

The meeting was called to order at 7:00 PM by Mayor Tutaj. Following the Pledge of Allegiance and a moment of silence for the community, roll call was taken.

Present: Mayor Tutaj, Alderpersons Wattawa, Calderon, Brickner, Feirer, Damon, Fliss

Also Present: City Administrator Johnsrud, City Attorney Alexy, City Clerk/Treasurer Uecker, City Engineer Dejewski, Police Chief Hunter, Fire Chief Poplar and Building Inspector Meerschaert

Statement of Open Meetings Compliance:

City Clerk/Treasurer Uecker stated that the meeting had been properly posted and noticed.

Public Hearing:

- None

Presentation:

- None

Consent Agenda:

Moved by Alderman Feirer, seconded by Alderwoman Fliss to place on file with reference in the minutes and approve all items listed under Consent Agenda on the September 1, 2020 Common Council Agenda. Motion carried.

Items Removed from Consent Agenda:

- None

Recommendation of Action from Committees/Commissions/Boards:

Moved by Alderman Brickner, seconded by Alderman Wattawa to approve Beverage Operator's License – New for Denise Miltier. Motion carried.

Moved by Alderman Wattawa, seconded by Alderwoman Fliss to concur with the recommendation of the Planning Commission to deny the request by Keren Properties under Sec. 455-38(6) of the Code for a reduction in the number of required off-street parking spaces to allow a retail tenant of a liquor and tobacco store at 2300 East Layton Avenue due to the lack of a satisfactory demonstration by the applicant that the actual off-street parking demand for that particular use is less than the required amount or that sufficient on-street parking is available in the area. Motion carried.

Resolutions and Ordinances:

Moved by Alderman Brickner, seconded by Alderman Wattawa to introduce and adopt a Resolution to Adopt a Revised Fee Schedule for the City of St. Francis. Motion carried with Alderman Damon voting "nay". **Resolution No. 2802**

Discussion Items with Possible Action:

- None

Appointments to Committees/Commissions/Boards:

- None

Correspondence with Possible Action or Referral to Committees/Commissions/Boards:

- None

Unfinished Business:

- None

Adjourn to Closed Session:

Moved by Alderman Brickner, seconded by Alderman Damon to convene into closed session pursuant to Wis. Stat. sec. 19.85(1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Items for discussion: 2525 East Crawford Avenue, 3770 South Pennsylvania Avenue and 2040 East St. Francis Avenue; and pursuant to Wis. Stat. sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Items for discussion: Amendment to Development Agreement – Bear Development; Project Plan – Tax Incremental District No. 5. The following voted “aye”: Alderman Feirer, Alderwoman Calderon, Alderwoman Fliss, Alderman Wattawa, Alderman Damon and Alderman Brickner. Motion carried.

Time: 7:16 p.m.

Reconvene into Open Session:

Moved by Alderman Feirer, seconded by Alderman Damon to reconvene into Open Session. Motion carried.

Time: 8:26 p.m.

Moved by Alderwoman Fliss, seconded by Alderman Brickner to take no action concerning the release of judgement liens against the two parcels (2525 East Crawford Avenue and 3770 South Pennsylvania Avenue), and to authorize commencement of action in Circuit Court to enforce the City’s raze order and to enforce existing code violations on the reference properties. Motion carried.

Moved by Alderwoman Fliss, seconded by Alderman Damon to accept the Developer’s entry into the proposed 2nd amendment with Bear Development until noon on Friday September 4, 2020 and in the alternative, the City will proceed under the existing TID agreement. Motion carried with Alderman Brickner voting “no.”

Adjourn:

Moved by Alderman Damon, seconded by Alderman Feirer to adjourn. Motion carried.

Time: 8:30 p.m.

STATE OF WISCONSIN

MILWAUKEE COUNTY

CITY OF ST. FRANCIS

RESOLUTION NO. 2802

**RESOLUTION TO ADOPT A REVISED FEE SCHEDULE
FOR THE CITY OF ST. FRANCIS**

WHEREAS, the City of St. Francis issues a wide range of permits and provides a wide range of services for which a fee is required to be paid under the City of St. Francis Code of Ordinances; and

WHEREAS, from time to time, the Common Council approves a Fee Schedule to establish the costs to be collected for the issuance of such permits and the performance of such services; and

WHEREAS, in accordance with the requirements of Wis. Stat. § 66.0628, City Staff periodically reviews the fees imposed by the City to ensure that they bear a reasonable relationship to the City's reasonable direct costs to provide the permit or service; and

WHEREAS, City Staff has reviewed the current Fee Schedule and has proposed certain, specific revisions to ensure that said Fee Schedule reflects the City's current costs of providing the permits and services provided for therein.

