



Celebration Committee April 17, 2019

6:00 p.m.

West Conference Room
Civic Center
3400 E. Howard Avenue



Roll Call: Kim Knaak, Melissa Drew, Joy Chappell, Carl Chappell, Carrie Wisniewski, Matt Jasinski, Alderman Drew

1. Call to Order
2. Approval of Minutes 03/13/2019 - [Celebrations Minutes 03-13-2019](#)
3. Discussion and Action Items:
 - Food Truck Event
 - Application
 - Map
 - Volunteers
 - Beer
 - Entertainment/Bands
 - Application
 - Lineup
 - Need ASAP
 - Parade
 - Application
 - Lineup
 - Person in charge to stage/release parade
 - Schools/volunteers
 - Excel spreadsheet
 - Donations
 - Donation Letter
 - Fireworks
 - Info to Hackl ASAP
 - Finance (account update)
 - If time allows otherwise table for next meeting
 - Barn redesign
 - Horseshoe/Bags Tournament
 - Beer/Soda/Food
 - Promotion/Advertising/Marketing
 - Ice Cream – Ordered
4. Adjourn

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300 Extension #4305. The meeting room is wheelchair accessible from the east and west entrances.

NOTE: There is a potential that a quorum of the Common Council may be present.

MINUTES OF THE CELEBRATIONS COMMITTEE MEETING HELD MARCH 13, 2019

Present: Kim Knaak, Matt Jasinski, Carl Chappell, Melissa Drew, Alderman Drew

Also Present: City Clerk/Treasurer Uecker

Excused: Mayor Tutaj, Carrie Wisniewski, Joy Chappell

City Clerk/Treasurer Uecker called the meeting to order at 7:12 p.m.

Moved by Alderman Drew, seconded by Matt Jasinski to elect Kim Knaak as Celebrations Committee Chair. Motion carried.

Moved by Kim Knaak, seconded by Alderman Drew to elect Melissa Drew as Celebrations Committee Co-Chair. Motion carried.

Food Truck Event:

The event is planned for May 17th in Vretenar Park from 5:00 – 8:00 p.m. A percentage of the food truck sales will come back to the Committee for use at the 4th of July. Kim and Melissa will contact food truck vendors for the event.

Entertainment:

Discussion was held regarding bands for the 4th of July. Potentially 2-3 bands would be needed. Suggestions were Super Low and inviting LJ & Bill with Roi back for the afternoon entertainment.

Parade:

Kim is updating the application.

Donations:

The donation letter from last year will be updated and ready to go in the mail in the coming weeks.

Moved by Alderman Drew, seconded by Matt Jasinski to adjourn. Motion carried.

Time: 7:48 p.m.