

**Minutes of the St. Francis Library Board Meeting
March 11, 2020**

1. The meeting was **called to order** by Richard at 5:00 p.m.
2. **Present:** Amy Krahn, Richard Adamczewski, Shawn Feirer, Ava Voltner, Kathy MacAvaney, Chris Buttke, Ann Carter-Drier and Kathy Frymark.
 - a. Excused: None
 - b. Not present: None
 - c. Visitors: None
3. **Statement of Public Notice:** The meeting was properly posted, with at least a 24 hr. advance notice.
4. **Approval of Minutes:** The minutes of the meeting held February 12, 2020 were approved on a motion by Shawn and seconded by Ava after correction to the incorrect spelling of Rick Grubanowitch's name (sorry Rick!).
5. **Approval of February Claims:** Claims were approved on a motion by Kathy M. and seconded by Ann.
6. **Correspondence:** None
7. **Comments from Visitors:** None
8. **Chairperson's Report:** None
9. **School Representative's Report:** Kathy M. discussed the cancellation of the Geography Bee at the state level, the Battle of the Books which is continuing, and the cancellation of the Model UN.
10. **Friends Report:** The Friends annual meeting will take place in April.
11. **Director's Report:** On file and Amy discussed building electrical work, the new library mobile apt, and the library's possible response to the Coronavirus.
12. **Adult and Youth Services Reports:** On file
13. Chris moved and Ann seconded the above reports be approved. The motion passed.
14. **Unfinished Business:**
 - a. State Annual Report was completed and sent in.
 - b. Overdue fines, youth and YA materials: Ann moved and Kathy M. seconded a motion that the library policy be changes to access no overdue charges on youth cards. Ava moved and Shawn seconded a motion that old overdue fines on youth cards be waved. Both motions passed.
15. **New Business:**
 - a. Privacy and Confidentiality Policy: Shawn moved and Ann seconded a motion to accept the St.Francis Public Library Privacy Policy with discussed changes. The motion passed.
 - b. Budget: Board members discussed the budget in light of the 10 Year Budget Data Information sheet distributed by Amy.
16. **Comments on prior, present and potential agenda items by Board Members:** None
17. **Meeting Adjourned** on a motion by Shawn and seconded by Ava at 6:35 PM.

Submitted by Kathy Frymark