NOW, THEREFORE, the Common Council of the City of St. Francis, Wisconsin do ordain as follows:

SECTION 1. IT IS HEREBY RESOLVED that the Fee Schedule dated August 28, 2020 attached hereto and incorporated by reference is hereby ADOPTED for all purposes.

SECTION 2: SEVERABILITY. The several sections of this Resolution are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision and shall not affect the validity of any other provisions, sections or portions thereof of the Resolution. The remainder of the Resolution shall remain in full force and effect. Any other resolutions whose terms are in conflict with the provisions of this Resolution are hereby repealed as to those terms that conflict.

SECTION 3: EFFECTIVE DATE. This Resolution shall take effect immediately upon passage and publication as provided by law.

Passed and adopted at a regular meeting of the Common Council of the City of St. Francis this 1st day of September 2020.

City of St. Francis

/s/Ken S. Tutaj

Ken Tutaj, Mayor

MINUTES OF THE COMMON COUNCIL MEETING HELD SEPTEMBER 1, 2020

Attest: /s/Anne B. Uecker, MMC/WCPC
 Anne B. Uecker, City Clerk/Treasurer

**City of St. Francis
 FEE SCHEDULE**

BUILDING/ZONING CODE INSPECTION & PERMIT FEES	
Plan Examinations	
Building	
One & two family	\$300
Apartment, three family, row housing, multiple family	\$350 plus \$25 per unit
Commercial/industrial alterations & additions	\$285
Additions to one & two family dwellings	\$80
Alterations to one & two family dwellings	\$60
Accessory buildings - 120 sq. ft. or greater	\$60
Minimum fee for electrical plan review	\$75.00
Swimming pool, fences, chicken coops	\$35
Heating plans, lighting & energy (calcs. submitted separately)	\$60
PRIORITY PLAN REVIEW (2 days)	DOUBLE FEE
Re-submission of previously approved plans	\$50
Special inspections & reports (includes after hours)	\$200
Automatic fire sprinkler fees	Contact Fire Department (414) 483-4424
Any work in right-of-way	See Engineer Department Permits
Zoning	
Preliminary Plat/CSM Filing Fee	\$150
Zoning maps	\$20
CD or flash drive copies of zoning code	\$20
Zoning letters or report	\$100
Zoning letters or report	\$100
Aesthetic Control Board hearings - single family	\$50
Aesthetic Control Board hearings - multi-family	\$300
Zoning Board of Appeals	\$375

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Change of zoning	\$750
Planned Unit Development change of zoning/special use	\$750
Off-Street Parking Reduction Request Review	\$375

Building Permit Fees

Inspections (minimum per inspection) - residential	\$60	Inspections (minimum per inspection) - commercial	
\$75 Residence - one & two family and attached garage	\$.35 / sq. ft.		
			1/4 of original fee (6 months extension maximum)
Service fee for Time Extension (6 month extension max.)			
Residence & apartments - three family & over, row housing, multiple family ft. dwellings, institutional			\$.40 / sq.

Residence addition	\$.35 / sq. ft.
Local Business / Office Buildings (& additions therein)	\$.33 / sq. ft.
Manufacturing or industrial (& office areas of local businesses, office buildings and additions therein)	\$.30 / sq. ft.
Agricultural buildings, detached garages, accessory buildings	\$.30 / sq. ft.
Re-inspections	\$75 per inspection

Penalties

Penalties - Failure to call for Final Inspection	\$100
Penalties - Second Offense	\$200
Penalties - Third Offense	\$300
Penalties - Failure to obtain permit before work has started	DOUBLE FEE
Penalties - Subsequent Offenses	QUADRUPLE FEE
Penalties - Work not ready at time of scheduled inspection	\$100

