

Minutes of the St. Francis Library Board Meeting May 13, 2020

1. The meeting was **called to order** by Richard at 5:00 PM.
2. **Present:** Amy Krahn, Richard Adamczewski, Shawn Feirer (remote), Ava Voltner, Kathy MacAvaney, Richard (Lucky) Lentz, Mark Uecker, and Kathy Frymark.
 - a. Excused: None
 - b. Not present: None
 - c. Visitors: Mayor Ken Tutaj, City Administrator Mark Johnsrud, and Rick Grubanowitch (remote)
3. **Election of Board Officers:**
 - a. Secretary – Ava
 - b. President – Richard
 - c. Vice President - Lucky
4. **Statement of Public Notice:** The meeting was properly posted, with at least a 24 hr. advance notice.
5. **Approval of Minutes:** The minutes of the meeting held March 30, 2020 were approved on a motion by Ava and seconded by Kathy M.
6. **Approval of April Claims:** Claims were approved on a motion by Lucky and seconded by Ava.
7. **Reports:**
 - a. Chairperson – City Administrator Mark Johnsrud discussed extending the Library Director's contract.
 - b. School Representative – Online learning and a grant application were discussed.
 - c. Friends – No current activity.
 - d. Director – The director shared her report and communicated that the June programming and activities in the library are cancelled.
8. **Unfinished Business:** None
9. **New Business:**
 - a. Library Card Registration Policy – The policy now includes new accepted forms of ID, the removal of fines for children, and two special library cards for temporary use and teachers. Kathy M moved and Lucky seconded the approval of the new policy and the motion passed.
 - b. Emergency Leave Pay – Proposal to allow the emergency leave pay policy to expire was moved by Ava and seconded by Lucky. The motion passed.
10. The closed session was postponed. A motion to extend the director's contract was proposed by Mark and seconded by Kathy M. The contract can be extended into August. The city administrator will craft new language for the healthcare section of the contract to be approved by the board. Performance evaluation is planned for a future meeting. Pay adjustments will be retroactively applied to the date on the current contract. And the motion passed.
11. Comments on prior, present, and potential agenda items by Board Members:
 - a) Shawn requested a review of the strategic library plan at a future meeting.
 - b) Kathy F asked for the holiday decoration policy to be reconsidered at a future board meeting.
12. Adjourned at 5:50 after a move by Mark which was seconded by Shawn. And the motion passed.

Submitted by Kathy Frymark