

**ST. FRANCIS LIBRARY BOARD MINUTES  
DATED AUGUST 14, 2024**

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**Present:** Alderman Feirer, Charles Buechel, Kathy Frymark, Richard Lentz, Kathy MacAvaney and Jennifer Polinski

**Excused:** Richard Adamczewski

**Also Present:** Library Director Amy Krahn, Mayor Ken Tutaj, City Administrator Mark Johnsrud and City Attorney Paul Alexy.

The meeting was called to order at 4:03 p.m.

**Statement of Public Notice:**

The meeting has been properly posted and noticed as required by law.

**Approval of Minutes**

Moved by Kathy MacAvaney, seconded by Jennifer Polinski to place on file the minutes of the St. Francis Library Board meeting held on June 12, 2024. Motion carried.

**Approval of Claims:**

Moved by Kathy MacAvaney, seconded by Jennifer Polinski to approve the June and July claims as presented. Motion carried.

**Correspondence:**

None

**Public Comments**

None

**Reports:**

*Chairman*

- *None*

*School Representative*

- The school calendar has fewer PD days this year. This may affect daytime programming in the library.

*Friends*

- Annual meeting is set for September.

*Director*

- See Director's Report as included in the Board packet.

Moved by Alderman Feirer, seconded by Jennifer Polinski to approve all reports as submitted. Motion carried.

**Unfinished Business:**

- Capital Improvements-MSA Report
  - No updates.
- MOU with the Saint Francis School District
  - No updates.

**New Business:**

- Fire Protection
  - Amy contacted four businesses for quotes for fire protection and received two. The Fire Chief has asked that he is given time to look at the quotes due to the building being a public use building. Moved by Alderman Feirer, seconded by Charles Buechel to table the quotes until the Fire Chief has had a chance review them. Motion carried.
- Juneteenth Day
  - The library would like to recognize Juneteenth Day as a paid holiday for full time staff. It would be an unpaid holiday for part time staff. Other city employees currently do not get a paid holiday for Juneteenth Day. It was moved by Charles Buechel to deny the motion to make Juneteenth Day a paid holiday for full time library staff since it is not a paid holiday for other city employees, Alderman Feirer, seconded the motion. Motion failed.
- Library Wages and Options
  - It was decided to table this discussion until the September meeting so Amy can meet with City Administrator, Mark Johnsrud, to understand the parameters of the budget and see what the board can consider.

**Comments on Prior, Present and Potential Agenda Items by Board Members:**

None

**Adjourn:**

Moved by Alderman Feirer, seconded by Charles Buechel to adjourn the meeting. Motion carried.

Time: 5:40 p.m.