: City Clerk to announce that the meeting has been properly posted

Public Hearings:
• None

Citizens Comments (Sign-In required - 5 minutes per person):

Presentation:
• None

Consent Agenda:
(Items under the consent agenda may be acted upon by one motion. If in the judgment of any Council Member, a consent agenda item needs discussion, the item can be removed and discussed under “Items Removed from Consent Agenda”).
1. Minutes of the Common Council meeting held January 21, 2020
2. Minutes of the License Committee meeting held January 21, 2020
3. Minutes of the Bargaining Committee meeting held January 21, 2020
4. Minutes of the Beautification Committee meeting held November 21, 2019
5. Minutes of the Finance Committee meeting held January 21, 2020
6. Minutes of the Planning Commission meeting held December 19, 2019
7. Minutes of the Public Hearing held January 21, 2020
8. Voucher List dated February 4, 2020 in the amount of $134,944.66

Items Removed from Consent Agenda:

Reports of Committees/Commissions/Boards (Information Only):

Recommendation of Action from Committees/Commissions/Boards:
Action to be taken from the License Committee meeting held February 4, 2020
• License Committee Agenda dated February 4, 2020
Action to be taken from the Park Commission meeting held February 4, 2020
Resolutions and Ordinances:
- None

Discussion Items with Possible Action:
- 2517 E. Norwich Avenue - Consent to Assignment of TID Financing Agreement By Makers Village Investors Group LLC to WaterStone Bank SSB as Security for Renovation Financing Loan

Appointments to Committees/Commissions/Boards:
1. Action concerning any currently outstanding appointments to Committees, Commissions and Boards provided for under the City of St. Francis Code
   - None

Correspondence with Possible Action or Referral to Committees/Commissions/Boards:
1. Application for Special Event through City: RE 5/15/2020 Race
2. Correspondence dated 01/20/2020 from Memories Car Club RE: 2020 Benefit Car Show, Application for Block Party/Street Closing

Unfinished Business:
- None

Comments on Prior, Present and Potential Agenda Items:
1. Department Heads
2. City Attorney
3. City Administrator
4. Alderpersons
5. Mayor

Adjourn

NOTE: The Council may discuss other matters as authorized by law. Some of the correspondence, ordinances and resolutions may or may not be acted upon or discussed by Council.

One or more members of the Common Council may participate telephonically.

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, who have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.
The meeting was called to order at 7:00 PM by Mayor Tutaj. Following the Pledge of Allegiance and a moment of silence for the community, roll call was taken.

Present: Mayor Tutaj, Alderpersons Wattawa, Schandel, Brickner, Feirer, Damon and Drew

Also Present: City Administrator Johnsrud, City Attorney Alexy, City Clerk/Treasurer Uecker, City Engineer Dejewski, Police Chief Hunter, Fire Chief Poplar, Building Inspector Meerschaert and interested citizens

Statement of Open Meetings Compliance:
City Clerk/Treasurer Uecker stated that the meeting had been properly posted and noticed.

Public Hearing:
- Change of Zoning – 4698 South Whitnall Avenue (Planet Fitness)

Presentation:
- None

Consent Agenda:
Moved by Alderman Feirer, seconded by Alderwoman Schandel to place on file with reference in the minutes and approve all items listed under Consent Agenda on the January 21, 2020 Common Council Agenda. Motion carried.

Items Removed from Consent Agenda:
- None

Recommendation of Action from Committees/Commissions/Boards:
Moved by Alderman Wattawa, seconded by Alderman Damon to approve the Concord Contract – Campbell Development in an amount not to exceed $120,430. Motion carried.

Moved by Alderman Wattawa, seconded by Alderman Feirer to authorize the City Engineer to fill the new positions in the Department of Public Works. Motion carried.

Resolutions and Ordinances:
Moved by Alderwoman Schandel, seconded by Alderman Wattawa to introduce and adopt an Ordinance to Conditionally Rezone Certain Lands in the City of St. Francis as B-2 General Business District with a Special Use Under §455-28(C) of the City of St. Francis Zoning Code – 4698 South Whitnall Avenue, Unit 3 PIN 591-9987-004. Motion carried. **Ordinance No. 1457**

Moved by Alderman Damon, seconded by Alderwoman Schandel to introduce and adopt a Resolution Naming Brandon Wier for 2020 Citizen of the Year for the City of St Francis, Wisconsin. Motion carried. **Resolution No. 2796**
Discussion Items with Possible Action:

- Update on Quiet Zone

Moved by Alderman Wattawa, seconded by Alderman Brickner to refer to the Board of Public Works the issue of the Quiet Zone. Motion carried.

Appointments to Committees/Commissions/Boards:

- None

Correspondence with Possible Action or Referral to Committees/Commissions/Boards:

Moved by Alderwoman Schandel, seconded by Alderman Wattawa to place on file with reference in the minutes the correspondence dated January 16, 2020 from Chief Hunter regarding sale of 2013 Ford Transport Van and to approve the sale of the van to the City of Cudahy in the amount of $18,000. Motion carried.

Moved by Alderman Damon, seconded by Alderman Feirer to place on file with reference in the minutes the correspondence dated January 2, 2020 from Project Concern regarding Leap of Love 5K Fun Run/Walk and to approve the application for the event. Motion carried.

Announcement by Mayor Concerning Closed Session:

Moved by Alderman Brickner, seconded by Alderman Damon to convene into closed session pursuant to Wis. Stat. sec. 19.85(1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Items for discussion: 2525 East Crawford Avenue, 3770 South Pennsylvania Avenue and 2040 East St. Francis Avenue. The following voted “aye”: Alderman Wattawa, Alderman Damon, Alderman Feirer, Alderwoman Schandel, Alderman Drew, and Alderman Brickner. Motion carried.

Time: 8:02 p.m.

Adjourn:

Moved by Alderman Wattawa, seconded by Alderman Damon to adjourn. Motion carried.

Time: 8:52 p.m.
AN ORDINANCE TO CONDITIONALLY REZONE CERTAIN LANDS
IN THE CITY OF ST. FRANCIS AS B-2 GENERAL BUSINESS DISTRICT
WITH A SPECIAL USE UNDER § 455-28(C) OF
THE CITY OF ST. FRANCIS ZONING CODE
4698 South Whitnall Avenue, Unit 3
PIN 591-9987-004

WHEREAS, an Application dated November 27, 2019 has been filed by Cory Kilsdank, as agent for BDP St Francis WI, LLC, a Wisconsin limited liability company d/b/a “Planet Fitness – St. Francis” (“Applicant”), and on behalf of TCB – Whitnall, LLC as the owner of certain lands in the City of St. Francis, to rezone the lands described herein and incorporated by reference as Exhibit A (the “Subject Property”); and

WHEREAS, Unit 3 of the Subject Property is currently zoned as part of the B-2 General Business District; and

WHEREAS, the Applicant seeks to operate a 24-hour health club d/b/a Planet Fitness – St. Francis within Unit 3 of the Subject Property; and

WHEREAS, § 455-61 of the City of St. Francis Zoning Code defines a “health club” as an “Establishment for the conduct of indoor sports and exercise activities, along with related locker and shower rooms, offices and classrooms, where use of such establishment is offered on a membership basis; and

WHEREAS, Applicant has represented that its operation on the Subject Property will be open and staffed on a 24/7 basis, except for certain major holidays, and will employ 10-20 persons, serving between 500-1,000 customers per day; and

WHEREAS, Applicant has represented that, in addition to cardio and strength equipment, it intends to provide tanning beds, massage chairs, and hydromassage; and

WHEREAS, a health club may only be conducted in the B-2 General Business District if a Special Use is approved by the Common Council under §§ 455-28(C) and 455-48 of the City of St. Francis Zoning Code following a public hearing and receipt of Planning Commission recommendations; and

WHEREAS, the Applicant has supplied all required data pursuant to § 455-48(D) of the City of St. Francis Zoning Code including, but not limited to all information required under § 455-47 of the City of St. Francis Zoning Code, in sufficient detail to permit the evaluation of the approval criteria set forth in § 455-48 of the City of St. Francis Zoning Code; and

WHEREAS, the Application and related information provided by Applicant has been available for public inspection in the office of the City Clerk since November 27, 2019; and
WHEREAS, the Application was considered by the City of St. Francis Planning Commission at a regular meeting held on December 18, 2019 upon due notice to the public; and

WHEREAS, pursuant to § 455-48(E), entitled “Review”, prior to making any recommendation to the Common Council regarding the requested Special Use approval, the Planning Commission reviewed the site, existing and proposed structures, architectural plans, neighboring uses, parking areas, driveway locations, street access, traffic generation and circulation, drainage, sanitary and storm sewer, water systems, landscaping, park requirements and proposed plan of operation in relation to the standards and considerations detailed in § 455-48 of the City of St. Francis Code of Ordinances; and

WHEREAS, § 455-48(F) of the City of St. Francis Code of Ordinances provides that no special use permit shall be recommended or granted pursuant to Chapter 455 of the City Code of Ordinances unless the applicant shall establish the following:

1. Chapter and Comprehensive Smart Growth Plan purposes and intent. The proposed use and development will be in harmony with the general and specific purposes for which Chapter 455 was enacted and for which the regulations of the zoning district in question were established and with the general purpose and intent of the City of St. Francis Comprehensive Smart Growth Plan or element thereof.

