



Beautification Committee  
Meeting

**November 21, 2019**

6:30pm

**NOTICE**

There will be a Beautification meeting on **Thursday, November 21, 2019 at 6:30pm** in the Committee Room/Council Chambers at the St. Francis Civic Center located at 3400 E. Howard Avenue.

**BEAUTIFICATION COMMITTEE AGENDA**

1. Call to Order
2. Minutes of the May 23, 2019 meeting
3. 2019 Fall Cleanup
4. 2019 Civic Center Decorating
5. 2019 Sponsorship Program Wrap Up
6. 2020 Budget
7. Adjourn.

**PUBLIC NOTICE**

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

**NOTE:** There is a potential that a quorum of the Common Council and/or any other Committee, Commission or Board may be present.

**CITY OF ST. FRANCIS  
MINUTES OF THE BEAUTIFICATION COMMITTEE  
MEETING HELD THURSDAY, MAY 23, 2019, 6:30PM**

Present: Carol Wojtecki, Dennis Wojtecki, Alderwoman Janis Schandel, Joy Adams, Amber Leone Terri Kuspa, Tiffany Thorne, Richard Adamczewski.

Excused: Eva Schultz

Also present: City Engineer/Director of Public Works Melinda Dejewski.

**1. Call Meeting to Order**

Chairperson Wojtecki called the meeting to order at 6:32pm and said the Pledge of Allegiance.

**2. Election of Chair**

Chairperson Wojtecki stated that she has resigned as Chair of the Committee. A new chairperson needs to be elected. Alderwoman Schandel nominated Committee Member Adamczewski, seconded by Committee Member Adams. Committee Member Adamczewski accepted the nomination. Motion carried.

**3. Minutes**

A motion was made by Alderwoman Schandel, seconded by Committee Member Wojtecki to approve the minutes of the March 21, 2019 meeting. Motion carried.

**3. Plant Site Assignments**

Chairperson Wojtecki stated that the bed on Lake Drive near the Sisters of St. Francis of Assisi would not be ready for 2019 planting. She confirmed that all members present would accept the same assignments as 2018.

**4. 2019 Spring Planting**

Committee Member Wojtecki stated that the order was paced in January. She handed out the cards for each bed with the flowers that should be in each bed on them. The delivery will be Wednesday May 29, 2019. The City crews will deliver to houses on Friday, May 31, 2019 so people can plant over the weekend. She will call when the plants are at the highway garage for sorting. The people planting are assigned to the following beds:

KK/Howard – Joy Adams

KK/Denton – Terri Kuspa

Vretenar Park and Civic Center – Carol and Dennis Wojtecki and Janis Schandel

Library – Richard Adamczewski

Lake/Lunham – Amber Leone

KK/Lunham/Barland – Tiffany Thorne

KK/Morgan – Heather

Howard Ave planters and medians – City Gardener Robin Hinmann

Whitnall Avenue will be done later since some plants need to be moved around.

Committee Member Wojtecki stated she does not want to do the planting ordering for 2020 and wants to pass it to someone else.

**5. Sponsorship Program**

Alderwoman Schandel indicated that the letters to the former sponsors were sent out. Only 2 past sponsors did not respond. There was discussion on giving PDQ Tooling one free year since their bed in 2018 was never really planted. A motion was made by Committee Member Adams, seconded by Committee Member Thorne to not charge PDQ Tooling the fee for 2019 sponsorship due to the planting in 2018 not being completed. Motion carried.

The signs from 2018 will be reused and the logo added. The planting lists, maps and sponsorship letters were passed out to the Committee.

There was a question regarding if there were excess funds from the sponsorship program, what would they be used for. Alderwoman Schandel explained that they could be used for other beautification items such as banners, fall decorations, Christmas decorations and the like.

**6. Adjourn**

The next meeting is scheduled for June 20 at 6:30pm

A motion was made by Committee Member Wojtecki, seconded by Committee Member Thorne to adjourn. Motion carried. Time 7:31p.m.