

**Minutes of the St. Francis Library Board Meeting
February 12, 2020**

1. The meeting was **called to order** by Richard at 5:00 p.m.
2. **Present:** Amy Krahn, Richard Adamczewski, Shawn Feirer, Ava Voltner, Kathy MacAvaney, Chris Buttke, Ann Carter-Drier and Kathy Frymark.
 - a. Excused: None
 - b. Not present: None
 - c. Visitors: Rick Grubanowitak
3. **Statement of Public Notice:** The meeting was properly posted, with at least a 24 hr. advance notice.
4. **Approval of Minutes:** The minutes of the meeting held January 8, 2020 were approved on a motion by Shawn and seconded by Ava.
5. **Approval of January Claims:** Claims were approved on a motion by Ann and seconded by Kathy M.
6. **Correspondence:** None
7. **Comments from Visitors:** None
8. **Chairperson's Report:** None
9. **School Representative's Report:** Kathy M. discussed the Geography Bee, the Battle of the Books and the Model UN.
10. **Friends Report:** The Friends annual meeting will take place in April.
11. **Director's Report:** On file and Amy mentioned a meeting with the St. Francis School Superintendent. Also discussed was unclaimed property at the library.
12. **Adult and Youth Services Reports:** On file
13. Ava moved and Chris seconded the above reports be approved. The motion passed.
14. **Unfinished Business:** None
15. **New Business:**
 - a. Annual Report was discussed and is due at the end of the month. Shawn moved and Kathy M. seconded authorization for Richard to approve and sign the report. The motion passed.
 - b. Fee Cards for out of county patrons to use our library are now \$25. It was moved by Shawn and seconded by Ann that the board approve a potential change to a MCFLS-wide standard fee card, which would likely have a \$75 fee attached. The motion passed.
 - c. Fine policy was discussed. Amy will sent board members additional information to supplement future discussion.
16. **Comments on prior, present and potential agenda items by Board Members:** None
17. **Meeting Adjourned** on a motion by Chris and seconded by Shawn at 5:45 PM.

Submitted by Kathy Frymark