



Board of Public Works Meeting

December 10, 2020
5:30pm

NOTICE

There will be a Board of Public Works meeting on Thursday, December 10, 2020 at 5:30 in the Common Council Chambers at the St. Francis Civic Center located at 3400 E. Howard Avenue.

BOARD OF PUBLIC WORKS AGENDA

1. Call to Order
2. Minutes of the October 8, 2020 meeting.
3. Discussion with Possible Action
 - A. Quiet Zone Application
 - B. MCIMetro Permit Application for Underground Fiber Installation in S. Kinnickinnic Avenue, S Pennsylvania Avenue, E. Crawford Avenue
 - C. MCIMetro Permit Application for Fiber Installation in S. Whitnall Avenue and S. Pennsylvania Avenue
 - D. Everstream Permit Application for Underground Fiber Installation in S. Kinnickinnic Avenue
4. Engineer's Report
5. Unfinished Business
 - A. Snow Removal Charges
 - B. Alteration of City Entrance Sign on S. Lake Drive at North City Limit
6. Adjourn.

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

NOTE: There is a potential that a quorum of the Common Council and/or any Committee, Commission or Board may be present.

**MINUTES OF THE BOARD OF PUBLIC WORKS
MEETING HELD THURSDAY, OCTOBER 8, 2020, 5:30PM**

Present: Alderman Shawn Feirer, Alderwoman Sarah Calderon, Citizen Members Christine Hancock, Rick Grubanowitch and Sandy Welvang.

Citizen Member Richard Adamczewski joined the meeting at 5:35pm.

Excused: Alderwoman Debbie Fliss.

Also present: City Engineer/Director of Public Works Melinda Dejewski.

1. Call Meeting to Order

Alderman Feirer called the meeting to order at 5:32pm.

4. Minutes

A motion was made by Board Member Grubanowitch, seconded by Board Member Hancock to approve the minutes of the August 13, 2020 meeting. Motion carried.

3. Discussion and Possible Action

A. Handicap Parking Space 3702 E. Lunham Avenue on S. Kirkwood Avenue (referred from Common Council)

City Engineer Dejewski explained a request had been received from the property owner of 3702 E. Lunham Avenue for a handicap parking space to be installed within the No Parking Zone on S. Kirkwood Avenue. The property owner's blind mother often stays at the home and the shortest, paved access route is from S. Kirkwood Avenue. There was discussion regarding the paving project that could have had public sidewalk but was removed due to the residents objections. The discussion also reviewed other locations for a handicap parking space that would not be on S. Kirkwood Avenue. It was recommended that a space be provided on E. Lunham Avenue in the appropriate location from the intersection and hydrant. An additional requirement would be that documentation be submitted to the City showing that the person the space is being created for is a resident of the City. A motion was made by Board Member Grubanowitch, seconded by Board Member Hancock to recommend to the Common Council to create a handicap parking space at 3702 E. Lunham Avenue.

On the discussion, an amendment to the motion was suggested to require proof of residency for the disabled person. Board Member Grubanowitch and Board Member Hancock agreed to the amendment.

The motion was then amended to recommend to the Common Council to create a handicap parking space at 3702 E. Lunham Avenue provided that proof of residency is provided for the person needing the handicap parking space. Motion carried with Board Member Grubanowitch voting no.

B. 5 Year Road Capital Budget

City Engineer Dejewski reviewed the proposed 5 year road capital budget. Some roads moved up the schedule and some moved down. Due to COVID19, all the 2020 road projects had been cancelled and rescheduled. The CDBG sidewalk project was completed in 2020 since it did not require a public hearing. A motion was made by Board Member Grubanowitch, seconded by Board Member Hancock to recommend to the Common Council to approve the 5 year Road Capital Plan. Motion carried.

C. 5 Year Sanitary and Storm Sewer Capital Budget

City Engineer Dejewski reviewed the proposed 5 year sewer capital budget. She outlined the different projects. A motion was made by Board Member Hancock, seconded by Board Member Welvang to recommend to the Common Council to approve the 5 year Capital Budgets for the Sanitary and Storm Sewers. Motion carried.

6. Engineer's Report

City Engineer Dejewski reviewed the report. A motion was made by Board Member Adamczewski, seconded by

Alderwoman Calderon to place on file. Motion carried.

5. Unfinished Business

A. Snow Removal Charges. – No action was taken on this item.

B. Residents Unpermitted Use of City-Owned Land – Discussion Only – A motion was made by Board Member Adamczewski, seconded by Alderwoman Calderon to remove this item from Unfinished Business. Motion carried.

C. Alteration of City Entrance Sign on S. Lake Drive At North City Limit – There was some discussion from Board members who had visited the site but did not experience the issue that had been brought forward by the one person at the site. It will remain on the agenda under Unfinished Business. No action was taken on this item.

6. Adjourn

A motion was made by Board Member Hancock, seconded by Alderwoman Calderon to adjourn. Motion carried. Time 6:17p.m.

ENGINEER'S REPORT DECEMBER 2020

ROAD PROJECT REPORT

2020

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
E. Norwich Avenue – east and west of S. Pennsylvania to the dead ends	reconstruct	\$1,000,000	\$35,000	\$50,000%	Have preliminary design. Working with property owners on encroachments resolution.
E. St. Francis Avenue – RR Tracks to S. KK Ave	Resurface/Reconstruct	\$300,000	Completed in 2018	\$20,000	Postponed until 2021 due to COVID19.
Catch Basin Repair Project	NA	\$65,000	\$5000	\$5000	Cancelled. 2021 project.

2019

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
E. Norwich Avenue – east and west of S. Pennsylvania to the dead ends	reconstruct	\$1,000,000	\$35,000	\$50,000%	Have preliminary design.
S. Kirkwood Ave from E. Martin Lane to E. Tesch Ave	resurface	\$300,000	completed in 2018	\$7,000	Project 100% complete. Working on special assessments.
S. Kirkwood Ave from E. Lunham Ave to Vretenar Park	construct	\$95,000	completed in 2018	\$10,000	Project 100% complete. Working on special assessments.
Vretenar Park Entrance Road	construct	\$190,000	completed in 2018	\$5,000	Project 100% complete.
Sidewalk Replacement Program – 2018 and 2019	repair	\$75,000 (\$25,000 + \$50,000)	in-house	In-house	Construction complete.
Watermain Trench Repair Program	repair	\$50,000	In-house	In-house	Cancelled. 2021 project.

2018

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
Sidewalk Replacement Program	repair	\$25,000.00	in-house	in-house	Project 100% complete.