

**MINUTES OF THE BOARD OF PUBLIC WORKS
MEETING HELD THURSDAY, AUGUST 8, 2019, 5:30PM**

Present: Alderman Shawn Feirer, Alderman Brian Drew, Alderwoman Janis Schandel, Citizen Members Sarah Calderon, Sandy Welvang.

Excused: Citizen Members Rick Grubanowitch and Christine Hancock.

Also present: City Engineer/Director of Public Works Melinda Dejewski.

1. Call Meeting to Order

Alderman Feirer called the meeting to order at 5:33pm.

2. Minutes

A motion was made by Alderwoman Schandel, seconded by Alderman Drew to approve the minutes of the June 27, 2019 meeting. Motion carried.

3. Discussion and Possible Action

A. E. Norwich Avenue Reconstruction Project

City Engineer Dejewski presented preliminary plans for the E. Norwich Avenue reconstruction project. The project area is from S. Pennsylvania Avenue east and to the dead ends. The initial proposal is to include sidewalk along both the north and south sides of the street. There was discussion on how to include sidewalk through large driveway approaches. Also, the entrances to several businesses will need to be defined better. The intent is to limit the access to specific areas, not the entire frontage of the business to create a better defined roadway. There was discussion about the different businesses and each access point. This was the first introduction to the project and City Engineer Dejewski encouraged the board members to visit the project area and try to visualize the proposed roadway. The small dead end of E. Norwich Avenue west of S. Pennsylvania Avenue was then discussed. There are no access points along this small section of roadway. The question was asked if the City needed to maintain this as a road or right-of-way. City Engineer Dejewski stated she would investigate and report back to the committee in a few months. No action was taken on this item.

B. 2020 Road Projects

City Engineer Dejewski stated that she will be bringing forward the 5 year capital budget at the September or October meeting. The 5 year plan may be a little different than in the past with more mill and overlay projects which are not as costly as full reconstruction projects. No action was taken on this item.

C. Special Privilege Permit Request – 4170 S. Nevada Avenue

City Engineer Dejewski stated that there was a new process for some of the requests to work in the right-of-way. Instead of the Special Privilege permit being approved by the Common Council directly, the permit application for a new use must go to the Board of Public Works first for recommendation to the Common Council. City Engineer Dejewski then described that this was one monitoring well that needed to be placed in the right-of-way due to an environmental investigation being done by one of the businesses on S. Nevada Avenue. A motion was made by Alderwoman Schandel, seconded by Alderman Drew to recommend to the Common Council approval of the permit. Motion carried.

4. Engineer's Report

City Engineer Dejewski reviewed the report.

5. Unfinished Business

Snow Removal Charges. – No action was taken on this item.

6. Adjourn

A motion was made by Alderman Drew, seconded by Board Member Welvang to adjourn. Motion carried. Time 6:16p.m.