



Police & Fire Commission
October 2, 2019
4:00 p.m.

Civic Center
West Committee Room

1. Call to Order by President Boknevitz
 - Commissioners Boknevitz, Jaskulski, Stawski, Kiepczynski, Paradinovich
 - Police Chief Hunter
 - Fire Chief Poplar
2. Minute Approval
 - Minutes of the Police and Fire Commission meeting held August 21, 2019 - [Minutes of the Police and Fire Commission Meeting aug 21 2019](#)
3. Correspondence
4. New Business
 - Fire Department Update
 - Police Department Update
5. Old Business
6. Adjourn

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300 Extension #4305. The meeting room is wheelchair accessible from the east and west entrances.

NOTE: There is a potential that a quorum of the Common Council may be present.

Minutes of the Police and Fire Commission Meeting Held August 21st, 2019

The meeting was called to order by President Boknevitc at 4:00 p.m.

Present: Commissioners: Kiepczynski, Paradinovich, Jaskulski, Stawski, & Boknevitc

Also Present: Chief Kevin Hunter, Chief Nick Poplar

Motion made by Commissioner Stawski seconded by Commissioner Kiepczynski, to approve the minutes of the Police and Fire Commission meeting held on May 1st, 2019. Motion carried.

Correspondence:

- None

New Business:

Motion made by Boknevitc, seconded by Kiepczynski to cancel the old fire hiring eligibility list and create a new hiring eligibility list. Motion carried

- Update from Chief Poplar (Fire Department):
 - Emergency medical service incident: (895)
 - Fire, alarms, vehicle accidents, investigations (228)
 - Total incident to date (1049)
 - Mutual aid and shared service incidents in St. Francis (26)
 - Responded out of city (36)
 - FF Jeffrey Trudell graduated from the JFTA
 - All personnel completed annual joint in-service training in Wauwatosa
 - Implementation of CPAP treatment for respiratory distress
 - Honor guard has participated and presented at numerous funerals, ceremonies, parades, and professional sporting events.
 - Active unit for the funeral of Appleton Firefighter Lungaard
 - Held fundraisers for ASPAR (active shooter preparedness and response) project
 - SFFD hosted a 3-day, countywide vehicle extrication training event
 - Conducted multiple CPR, extinguisher, and general safety classes
 - Inspection Bureau has conducted approximately 450+ fire safety inspections including continuous inspections of our new construction projects
 - Participated in SFPD's National Night Out
 - SFFD Personnel attended the annual PFFW Burn Camp for burn-injured youth in East Troy
 - Procured a LUCAS device. Placed in service this week
 - ASPAR training schedules for St. Francis School District for August 27th and 28th
- Update from Chief Kevin Hunter (Police Department):
 - Reviewed and discussed the provided summary between May 1, 2019 to August 20, 2019 on:
 - Theft investigation ()
 - Retail Theft (5)

- Theft from Vehicles (8)
- Theft of Bicycle (1)
- Theft from Building (1)
- Theft – All Other (8)
- Theft from Building (2)
- Theft from Yard (1)
- Burglary (11)
- Stolen Vehicles (4)
- Fraud (9)
- Battery (12)
- OWI (16)
- Disorderly conduct (6)
- Narcotic violations (12)
- Calls for service: January 1 – August 20, 2019 – 6,663
- Motion made by Commissioner Stawski, seconded by Commissioner Kiepczynski for the approval of the upcoming sergeant promotional process. Motion carried.
- Motion made by Commissioner Boknevitcz, seconded by Commissioner Stawski for the approval to recruit and hire a part time Police School Resource Officer

Old Business: None

Motion made by Commissioner Kiepczynski, seconded by Commissioner Stawski to adjourn. Motion carried at 5:21 pm.

Respectfully submitted,

Sandy Jaskulski
Secretary