



Finance Committee

August 18, 2020
6:00 p.m.

Civic Center

Roll Call:

Alderpersons Wattawa, Feirer, Damon

1. Call to Order
2. Minute Approval
 - July 21, 2020 - [Finance Minutes 07-21-2020](#)
3. Discussion and Action Items:
 - Information Technology Services Proposals
4. Adjourn

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300 Extension #4305. The meeting room is wheelchair accessible from the east and west entrances.

NOTE: There is a potential that a quorum of the Common Council may be present.

MINUTES OF THE FINANCE COMMITTEE MEETING HELD JULY 21, 2020

Present: Alderpersons Wattawa, Feirer, Damon

Also Present: City Administrator Johnsrud, City Clerk/Treasurer Uecker, City Attorney Alexy, City Engineer Dejewski

Chairman Wattawa called the meeting to order at 6:00 p.m.

Moved by Alderman Damon, seconded by Alderman Feirer to place on file the minutes of the Finance Committee meeting held May 5, 2020. Motion carried.

Request for Proposal – Information Technology Services:

City Administrator Johnsrud gave the background information on the need. Our current provider is retiring at the end of August. The current system has servers in both the Police Department and the General Office. All backup is done at the City of Oak Creek daily. Video backup is held at the Police Department. All the hardware is 5 years old, but we will have to start looking at replacement of the existing hardware. Software is all up to date. We are looking for an individual or company that can maintain the current system. We are looking at more of a maintenance firm as our current system is coming to the end of its useful life. Cyber security is very important so we don't experience any data breaches. City Administrator Johnsrud felt that this is the most cost effective way to go for the City. We currently spend approximately \$40,000-\$50,000 per year not including hardware. Mike Williams, our current provider, will assist in the transition to the new provider. Oak Creek is capable of helping with IT, but there is hesitancy because we have the 911 Dispatch contract with them. Alderman Feirer felt that could give Oak Creek leverage when it's time to negotiate the 911 Dispatch contract extension. Any candidate would have to be subject to a background check as they deal with sensitive information. Alderman Damon stated that the type of equipment (servers and PC's – Window based, etc.) used should be spelled out in the RFP as well. City Attorney Alexy also stated that we should also include a window for call back service so we know the expectation of when an issue would be resolved.

Moved by Alderman Feirer, seconded by Alderman Damon to direct the City Administrator to send out the RFP – Information Technology Services as updated. Motion carried.

2020-2021 Insurance Proposals – Liability/Auto/Workers Compensation:

City Administrator Johnsrud provided copies of the comparisons from the 2 companies that provided quotes – Ansay and R&R Insurance. Staff sat down with both companies that provided quotes. The largest variance was in Auto – Physical Damage. Ansay provided replacement cost whereas R&R provided damage cost. Cyber/Social Engineering/Fraud Impersonation is included in the premium with Ansay, R&R Insurance has it listed as an additional premium. The loss coverage is also higher with Ansay. The subtotal for coverage excluding Worker's Comp is \$97,474 (Ansay) and \$103,099 (R&R Insurance).

Workers Compensation mod has been lowered because of our use of Tactical Athlete. The mod has dropped significantly because of it. The discount was less for Ansay (10%) and R&R (15%).

The total Annual Premium for Ansay was \$264,227 and R&R Insurance was \$267,077 which includes the additional riders. Staff is recommending staying with Ansay and to review the coverage again next year.

Moved by Alderman Damon, seconded by Alderman Feirer to concur with the staff recommendation for the 2020-2021 Insurance Proposal with Ansay for the contract year. Motion carried.

Moved by Alderman Feirer, seconded by Alderman Damon to adjourn. Motion carried.

Time: 6:31 p.m.