

**ST. FRANCIS LIBRARY BOARD MINUTES
DATED JANUARY 11, 2023**

Present: Richard Adamczewski, Alderman Feirer, Charles Buechel, Kathy Frymark, Richard Lentz, Kathy MacAvaney and Jennifer Polinski

Also Present: Library Director Amy Krahn

The meeting was called to order at 4:00 p.m.

Statement of Public Notice:

The meeting has been properly posted and noticed as required by law.

Approval of Minutes

Moved by Charles Buechel seconded by Richard Lentz to place on file the minutes of the St. Francis Library Board meeting held on December 14, 2022. Motion carried.

Approval of Claims:

Moved by Alderman Feirer, seconded by Richard Lentz to approve the December claims as presented. Motion carried.

Correspondence:

None

Public Comments:

None

Reports:

Chairman

- None

School Representative

- The Saint Francis School District is planning to have a Literacy Under the Lights event in May and was hoping to include the library. The event will be for all Saint Francis School District families and will be held on the football field.

Friends

- Will be holding a Fundraiser in February for an automated external defibrillator (AED) for the library.

Director

- See Director's Report as included in the Board packet.

Moved by Alderman Feirer, seconded by Richard Lentz to approve all reports as submitted. Motion carried.

Unfinished Business:

- None

New Business:

- Maternity Leave
 - Moved by Kathy MacAvaney and seconded by Kathy Frymark to approve maternity leave for library staff member, Debbie Intile. Motion approved.
- Policy Review
 - Moved by Kathy MacAvaney and seconded by Jennifer Polinski to approve the Health and Safety Policy update. Motion approved.
- Closures/Amended Hours due to staff shortages
 - Moved by Alderman Feirer and seconded by Kathy MacAvaney to approve closures and amended hours due to staff shortage. Motion approved.
- State Annual Report, President signature
 - Moved by Kathy MacAvaney and seconded by Charles Buechel to approve Richard Adamczewski signing the State Annual Report with Library Director Amy Krahn to make any changes. Motion Approved.
 - Moved by Alderman Feirer seconded by Kathy MacAvaney to approve the following statement: The Board of Trustees hereby states that in 2022 the Milwaukee County Federated Library System DID provide effective leadership and adequately met the needs of the library.

Comments on Prior, Present and Potential Agenda Items by Board Members:

- None

Adjourn:

Moved by Alderman Feirer, seconded by Richard Lentz to adjourn the meeting. Motion carried.

Time: 4:23p.m.