



Police & Fire Commission Meeting
December 1, 2021
4:00 PM

Civic Center Committee Room
3400 E. Howard Avenue

1. Call to Order by President Boknevitiz
 - Commissioners Boknevitiz, Jaskulski, Kiepczynski, Stawski and Paradinovich
 - Police Chief Hunter
 - Fire Chief Poplar
2. Approval of [Minutes of the Police and Fire Commission November 3, 2021 Meeting](#)
3. Correspondence
4. New Business
 - Police: Officer Hiring Results
 - Fire: Applicant Results
5. Police Department Update
6. Fire Department Update
6. Old Business
7. Adjourn

PUBLIC NOTICE:

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours.

For additional information or to request this service, contact the St. Francis City Clerk at 481-2300 Extension #4305.

The meeting room is wheelchair accessible from the east and west entrances.

NOTE: There is a potential that a quorum of the Common Council may be present.

Minutes of the St. Francis Police and Fire Commission Meeting

Held November 3, 2021

The Meeting was called to order by President Boknevitiz at 4:01 p.m.

Present: Commissioners: Boknevitiz, Jaskulski, Paradinovich and Kiepczynski (Stawski-Excused)

Also Present: Chief Hunter, Chief Nick Poplar

Minutes approval of the Police and Fire Commission meeting held on Sept 1, 2021 (October 6 meeting was cancelled):

- Motion made by Commissioner Paradinovich, and seconded by Commissioner Jaskulski to approve the minutes. Motion Carried.

Correspondence:

- October 14, 221 USA Triathlon letter to Mayor Tutaj and Common Council listing the exemplary professionalism of St. Francis First Responder role during the August 6-8, 2021 activities in St. Francis and local Milwaukee area.

New Business: Chief Hunter presented his proposal for the potential hiring process for the new round of hires and creating eligibility list (3) due to upcoming retirement for January 2022. The steps for hiring were listed and discussed. **Step 1** Written test is being discontinued since many in the state are moving away from this test since it has not been proven to provide an accurate representation of the a person's character , skill set etc. **Step 2** will consist of an oral review board. It will be conducted by the Command Staff: Captain, Lieutenant and the three Sergeants from SFPD. **Step 3** will be the Chief's assessment with volunteer Commissioner Assistance (Tom and Sandy) of the top three candidates. It is a more of a "get to know the candidate" assessment. **Step 4** Physical Fitness/Readiness Test conducted by Concentra with an emphasis on law enforcement activities. **Step 5** Psychological Testing (Mandatory) and **Step 6** Background Investigation (Mandatory). A motion was made by Commissioner Paradanovich and seconded by Commissioner Jaskulski to approve the 6 step process as amended by Chief Hunter for (Steps 1,2,3). It was passed 4-0 to approve.

- **Police Department Update:** from Chief Hunter:
 - Update was for September 1- November 1 data: A detailed listing of crimes was presented.
 - Theft from Auto: 11,
 - Narcotic violations: 10,
 - Criminal Damage to Property: 8
 - Fraud: 7 were the most active violations.
 - Other statistics were part of PD correspondence to Commission.
 - Total Calls for Service 2019: 10,611, 2020: 9,175, 9/1/21- 11/21/21: 1,670, Total calls (10/31/21): 8,235

- Detective Holly McManus and Retired K-9 Bane were named 2021 First Responder of the Year as sponsored by State Representative Christine Sinicki and honored at a state capital ceremony on October 27, 2021.

Fire Department Update- from Chief Poplar:

2021 Incidents since last meeting:

235 EMS, 83 Heavy Apparatus Responses, Total o 1473 incidents so far in 2021. 135 more incidents than today's date last year.

- A detailed listing of department highlights and activities was presented.
- Captain Peter Trost retired on October 15, 2021.
- Fire Captain and Fire Lieutenant promotional process will be conducted in early-mid 2022.
- The joint hiring process is currently open with applications due by November 12. Three openings will be available in January 2022.
- New Paramedic ambulance due for delivery in December 2021.
- Purchase of 2022 Ford F-250 was approved at common council meeting on November 2nd.
- Other statistics were part of the FD correspondence provided to the Commission.

Next meeting discussion:

- Police: Officer Hiring Results
- Fire: Applicant Results

Old Business:

- None

Motion to adjourn made by Commissioner Paradinovich, and seconded by Commissioner Jaskulsi to adjourn.
Motion carried at 4:57 pm.

Next meeting: Wednesday December 1, 2021 at 4:00 pm.

Respectfully submitted,

Tom Kiepczynski

Secretary