



Police & Fire Commission  
September 2, 2020  
4:00 p.m.

Civic Center Committee Room

1. Call to Order by President Boknevitz
  - Commissioners Boknevitz, Jaskulski, Stawski, Kiepczynski, and Paradinovich
  - Police Chief Kevin Hunter
  - Fire Chief Nick Poplar
2. Minute Approval
  - Minutes of the Police and Fire Commission meeting held on July 15, 2020 - [Minutes of the Police and Fire Commission Meeting July 15](#)
3. Correspondence
4. New Business
  - Police Department Update
  - Fire Department Update
5. Old Business
6. Adjourn

**PUBLIC NOTICE**

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300 Extension #4305. The meeting room is wheelchair accessible from the east and west entrances.

**NOTE:** There is a potential that a quorum of the Common Council may be present.

## **Minutes of the Police and Fire Commission Meeting Held July 15<sup>th</sup>, 2020**

The meeting was called to order by President Boknevitz at 4:00 p.m.

Present: Commissioners: Boknevitz, Jaskulski, Paradinovich, & Kiepczynski

Also Present: Chief Nick Poplar and Chief Kevin Hunter

Excused: Commissioner Stawski

### *Election of Officers:*

- *Motion made by Commissioner Jaskulski, seconded by Commissioner Kiepczynski for President Bob Boknevitz. Motion carried.*
- *Motion made by Commissioner Kiepczynski, seconded by Commissioner Paradinovich for Vice Chair Commissioner Chris Stawski. Motion carried*
- *Motion made by Commissioner Boknevitz, seconded by Commissioner Kiepczynski for Secretary of Commissioner Sandy Jaskulski*

*Motion made by Commissioner Boknevitz, seconded by Commissioner Paradinovich to approve the minutes of the Police and Fire Commission meeting held on March 4<sup>th</sup>, 2020. Motion carried.*

### Correspondence:

- None

### New Business:

- Update from Chief Kevin Hunter (Police Department)
  - Chief Hunter handed out a copy of the police annual report
  - Reviewed and discussed the provided summary between March 3<sup>rd</sup>, 2020 to July 13<sup>th</sup>, 2020 on:
    - Burglary (11)
    - Theft investigation
      - Retail theft (7)
      - Theft from autos (8)
      - Theft from building (2)
      - Theft from yard (1)
      - Theft other (5)
    - Motor vehicle theft (4)
    - Battery (10)
    - Fraud (11)
    - Weapon violation (3)
    - Narcotic violation (12)
    - OWI (4)
    - Disorderly conduct (9)
    - Criminal damage to property (13)

- Vehicle pursuit (4)
- Total calls for service 2019 – 10,611
- Total calls this year – 4,835
- K9 Unit
  - Calls for service from March 13<sup>th</sup> to current – 20
  - Police department won the Jelly Challenge
  - During COVID Pandemic, K9 Bane participated in online and community-oriented events. Based on this participation, he received numerous monetary donations
  - Participated in one high-risk warrant, 2 evidence tracks, one successful.
  - Upcoming demo/event in Greendale Village, for fundraising August 8<sup>th</sup>
- Detective bureau
  - Calls/assist to patrol from March 4<sup>th</sup> to current – 66
  - Investigative burglaries (4)
  - Sexual assaults (2)
  - DOAs (4)
  - Fraud cases (5)
  - Internet crime (1)
  - Detective McManus has 2 open investigations
  - Detective Weins responded and is currently investigating 2 shots fired cases
  - Detective McManus responded to a police related accident to assist MAIT Team with the investigations on May 14<sup>th</sup>

*Motion made by Commissioner Boknevit, seconded by Commissioner Kiepczynski to create the hiring process/creation of the eligibility hiring list. Motion carried.*

*Motion made by Commissioner Paradinovich, seconded by Commissioner Kiepczynski to move forward with the promotion of Michael Scott to Sergeant and the promotion of Zachary Gilden to Detective. Motion carried.*

- Update from Chief Nick Poplar (Fire Department)
  - Incident numbers to date in 2020 – 867
    - 718 EMS incidents
    - 196 fire/rescue/MVC/alarm incident
  - In march, firefighter Nathan Denton received his HEO.
  - SFFD assisted in Milwaukee county in staffing specialized COVID-19 response and transport apparatus
  - Fire department hosted spring election
  - No duty related injuries
  - EHEO, Jeffrey Jankowski retired on May 3<sup>rd</sup>
  - Overtime remains below budget to date
  - Annual apparatus testing, certification and maintenance has been completed
  - SF has been extremely active with shared fire services
  - Additional precautions with COVID-19
  - New FF/Paramedic application. Closed out on June 19<sup>th</sup>, only 4 qualified candidates applied
  - SFFD has several grant applications submitted to FEMA for equipment
  - SFFD awarded an ISO Class 2 Rating
  - 1 COVID positive, all were tested, no others positive

- 8 weeks of opening for application period
- Final approval to hire firefighter candidate Adam Lenzke

Old Business:

- None

*Motion made by Commissioner Boknevitiz, seconded by Commissioner Kiepczynski to adjourn. Motion carried at 5:20 pm.*

Next Meeting: September 2<sup>nd</sup>, 2020

Respectfully submitted,

Sandy Jaskulski  
Secretary