

**ST. FRANCIS LIBRARY BOARD MINUTES
DATED NOVEMBER 8, 2023**

Present: Richard Adamczewski, Alderman Feirer, Charles Buechel, Kathy Frymark, Kathy MacAvaney and Jennifer Polinski

Excused: Richard Lentz

Also Present: Library Director, Amy Krahn and City Administrator, Mark Johnsrud

The meeting was called to order at 4:00 p.m.

Statement of Public Notice:

The meeting has been properly posted and noticed as required by law.

Approval of Minutes

Moved by Charles Buechel, seconded by Jennifer Polinski to place on file the minutes of the St. Francis Library Board meeting held on October 11, 2023. Motion carried.

Approval of Claims:

Moved by Jennifer Polinski, seconded by Charles Buechel to approve the October claims as presented. Motion carried.

Correspondence:

None

Public Comments

None

Reports:

Chairman

- None

School Representative

- None

Friends

- None

Director

- See Director's Report as included in the Board packet.

Moved by Jennifer Polinski, seconded by Kathy MacAvaney to approve all reports as submitted. Motion carried.

Unfinished Business:

- Carpet Quote
 - Moved by Kathy MacAvaney, seconded by Alderman Feirer to approve the installation of carpet for the Hoppe room at the accepted quote of \$8349.00 with the purchase of additional carpet squares. Motion carried.

New Business:

- Capital Improvement Plans
 - The Board discussed the improvements that are needed to the library building. City Administrator, Mark Johnsrud, explained the different financing options for maintaining and making improvements to the building. Move to unfinished business for further discussions.
- Donation Drop-Off Site
 - Move by Charles Buechel, seconded by Kathy MacAvaney to approve the use of the library lobby as a donation drop-off site, for one day, to benefit the Milwaukee Rescue Mission. Motion carried.
- Staff Appreciation Dinner
 - Moved by Jennifer Polinski and seconded by Charles Buechel to approve \$500 for the staff appreciation holiday dinner. Motion carried.
- Replacement Card Fee
 - Moved by Alderman Feirer, seconded by Jennifer Polinski to approve removing the fee for replacement library cards. Motion carried.
- Inclusive Services Statement
 - Moved by Kathy MacAvaney, seconded by Jennifer Polinski to approve the Inclusive Service Statement. Motion carried.

Comments on Prior, Present and Potential Agenda Items by Board Members:

None

Adjourn:

Moved by Alderman Feirer, seconded by Jennifer Polinski to adjourn the meeting. Motion carried.

Time: 4:53 p.m.