



## Board of Public Works Meeting

February 14, 2019  
5:30pm

### **NOTICE**

There will be a Board of Public Works meeting on Thursday, February 14, 2019 at 5:30 in the West Committee Room at the St. Francis Civic Center located at 3400 E. Howard Avenue.

### **BOARD OF PUBLIC WORKS AGENDA**

1. Call to Order
2. Minutes of the January 10, 2018 meeting.
3. Discussion with Possible Action
  - A. 2019 Road Capital Plan
  - B. Snow Removal Charges
  - C. RA Smith Proposal for Design Services of E. Norwich Avenue
4. Engineer's Report
5. Unfinished Business
6. Adjourn.

### **PUBLIC NOTICE**

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

**NOTE:** There is a potential that a quorum of the Common Council and/or any Committee, Commission or Board may be present.

**MINUTES OF THE BOARD OF PUBLIC WORKS  
MEETING HELD THURSDAY, JANUARY 10, 2019; 5:30PM**

Present: Alderman Shawn Feirer, Alderman Brian Drew, Alderwoman Janis Schandel, Citizen Members Rick Grubanowitch and Christine Hancock.

Excused: Citizen Members Sandy Welvang, Amanda Bednarski.

Also present: City Engineer/Director of Public Works Melinda Dejewski.

**1. Call Meeting to Order**

Alderman Feirer called the meeting to order at 5:31pm.

**2. Minutes**

A motion was made by Alderwoman Schandel, seconded by Alderman Drew to approve the minutes of the October 11, 2018 meeting. Motion carried.

**3. Discussion Only**

**Special Assessment Policy**

Alderman Feirer stated that referendum did not have a strong mandate. The “no change” vote was the majority but not by a large margin. The Common Council will need to give the Board direction on what they want the Board to investigate, if anything, on this topic. There was discussion by the Board regarding the policy and that the Board believed that some changes should be done to the policy since the costs are continuing to increase. No action was taken on this item.

**4. Discussion and Possible Action**

**2019 Road Capital Plan**

City Engineer Dejewski explained that there has been some internal discussion about E. Norwich Avenue east of S. Pennsylvania Avenue. There are some possible development opportunities on the street and the City now believes that the City property would be more marketable with the street being repaved. She indicated that the E. Norwich project would include west of S. Pennsylvania also and would be designed in 2019 but constructed in 2020. It would take the place of E. St. Francis Avenue. There was some discussion about the capital road plan. A motion was made by Alderwoman Schandel, seconded by Alderman Drew to recommend the Common Council to amend the 2019 Road Capital plan to move E. Norwich Avenue to 2019 and move E. St. Francis Avenue to 2020. Motion carried.

**5. Engineer’s Report**

City Engineer Dejewski reviewed the report. A motion was made by Alderwoman Schandel, seconded by Alderman Drew to receive and file the report. Motion carried.

**6. Unfinished Business**

**A. Special Assessment Policy**

This item is to be removed from the agenda.

**7. Adjourn**

A motion was made by Alderwoman Drew, seconded by Board Member Grubanowitch to adjourn. Motion carried. Time 6:13p.m.

ROAD	YEAR - 2019			ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE
	RATING	TYPE OF TREATMENT	PROJECT LENGTH			
Norwich east and west of Pennsylvania	1 - 6	construct	1100	\$1,000,000.00	\$30,000.00	\$15,000.00
Martin Lane from Lake to Kirkwood	2	construct	320	\$250,000.00	complete	\$10,000.00
Krikwood from Martin to Tesch	3-4	resurface	1000	\$375,000.00	complete	\$10,000.00
Kirkwood north of Lunham to Vretnar Park	4	construct	160	\$150,000.00	complete	in-house
Vretnar Park road and parking lot (funded by Park Capital)	NA	construct	NA	\$50,000.00	complete	in-house
Kingan from Waterford to Denton	4	resurface	370	\$100,000.00	complete	in-house
Sidewalk Replacement Program - 2 years of projects	NA	repair/grant	NA	\$100,000.00	in-house	in-house
TOTAL RECOMMENDED BUDGET ESTIMATE				\$2,025,000.00		
			less reimbursement/grant	\$100,000.00		
				\$1,925,000.00		

ROAD	YEAR - 2020			ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE
	RATING	TYPE OF TREATMENT	PROJECT LENGTH			
Gravel Alley west of Willow Glen, south of Denton	NA	construct	250	\$200,000.00	\$5,000.00	\$7,000.00
Indiana north and south of Denton	1	construct	528	\$300,000.00	\$6,000.00	\$7,000.00
Allerton from Nicholson to dead end	1	construct	600	\$400,000.00	\$6,000.00	\$7,000.00
Delaware from Bottsford to dead end (gravel)	4	construct	158	\$150,000.00	\$6,000.00	\$7,000.00
Brook Place from Crawford to dead end	5	construct	130	\$100,000.00	complete	\$7,000.00
Hill Place from Koenig to dead end (gravel)	5	construct	130	\$100,000.00	\$6,000.00	\$7,000.00
Norwich from KK to dead end	3	construct	300	\$250,000.00	\$6,000.00	\$7,000.00
St. Francis Ave from RR Tracks to Kinnickinnic	4	resurface/reconstruct	750	\$350,000.00	in-house	in-house
Sidewalk Replacement Program	NA	repair/grant	NA	\$40,000.00	in-house	in-house
TOTAL RECOMMENDED BUDGET ESTIMATE				\$1,890,000.00		
			less reimbursement/grant	\$40,000.00		
				\$1,850,000.00		