2. No undue adverse impact. The proposed use and development will not have a substantial or undue adverse or detrimental effect upon or endanger adjacent property, the character of the area, or the public health, safety, morals, comfort, and general welfare and will not substantially diminish and impair property values within the community or neighborhood.

3. No interference with surrounding development. The proposed use and development will be constructed, arranged, and operated so as not to interfere with the use and development of neighboring property in accordance with the applicable zoning district regulations.

4. Adequate public facilities. The proposed use and development will be served adequately by essential public facilities and services, such as streets, public utilities, including public water supply system and sanitary sewer, police and fire protection, refuse disposal, public parks, libraries, schools, and other public facilities and utilities, or the applicant will provide adequately for such facilities.

5. No traffic congestion. The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential streets. Adequate measures will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.

6. No destruction of significant features. The proposed use and development will not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance.
WHEREAS, the Planning Commission has recommended to the Common Council for the City of St. Francis (“Common Council”) that the requested zoning be made and that the General Development/Site Plan be approved upon satisfaction of certain conditions that are incorporated herein; and

WHEREAS, the Planning Commission in making its recommendation, and the Common Council, having carefully reviewed the recommendation of the Planning Commission in making its determination as to the approval of the zoning requested, have given consideration to the following “considerations” as required by § 455-48(H) of the City of St. Francis Code of Ordinances:

(1) Public benefit. Whether and to what extent the proposed use and development at the particular location requested are necessary or desirable to provide a service or a facility that is in the interest of the public convenience or that will contribute to the general welfare of the neighborhood or community.

(2) Alternative locations. Whether and to what extent such public goals can be met by the location of the proposed use and development at some other site or in some other area that may be more appropriate than the proposed site.

(3) Mitigation of adverse impacts. Whether and to what extent all steps possible have been taken to minimize any adverse effects of the proposed use and development on the immediate vicinity through building design, site design, landscaping, and screening.

(4) Establishment of precedent of incompatible uses in the surrounding area. Whether the use will establish a precedent of, or encourage, more intensive or incompatible uses in the surrounding area.

WHEREAS, notice having been properly given, a public hearing was held before the Common Council on January 21, 2020 as required by said Section 455-48(C); and

WHEREAS, having determined that all procedural and notice requirements have been satisfied, having given the matter due consideration, and having based its determination on the effect of the granting of such rezoning on the health, safety, and welfare of the community and the immediate neighborhood in which said use will be located, and having given due consideration to the municipal problems involved as well as the impact on the community as to noise, dust, smoke, odor, and others, hereby determines that the rezoning will not violate the spirit or intent of the Zoning Code for the City of St. Francis, will not be contrary to the public health, safety, or general welfare of the City of St. Francis, will not be hazardous, harmful, noxious, offensive, or a nuisance by reason of noise, dust, smoke, odor, or other similar factors and will not, for any other reason, cause a substantial adverse effect on the property values and general desirability of the neighborhood as long as the operation is conducted pursuant to the following conditions and in strict compliance with the same and is consistent with the recommendations found in the City of St. Francis comprehensive plan;
NOW, THEREFORE, the Common Council of the City of St. Francis, Milwaukee County Wisconsin, DO ORDAIN AS FOLLOWS:

SECTION 1: Commencing upon the date hereof, the Zoning Map of the City of St. Francis is hereby conditionally amended to rezone Unit 3 of the Subject Property B-2 General Business District – Special Use to permit operation by the Applicant of a health club providing cardio and strength equipment, and tanning beds, massage chairs, and hydromassage, subject to initial and continued compliance with the conditions stated in Section 2 of this Ordinance being fully met.

SECTION 2: CONDITIONS IMPOSED.

The rezoning of Unit 3 of the Subject Property to permit operation of a health club as set forth in the Application dated November 27, 2019 and related plans and materials submitted by the Applicant and on file in the office of the City Engineer is hereby granted subject to compliance with all of the following conditions:

1. The Subject Property shall be used in compliance with all applicable provisions of the City Code including, but not limited to fire safety, noise, parking, public health, sign regulations, and zoning regulations.

2. The Applicant is required and must have all plans current, approved by the Planning Commission for the City of St. Francis, and on file with the Planning Commission for the City of St. Francis. The Applicant shall be entitled to amend or change any plan contemplated herein subject to the aforementioned conditions and subject to the Planning Commission for the City of St. Francis approval and without a public hearing, if such amendments and/or change is not a substantial change from the original plan as approved and as allowed herein.

3. Permitted and special uses for the Subject Property shall be as set forth in § 45528, B-2 General Business District, of the City of St. Francis Zoning Code, as amended from time-to-time.

4. Signage identifying the name and type of business shall be in compliance with the City of St. Francis Code of Ordinances.

5. Applicant’s use of the Subject Property, including but not limited to the lot layout, shall be in substantial conformity with the Application, site plan, plan of operation, and related plans considered by the Planning Commission at its meeting on December 18, 2019.

6. Prior to the commencement of any work on the Subject Property, the Applicant shall submit a signage plan to the Planning Commission and Building Inspector for their approval.

7. In light of 24-hour operations on the Subject Property being limited to Unit 3, Applicant shall be responsible for installing, monitoring, and maintaining CCTV cameras as recommended by the St. Francis Police Department.

8. The Applicant shall be required to obtain any and all required licenses and permits from the City, County, State, and Federal Government. If any license or permit is issued, any and all conditions of the same are incorporated herein and made a part of this Ordinance.
9. The Applicant shall comply with all Federal, State, County, and local rules, codes, ordinances, and regulations in the construction, operation, and maintenance of the Subject Property. In the event any applicable law(s), regulation(s), condition(s), restriction(s), and/or ordinance(s) conflict, the more restrictive shall control.

10. The Applicant is required to properly maintain the Subject Property at all times and in full compliance with the property maintenance ordinance provisions of the City of St. Francis, as amended from time-to-time, to the satisfaction of the Building Inspector.

11. No junk shall be accumulated or stored on the Subject Property.

12. Any amendment to any of the plans submitted by the Applicant in conjunction with the Application must be submitted to, and approved by the individuals, body, and/or bodies that originally approved said plan(s).

13. The Applicant must pay all fees, costs, and assessments due and owing to the City of St. Francis and all costs and expenses incurred by the City of St. Francis, including legal and engineering fees and costs, arising out of or related to the Application, the review thereof, this Ordinance, and subsequent development of the Subject Property.

14. Any application for use of, or construction on, the lands described on Exhibit A, is an acknowledgement by Applicant that the Subject Property are subject to these conditions of approval. Applicant waives any claim(s) that it may have against the City of St. Francis, including, but not limited to, claims for damages, costs, and expenses, and claims of vested rights to the proposed development of the Subject Property, in the event any owner(s) of the Subject Property do not agree to the required terms.

15. Applicant shall satisfy all comments and concerns of the Building Inspector, City Engineer, Fire Chief, and Health Department pertaining to the Application and subsequent development and operation on the Subject Property under this Ordinance.

16. Any use not specifically listed as permitted shall be considered to be prohibited except as may be otherwise specifically provided herein. In the case of a question as to the classification of use, the question shall be submitted to the Planning Commission for determination.

17. No use is hereby authorized unless that use is conducted in a lawful, orderly, and peaceful manner. Nothing in this Ordinance shall be deemed to authorize any public or private nuisance or to constitute a waiver, exemption, or exception to any law, ordinance, order, or rule of either the City of St. Francis, the County of Milwaukee, the State of Wisconsin, the United States of America, or other duly constituted authority except only to the extent that it authorizes a nonconforming use of the Subject Property in specific respects expressly described herein. This Ordinance shall not be deemed to constitute a building permit, nor shall this Ordinance constitute any other license or permit required by City Ordinance or other law or regulation.

