



## Board of Public Works Meeting

June 27, 2019  
5:30pm

### **NOTICE**

There will be a Board of Public Works meeting on Thursday, June 27, 2019 at 5:30 in the West Committee Room at the St. Francis Civic Center located at 3400 E. Howard Avenue.

### **BOARD OF PUBLIC WORKS AGENDA**

1. Call to Order
2. Minutes of the April 11, 2019 meeting.
3. Discussion with Possible Action  
S. Kirkwood Avenue – E. Lunham Avenue to Vretenar Park
4. Engineer's Report
5. Unfinished Business  
Snow Removal Charges
6. Adjourn.

### **PUBLIC NOTICE**

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

**NOTE:** There is a potential that a quorum of the Common Council and/or any Committee, Commission or Board may be present.

**MINUTES OF THE BOARD OF PUBLIC WORKS  
MEETING HELD THURSDAY, APRIL 11, 2019; 5:30PM**

Present: Alderman Shawn Feirer, Alderman Brian Drew, Alderwoman Janis Schandel, Citizen Members Sarah Calderon, Sandy Welvang and Christine Hancock.

Excused: Citizen Members Rick Grubanowitch, .

Also present: City Engineer/Director of Public Works Melinda Dejewski.

**1. Call Meeting to Order**

Alderman Feirer called the meeting to order at 5:30pm.

**2. Minutes**

A motion was made by Alderwoman Schandel, seconded by Alderman Drew to approve the minutes of the February 14, 2019 meeting. Motion carried.

**3. Discussion and Possible Action**

**A. Snow Emergency Routes**

City Engineer Dejewski explained the City has certain streets designated as emergency routes during snow event. These streets are main routes that police and fire use to respond to emergencies. After this snow season, it appears that three additional streets need to be added to the snow emergency list. They are: S. Iowa Avenue from E. Howard Avenue to E. St. Francis Avenue, E. Tesch Avenue from S. Lipton Avenue to S. Packard Avenue and E. Denton Avenue from S. Packard Avenue to S. Lake Drive. S. Iowa Avenue had been on the list but removed in 2005 prior to City Engineer Dejewski's hire. The other 2 streets have apartment buildings on the street and during a snow emergency, the vehicles do not move so DPW cannot properly clear the street. There was discussion on how to notify the apartments. A letter is to be sent to the apartments closer to snow season notifying them of the change. A motion was made by Alderwoman Schandel, seconded by Alderman Drew to recommend to the Common Council to add the three streets requested to the snow emergency routes with notification to the apartments at the appropriate time. Motion carried.

**B. S. Lake Drive No Parking Zones**

City Engineer Dejewski stated that over the years, there have been requests to remove the no parking restrictions along portions of S. Lake Drive on a temporary basis for short term events. The requests have become more frequent with the switch in property owners of properties along S. Lake Drive. In looking at the current code, there are several conflicts in the areas designated as "no parking" and "no parking with time restriction". In addition, some of the areas described in the code do not exist along S. Lake Drive anymore so the code needs to be updated to accurately designate the proposed no parking and no parking with time restrictions areas. City Engineer Dejewski then went through the different areas and proposed updates. The bump-in parking areas between S. Packard Avenue and E. Howard Avenue were discussed as to the time restriction. It was thought that with the existing and potential restaurants and bars in the area, the parking should be allowed until 2am when bars close. The parking restriction would then be from 2am to 6am. A question by Alderwoman Schandel was asked regarding the parking south of E. Howard Avenue and if requests to park were ever received. It was stated that no requests had been received. A motion was made by Alderman Drew, seconded by Board Member Hancock to recommend to the Common Council to amend the ordinance for no parking on S. Lake Drive as recommended by the City in ginger and as amended at the April 11, 2019 meeting. Motion carried.

**4. Engineer's Report**

City Engineer Dejewski reviewed the report. A motion was made by Board Member Hancock, seconded by Alderwoman Schandel to receive and file the report. Motion carried.

**5. Unfinished Business**

Snow Removal Charges. – No action was taken on this item.

**6. Adjourn**

A motion was made by Alderman Drew, seconded by Board Member Welvang to adjourn. Motion carried. Time 6:00p.m.

# ENGINEER'S REPORT JUNE 2019

## ROAD PROJECT REPORT 2019

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
E. Norwich Avenue – east and west of S. Pennsylvania to the dead ends	reconstruct	\$1,000,000	\$35,000	\$50,000%	Received quote for design.
S. Kirkwood Ave from E. Martin Lane to E. Tesch Ave	resurface	\$375,000	completed in 2018	\$7,000	Contract awarded. Construction to start late June/early July
S. Kirkwood Ave from E. Lunham Ave to Vretenar Park	construct	\$150,000	completed in 2018	\$10,000	Contract awarded. Construction to start late June/early July
Vretenar Park Entrance Road	construct	\$50,000	completed in 2018	\$5,000	Contract awarded. Construction to start late June/early July.
Sidewalk Replacement Program – 2018 and 2019	repair	\$75,000 (\$25,000 + \$50,000)	in-house	\$7,000	Inventory complete. Working on contract.

## 2018

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
Sidewalk Replacement Program	repair	\$25,000.00	in-house	in-house	Extension approved. See 2019 projects.
We Energies Gas Main Replacement Project	replacement	NA	NA	Meade	Completed with a few areas of sod to finish.

## 2017

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
Ahmedi from Cora to Tripoli	Reconstruct	\$400,000.00	Consultant	Consultant	Completed. Working on final assessments

## 2012

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	UPDATE ON PROJECT
Packard from Howard to Lunham	resurface	\$876,248.51 (\$198,846.67 city portion)	Received final audit information. City received refund. Working on final assessments.