



Police & Fire Commission Agenda

**Wednesday,
December 4, 2019
4:00 p.m.**

AGENDA

1. Call to Order by President Boknevitz
 - Commissioners Boknevitz, Jaskulski, Stawski, Kiepczynski, Paradinovich
 - Police Chief Kevin Hunter
 - Fire Chief Nick Poplar
2. Minute Approval
 - Minutes of the Police and Fire Commission meeting held on October 2nd, 2019
3. Minute Approval
 - Minutes of the Police and Fire Commission meeting held on November 6th, 2019
4. Correspondence
5. New Business
 - Fire Department Update
 - Update Fire Department hire list
 - Police Department Update
6. Adjourn

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300 Extension #125. The meeting room is wheelchair accessible from the east and west entrances.

NOTE: There is a potential that a quorum of the Common Council may be present.

Minutes of the Police and Fire Commission Meeting Held October 2nd, 2019

The meeting was called to order by President Boknevitiz at 4:00 p.m.

Present: Commissioners: Kiepczynski, Paradinovich, Jaskulski, Stawski, & Boknevitiz

Also Present: Chief Kevin Hunter, Chief Nick Poplar

Motion made by Commissioner Kiepczynski seconded by Commissioner Stawski, to approve the minutes of the Police and Fire Commission meeting held on August 21st, 2019. Motion carried.

Correspondence:

- None

New Business:

- Update from Chief Poplar (Fire Department):
 - One employee injury since last PFC meeting – Ankle
 - No labor-management disputes or issues
 - Probationary flex FF Jeffrey Trudell's probationary period ends on October 31st
 - Active shooter "Treat & Go" Kits have been assembled and will be installed in October
 - Meeting with CFD regarding joint ALS Endeavor
 - FF Nathan Denton is in Driver Operator Aerial Ladder Certification Course and will be finished by November 11th
 - Entire department is actively participating in coursework for EMT license renewal
 - Crews have been to (or are scheduled) Engine Company operations in-service at JFTA
 - Overtime remains reduced, strong statistics
 - SFFD Honor Guard participated in International Fallen Firefighter Conference and Memorial in Colorado Spring, CO the 3rd week in September
 - Firefighter-Paramedic position has been posted due to upcoming retirement(s)
 - Seeking any PFC interest in evaluation/hiring process
 - Continued joining efforts to clean up and make blighted properties safer
 - 2019 Incidents to Date: 1231
- Update from Chief Kevin Hunter (Police Department):
 - Reviewed and discussed the provided summary between August 21, 2019 to September 29, 2019 on:
 - Theft investigations
 - Retail Theft (4)
 - Theft of Vehicle Parts (1)
 - Theft from Building (2)
 - Burglary (4)
 - Stolen Vehicles (2)
 - Fraud (1)
 - Battery (4)

- Robbery (1)
- Criminal Damage to Property (3)
- Weapons Violation (2)
- Narcotic Violation (2)
- OWI (3)
- Disorderly Conduct (4)
- Vehicle Pursuit (3)
- Calls for service: January 1 – October 1, 2019 – 8,113
- Duane Mazur was rehired to fill the part time School Resource officer position.
- The process for the 4th “floating” Sergeant’s position will begin on October 3rd with a state written exam
- K9 Bane assisted the South Milwaukee Police Department in locating a suspect on 09/14/19
- The department will be adding a new free search engine through Carfax
- New speeding sign on Howard has been functioning for approximately 1 month

Police and Fire workshop is on November 1st in Stevens Point. Anyone interested should contact City Hall.

Old Business: None

Motion made by Commissioner Kiepczynski, seconded by Commissioner Stawski to adjourn. Motion carried at 5:00 pm.

Respectfully submitted,

Sandy Jaskulski
Secretary

Minutes of the Police and Fire Commission Meeting Held November 6th, 2019 [Amended]

The meeting was called to order by President Pleva at 4:03 p.m.

Present: Commissioners: Boknevitzi, Stawski, Jaskulski, Paradinovich, & Kiepczynski

Also Present: Chief Kevin Hunter

New Business:

- Update from Chief Kevin Hunter (Police Department):
 - Police department choice of fourth sergeant

Convened into closed session pursuant to Wis. Stat sec 19.85(1)(c). motion by Commissioner Boknevitzi seconded by Commissioner Stawski at 4:04pm. Motion carried. Roll call Commissioners Boknevitzi, Jaskulski, Stawski, Kiepczynski, Paradinovich, and Police Chief Hunter

Convened into open session. Motion made by Commissioner Boknevitzi, seconded by Commissioner Kiepczynski, motion carried.

Motion made by commissioner boknevitzi, seconded by Commissioner Kiepczynski to approve the appointment of officer Jeffery Skrivanek to the position of sergeant of police. Motion carried.

Swearing will be conducted on November 7, 2019. Motion made by Commissioner Stawski, seconded by Commissioner Paradinovich to adjourn. Motion carried at 4:31pm

Next Meeting: January 9th of 2019

Respectfully submitted,

Sandy Jaskulski
Secretary