Permits

Wisconsin uniform building permit seal	State charge plus \$60
Occupancy permit - residential	\$50 per unit
Occupancy permit - business, commercial, industrial	\$205
Spas	\$60 minimum (\$12 per \$1000)
Decks & sheds, covered porches	\$60
Erosion control fees - one & two family lots	\$160 per lot
Erosion control fees - multi-family	\$300 per bldg. plus \$5/100 sq. ft. of disturbed area (\$2120 maximum)
Erosion control fees - commercial lots	\$300 per bldg. plus \$5/100 sq. ft. of disturbed area (\$2120 maximum)

MINUTES OF THE COMMON COUNCIL MEETING HELD SEPTEMBER 1, 2020

Erosion control fees - institutional lots	\$300 per bldg. plus \$5/100 sq. ft. of disturbed area (\$2120 maximum)
Erosion control fees - other	\$60 minimum
Residing, reroofing, trim - residential	\$60
Residing, reroofing, trim - commercial	\$12 / \$1000 valuation
Chicken permit	\$40
Signs (per side)	\$100 (minimum \$1.00/ sq. ft.)
Start of construction footings & foundations - multi-family, industrial & commercial	\$265
Start of construction footings & foundations - one & two family	\$200
All other buildings, structures, alterations & repairs where square footage is not supplied	\$12 / per \$1000 valuation
Heating, incinerator units, wood burning appliances & heat recovery ventilator, heat pumps & split HVAC units	\$60 per unit
Up to 150,000 Input BTU's	add'l \$17 per each 50,000 BTU's or fraction thereof, (\$800 maximum/unit)
Commercial/industrial exhaust hoods & systems	\$175 per unit
Heating & air conditioning distribution systems	\$1.90 per 100 sq. ft. of conditioned area (\$50 minimum)

Air conditioning, heat pumps & split HVAC units	\$60 per unit (up to 3 tons), add'l \$17 per ton or fraction thereof (\$800 maximum/unit)
Permanently installed wall units	\$15 per unit
Moving buildings over public ways	\$300 minimum plus \$.10 / sq. ft.
Wrecking or razing (fee waived if condemned)	\$80 minimum plus \$.10 / sq.ft. (\$800 maximum)

Electrical Permit Fees

Minimum fee for plan review	\$75.00
Minimum fee for any Permit	\$60 per permit
	\$50 minimum
0 to 1,000,000 cubic feet	\$1.25 per 1000 cubic feet
Over 1,000,000 cubic feet	\$1,000+ \$.75 per 1,000 cubic feet
3 or more residences with 200 amp or larger service	\$1.50 per 100 square feet
Re-Inspection Fee	\$50
Additional inspections.	\$28 per hour - \$60.00 min

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Penalties	
Failure to call for Final Inspection	\$50
Failure to apply for permit prior to work	QUADRUPLE PERMIT FEE
Permits	
Audible or visual Signal or Communication devices	\$0.50 per device
Automatic Heating Equipment, gas, oil, coal	\$10 per unit
Electric Lamp Signs	\$ 0.15 per Socket (\$10 min.)
Feeder or Subfeeder changes	\$15 each
Fire Alarm Systems	\$85
Fixtures	\$1 each
Fluorescent Light Fixtures	\$1 each
Generators including panels	\$0.75 per KW or fraction
HID Lighting	\$3 each
Low voltage machine & appliance wiring	\$50
Machines, X-ray Machines	\$10 per unit
Miscellaneous Heating Devices	\$10 per unit
Motors	\$0.75 per H.P. or Fract
Neon Signs	\$15 per unit
New Residential Services	\$80
New Multi-Family Services	\$125
New Commercial/ Business Services	\$125
Outlets	\$ 1 each
Range, Water Heater, Dryer, Garbage Disposal, Dishwasher	\$10 per unit
Rectifiers and Transformers	\$0.50 per KW or Fract
Residential Garage	\$10.00

Refrigerating or Air Conditioners	\$10 per unit
Stage Lights	\$0.50 per light
Stage Pockets, Spot Lights, Motion Pictures	\$10 per unit
Strip Lighting, Plug-in strip, Trolley Duct, etc.	\$0.50 per ft. or Fract
Service Equipment 0 - 100 Amps	\$40 per disconnect
Service Equipment 100 -600 Amps	\$45 per disconnect
Service Equipment Over - 600 Amps	\$45 per disconnect
Swimming pool wiring	\$50.00
Temporary Services	\$50.00
Temporary, Permit	\$50.00 per permit

