



Beautification Committee Meeting

October 4, 2018
6:30pm

NOTICE

There will be a Beautification meeting on **Thursday, October 4, 2018 at 6:30pm** in the Committee Room/Council Chambers at the St. Francis Civic Center located at 3400 E. Howard Avenue.

BEAUTIFICATION COMMITTEE AGENDA

1. Call to Order and Pledge of Allegiance
2. Minutes of the August 16, 2018 meeting
3. Membership
4. Fall Bed Cleanup and Decorations
5. Christmas Decorations Responsibilities and Timeline
6. 2019 Planter Beds
7. Adjourn.

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

NOTE: There is a potential that a quorum of the Common Council and/or any other Committee, Commission or Board may be present.

**CITY OF ST. FRANCIS
MINUTES OF THE BEAUTIFICATION COMMITTEE
MEETING HELD THURSDAY, AUGUST 16, 2018, 6:30PM**

Present: Carol Wojtecki, Dennis Wojtecki, Alderwoman Janis Schandel, Terri Kuspa, Richard Adamczewski.

Excused: Joy Adams, Josh Christensen, Tiffany Thorne, Amber Leone.

Also present: Mayor Ken Tutaj, City Engineer/Director of Public Works Melinda Dejewski

1. Call Meeting to Order

Chairperson Wojtecki called the meeting to order at 6:34pm and said the Pledge of Allegiance.

2. Minutes

A motion was made by Alderwoman Schandel, seconded by Committee Member Adamczewski to approve the minutes of the May 10, 2018 meeting. Motion carried.

3. Beautification Committee Roll in Fall and Christmas Activities

Chairperson Wojtecki requested that Mayor Tutaj describe his vision for the roll of the Beautification Committee in fall and Christmas activities for the City. Mayor Tutaj deferred to City Engineer Dejewski to explain the history of the Beautification Committee involvement in fall and Christmas activities. There was then discussion regarding how to get more people involved in the Beautification Committee. The discussion moved to the responsibilities for the Christmas decorations. There was discussion on what decorations were erected and by whom. Also, there was some discussion on fall decorating for the corner of Howard and Kinnickinnic. There was no action taken on this item.

4. Budget Report

Alderwoman Schandel provided a list of donors and the amount collected which was \$2150. City Engineer Dejewski reported on the expenditures. She stated that \$1446.51 had been spent to date which left \$1053.39 remaining. There was no action taken on this item.

5. Christmas Wreath Bows

There was discussion on the bows for the wreaths that are hung on the street light poles and that their condition was poor. City Engineer Dejewski will check into the cost of the bows and how many are needed. There was no action taken on this item.

6. Evaluation of Gardens

Chairperson Wojtecki took pictures in July. She believes it was a very rough weather year with spring being cool and rainy and summer being hot. She checked other beds in other locations and all had flowers that were smaller. Some beds had weeds. Around the 4th of July she called people but beds were not getting weeded. On Whitnall, the tree was cut down and the City will balance the bushes in the 3 beds. Chairperson Wojtecki is requesting that the City Gardener provide a plat list of the plants she recommends for the beds in the City right-of-way. Then the Committee reviewed each bed. Alderwoman Schandel was disappointed in the plants and how they looked. No action was taken on this item.

7. Recommendations for 2019 Planter Beds

There were some suggestions for the 2019 planter beds. They were to get more perennials that are salt tolerant, get bids from other green houses, mound the beds in the medians more, after planting, put peat moss or some type of cover to keep weeds down. The plants need to be ordered by January 1. There was no action taken on this item.

8. Sponsorship Program

There was discussion on the success of the program. There was discussion regarding the sponsorship levels and it was decided to keep them the same for 2019. The businesses that sponsored beds in 2018 will have the first opportunity to continue their sponsorship in 2019. Alderwoman Schandel wanted the names to be sent for the newsletter, posted on Facebook and to send personal thank you letters. The deadline to re-sponsor a bed will be March 1, 2019. There was no action taken on this item.

9. Fall Banners

There was discussion on the fall banners and it was decided to use the banners that the City has for 2018.

10. Adjourn

A motion was made by Committee Member Adamczewski , seconded by Alderwoman Schandel to adjourn. Motion carried. Time 8:13p.m.