18. The special use hereby granted shall be subject to all limitations set forth in § 455-48(L) of the City of St. Francis Zoning Code, as amended from time to time.
19. The special use granted under this Ordinance may be amended, varied, or altered only pursuant to the procedures and subject to the standards and limitations provided in Chapter 455 of the City of St. Francis Zoning Code for its original approval.

20. Any violation of this Ordinance shall constitute a violation of the Zoning Ordinance for the City of St. Francis and shall be subject to the enforcement procedures contained in the City of St. Francis Zoning Code, as amended from time-to-time, and such other remedies as may be available to the City of St. Francis under Wisconsin law.

21. The special use granted under this Ordinance, shall be subject to acceptance in writing by the Applicant and Owner.

SECTION 3: SEVERABILITY.

The several sections of this Ordinance are declared to be severable. If any section or provision thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful, or unenforceable, such declaration shall apply only to the specific section(s) or portion(s) thereof directly specified in said declaration, and shall not affect the validity of any other provisions, sections, or portions of the Ordinance, which shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this Ordinance are hereby repealed as to those terms that conflict.

SECTION 4: EFFECTIVE DATE.

This Ordinance shall take effect upon its passage and posting/publication as provided by law.

Passed and adopted at a regular meeting of the Common Council of the City of St. Francis this 21st day of January 2020.

City of St. Francis

By: /s/Ken Tutaj___________________
Mayor

ATTEST:

/s/Anne B. Uecker, MMC/WCPC_____
City Clerk/Treasurer
APPLICANT ACCEPTANCE

I, the authorized agent of the Applicant, hereby accept the terms of this Ordinance in its entirety.

Dated this ______ day of January 2020.

By: ____________________________

Tim Lennon [Spell Name]
Manager [Title]
BDP St Francis WI, LLC

PROPERTY OWNER ACCEPTANCE

I, the undersigned authorized agent of the Property Owner hereby accept the terms of this Ordinance in its entirety.

Dated this ______ day of January 2020.

By: ____________________________

Anne Andino [Spell Name]
Authorized Representative [Title]
TCB – Whitnall, LLC
Exhibit A

Legal Description of Subject Property

Whitnall Square Legal Description
4698 S. Whitnall Avenue
Parcel ID – 591-9987-004

Parcel I
The North 117 feet of Lot 13, the North 117 feet of the West 10 feet of Lot 12 and all of Lot 14, in Block 2 in Sivyer and Betz Addition to Townsite of Cudahy in the South East ¼ of Section 22, Township 6 North Range 22 East, in the city of St. Francis, county of Milwaukee, State of Wisconsin.

Parcel II
That part of the South East ¼ of Section 22, Township 6 North, Range 22 East, in the City of St. Francis, County of Milwaukee, State of Wisconsin, which is bounded and described as follows: Commencing at a point in the South line of said ¼ section, 1367 feet West of the Southeast corner thereof: running thence West along the said south line, 129 feet to a point, thence North on a line parallel with the East line of said ¼ Section, 358.41 feet to a point, North 30° 29’ 35” East 158.46 feet to a point, thence South 11° 29’ 48” East, 184.74 feet; thence south 89° 57’ East, 50 feet to the West line of Sivyer and Betz Addition to the Townsite of Cudahy; thence south along the West line of said Subdivision 134 feet to a point; thence North 89° 57’ West, 47 feet to a point; thence South and parallel to the East line of said ¼ section, 180 feet to the point of commencement, except the most Southerly 60 feet thereof conveyed to Milwaukee for highway purposes.

Parcel III
An easement for vehicular and pedestrian traffic over the East 25 feet of Lot 15, in Block 2 except the South 20 feet thereof, in Sivyer and Betz Addition to Townsite of Cudahy in the South East ¼ of Section 22, township 6 North, Range 22 East, in the City of St. Francis, County of Milwaukee, State of Wisconsin, Recorded as Document No. 4815903.

Parcel IV
Parcel 1 of Certified Survey map No. 4083 and Parcel 2 of Certified Survey Map No. 4525, both being a part of the South West ¼ of the South East ¼ of Section 22, Township 6 North, Range 22 East in the City of St. Francis, Milwaukee County, Wisconsin together with lands in the South West ¼ of the South East ¼ of Section 22, Township 6 North, Range 22 East in the City of St. Francis, Milwaukee County, Wisconsin all being more particularly described as follows: Beginning at the North West corner of said parcel I: thence South 89° 58’ 11” East 538.00 feet to a point, said point thence due South 10 feet to a point thence South 89° 58’ 11” east 658.00 feet to a point said point being on the center line of South Illinois Avenue; thence due South 320.00 feet to a point, thence North 89° 58’ 11” West 40.00 feet to a point, thence South 30° 29’ 35” West 158.46 feet to a point; thence due South 298.41 feet to a point; thence North 89° 58’ 11” West 104.48 feet to a point; thence North 69° 16’ 00” West 528.14 feet to a point thence North 20° 45’ 00” East 265.31 feet to a point, said point being the North West corner of said Parcel 2; thence North 89° 58’ 11” West 263.63 feet to a point thence North 41° 51’ 55” West 161.21 feet to a point said point being the Southeast corner of said Parcel I: thence due West 200.00 feet to a point; thence due North 210.00 feet to the point of beginning.

Parcel V:
Parcel 2 of Certified Survey map No. 4083 recorded on August 24, 1981 in Reel 1397, Image 929 as Document No. 5495961, being a part of the South West ¼ of the South East ¼ of Section 22, Township 6 North, Range 22 East, in the City of St. Francis, County of Milwaukee, state of Wisconsin.
RESOLUTION NO. 2796
RESOLUTION NAMING BRANDON WIER FOR 2020
CITIZEN OF THE YEAR FOR THE CITY OF ST. FRANCIS, WISCONSIN

At a regular meeting of the Common Council of the City of St. Francis, Milwaukee County, Wisconsin held on the 21st day of January, 2020 a quorum being present and a majority of the Council voting therefore, said Council does resolve as follows:

WHEREAS, BRANDON WIER has been employed at PDQ Tooling Inc. as a Sales Engineer since 2012; and

WHEREAS, BRANDON WIER is a member of Root River Church where he is security for the Kids Zone and donates time as a Royal Family Kids Camp counselor; and

WHEREAS, BRANDON WIER is an active participant on the St. Francis Days board, the St. Francis Pageant board, the Music in the Park board, and currently is President of the St. Francis Civic Association;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of St. Francis, Milwaukee County, Wisconsin, on behalf of itself and all the residents of the City of St. Francis that it hereby highly commends BRANDON WIER for years of valuable service to the City of St. Francis, AND HEREBY CONFERs UPON HIM THE TITLE OF THE ST. FRANCIS CITIZEN OF THE YEAR FOR 2020.

PASSED and APPROVED this 21st day of January, 2020

ATTEST: /s/Anne B. Uecker, MMC/WCPC /s/Ken Tutaj
City Clerk/Treasurer Mayor
Present: Alderman Brickner, Alderwoman Schandel, Alderman Damon

Also Present: City Clerk/Treasurer Uecker, City Attorney Alexy, Police Chief Hunter

Applicants Present: None

Chairman Brickner called the meeting to order at 6:45 p.m.

Moved by Alderwoman Schandel, seconded by Alderman Damon to place on file the minutes of the License Committee meeting held January 7, 2020. Motion carried.

Moved by Alderman Damon, seconded by Alderwoman Schandel to adjourn. Motion carried.

Time: 6:48 p.m.
MINUTES OF THE BARGAINING COMMITTEE MEETING HELD JANUARY 21, 2020

Present: Alderpersons Wattawa, Brickner, Drew

Also Present: City Administrator Johnsrud, City Clerk/Treasurer Uecker, City Engineer Dejewski, City Attorney Alexy, Alderwoman Schandel

Chairman Wattawa called the meeting to order at 5:47 p.m.

Moved by Alderman Drew, seconded by Alderman Brickner to place on file the minutes of the Bargaining Committee meeting held November 19, 2019. Motion carried.

Filling of New Positions in the Department of Public Works:
These positions have been approved in the 2020 Budget. The foremen positions would be filled internally and then advertise for an additional position. Each crew would have a foreman and they would be 4-man crews. City Engineer Dejewski and City Administrator Johnsrud had met with the employees and they concurred with the recommended changes going forward.

Moved by Alderman Drew, seconded by Alderman Brickner to recommend approval to the Common Council to fill new positions of Crew Chief and advertise for a DPW operator. Motion carried.

Moved by Alderman Drew, seconded by Alderman Brickner to adjourn. Motion carried.