ROAD	YEAR - 2021			ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE
	RATING	TYPE OF TREATMENT	PROJECT LENGTH			
Nevada from Howard to Norwich	6	resurface	325	\$250,000.00	in-house	in-house
Alley west of Nicholson, south of Denton	NA	construct	150	\$100,000.00	\$10,000.00	in-house
Bottsford Avenue from Nicholson to Pennsylvania	4	resurface	1700	\$350,000.00	in-house	in-house
Armour from Pennsylvania to Nicholson	5	resurface	1700	\$350,000.00	in-house	in-house
Allerton from Nicholson to Pennsylvania	5 - 4	resurface	1500	\$300,000.00	in-house	in-house
Pennsylvania Avenue from Morgan to Eden (City of Milwaukee)	4	resurface/reconstruct	100	\$80,000.00	\$7,000.00	City of Milwaukee
Watermain Trench Repair Program	NA	repair/reimbursement	NA	\$60,000.00	in-house	in-house
Sidewalk Replacement Program	NA	repair/grant	NA	\$40,000.00	in-house	in-house
TOTAL RECOMMENDED BUDGET ESTIMATE				\$1,530,000.00		
			less reimbursement/grant	\$100,000.00		
				\$1,430,000.00		

ROAD	YEAR - 2022			ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE
	RATING	TYPE OF TREATMENT	PROJECT LENGTH			
Gravel alley west of Nicholson between Allerton and Van Norman	NA	construct	440	\$250,000.00	\$10,000.00	in-house
Cora from Kansas to Arctic	3	reconstruct	700	\$600,000.00	\$15,000.00	\$25,000.00
Troy from Tesch to Denton	3 - 6	resurface/reconstruct	800	\$400,000.00	\$10,000.00	\$40,000.00
Lake Dr from north of Packard to City Limits	5	construct	3590	\$2,000,000.00	\$40,000.00	\$50,000.00
Kansas from end of 2009 project to Norwich	2	reconstruct	400	\$400,000.00	\$7,500.00	in-house
Sidewalk Replacement Program	NA	repair/grant	NA	\$40,000.00	in-house	in-house
TOTAL RECOMMENDED BUDGET ESTIMATE				\$3,690,000.00		
			less reimbursement/grant	\$40,000.00		
				\$3,650,000.00		

ROAD	YEAR - 2023			ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE
	RATING	TYPE OF TREATMENT	PROJECT LENGTH			
Waterford Pl from Hately to Swift	4	construct	440	\$250,000.00	\$10,000.00	in-house
Tripoli from Arctic to Kansas	3-4-5	resurface/reconstruct	1200	\$750,000.00	\$30,000.00	
Tesch from Iowa to dead end	4	reconstruct	475	\$500,000.00	\$40,000.00	\$50,000.00
Plainfield from Kingan to Packard	4	resurface/reconstruct	400	\$400,000.00	\$10,000.00	in-house
Sidewalk Replacement Program	NA	repair/grant	NA	\$40,000.00	in-house	in-house
TOTAL RECOMMENDED BUDGET ESTIMATE				\$1,940,000.00		
			less reimbursement/grant	\$40,000.00		
				\$1,900,000.00		

To be designed/constructed when conditions are met						
Crawford Avenue Parking Lot	NA	construct	NA	\$325,000.00	\$35,000.00	in-house



# City of St. Francis

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Melinda K. Dejewski, PE, City Engineer/Director of Public Works

February 6, 2019

Honorable Board of Public Works  
City of St. Francis

Subject: Award of Consultant Services for E. Norwich Avenue

Gentlepersons:

The City has requested a proposal from RA Smith for design, and survey of E. Norwich Avenue east and west of S. Pennsylvania Avenue. Their cost for this work is \$34,450.00. I chose RA Smith because they are doing work in the City this year on the 2018 (now 2019) projects already so there is some cost savings since they are already in the area. Also, I do not believe that the cost is out of line based upon the length of the road, the extensive survey work that will need to be done, and the challenging design for the roadway. I therefore recommend that the Board of Public Works recommend to the Common Council to award the survey and design work to RA Smith for \$34,450.

Respectfully submitted,

Melinda K. Dejewski, PE  
City Engineer/Director of Public Works

# ENGINEER'S REPORT

## FEBRUARY 2019

### ROAD PROJECT REPORT 2019

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
E. Norwich Avenue – east and west of S. Pennsylvania to the dead ends	reconstruct	\$1,000,000	\$35,000	\$50,000%	Received quote for design.
E. Martin Lane from S. Lake Dr. to S. Kirkwood Ave	construct	\$250,000	completed in 2018	\$10,000	Design completed in 2018.
S. Kirkwood Ave from E. Martin Lane to E. Tesch Ave	resurface	\$375,000	completed in 2018	\$7,000	Design completed in 2018.
S. Kirkwood Ave from E. Lunham Ave to Vretenar Park	construct	\$150,000	completed in 2018	\$10,000	Design completed in 2018.
Vretenar Park Entrance Road	construct	\$50,000	completed in 2018	\$5,000	Design completed in 2018.
S. Kingan Ave from E. Waterford Av to E. Denton Av	resurface	\$100,000	completed in 2018	\$5,000	Design completed in 2018.
Sidewalk Replacement Program – 2018 and 2019	repair	\$75,000 (\$25,000 + \$50,000)	in-house	\$7,000	Grant funding awarded for 2019

### 2018

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
Sidewalk Replacement Program	repair	\$25,000.00	in-house	in-house	Extension approved. See 2019 projects.
We Energies Gas Main Replacement Project	replacement	NA	NA	Meade	Completed with a few areas of sod to finish.

### 2017

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
Ahmedi from Cora to Tripoli	Reconstruct	\$400,000.00	Consultant	Consultant	Completed. Working on final assessments

### 2012

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	UPDATE ON PROJECT
Packard from Howard to Lunham	resurface	\$876,248.51 (\$198,846.67 city portion)	Project complete. Waiting on State.