



Finance Committee

April 21, 2020
6:30 p.m.

Civic Center

INFORMATION FOR PUBLIC CALL-IN

United States (Toll Free): 1 877 309 2073
- One-touch: <tel:+18773092073,,621832437#>

United States: +1 (312) 757-3129
- One-touch: <tel:+13127573129,,621832437#>

Access Code: 621-832-437

Roll Call:
Alderspersons Wattawa, Feirer, Damon

1. Call to Order
2. Minute Approval
 - March 17, 2020 - [Finance Minutes 03-17-2020](#)
3. Discussion and Action Items:
 - Concord Group – Notice of Additional Service - [Concord Group](#)
4. Adjourn

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300 Extension #4305. The meeting room is wheelchair accessible from the east and west entrances.

NOTE: There is a potential that a quorum of the Common Council may be present.

MINUTES OF THE FINANCE COMMITTEE MEETING HELD MARCH 17, 2020

Present: Alderpersons Wattawa, Feirer, and Damon

Also Present: Alderwoman Schandel, City Administrator Johnsrud, and City Engineer Dejewski

Excused: City Clerk/Treasurer Uecker

Chairman Wattawa called the meeting to order at 6:03 p.m.

Moved by Alderman Feirer, seconded by Alderman Damon to place on file the minutes of the Finance Committee meeting held January 21, 2020. Motion carried.

2020 Sewer Rates:

City Administrator Johnsrud stated that the increase in the rates for 2020 was due to the increase in rates from MMSD. The average bill would increase approximately \$2.03.

Moved by Alderman Feirer, seconded by Alderman Damon to recommend approval of an increase of the sewer rates for 2020. Motion carried.

Moved by Alderman Damon, seconded by Alderman Feirer to adjourn. Motion carried.

Time: 6:06pm.

NOTICE OF ADDITIONAL SERVICE

PROJECT: Bear St. Francis 1, LLC Development
Amendment No. 2

DATE: April 15, 2020

OWNER: Mark Johnsrud
City Administrator
City of St. Francis
3400 East Howard Avenue
St. Francis, WI 53235

NOTICE OF POTENTIAL ADDITIONAL SERVICE

The Concord Group (TCG) hereby notifies the Owner of the need to perform the following Additional Services:

Description:

The Concord Group is not seeking a compensation or schedule adjustment at this time, but should the level of effort to perform the above-mentioned Additional Services become excessive we will inform the Owner of such and may issue a formal Add Service request.

ADDITIONAL SERVICES THAT REQUIRE WRITTEN AUTHORIZATION TO PROCEED

The Concord Group (TCG) hereby notifies the Owner of the need to perform the following Additional Services:

Description:

Additional work associated with Amendment #2 shall be completed that includes providing Observation Monitoring, Monthly Reporting, and Project Close-out services during construction that is being performed on the above-referenced project. This effort is a direct result of the construction period being extended approximately 3 months to June 30, 2020.

Compensation Adjustment: NTE \$15,600

Schedule Adjustment: June 30, 2020

Note: Concord may have already begun to provide these services to avoid delay of the Project. If the Owner determines that all or parts of these services are not required and elects to discontinue these services, the Owner must promptly notify Concord and compensate the Concord for the services provided prior to the Architect's receipt of the Owner's notice.

ISSUED BY THE CONCORD GROUP

OWNER'S AUTHORIZATION

CONCORD SIGNATURE:



PRINT NAME AND TITLE: Jim Joehnk, Director

DATE: April 15, 2020

OWNER SIGNATURE:

PRINT NAME AND TITLE:

DATE: