

Minutes of the St. Francis Police and Fire Commission Meeting Held January 7, 2026

The Meeting was called to order by President Boknevitx at 4:00 pm.

1. **Roll Call:** Present: Commissioners: Boknevitx, Kiepczynski, Buechel, Adamczewski, Bilot
2. **Also present:** Fire Chief Poplar, Police Lt. Harcus, Attorney Brian Waterman, **in attendance:** City Clerk Uecker.
3. **Approval of 12/03/25 2025 meeting minutes:** Motion by Buchel, seconded by Adamczewski, Motion carried.
4. **Approval of 12/16/2025 meeting minutes:** Motion by Adamczewski, seconded by Buechel
5. **Correspondence:** None
6. **Police Department Update:** Presented by Lt. Harcus

Police & Fire Commission Update January, 2026 December 3, 2025 – January 6, 2026

- **Theft Investigations – 2**
- **Other Investigations:**
- Battery – 1
- Family Trouble / Domestic Violence 4 (not all resulting in DV arrest)
- Fraud - 1
- Drug Possession - 2
- OWI – 5
- Disorderly Conduct Complaints– 6 (not all incidents included arrests)
- Accidents – 11
- Vehicle Pursuits – 3 (3 arrests made)
- **Other Matters:**
- No formal Citizen Complaints
- No Internal Investigations

- **Total Calls for Service to Date:**
- 01/01/2025 -12/31/2025: 9744
- **Total Traffic Stops to Date:**
- 01/01/2025 – 12/31/2025: **1758**
- **Other news:**
- New Axon Body Cameras were purchased and brought on line for use on the streets. It is a big upgrade in quality and reliability.
- Internal Teams training scheduling taking place.
- New Applicant window ins closing January 21st for the two openings. One applicant is completing training presently, the other is a former aide in SFPD, presently an officer in another northern Wisconsin community.
- Officer Platt will be attending annual DRE Conference and Training.
- Four Flock cameras were strategically installed in the city..

Respectfully Submitted,
Timothy J. Blunt
Captain of Police

7. Fire Dept Update: Presented by Chief Poplar

January 7th, 2026 Update

Calls For Service Total in 2025: 2251 16% Increase from 2024

Calls For Service to date in 2026: 38

The comprehensive 2025 annual report will be published in approximately 60 days.

- No labor / management disputes.
- Firefighters contract for 2026-2028 Ratified and Adopted by Common Council on December 3rd, 2025. (Good for 3 years)
- Lt. Todd Maier retired on January 2nd, 2026
- SFFD currently has two (2) vacant Lieutenant positions.
- Lieutenants Promotional Process
 1. Assessment center / written test was conducted on December 10th and 11th.
 2. Requesting PFC permission to promote the top two (2) Lieutenant candidates effective January 16th, 2026.
 3. List / Document Attached
- New four-department application process – deadline today at 4:30 pm.
- Discussion on approval of SFFD hiring processes.

8. Chief Poplar request for promotion to Lieutenant position in Fire Department: The 2 positions to be filled by Nicholas Haselow, Asadeidein Ali: Motion by Kiepczynski, seconded by Bilot, motion approved.

9. Acceptance of Fire Dept Hiring Process: Chief Poplar verbally provided the process. (Defer for next meeting under Old Business when Chief Poplar will provide a documented procedure) per Boknevitz recommendation.

10. Announcement of Close Session by President Boknevitz: 4:28 pm Roll Call vote: Boknevitz- aye Bilot- aye, Kiepczynski,- aye Adamczewski- aye, Buechel- aye, Attorney Waterman in attendance (City Clerk Uecker left the meeting at this time.)

11.*The Commission will enter into closed session pursuant to Wis. Stat. sec.19.85(1)(c) for purposes of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, the Commission will consider candidates for the position of Police Chief and a potential offer of employment to one of the candidates. Upon conclusion of the closed session, the Commission will reconvene into open session before taking action on any matter discussed in closed session for which action in open session is required.*

12. Return to Open Session: 5:29 pm Roll call vote: Boknevitz- aye, Bilot-aye, Kiepczynski-aye, Adamczewski- aye, Buechel- aye.

Motion by Adamczewski seconded by Bilot, to extend a conditional offer of employment for position of St. Francis Police Chief as discussed in closed session subject to successful completion of medical and psychological examinations. Vote taken 3 - Aye, 2 – Nay.

8. Adjourn: Adamczewski motion to adjourn, Bilot– seconded at 5:34 pm. Motion carried.

*** Next Meeting: 02/04/26 at 4:00 pm – West Conference room, *Note: another meeting in January may be scheduled prior to February per Commission business action needs.***

Respectfully Submitted,
Tom Kiepczynski-Secretary