Time: 5:55 p.m.
Present: Carol Wojtecki, Dennis Wojtecki, Alderwoman Janis Schandel, Joy Adams, Amber Leone Terri Kuspa, Eva Schultz, Richard Adamczewski.

Excused: Tiffany Thorne.

Also present: City Engineer/Director of Public Works Melinda Dejewski.

1. **Call Meeting to Order**

2. **Minutes**
   A motion was made by Alderwoman Schandel, seconded by Committee Member Wojtecki to approve the minutes of the May 23, 2019 meeting as amended with the amendment being under item 4, the word “paced” should be “placed”. Motion carried.

3. **2019 Fall Cleanup**
   Chairman Adamczewski asked if everyone had gotten their done. Some members had and other members were working on completing this. The members were given a December 1, 2019 deadline for cleanup.

4. **2019 Civic Center Decorating**
   There was discussion on what needed to be accomplished. The date for the decorating was set for Wednesday, December 4, 2019. The decorating will be the artificial trees in the rotunda and the police lobby and the real tree for the tree lighting after the parade outside. Also, the decorations in the rotunda need to be done. The date to take down the decorations is Thursday, January 9, 2020.

5. **2019 Sponsorship Program Wrap Up**
   Alderwoman Schandel indicated that the thank you letters to the 2019 sponsors will sent out shortly. The sponsorship program raised approximately $2500.

6. **2020 Budget**
   There was discussion on the budget and how the money from the sponsorship was spent. The Committee will need assistance in understanding how the budget is done both on the revenue and expenditure sides. There are other items that have been purchased in the past by the Committee such as banners and the lighted Christmas decorations on the street light poles. The Committee will be working on a budget for some of these items in 2020. The Committee requested that City Administrator Johnsrud attend the next official meeting to discuss budget items.

6. **Adjourn**
   The next meeting is scheduled for January 16, 2019 at 6:30pm

   A motion was made by Alderwoman Schandel, seconded by Committee Member Adams to adjourn. Motion carried. Time 7:28p.m.
MINUTES OF THE FINANCE COMMITTEE MEETING HELD JANUARY 21, 2020

Present: Alderman Wattawa, Alderman Feirer and Alderman Damon

Also Present: City Administrator Johnsrud, City Clerk/Treasurer Uecker, Alderwoman Schandel, Alderman Brickner, City Engineer Dejewski, Jim Joehnk – Concord Group, interested citizens

Chairman Wattawa called the meeting to order at 6:15 p.m.

Moved by Alderman Damon, seconded by Alderman Feirer to place on file the minutes of the Finance Committee meeting held January 7, 2020. Motion carried.

Concord Contract – Campbell Development:

City Administrator Johnsrud stated that Campbell has started on the foundations today as they received their permits. Concord Group has done oversight on the Bear Development and have a proposal to do it for the Campbell Development as well. Stephens Construction is doing the work and they have worked with the Concord Group in the past. Alderman Damon questioned the monthly costs for Phase II. It was explained that the costs are estimates and the contract should be approved for a not to exceed amount.

Moved by Alderman Damon, seconded by Alderman Feirer to recommend approval of the Concord Group contract in an amount not to exceed $120,430. Motion carried.

Moved by Alderman Damon, seconded by Alderman Feirer to adjourn. Motion carried.

Time: 6:20 p.m.
MINUTES OF THE PLANNING COMMISSION MEETING
HELD DECEMBER 18, 2019, 6:00 PM


Excused: None.

Also present: City Administrator Mark Johnsrud, City Engineer/Director of Public Works Melinda Dejewski; City Attorney Paul Alexy; Alex Smith of Newport Capital Partners, Scott Satula of Mid-America, Trey Triplet of Planet Fitness, Rick Grubanowitch and other interested citizens.

1. Call to Order
The meeting was called to order by Mayor Tutaj at 6:03pm.

2. Minute Approval
A motion was made by Alderman Wattawa, seconded by Commissioner Lentz to approve the minutes of the November 20, 2019 meeting. Motion carried.

3. Correspondence
None.

4. Discussion and Possible Action
   A. Special Use Rezoning – 4698 S. Whitnall Avenue – Planet Fitness at Whitnall Square
City Administrator Johnsrud stated that the special use zoning determination letter was in the packet. The application is clear with no questions. The real estate taxes are up to date. There is joint parking on the site. There are 153 paces west of the proposed Planet Fitness entrance and 383 spaces east of the proposed entrance. It is not anticipated that there will be interference with the patrons of Pick N Save. The applicant provided a Plan of Operation. Planet Fitness is a 24/7 operation and is the only fitness center at Whitnall Square. They see between 500 and 1000 people per day. Typically there are 60 to 70 people in the gym at one time. People usually work out for about an hours on average. The peak morning and afternoon times usually have 240 to 250 people. This use would leave 53 spaces for the remaining stores on the strip mall portion of the development west of the proposed Planet Fitness. It is anticipated that the fitness center would open in May of 2020 and cost approximately $500,000 to build out the space.

City Attorney Alexy stated that the St. Francis Police Department requested an emergency action plan be submitted and the installation of CCTV, cameras and a possible upgrade to the lighting in the parking lot for a 24 hour operation. City Administrator Johnsrud indicated that the Fire Department also requested an evacuation plan. It was then clarified that the fitness center is staffed at all times 24 hours per day and 7 days per week.

A motion was made by Alderman Wattawa, seconded by Commissioner Lentz to recommend to the Common Council to approve the special use contingent upon providing the information requested by staff. Motion carried.

5. Adjourn
A motion was made by Alderman Wattawa, seconded by Commissioner Kiepczynski to adjourn. Motion carried. Meeting adjourned at 6:12pm.
SUMMARY MINUTES OF THE PUBLIC HEARING HELD
JANUARY 21, 2020
CHANGE OF ZONING
B2 General Business to B2 General Business with Special Use
4698 South Whitnall Avenue

Present: Mayor Tutaj, Alderpersons Wattawa, Schandel, Brickner, Feirer, Damon and Drew

Also Present: City Administrator Johnsrud, City Attorney Alexy, City Clerk/Treasurer Uecker, City Engineer Dejewski, Police Chief Hunter, Fire Chief Poplar, Building Inspector Meerschaert and interested citizens

Mayor Tutaj called the Public Hearing to order at 7:00 p.m.

City Clerk/Treasurer Uecker read the “Notice of Public Hearing” as posted and published.

Mayor Tutaj declared the Public Hearing open.

There being no public comments, the Mayor called the meeting three times.

The Public Hearing was declared closed.

