



Board of Public Works Meeting

AMENDED

August 13, 2020

5:30pm

NOTICE

There will be a Board of Public Works meeting on Thursday, August 13, 2020 at 5:30 in the Common Council Chambers at the St. Francis Civic Center located at 3400 E. Howard Avenue.

BOARD OF PUBLIC WORKS AMENDED AGENDA

1. Call to Order
2. Minutes of the June 11, 2020 meeting.
3. Discussion with Possible Action
 - A. Encroachment in Right-of-way at 1224 E. Norwich Avenue–Paving between Driveways
 - B. Alteration of City Entrance Sign on S. Lake Drive at North City Limit
 - C. Traffic Calming Devices – Discussion Only
4. Engineer's Report
5. Unfinished Business
 - A. Snow Removal Charges
 - B. Residents Unpermitted Use of City-Owned Land – Discussion Only
6. Adjourn.

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

NOTE: There is a potential that a quorum of the Common Council and/or any Committee, Commission or Board may be present.

**MINUTES OF THE BOARD OF PUBLIC WORKS
MEETING HELD THURSDAY, JUNE 11, 2020, 5:30PM**

Present: Alderman Shawn Feirer, Alderwoman Debbie Fliss, Alderwoman Sarah Calderon, Citizen Members Christine Hancock, Richard Adamczewski, Rick Grubanowitch and Sandy Welvang

Excused: None.

Also present: Jessica Norris representing St. Francis Library, City Engineer/Director of Public Works Melinda Dejewski.

1. Call Meeting to Order

Alderman Feirer called the meeting to order at 5:30pm.

2. Election of Chair

Moved by Board Member Grubanowitch, seconded by Board Member Adamczewski to elect Alderman Feirer as Chair. Motion carried.

3. City Ethic Policy

Alderman Feirer reviewed the policy with the Board Members. All members acknowledged that they understood the policy.

4. Minutes

A motion was made by Board Member Adamczewski, seconded by Alderwoman Calderon to approve the minutes of the March 12, 2020 meeting. Motion carried.

3. Discussion and Possible Action

A motion was made by Board Member Adamczewski, seconded by Alderwoman Fliss to suspend the agenda and address Item 3C – Library Storywalk. Motion carried.

C. Library Storywalk

Ms. Norris explained that the Library is considering implementing a storywalk for the community. They believe it is important especially during these COVID19 times to encourage people and families to read and do something outside together. They want to have the storywalk along a portion of the Nojoshing Trail. The proposal is for temporary stations to be erected this year. If successful, then permanent signs would be considered along with permanent locations along the trail. There was discussion regarding signage that had been done several years ago by the high school for plant identification. The signs were damaged both by wildlife and by vandals. The Board did suggest that the Library take this information into consideration. A motion was made by Alderwoman Fliss, seconded by Board Member Grubanowitch to recommend approval of temporary signage for a Storywalk by the St. Francis Library with any necessary assistance from the Department of Public Works. Motion carried.

A motion was made by Board Member Adamczewski, seconded by Alderwoman Fliss to resume the agenda. Motion carried.

A. Permit for Tesinc. LLC on Behalf of MCI/Metro along S. Whitnall Ave and S. Pennsylvania Ave

City Engineer Dejewski reviewed the permit and issues that need clarification with the permit. The Engineering Department is recommending the Board recommend to the Common Council to approve the permit contingent upon all issues cited by the Engineering Department be addressed and approved by staff. There was general discussion about the permit and the location of the installation through multiple communities. A motion was made by Alderwoman Fliss, seconded by Board Member Adamczewski to recommend to the Common Council to approve the permit contingent upon all items in the review letter being addressed and approved by staff and that the City of Milwaukee and City of Cudahy also approve their respective permits. Motion carried.

