



Police & Fire Commission  
May 1, 2018  
4:00 p.m.

Civic Center Committee Room

1. Call to Order  
**Roll Call:**
  - Commissioners Boknevitz, Jaskulski, Stawski, Kiepczynski, Paradinovich
  - Police Chief Kevin Hunter
  - Fire Chief Nick Poplar
2. Introduction of new commissioners
3. Election of officers
4. Minute approval
  - Minutes of the Police and Fire Commission held on March 6, 2019 - [Minutes 03-06-2019](#)
  - Minutes of the Police and Fire Commission held on March 27, 2019 - [Minutes 03-27-2019](#)
5. Correspondence
6. New Business
  - Police department update
  - Fire department update
7. Old business
8. Adjourn

**PUBLIC NOTICE**

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300 Extension #4305. The meeting room is wheelchair accessible from the east and west entrances.

**NOTE:** There is a potential that a quorum of the Common Council may be present.

## **Minutes of the Police and Fire Commission Meeting Held March 6<sup>th</sup>, 2019**

The meeting was called to order by President Pleva at 4:00 p.m.

Present: Commissioners: Pleva, Doan, Jaskulski, Stawski, & Boknevitc

Also Present: Chief Kevin Hunter, Chief Nick Poplar

*Motion made by Commissioner Boknevitc, seconded by Commissioner Doan, to approve the minutes of the Police and Fire Commission meeting held on January 9, 2019. Motion carried.*

Correspondence:

- None

New Business:

- Update from Chief Poplar (Fire Department):
  - 211 incidents year to date (219 EMS, 79 Fire)
  - No employee injuries since December 2018, back in full duty
  - No labor-management disputes or issues
  - Probationary flex firefighter Trudell is now a Nationally Registered Paramedic. Will be attending Fire Academy in April
  - Kicking off FBI active shooter project with SFHD, then moving to SDSF, seminary, and STMHS.
  - Meeting with CFD regarding joint ALS (Advanced Life Support) endeavor
  - Probationary firefighter Denton is in Driver Operator Certification course (Spring 2019), probationary period ends March 26<sup>th</sup>, 2019
  - Entire department is actively participating in course work for EMT license renewal
  - E121 is in full service (new fire engine)
  - Overtime is reduced, strong statistics. 410 hours in 2018. 168 hours to date in 2019
  - Successful peanut butter drive
  - St. Francis Firefighters union L2717 hosted state "Professional firefighter of Wisconsin" animal bowling tournament. Raised several thousand dollars for the families of fallen MPD officer/DPW worker
  - Upcoming meeting with SF officials regarding our cooperative fire service effort
  - SFFD Honor Guard was assembled in December 2018. Will increase their training and participation in events
- Chief Poplar has requested approval from the commission to rename the current D/O (driver-operator) rank to H.E.D (heavy equipment operator) to bring into line with other fire departments
- Motion made by Commissioner Stawski to move forward with the title change, seconded by Commissioner Boknevitc. Motion carried.
- Chief Poplar indicated that there are 3 (three) retirements in the next 24 months or less and 1 (one) possible within 36 months.
- Update from Chief Kevin Hunter (Police Department):
  - Reviewed and discussed the provided summary between January 1, 2019 to March 4, 2019 on:

- Theft investigation (11)
- CDTF investigations (6)
- OWI (3)
- Battery (7)
- Narcotic violations (8)
- Sexual assault of a child (1)
- Money laundering
- Drug investigation – On going
- Nuisance Home
- Total calls for service in 2018 – 9,891
- Personnel – Lieutenant Harcus and Detective McManus doing well in their new roles
- Police Officer Kamolov retiring in April, Police Officer Mazur retiring in June. Both are budgeted
- Interviewing 8 applicants on March 6, 2019
- Chief Hunter requested to move forward to hire replacements to fill upcoming vacancies. Motion made by Commissioner Stawski to move forward with filling vacancies of police officer, seconded by Commissioner Doan. Motion carried.

Old Business: None

- President Pleva has a call into the Mayor regarding the terms of three Commissioners in April. Needs discussion waiting to hear from the Mayor.
- President Pleva not receiving emails, will confirm his email address with Anne Uecker

Motion made by Commissioner Boknevit, seconded by Commissioner Doan to adjourn. Motion carried at 5:10 pm.

Respectfully submitted,

Sandy Jaskulski  
Secretary

## **Minutes of the Police and Fire Commission Meeting Held March 27<sup>th</sup>, 2019**

The meeting was called to order by President Pleva at 4:00 p.m.

Present: Commissioners: Pleva, Doan, Jaskulski, Boknevitez, & Stawski

Also Present: Police Chief Kevin Hunter

Convened into closed session pursuant to Wis. Stat. sec. 19.85(1) (c).

Roll call commissioners Stawski, Doan, Jaskulski, Pleva, Boknevitz. All present.

Police Chief Kevin Hunter presented two candidates and their history for consideration of police officers. Applicants are Collin Brian Buck and Jason Lewis Beres.

Convenes to open session. Motion made Commissioner Boknevitz, seconded by Commissioner Doan. Motion carried.

Motion made by Commissioner Doan, seconded by Commissioner Boknevitz to make offers to the two candidates presented above. Motion carried.

Motion made by Commissioner Stawski, seconded by Commissioner Doan to adjourn. Motion carried at 4:57 p.m.

Respectfully submitted,

Sandy Jaskulski  
Secretary