Time: 7:02 p.m.
<table>
<thead>
<tr>
<th>Check No</th>
<th>Per Date</th>
<th>Payee</th>
<th>Description</th>
<th>Inv Amount</th>
<th>V/M</th>
</tr>
</thead>
<tbody>
<tr>
<td>77890</td>
<td>01/20 01/23/20</td>
<td>DIM MEDIA</td>
<td>FIRE</td>
<td>230.00</td>
<td>V</td>
</tr>
<tr>
<td>77959</td>
<td>01/20 01/23/20</td>
<td>RAY KAPFHAMER</td>
<td>REFUND ESCROW OVERPAYMENT</td>
<td>125.83</td>
<td></td>
</tr>
<tr>
<td>77960</td>
<td>01/20 01/23/20</td>
<td>ANN SEXTON</td>
<td>REFUND ESCROW OVERPAYMENT</td>
<td>4,206.87</td>
<td></td>
</tr>
<tr>
<td>77961</td>
<td>01/20 01/23/20</td>
<td>ICMA-RC</td>
<td>PLAN NUMBER 301536</td>
<td>1,510.00</td>
<td></td>
</tr>
<tr>
<td>77962</td>
<td>01/20 01/23/20</td>
<td>NORTH SHORE BANK FSB</td>
<td>MISC DEDUCTION</td>
<td>6,095.00</td>
<td></td>
</tr>
<tr>
<td>77963</td>
<td>01/20 01/23/20</td>
<td>NORTH SHORE BANK FSB</td>
<td>HRA AMOUNT</td>
<td>1,500.00</td>
<td></td>
</tr>
<tr>
<td>77964</td>
<td>01/20 01/23/20</td>
<td>ST FRANCIS TREASURER</td>
<td>2517 E NORWICH</td>
<td>201.56</td>
<td></td>
</tr>
<tr>
<td>77965</td>
<td>01/20 01/29/20</td>
<td>BRADLEY F DAYTON</td>
<td>REFUND ESCROW OVERPAYMENT</td>
<td>903.78</td>
<td></td>
</tr>
<tr>
<td>77966</td>
<td>01/20 01/29/20</td>
<td>JOSEPH MATTEO GREEN</td>
<td>REFUND ESCROW OVERPAYMENT</td>
<td>112.98</td>
<td></td>
</tr>
<tr>
<td>77967</td>
<td>01/20 01/29/20</td>
<td>JONATHAN YOUNG</td>
<td>REFUND ESCROW OVERPAYMENT</td>
<td>2,416.01</td>
<td></td>
</tr>
<tr>
<td>77968</td>
<td>01/20 01/29/20</td>
<td>A F L A C</td>
<td>MISC DEDUCTIONS</td>
<td>1,913.90</td>
<td></td>
</tr>
<tr>
<td>77969</td>
<td>01/20 01/29/20</td>
<td>AT&amp;T</td>
<td>414 294 3677</td>
<td>149.03</td>
<td></td>
</tr>
<tr>
<td>77970</td>
<td>01/20 01/29/20</td>
<td>CHARLES DENTON</td>
<td>FIRE</td>
<td>230.00</td>
<td></td>
</tr>
<tr>
<td>77971</td>
<td>01/20 01/29/20</td>
<td>FEDEX</td>
<td>BUILDING INSP</td>
<td>30.58</td>
<td></td>
</tr>
<tr>
<td>77972</td>
<td>01/20 01/29/20</td>
<td>WEX BANK</td>
<td>DPW</td>
<td>58.58</td>
<td></td>
</tr>
<tr>
<td>77973</td>
<td>02/20 02/04/20</td>
<td>A PETHKE SERVICE</td>
<td>SNOWBLOWERS</td>
<td>121.98</td>
<td></td>
</tr>
<tr>
<td>77974</td>
<td>02/20 02/04/20</td>
<td>ALSCO</td>
<td>UNIFORM</td>
<td>35.53</td>
<td></td>
</tr>
<tr>
<td>77975</td>
<td>02/20 02/04/20</td>
<td>ASSOCIATED TRUST CO NA</td>
<td>GEN OB REFUNDING BOND 2016A</td>
<td>475.00</td>
<td></td>
</tr>
<tr>
<td>77976</td>
<td>02/20 02/04/20</td>
<td>B &amp; H SUPPLY INC</td>
<td>HWY</td>
<td>311.00</td>
<td></td>
</tr>
<tr>
<td>77977</td>
<td>02/20 02/04/20</td>
<td>BADGER TRUCK CENTER INC</td>
<td>HWY #8</td>
<td>255.94</td>
<td></td>
</tr>
<tr>
<td>77978</td>
<td>02/20 02/04/20</td>
<td>BAKER &amp; TAYLOR</td>
<td>AD AUDIO</td>
<td>18.24</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20 02/04/20</td>
<td>BAKER &amp; TAYLOR</td>
<td>AD FIC</td>
<td>31.31</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20 02/04/20</td>
<td>BAKER &amp; TAYLOR</td>
<td>ANF</td>
<td>21.24</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20 02/04/20</td>
<td>BAKER &amp; TAYLOR</td>
<td>Y BOOKS</td>
<td>598.92</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20 02/04/20</td>
<td>BAKER &amp; TAYLOR</td>
<td>AD FIC</td>
<td>233.51</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20 02/04/20</td>
<td>BAKER &amp; TAYLOR</td>
<td>ANF</td>
<td>70.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20 02/04/20</td>
<td>BAKER &amp; TAYLOR</td>
<td>Y BOOKS</td>
<td>107.57</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20 02/04/20</td>
<td>BAKER &amp; TAYLOR</td>
<td>RB AD FIC</td>
<td>37.34</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20 02/04/20</td>
<td>BAKER &amp; TAYLOR</td>
<td>AD AUDIO</td>
<td>65.26</td>
<td></td>
</tr>
</tbody>
</table>

M = Manual Check, V = Void Check
<table>
<thead>
<tr>
<th>Check No</th>
<th>Per</th>
<th>Date</th>
<th>Payee</th>
<th>Description</th>
<th>Inv Amount</th>
<th>V/M</th>
</tr>
</thead>
<tbody>
<tr>
<td>77979</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>BAKER &amp; TAYLOR</td>
<td>AD FIC</td>
<td>242.04</td>
<td></td>
</tr>
<tr>
<td>77980</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>BAKER &amp; TAYLOR</td>
<td>RB AD FIC</td>
<td>13.81</td>
<td></td>
</tr>
<tr>
<td>77981</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>BAKER &amp; TAYLOR</td>
<td>AD FIC</td>
<td>116.21</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>BAKER &amp; TAYLOR</td>
<td>AD CD</td>
<td>86.26</td>
<td></td>
</tr>
<tr>
<td>77982</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>BATZNER PEST CONTROL</td>
<td>PEST CONTROL</td>
<td>92.00</td>
<td></td>
</tr>
<tr>
<td>77983</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>BRAKE &amp; EQUIPMENT CO</td>
<td>CREDIT</td>
<td>33.64</td>
<td></td>
</tr>
<tr>
<td>77984</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>BRAKE &amp; EQUIPMENT CO</td>
<td>HWY</td>
<td>447.03</td>
<td></td>
</tr>
<tr>
<td>77985</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>CRAID D CHILDS PHD SC</td>
<td>FIRE DEPT</td>
<td>495.00</td>
<td></td>
</tr>
<tr>
<td>77986</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>CINTAS FIRE 636525</td>
<td>CIVIC CENTER</td>
<td>1,585.39</td>
<td></td>
</tr>
<tr>
<td>77987</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>CINTAS CORPORATION</td>
<td>CIVIC CENTER</td>
<td>450.00</td>
<td></td>
</tr>
<tr>
<td>77988</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>CITY OF OCONOMOWOC</td>
<td>MILEAGE</td>
<td>44.97</td>
<td></td>
</tr>
<tr>
<td>77989</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>CITY OF SOUTH MILWAUKEE</td>
<td>PUBLIC HEALTH SERVICES</td>
<td>6,700.00</td>
<td></td>
</tr>
<tr>
<td>77990</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>COMPASS MINERALS</td>
<td>SALT</td>
<td>7,690.18</td>
<td></td>
</tr>
<tr>
<td>77991</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>COMPASS MINERALS</td>
<td>SALT</td>
<td>5,968.35</td>
<td></td>
</tr>
<tr>
<td>77992</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>CONWAY SHIELD</td>
<td>FIRE DEPT</td>
<td>180.00</td>
<td></td>
</tr>
<tr>
<td>77993</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>DEMCO INC</td>
<td>RB AD SPACE PROJ</td>
<td>314.84</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>DEMCO INC</td>
<td>RB AD SPACE PROJ</td>
<td>32,181.92</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>DEMCO INC</td>
<td>RB AD SPACE PROJ</td>
<td>192.43</td>
<td></td>
</tr>
<tr>
<td>77994</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>DIVERSIFIED BENEFIT SERVICES</td>
<td>FSA ADMINISTRATIVE SERVICES</td>
<td>352.55</td>
<td></td>
</tr>
<tr>
<td>77995</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>GALE/CENGAGE LEARNING</td>
<td>AD FIC</td>
<td>55.99</td>
<td></td>
</tr>
<tr>
<td>77996</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>GALLS LLC</td>
<td>FIRE</td>
<td>351.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>GALLS LLC</td>
<td>FIRE</td>
<td>60.99</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>GALLS LLC</td>
<td>FIRE</td>
<td>112.99</td>
<td></td>
</tr>
<tr>
<td>77997</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>GRAINGER INCORPORATED</td>
<td>HWY</td>
<td>47.76</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>GRAINGER INCORPORATED</td>
<td>GARAGE</td>
<td>192.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>GRAINGER INCORPORATED</td>
<td>HWY</td>
<td>12.40</td>
<td></td>
</tr>
<tr>
<td>77998</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>GREGS TRUE VALUE INC</td>
<td>ELECTIONS</td>
<td>31.35</td>
<td></td>
</tr>
<tr>
<td>77999</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>GREGS TRUE VALUE INC</td>
<td>ELECTIONS</td>
<td>10.55</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>GREGS TRUE VALUE INC</td>
<td>CIVIC CENTER</td>
<td>35.50</td>
<td></td>
</tr>
<tr>
<td>78000</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>GREGS TRUE VALUE INC</td>
<td>POLICE</td>
<td>19.04</td>
<td></td>
</tr>
<tr>
<td>78001</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>GREGS TRUE VALUE INC</td>
<td>FIRE DEPT</td>
<td>4.60</td>
<td></td>
</tr>
<tr>
<td>78002</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>HOME DEPOT CREDIT SERVICES</td>
<td>FIRE DEPT</td>
<td>89.78</td>
<td></td>
</tr>
<tr>
<td>78003</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>IMPERIAL SUPPLIES LLC</td>
<td>GARAGE</td>
<td>149.68</td>
<td></td>
</tr>
<tr>
<td>78004</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>J. HIGGINS LTD INC</td>
<td>FIRE</td>
<td>585.50</td>
<td></td>
</tr>
<tr>
<td>78005</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>J. HIGGINS LTD INC</td>
<td>FIRE</td>
<td>796.50</td>
<td></td>
</tr>
<tr>
<td>78006</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>ANDREW JENSEN</td>
<td>REIMBURSEMENT</td>
<td>50.42</td>
<td></td>
</tr>
</tbody>
</table>

M = Manual Check, V = Void Check
<table>
<thead>
<tr>
<th>Check No</th>
<th>Per</th>
<th>Date</th>
<th>Payee</th>
<th>Description</th>
<th>Inv Amount</th>
<th>V/M</th>
</tr>
</thead>
<tbody>
<tr>
<td>77998</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>JEFFREY LASKOWSKI</td>
<td>RETIREMENT INSURANCE PAYMENT</td>
<td>1,041.66</td>
<td></td>
</tr>
<tr>
<td>77999</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>MANTHEI, DALE</td>
<td>REIMBURSE RETIREE HEALTH INS</td>
<td>867.79</td>
<td></td>
</tr>
<tr>
<td>78000</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>MATHESON TRI-GAS INC</td>
<td>SHOP SUPPLIES</td>
<td>301.96</td>
<td></td>
</tr>
<tr>
<td>78001</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>MIDWEST FIBER NETWORKS LLC</td>
<td>1GB DEDICATED TRANSPORT LINE</td>
<td>550.97</td>
<td></td>
</tr>
<tr>
<td>78002</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>MIDWEST FIBER NETWORKS LLC</td>
<td>INTERNET SERVICE</td>
<td>621.99</td>
<td></td>
</tr>
<tr>
<td>78003</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>MILW CTY CIRCUIT COURT</td>
<td>CIRCUIT COURT</td>
<td>625.00</td>
<td></td>
</tr>
<tr>
<td>78004</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>MCFTOA SECRETARY/TREAS</td>
<td>MEMBERSHIP/DUES</td>
<td>195.00</td>
<td></td>
</tr>
<tr>
<td>78005</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>MUNICIPAL LAW &amp; LIGATION GROUP</td>
<td>TIF #4 LEGAL FEES</td>
<td>1,096.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>MUNICIPAL LAW &amp; LIGATION GROUP</td>
<td>TIF #5 LEGAL FEES</td>
<td>3,302.30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>MUNICIPAL LAW &amp; LIGATION GROUP</td>
<td>CONTRACTED LEGAL FEES</td>
<td>8,783.90</td>
<td></td>
</tr>
<tr>
<td>78006</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>N F P A</td>
<td>DUES/SUBSCRIPTION</td>
<td>175.00</td>
<td></td>
</tr>
<tr>
<td>78007</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>NASSCO INCORPORATED</td>
<td>LIBRARY</td>
<td>20.64</td>
<td></td>
</tr>
<tr>
<td>78008</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>OFFICE 8</td>
<td>GENERAL OFFICE</td>
<td>129.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>OFFICE 8</td>
<td>GENERAL OFFICE</td>
<td>22.47</td>
<td></td>
</tr>
<tr>
<td>78009</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>RESERVE ACCOUNT</td>
<td>POSTAGE PRE-PAY</td>
<td>1,000.00</td>
<td></td>
</tr>
<tr>
<td>78010</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>PLENNES, RANDY</td>
<td>RETIREMENT INSURANCE PREMIUM</td>
<td>1,092.39</td>
<td></td>
</tr>
<tr>
<td>78011</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>POMP'S TIRE SERVICE</td>
<td>HIGHWAY</td>
<td>17.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>POMP'S TIRE SERVICE</td>
<td>HIGHWAY</td>
<td>160.20</td>
<td></td>
</tr>
<tr>
<td>78012</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>PRAXAIR GAS TECH INC</td>
<td>EQUIP/VEHICLE MAINTENANCE</td>
<td>48.54</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>PRAXAIR GAS TECH INC</td>
<td>EQUIP/VEHICLE MAINTENANCE</td>
<td>177.99</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>PRAXAIR GAS TECH INC</td>
<td>EQUIP/VEHICLE MAINTENANCE</td>
<td>32.36</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>PRAXAIR GAS TECH INC</td>
<td>EQUIP/VEHICLE MAINTENANCE</td>
<td>16.18</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>PRAXAIR GAS TECH INC</td>
<td>EQUIP/VEHICLE MAINTENANCE</td>
<td>16.18</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>PRAXAIR GAS TECH INC</td>
<td>EQUIP/VEHICLE MAINTENANCE</td>
<td>16.19</td>
<td></td>
</tr>
<tr>
<td>78013</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>R A SMITH &amp; ASSOCIATES</td>
<td>2018 ROAD PROGRAM</td>
<td>1,278.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>R A SMITH &amp; ASSOCIATES</td>
<td>NORWICH AVENUE</td>
<td>1,714.00</td>
<td></td>
</tr>
<tr>
<td>78014</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>ROGERS, FRED</td>
<td>SAFETY SHOES</td>
<td>130.00</td>
<td></td>
</tr>
<tr>
<td>78015</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>KAREN SCHAD</td>
<td>MILEAGE</td>
<td>13.92</td>
<td></td>
</tr>
<tr>
<td>78016</td>
<td>02/20</td>
<td>02/04/2020</td>
<td>SNOW PLOW SOLUTIONS INC</td>
<td>HWY</td>
<td>576.49</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>SNOW PLOW SOLUTIONS INC</td>
<td>HWY #1</td>
<td>757.84</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>SNOW PLOW SOLUTIONS INC</td>
<td>HWY #1</td>
<td>474.02</td>
<td></td>
</tr>
<tr>
<td></td>
<td>02/20</td>
<td>02/04/2020</td>
<td>SNOW PLOW SOLUTIONS INC</td>
<td>HWY #1</td>
<td>35.84</td>
<td></td>
</tr>
</tbody>
</table>

M = Manual Check, V = Void Check
<table>
<thead>
<tr>
<th>Check No</th>
<th>Per</th>
<th>Date</th>
<th>Payee</th>
<th>Description</th>
<th>Inv Amount</th>
<th>V/M</th>
</tr>
</thead>
<tbody>
<tr>
<td>78017</td>
<td></td>
<td>02/20</td>
<td>ST FRANCIS POLICE DEPARTMENT</td>
<td>PRISONER FOOD</td>
<td>6.76</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>02/20</td>
<td>ST FRANCIS POLICE DEPARTMENT</td>
<td>POSTAGE</td>
<td>8.15</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>02/20</td>
<td>ST FRANCIS POLICE DEPARTMENT</td>
<td>POSTAGE/MISC</td>
<td>18.99</td>
<td></td>
</tr>
<tr>
<td>78018</td>
<td></td>
<td>02/20</td>
<td>TAPCO</td>
<td>SIGNALS</td>
<td>1,401.04</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>02/20</td>
<td>TAPCO</td>
<td>SIGNALS</td>
<td>215.00</td>
<td></td>
</tr>
<tr>
<td>78019</td>
<td></td>
<td>02/20</td>
<td>WE ENERGIES</td>
<td>SIGNALS</td>
<td>703.71</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>02/20</td>
<td>WE ENERGIES</td>
<td>PARKS</td>
<td>418.54</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>02/20</td>
<td>WE ENERGIES</td>
<td>LIGHTS</td>
<td>14,419.64</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>02/20</td>
<td>WE ENERGIES</td>
<td>GARAGE</td>
<td>542.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>02/20</td>
<td>WE ENERGIES</td>
<td>SIREN</td>
<td>24.19</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>02/20</td>
<td>WE ENERGIES</td>
<td>GARAGE - GAS</td>
<td>977.83</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>02/20</td>
<td>WE ENERGIES</td>
<td>CIVIC CENTER - ELECTRIC</td>
<td>3,281.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>02/20</td>
<td>WE ENERGIES</td>
<td>CIVIC CENTER - GAS</td>
<td>2,146.53</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>02/20</td>
<td>WE ENERGIES</td>
<td>LAYTON TIF 4</td>
<td>93.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>02/20</td>
<td>WE ENERGIES</td>
<td>LIBRARY</td>
<td>1,487.22</td>
<td></td>
</tr>
<tr>
<td>78020</td>
<td></td>
<td>02/20</td>
<td>WI DNR</td>
<td>KING KASE PROP</td>
<td>420.00</td>
<td></td>
</tr>
<tr>
<td>78021</td>
<td></td>
<td>02/20</td>
<td>WIL KIL PEST CONTROL</td>
<td>COMMERCIAL CONTRACT</td>
<td>94.50</td>
<td></td>
</tr>
<tr>
<td>78022</td>
<td></td>
<td>02/20</td>
<td>WILNET ENGINEERING LLC</td>
<td>LAPTOP</td>
<td>1,191.00</td>
<td></td>
</tr>
<tr>
<td>78023</td>
<td></td>
<td>02/20</td>
<td>WOLTER POWER SYSTEMS</td>
<td>LIBRARY</td>
<td>294.78</td>
<td></td>
</tr>
</tbody>
</table>

