



Police & Fire Commission  
March 6, 2019  
4:00 p.m.

Civic Center Committee Room

1. Call to Order by President Pleva
  - Commissioners Boknevitz, Doan, Jaskulski, Stawski
  - Police Chief Hunter
  - Fire Chief Poplar
2. Minute Approval
  - Minutes of the Police and Fire Commission meeting held January 9, 2019 - [Minutes - January 9 2019](#)
3. Correspondence
4. New Business
  - Police Department Update
    - ✓ Authorization to hire two officers to due to retirements
  - Fire Department Update
5. Old Business
6. Adjourn

**PUBLIC NOTICE**

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300 Extension #4305. The meeting room is wheelchair accessible from the east and west entrances.

**NOTE:** There is a potential that a quorum of the Common Council may be present.

## **Minutes of the Police and Fire Commission Meeting Held January 9<sup>th</sup>, 2019**

Prior to the start of the meeting a motion was made by Commissioner Boknevitiz, seconded by Commissioner Stawski to move the Police and Fire Commission meeting from the Civic Center Committee room to the Fire Department classroom. Motion carried.

The meeting was called to order by President Pleva at 4:00 p.m.

Present: Commissioners: Pleva, Doan, Jaskulski, & Stawski

Also Present: Fire Chief Nick Poplar

Excused: Police Chief Kevin Hunter

*Motion made by Commissioner Boknevitiz, seconded by Commissioner Doan, to approve the minutes of the Police and Fire Commission meeting held on November 7, 2018. Motion carried.*

Correspondence:

- None

New Business:

Update from Chief Poplar (Fire Department):

- Total of 1552 incidents in 2018
  - 356 – fires, alarms, hazardous conditions, car accidents, and miscellaneous
  - 1196 EMS calls
- New fire engine to be placed into full service on February 1, 2019
- Continuous training on the new engine occurring
- New firefighter Jeff Trudell certified for service on ambulances. Will be certified for fire staffing in March. Attending fire academy in April.
- Last two hires will be paramedic licensed will need as we move forward
- One employee injury at this time
- Working with FBI on outfitting and training all SF schools in active shooter mitigation
- Lieutenant Tony Kloc is being prepped to take over Fire Prevention Bureau (inspections) in 2020.
- Captain Trost to retire in 2020.
- Apartment fire on 1/2/2019
- Garage fire on 1/6/2019

Next Meeting: March 6<sup>th</sup>, 2019

Old Business: None

Motion made by Commissioner Boknevitiz, seconded by Commissioner Stawski to adjourn. Motion carried at 4:32 p.m. Tour of Fire Department.

Respectfully submitted,

Sandy Jaskulski  
Secretary