



City of St. Francis
Aesthetic Control Board Meeting

3400 East Howard Avenue

West Conference Room

November 5, 2019

5:15 p.m.

1. Call Meeting to Order
Mayor Ken Tutaj, Charles Buechel, Joshua Christensen, Jay Iverson, Karen Lynn and City Administrator Mark Johnsrud
2. Statement of Open Meetings Compliance
3. Approval of Minutes
 - Meeting Minutes of September 23, 2019 - [Aesthetic Control Board Minutes 09-23-2019](#)
4. Discussion and Recommendation
 - a) 2917 East Bottsford Avenue – remodeling Plan Revision Review
 - b) 3245 East Crawford Avenue – New Single Family Construction
 - c) 3495 East Sivyer Avenue – New Single Family Construction
5. Adjourn

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, who have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

**MINUTES OF THE AESTHETIC CONTROL BOARD MEETING HELD
SEPTEMBER 23, 2019**

Present: Mayor Tutaj, Charles Buechel, Joshua Christensen, Karen Lynn, City Administrator Johnsrud

Excused: Jay Iverson

Charles Buechel called the meeting to order at 5:30 p.m.

Moved by Mayor Tutaj, seconded by Joshua Christensen to place on file the minutes of the Aesthetic Control Board meeting held March 5, 2019. Motion carried.

Maker's Village, LLC – 2517 East Norwich Avenue:

The Committee reviewed the Site Plan as presented by Thom Gralewicz. The property is the former D-F building. There will be no major exterior changes. Charles Buechel toured their other Bay View location and stated that it was well done and up to code.

Moved by Karen Lynn, seconded by Joshua Christensen to approve the design as presented for Maker's Village, LLC. Motion carried.

Hector Espinoza – 2917 East Bottsford Avenue:

Mr. Espinoza would like to do an addition to a home he purchased in St. Francis. The home was dilapidated. The addition will meet setbacks as required by Code. The plan presented didn't have a lot of architectural additions and would double the current home size. The plan would make the house look very "blocky" and the Committee would like to see some aesthetic improvements to include scalloped trim, a false dormer, and brick up to the windows. Clarification is also needed on the wood valance that protrudes off the front of the house.

Moved by Karen Lynn, seconded by Mayor Tutaj to have plans resubmitted that would include removal of the valance and design revisions as discussed. Motion carried.

Moved by Mayor Tutaj, seconded by Joshua Christensen to adjourn. Motion carried.

Time: 5:54 p.m.