Grand Totals: 134,944.66
CERTIFY APPROPRIATION IS AVAILABLE TO MEET THESE CLAIMS AND RECOMMEND THEIR ALLOWANCE:

COMMON COUNCIL:

_______________________________________________
Council President

_______________________________________________
1st District Alderperson

_______________________________________________
1st District Alderperson

_______________________________________________
2nd District Alderperson

_______________________________________________
3rd District Alderperson

_______________________________________________
3rd District Alderperson

M = Manual Check, V = Void Check
License Committee Agenda
February 4, 2020
6:45 PM

NOTICE

There will be a License Committee meeting on Tuesday, February 4, 2020 at 6:45 PM at the Civic Center in the Committee Room located at 3400 E. Howard Avenue.

LICENSE COMMITTEE AGENDA

1. Call to order by Chairperson Brickner.

2. Roll Call: Alderpersons Donald Brickner, Matt Damon, and Janis Schandel.

3. Approval of the Minutes of the License Committee Meeting held January 21, 2020

4. Licenses:

   New:
   
   Beverage Operator’s License
   
   Sjolund, Shane D. (has proof, 2nd appearance)
   Staszewski, Craig R. (has proof)

   Renewal:
   
   Burzynski, Christina M.

5. Discussion and Possible Action:

6. Correspondence:

7. Unfinished Business:

8. Adjourn

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300. The meeting room is wheelchair accessible from the east and west entrances.

NOTE: There is a potential that a quorum of the Common Council may be present.
NOTICE

There will be a Park Commission meeting on **Tuesday, February 4, 2020 at 6:00pm in the East Committee Room** at the St. Francis City Civic Center located at 3400 E. Howard Avenue.

**PARK COMMISSION AGENDA**

Commission Members: Jill Doran, Rick Hackl, Vivian Roe, Alderwoman Schandel, Rick Stelloh.

1. Call to Order

2. Discussion and Possible Action Items
   - 2020 Tree Planting Program

3. Adjourn

**PUBLIC NOTICE**

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300 Extension #4305. The meeting room is wheelchair accessible from the east and west entrances.

NOTE: There is a potential that a quorum of the Common Council and/or other Commissions, Committees and Boards may be present.
<table>
<thead>
<tr>
<th>Variety</th>
<th>Quantity</th>
<th>Size</th>
<th>Unit Cost</th>
<th>Item Total</th>
<th>Size</th>
<th>Unit Cost</th>
<th>Item Total</th>
<th>Size</th>
<th>Unit Cost</th>
<th>Item Total</th>
<th>Size</th>
<th>Unit Cost</th>
<th>Item Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cherry Accodade</td>
<td>0</td>
<td>NA</td>
<td>NA</td>
<td>0</td>
<td>NA</td>
<td>NA</td>
<td>0</td>
<td>NA</td>
<td>NA</td>
<td>0</td>
<td>NA</td>
<td>NA</td>
<td>0</td>
</tr>
<tr>
<td>Cherry Pink Flair</td>
<td>10</td>
<td>2&quot;</td>
<td>197</td>
<td>1970</td>
<td>0.125&quot;</td>
<td>80</td>
<td>800</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Corktree Eyestopper</td>
<td>6</td>
<td>1.5&quot;</td>
<td>165</td>
<td>990</td>
<td>NA</td>
<td>0</td>
<td>NA</td>
<td>NA</td>
<td>490</td>
<td>490</td>
<td>NA</td>
<td>250</td>
<td>250</td>
</tr>
<tr>
<td>Crabapple Royal Raindrops</td>
<td>1</td>
<td>1.5&quot;</td>
<td>121</td>
<td>121</td>
<td>1.5&quot;</td>
<td>97</td>
<td>97</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Elm Emerald Sunshine</td>
<td>10</td>
<td>2&quot;</td>
<td>140</td>
<td>1400</td>
<td>NA</td>
<td>0</td>
<td>NA</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Elm Frontier</td>
<td>7</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>1.5&quot;</td>
<td>117</td>
<td>135</td>
<td>945</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Eastern Redbud</td>
<td>2</td>
<td>#25 &amp; 1.5&quot;</td>
<td>330</td>
<td>819</td>
<td>135</td>
<td>945</td>
<td>NA</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Honeylocust Skyline</td>
<td>4</td>
<td>1.5&quot;</td>
<td>143</td>
<td>572</td>
<td>1.5&quot;</td>
<td>300</td>
<td>450</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Honeylocust Street Keeper</td>
<td>2</td>
<td>2&quot;</td>
<td>216</td>
<td>432</td>
<td>1.5&quot;</td>
<td>155</td>
<td>310</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Honeylocust Sunburst</td>
<td>6</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>1.5&quot;</td>
<td>80</td>
<td>480</td>
<td>155</td>
<td>930</td>
<td>930</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Kent. Coffee Espresso</td>
<td>2</td>
<td>#25 (C)</td>
<td>185</td>
<td>370</td>
<td>1.5&quot;</td>
<td>93</td>
<td>135</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Linden Harvest Gold</td>
<td>5</td>
<td>1.5&quot;</td>
<td>132</td>
<td>660</td>
<td>NA</td>
<td>0</td>
<td>NA</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Linden Harvest Gold</td>
<td>3</td>
<td>1.75&quot;</td>
<td>148</td>
<td>444</td>
<td>NA</td>
<td>0</td>
<td>NA</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Lilac Japanese Snow Cap</td>
<td>10</td>
<td>1.5&quot;</td>
<td>143</td>
<td>1430</td>
<td>NA</td>
<td>0</td>
<td>NA</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Lilac Japanese Ivory Pillar</td>
<td>1</td>
<td>1.5&quot;</td>
<td>143</td>
<td>143</td>
<td>NA</td>
<td>0</td>
<td>NA</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Maple Pacific Sunset</td>
<td>3</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>1.5&quot;</td>
<td>96</td>
<td>288</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Maple Sienna Glen</td>
<td>1</td>
<td>1.5&quot;</td>
<td>143</td>
<td>143</td>
<td>1.5&quot;</td>
<td>69</td>
<td>135</td>
<td>135</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Maple Summer Splendor</td>
<td>7</td>
<td>NA</td>
<td>1.75&quot; (B)</td>
<td>105</td>
<td>735</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Maple Hot Wings Sum. Splendor Sub.*</td>
<td></td>
<td></td>
<td>143</td>
<td>1001</td>
<td>NA</td>
<td>0</td>
<td>NA</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Maple State Street</td>
<td>1</td>
<td>1.5&quot;</td>
<td>143</td>
<td>143</td>
<td>NA</td>
<td>0</td>
<td>NA</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Musclewood Firespire</td>
<td>0</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>0</td>
<td>NA</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Oak Crimson Spire</td>
<td>2</td>
<td>1.5&quot;</td>
<td>165</td>
<td>330</td>
<td>NA</td>
<td>0</td>
<td>NA</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Oak Prairie Stature</td>
<td>2</td>
<td>1.5&quot;</td>
<td>176</td>
<td>352</td>
<td>NA</td>
<td>0</td>
<td>NA</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Pear Cleveland Select</td>
<td>4</td>
<td>#25 (C)</td>
<td>165</td>
<td>660</td>
<td>1.5&quot;</td>
<td>120</td>
<td>480</td>
<td>NA</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total Trees</td>
<td>89</td>
<td>0</td>
<td>7862</td>
<td>819</td>
<td>0</td>
<td>3058</td>
<td>288</td>
<td>735</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

ORDER SUBTOTAL: 0 7862 819 3058 288 735

Estimated Delivery:

(Trees Plus Delivery: (50 Trees) $ 8,012.00 (29 Trees) $ 3,877.00 (10 Trees) $ 1,023.00)