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Wireways, Busways, Raceways, Gutters	\$0.50 per ft. or Fract
Plumbing Permit Fees	
Plumbing Permit Fee - Minimum	\$60
Reinspection fee	\$50
Penalties	
Failure to call for inspection	DOUBLE PERMIT FEE
Failure to apply for permit.	QUADRUPLE PERMIT FEE
Permits	
Fixtures Below	Min \$20.00
Air Admittance Valve	\$12
Air conditioner drain	\$12
Area or Deck Drain	\$12
Back Flow Preventer	\$12
Bar Sinks	\$12
Bath Tubs	\$12
Beer Taps	\$12
Beverage Dispensers	\$12
Carbonators	\$12
Chiller/Cooling Towers	\$12
Clothes Washer	\$12
Coffee Maker	\$12
Conductors	\$12
Dish Washer	\$12
Drinking Fountains	\$12
Ejector Pumps	\$12
Floor Drains	\$12
Food Waste Disposers	\$12
Gang Shower Heads	\$12
Hose Faucets	\$12
Ice Compartments	\$12
Ice Makers	\$12
Interceptors	\$12

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Kitchen Sinks	\$12
Laundry Trays	\$12
Lavatories	\$12
Pot/ Prep Sinks	\$12
Pumps	\$12
Receptors	\$12
Roof Drains	\$12
Service/ Mop Sinks	\$12
Shampoo Basins	\$12
Shower Stalls	\$12
Sinks	\$12
Soap Dispensers	\$12
Storm Inlets	\$12
Sump Pumps	\$12
Trench Drains	\$12
Urinals	\$12
Water Closets/ Bidets	\$12
Water Heaters	\$40
Water storage tank	\$20
Water treat device	\$12
Sanitary or Storm Sewer Permit Fees	
Sewer \$40.00 min.	\$50 per each 100 feet or fraction thereof
Outside sanitary sewer	\$50
Outside storm sewer	\$50
Inside sanitary sewer	\$50
Inside storm sewer	\$50
Water service Min.	\$50 per each 100 feet or fraction thereof

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Storm or Sanitary	\$50
Catch Basins	\$12
Manholes	\$12

FIRE PROTECTION SYSTEM FEES

Basic Review - (without hydraulic calculations)	\$250
Plan review w/ one set of hydraulic calculations	\$325
Additional Hydraulic calculations verified (Darcy-Weisbach excluded)	\$175
Add'l Hydraulic calculations verified using Darcy-Weisbach calcs	\$210
Additional Reviews of same system and/or hydraulic calculations	\$325
Fire pumps review	\$300
Site Inspection	\$75 / hr
Witness final acceptance test of fire protection systems	\$75/hr-2 hr minimum
Fire sprinkler system underground mains including combination mains	0-99 ft. \$150 1000 ft. or more \$300
Fire hose and/or standpipe hose connections	\$10 / outlet
Other Fire Protection Systems	\$300
Fire Alarm Systems	\$250 /control panel
Fire Alarm Systems alarm notification devices (both audible and visual) Manual pull stations, initiating devices: includes smoke, heat, flame, ionization, photoelectric detectors, water flow devices and all monitoring devices per review	\$50 each up to 3 additional
Witnessing of tests	\$75/hr-2 hr minimum
Consulting on Fire Protection Systems	\$75/hr-2 hr minimum
Penalty fee (if any work started prior to permit)	TRIPLE FEE

Modifications to Existing Sprinkler Systems

Minimum fee for system modification without hydraulic calculations	\$100
Per sprinkler up to 15 without hydraulic calculations	\$10
Per sprinkler up to 15 with hydraulic calculations	\$325
Per sprinkler with 16 or more	\$325

ENGINEERING DEPARTMENT WORK IN THE RIGHT-OF-WAY PERMIT

Permit and Inspection Fees

Public utilities regulated by Wisconsin Public Service Commission Permit Fee	\$120/property abutting installation
Public utilities regulated by Wisconsin Public Service Commission Inspection Fee	\$90/property abutting installation
Non-public utility permit fee	\$60
Non-public utility inspection fee	\$40

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Deposit Fees - Refunded after one year to entity that paid the deposit

Concrete, asphalt or gravel streets open to travel - up to 18 square feet	\$100
Concrete, asphalt or gravel streets open to travel - each additional square foot	\$3.00/sq. ft.
Unimproved streets not open to travel	\$50.00/sq. ft.
Concrete sidewalk - joint to joint replacement	\$3.00/sq. ft.
Concrete curb and gutter - joint to joint replacement	\$21.00/lin. Ft.
Grassed areas	\$0.50/sq. ft.