B. Resolution – Emergency Declaration of Storm Sewer Failure

City Engineer Dejewski stated that there is a large diameter corrugated metal storm sewer under E. Crawford Avenue between S. Hill Place and S. Vermont Avenue. It has begun to collapse. The sidewalk and terrace on the south side of

the street has already collapsed and the pipe is full of debris. The DNR has been contacted and no permits are required to do the repair. The proposed repair is to excavate a portion of the pipe and push a pipe through the balance of the existing pipe to minimize the amount of road excavation and minimize the disturbance to the existing clay tile sanitary sewer and ductile watermain. The estimate from the contractor is \$82,000 with engineering and inspection by the consultant at approximately \$10,000. The Common Council has already authorized up to \$100,000 for construction and \$20,000 for engineering/inspection. The resolution is required to declare the emergency so that the City does not have to publically bid the project which delays the repair by 60 days. A motion was made by Board Member Adamczewski, seconded by Alderwoman Fliss to approve the Resolution for the Emergency Declaration of Storm Sewer Failure. Motion carried.

D. Resident Unpermitted Use of City-owned Land – Discussion Only

City Engineer Dejewski provided background information on this issue. The City owns land that is not considered park land. Property owners that abut the land often encroach upon it and maintain it for their own benefit. When they do this, they are using City land without paying taxes on it and doing something that other property owners do not have the opportunity to do. The staff is looking for direction from the Board of Public Works and Common Council on how much to enforce the requirement to not encroach upon City-owned land. There was discussion about mowing grass compared to permanent installments compared to planting gardens. This item will be placed on a future agenda for further discussion and possible action.

6. Engineer's Report

City Engineer Dejewski reviewed the report. A motion was made by Board Member Adamczewski, seconded by Board Member Hancock to place on file. Motion carried.

5. Unfinished Business

Snow Removal Charges. – No action was taken on this item.

6. Adjourn

A motion was made by Alderwoman Fliss, seconded by Board Member Adamczewski to adjourn. Motion carried. Time 6:30p.m.

7-17-20

Board of Public Works

This letter is about the reason the grass was removed from the city Right of Way. Over the years the grass was not maintained. In fact it turned into Weeds & Mud. It was an awful sight. So to make it look like a nice piece of city land, I dug up the Weeds and Mud. Never giving it a thought that it was city Property.

I new that cement would look one hundred percent Better. As you can see I went ahead and installed cement. Never thinking of codes or permits. I must say it looks Very nice compared to weeds & Mud. I found out it was city land when Mike Robinson came to my Home.

Sincerely Yours

Raymond E Saroyk

P.S. Lets make a exception to code 397-2.

**ENGINEER'S REPORT
AUGUST 2020**

ROAD PROJECT REPORT

2020

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
E. Norwich Avenue – east and west of S. Pennsylvania to the dead ends	reconstruct	\$1,000,000	\$35,000	\$50,000%	Have preliminary design. Working with property owners on encroachments resolution.
E. St. Francis Avenue – RR Tracks to S. KK Ave	Resurface/Reconstruct	\$300,000	Completed in 2018	\$20,000	Postponed until 2021 due to COVID19.
Catch Basin Repair Project	NA	\$65,000	\$5000	\$5000	Bids received. Bids 50% over engineer's estimate. Will cancel and rebid later in the year for 2021 construction.

2019

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
E. Norwich Avenue – east and west of S. Pennsylvania to the dead ends	reconstruct	\$1,000,000	\$35,000	\$50,000%	Have preliminary design.
S. Kirkwood Ave from E. Martin Lane to E. Tesch Ave	resurface	\$300,000	completed in 2018	\$7,000	Project 100% complete. Working on special assessments.
S. Kirkwood Ave from E. Lunham Ave to Vretenar Park	construct	\$95,000	completed in 2018	\$10,000	Project 100% complete. Working on special assessments.
Vretenar Park Entrance Road	construct	\$190,000	completed in 2018	\$5,000	Project 100% complete.
Sidewalk Replacement Program – 2018 and 2019	repair	\$75,000 (\$25,000 + \$50,000)	in-house	In-house	Bids received and approved by Common Council August 4. Project should start end of August/beginning of September
Watermain Trench Repair Program	repair	\$50,000	In-house	In-house	Bids received. Bids 50% over engineer's estimate. Will cancel and rebid later in the year for 2021 construction.

2018

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
Sidewalk Replacement Program	repair	\$25,000.00	in-house	in-house	Extension approved. See 2019 projects.