Notes:

- **BOLD**-Denotes Recommended Tree Order
- BR - denotes Bare Root trees; B&B - denotes Balled and Burlaped trees; (C) - denotes Container grown trees; (B) - denotes Box grown trees; N.A. - denotes Not Available
- Preferred Caliper (size) 1-1/2" to 2" Diameter. Other diameters of requested trees are only available and substitutes are used where shown.
- (F) denotes trees that are not available for Spring but become available in Fall and will require a separate delivery

RECOMMEND AWARD TO: Johnsons Nursery $8012.00 (50 Trees); McKay Nursery $3877.00 (29 Trees); Silvery Creek Nursery $1023.00 (10 Trees)

TOTAL COST: $12,912.00 (89 Trees)

ALSO REQUEST: AS IN THE PAST, AUTHORIZATION TO PURCHASE ADDITIONAL TREES FOR NEW LOCATIONS WHICH MAY DEVELOP BEFORE SPRING PLANTING. THE GRAND TOTAL INCLUDING THE ABOVE TREES IS NOT TO EXCEED $14,000.00
Celebrations Committee
January 30th
6:00 p.m.
Civic Center West Conference Room
3400 E. Howard Ave.
St. Francis, WI 53235

Roll Call: Kim Knaak, Rick Grubanowitch, Matt Jasinski, Catherine Jozwik, Trish Wimer, Carrie Wisniewski, Alderman Drew

1. Call to Order
2. Discussion and Action Items:
   • Finance
     o Account update
     o $1,768.13 from General Fund Surplus to a new Capital Account - Celebrations in the amount of $1,768.13
     o Approve Ice Cream order for 2020 July 4th event
   • Fundraising
     o Spring Food Truck event
   • Budget
     o Thank you cards
     o Jennifer Clark
     o Approval of order items for day of event
   • July 4th meetings
     o Plan day/time for continued meetings
   • Adjourn

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300 Extension #4305. The meeting room is wheelchair accessible from the east and west entrances.

NOTE: There is a potential that a quorum of the Common Council may be present.
CITY OF ST. FRANCIS

APPLICATION FOR SPECIAL EVENT THROUGH CITY

Permit Fee: $25.00
Deposit: $75.00

Date Paid/Filed with Clerk: 6/25/2020
Receipt Number: 9604329

Please Check One:
X Run
Parade
Bike
Walk

Date of Event: Friday May 15, 2020

1. True and correct name, address, and telephone number of the person or organization seeking to conduct the event:

Name: Katie Seely

Address: 12 S 400 W, Suite 200
          SLC, UT 84101

Telephone Number: 801-834-9531

2. If you are representing an organization, please list the authorized and responsible representatives of the organization, their addresses, and telephone numbers:

Name: Troy Wheeler
Address: 12 S 400 W, Suite 200 SLC UT 84101
Telephone: 801-834-9531

3. Please list the name, address, and telephone number of the event chairperson or coordinator and all persons who will be in charge of or responsible for the events conduct:

Name: same as above: Katie Seely (Permit Coordinator) and Troy Wheeler (Race Director)

4. Duration of Event: Runners will be in city limits between 1 PM and 10 PM May 15th

5. Assembly Time: none
6. Assembly Location (by street/s) of description of assembly area:

   none

7. Starting Time: 1 PM the first runners will be coming through

8. Starting Location: see attached route maps

9. Termination Point: see attached route maps

10. Route: see attached route maps

11. Number of Units (parade): none

12. Number of Entries (walk, run, bike): no more than 400 runners spread out over 6-8 hours

13. Will the parade/run/walk/bike occupy all or a portion of the width of the streets proposed to be traversed: the runners utilize sidewalks and trails and abide by traffic laws so no road closures are required and impact on local traffic is minimal

   [Signature of Applicant]

Note: Your $75.00 deposit or portion thereof will be refunded only if City personnel are not required to monitor the event. The fee may, however, exceed the $75.00 deposit if extensive city assistance is required, i.e.: fire, police, etc. services.

Approved By:

Police Chief: Date

Fire Chief: Date
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Previous Balance:</td>
<td>.00</td>
</tr>
<tr>
<td>PERMITS</td>
<td></td>
</tr>
<tr>
<td>SPEC EVENTS FEE - Race 05/15/2020</td>
<td>25.00</td>
</tr>
<tr>
<td>PERMITS</td>
<td></td>
</tr>
<tr>
<td>SPEC EVENTS DEPOSIT - Race 05/15/2020</td>
<td>75.00</td>
</tr>
<tr>
<td>Total</td>
<td>100.00</td>
</tr>
</tbody>
</table>

**CHECK - GENERAL CHECKING**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Check No: 40961</td>
<td>100.00</td>
</tr>
<tr>
<td>Total Applied:</td>
<td>100.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change Tendered:</td>
<td>.00</td>
</tr>
</tbody>
</table>

Duplicate Copy

01/22/2020 12:34PM
January 20, 2020

Saint Francis City Clerk
Ms Anne Uecker
3400 E. Howard Ave
Saint Francis, WI 53235

Ms Uecker

Attached please find our completed copy of Request for Street Closing to accommodate our June 20, 2020 Benefit Car Show. Show will be held at the Masonic Lodge Parking Lot and Scotty’s Bar & Pizza as well as our request to close down E. Clement Ave. from E. Howard Ave. for one block south. No homes located in this area are affected by this request to close part of S. Clement Ave.

Our theme each year is a military group or one that supports the military.

This year we will be doing our Car Show for Dryhootch.org. Their mission statement is “Dryhootch is a place where Veterans can gather informally in a coffee house; a safe, comfortable, drug-and-alcohol-free environment.

Because of dual boundaries on S. Clement Ave we also have obtained the necessary permit from Milwaukee for this event.

We are requesting five 10-foot barricades with saw horses on both ends to be delivered to the site on Friday, June 19, 2020. They can be dropped off at the entrance to the Masonic Lodge.

Request you please e-mail when request is approved at: yoccm1@gmail.com and mail permit to me at the above address.
If you have any questions, you can call me at 414-378-9349 or email me at yocm1@gmail.com.

Thank you in advance for your assistance with this matter.

Sincerely,

JASON MCOY
President
Original Memories Car Club

2 attach
CITY OF ST. FRANCIS APPLICATION
BLOCK PARTY/STREET CLOSING

Applicant Name: Jason McCoy
Applicant’s Street Address: 188 W. Saveland Ave, Milwaukee, WI 53207
Applicant’s Phone Number: 414-378-9349
Date & Time of Event: June 20th, 2020 7:00 AM - 3:00 PM
Street to be Closed: S. CLEMENT AVE FROM E. HOWARD AVE TO E. VAN

Will there be any means of amplification (more than a radio/stereo) used at this event?

☐ Yes  ☑ No

If yes, please explain:

Name and phone number of person responsible for placement and removal of barricades and clean-up:

Jason McCoy, Original Memories Car Club President
4143789349  yoccm1@gmail.com

General Instructions:

- You are required to obtain the signatures of the majority of households (one signature per household) affected by the street closing before this application will be processed.
- Fire Hydrants shall not be obstructed by material or objects of any kind.
- No obstructions or material to be placed in the street that cannot be moved easily by two people.
- All trash must be removed at the conclusion of the street closing.
- Vehicles shall not be utilized as barricades anywhere in the street.
- At the end of the event, the barricades are to be placed at the original delivery point for pick-up by the Department of Public Works.
- All event permits must be approved by the Common Council. The Common Council meets the 1st and 3rd Tuesdays of the month. You must have your application to the City Clerk’s office a minimum of 15 days prior to a Council meeting to review purposes.
- A copy of the approved application will be mailed to the applicant.

City Use Only

☐ Fire Department  ☐ Engineering/Public Works
☐ Police Department  ☐ Common Council
<table>
<thead>
<tr>
<th>NAME</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Original Memories Car Club Car Show

BARRICADES IN RED
3 AT HOWARD
1 AT STORE ENTRY
2 AT VAN BECK

PARKING:
1. MASONIC LODGE ON ANGLE
2. STREET ON ANGLE
3. OVERFLOW AREA IN REAR OF MASONIC (GRASS)
   CLUB CARS
   ON GRASS BY SIDEWALK
   IN FRONT OF MASONIC LOT
   AND ON GRASS/CEMENT IN FRONT OF FILLING STATION

REGISTRATION & DOOR PRIZES
MASONIC LODGE PARKING LOT
GAS STATION
SCOTTY'S
E. VAN BECK
E. HOWARD
TRIPOULI
E. WHITNALL