REPRODUCTION OF DOCUMENTS

1/4 plat copies	\$1 per page
Address Maps	\$4
Bid Tabulations	\$1
Certified copies of marriage, death or birth	\$4/ first copy \$2 / ea add'l copy
Certified Survey Maps	\$5
Copies of all other codes, resolutions, ordinances or minutes of meetings	\$.25 per page
Department Reports	\$3/report + .50/page over 3 pages
Engineer drawings / plans	.50 per sq ft

Immunization records	\$2
Mailings of copies	\$3 + actual postage
Maps / Plans Oversized	Actual cost of reproduction by blueprint company
Photographs	\$3
Sanitary Sewer Systems	\$5
Special Assessment Letter	\$20/\$40 if Rush
Special Assessment Tabulations	\$1
Storm Sewer Systems	\$5
Street and Alley Maps	\$3
Street-Alley Plan and Profiles	\$5
Subdivision Ordinances	\$5
Tape Recordings (including tape)	\$12 per page

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Tax Bills	\$1
Water Main Systems	\$5
Zoning Maps	\$5
Zoning Ordinances	\$20
LICENSE FEES	
Amusement Distributor	\$250
Arcade supplier	\$500
Arcade operators	\$300
Amusement device owner	\$20
Amusement device	\$40
Arcade attendant	\$15
Auto dealers - used	\$300
Auto salvage dealers	\$300
Background checks	\$30 / individual (\$10 group/renewal)
Bicycle (without need for renewal)	\$6
Carnivals - including 5 rides/stands	\$25
Carnivals - each additional ride/stand	\$5
Christmas Tree Sellers	\$50 + \$50 deposit
Cigarette License	\$100
Direct Sellers License - Company	\$100
Direct Sellers/Solicitors License	\$100 (plus \$100 each additional person under license)
Electrical Contractor's License	\$50
Kennel License	\$25
Liquor Class "A" Fermented Malt Beverage Retail License	\$200
Liquor Class A	\$500
Liquor Class "B" Fermented Malt Beverage Retail License	\$100
Liquor Class B	\$500
Liquor Class "C" Wine License	\$100
Liquor Reserve Class "B" Intoxicating Liquor	\$10,000
Operator's Original or Late License	\$25
Operator's Renewal License	\$20
Parades	\$25 + \$75 deposit
Provisional License	\$15

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Publication Fee	\$30 / individual (\$10 group renewal)
Temporary Operator's License (non-profit organization)	\$10
Temporary or Picnic License	\$10
Underage Tavern License	\$100
Mobile Food Unit (Food Truck) Permit	\$120 annual (prorated)
Dog License Fees	
Spayed / Neutered	\$12
Unaltered	\$24
Spayed /neutered and 5 months of age after July 1st of license year	\$6
Unaltered and 5 months of age after July 1st of license year	\$12
Late fee	DOUBLE
Cat License Fees	
Spayed / Neutered	\$12
Unaltered	\$24
Spayed /neutered and 5 months of age after July 1st of license year	\$6
Unaltered and 5 months of age after July 1st of license year	\$12
Late fee	DOUBLE
BRUSH/BRANCH/LOG/TREE STUMP COLLECTION FEES	
Under 65 years of age	
Two men & truck; 30 minute limit, no single item over 150 lbs	\$25
Extra time per hour or any fraction thereof	\$50 / hr.
Items over 150 lbs	\$50 / hr. in addition to minimum charge above
Special Equipment	\$25 hr - first 30 mins
65 years of age and older	
Two men & truck; 30 minute limit, no single item over 150 lbs	\$20
Extra time per hour or any fraction thereof	\$20 / hr.
Items over 150 lbs	\$20 / hr. in addition to minimum charge above

AMBULANCE FEES	
BLS - Resident Basic Fee	\$625
BLS - Non-Resident Basic Fee	\$750
Mileage - Residents	\$15.00/mile
Mileage - Non-Resident	\$16.00/mile
Oxygen - all clients	\$85

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Spinal Immobilization - all clients	\$125
BLS On Scene Care - Resident	\$200
BLS On Scene Care - Non-Resident	\$300