

Minutes of the St. Francis Police and Fire Commission Meeting

Held December 7, 2022

The Meeting was called to order by Chairperson Boknevitz at 4:00 p.m.

Present: Commissioners: Boknevitz, Paradinovich, Jaskulski Kiepczynski

Excused: Bilot

Also Present: Chief Hunter, Chief Nick Poplar

Minutes approval of the Police and Fire Commission meeting held on October 5, 2022

- Motion made by Commissioner Paradinovich and seconded by Commissioner Jaskulski to approve the minutes. Motion Carried.

Correspondence: None

New Business: None

Fire Department Update- from Chief Poplar:

- **358 Calls for Service**
- **276 EMS**

Incident Totals since Last PFC Meeting:

60.14% Transported by SFFD BLS Ambulance
37.62% Treated/Transported (or) Received ALS
Treatment/Assess. by Paramedic ALS Unit/NT

- **82 Heavy Apparatus Responses**
Fire Loss in City \$10,000.00
(Includes victim vehicle loss from fire on 12/6/2022 Layton Ave. Haz Mat response from MFD) (Note this incident included a near miss auto incident with firefighters on scene battling this incident).

Calls to Date (Dec 6th) in 2021 Calls to Date (Dec 6th) in 2022

1671

1815

8.5 % ↑

- FFOP Spencer Johnsrud graduated the JFTA on October 21st, 2022. Spencer also received the JFTA Accountability Award. (***Congratulations on graduation and award***) PFC

- SFFD conducted a comprehensive Fire Prevention program in the schools which received quite a bit of social media publicity.
- Intern Peter Han is progressing well in Paramedic School.
- SFFD is ready for Phases 3 & 4 in the BLS to ALS transition; **awaiting CBA agreement / bargaining with L2717. Chief hopes it will get resolved by middle of December.**
- SFFD fire hose testing was successful.
- FCCO Peter Trost has resigned from his position effective 31 December 2022. (*Thank You for your service this past year*) **PFC**
- The joint hiring process yielded approximately 100 applicants for the spring 2023 recruitment and hiring process. Note: SFFD is one of the regular participants in this joint hiring process with North Shore, West Allis, and Wauwatosa Fire Departments. At this time, all other departments are looking for candidates.

Police Department update- from Chief Hunter:

Police & Fire Commission Update

December 6, 2022

October 5, 2022 – December 6, 2022

Crimes investigated and other police activity:

Theft Investigations:

- Theft – All Others
 - 3644 S Rutland Ave - \$15,975 Contractor Job not completed, pending.
 - 3413 E Tesch Ave - \$32,5050 Wire Fraud/Theft
 - 3565 E Plainfield Ave - \$1700 Windows Select, Job not completed, pending
 - 4016 S Packard Ave – 2 silver exhaust fans, \$3000 value
 - 4155 S Lake Dr – Halloween note cards (Amazon Package) taken from hallway
- Theft – Building
 - 2218 E Eden Pl, I Phone 13 Pro Max, Returned, Arrest Made
- Theft - from Auto
 - 3500 block S Lake Dr, Purse with misc items (Total \$1136)
- Theft – Auto Parts

- 3627 S Kinnickinnic Ave, Catalytic Converter (*Note: This type of theft has lowered considerably due to the capture of an international theft ring by a joint federal, state and local agencies action.*)
- Theft – Retail Theft
 - Pick N Save - \$626.90 of groceries, Arrests made
- Motor Vehicle Theft
 - 3950 S Clement Ave, (Attempted) Broke window, not stolen
 - 1225 E Norwich Ave, 2020 Kia Frontier, Recovered in Milwaukee
 - 4130 S Lake Dr, 2021 Kia Sportage, Recovered in Milwaukee

Battery – 4

Fraud - 4

Narcotic Violation – 13

OWI – 8

Disorderly Conduct – 11

Criminal Damage to Property – 9

Vehicle Pursuit – 2

Traffic Stops - 262

Accidents - 23

Total Calls for Service year to date 2022: 8,664

General Informational Update

- No grievances or injuries to report on.
- No formal citizen complaints.
- Chief Hunter to assume the position of President of MCLEEA as of January, 01, 2022, the largest county law enforcement group in the State of Wisconsin. The meetings with the Chief Judge and others have already begun. (***Note: Congratulations to Chief Hunter for this honor. It gives more status and visibility for the city despite the considerable time commitment he will have in serving this group.***)
PFC
- One current officer vacancy.

HIRING OF 1 OFFICER TO FILL VACANCY – APPROVAL OF HIRING PROCESS – CREATION OF ELIGIBILITY LIST

****I CURRENTLY HAVE IT OPEN FOR ONGOING RECRUITMENT DUE TO THE LOW NUMBER OF APPLICANTS****

Step 1- Written Exam – Excluded by those that are current or State Certified L.E. officers. Value 25%. Those Current or Certified L.E. will get 10 points added to the high-test score. Formal Military will get 5 points added to the top test score. If no tests are performed, it will be assumed the top score was 85%, which if one has both L.E. Experience as well as Military Experience, will provide them a score of 100. ****NOTE** Most agencies are moving away from the written test as it has not proven to provide an accurate representation of a person’s character, skillset, etc.**

Step 2 – Oral Board Interview – All applicants must take the oral interview. The Value of the interview will be 50%. Top points allowed in the Oral is 210 which equals a score of 100. The top 3 candidates will move on to the final step.

Step 3 – Chief’s Assessment (PFC Questions?) – The Value of step 3 will be 25% out of 100 possible points.

Step 4 – Physical Fitness/Readiness Test Completed by Concentra – with an emphasis on law enforcement activities.

Step 5 – Psychological Testing

Step 6 – Background Investigation

The Chief of Police will have the ability to choose any of the top three candidates as he/she sees will best fit the needs of the department, with final approval provided by the Police and Fire Commission.

Formal Request

Request to set a date to conduct a Chief’s interview with what the panel deemed the top three candidates.

Upon conclusion of the interview – request to be given consent to make a conditional offer to one of the top three candidates. That information will be provided to the Police and Fire Commission. We will then Conduct the Physical Fitness/Readiness Test, Psychological Test and Background Investigation.

Respectfully Submitted,

Kevin M. Hunter

Chief Kevin M. Hunter

- **Motion by Commissioner Boknevitiz to give Chief Hunter the latitude to select the candidates for interview and to make the conditional offer(s) as he sees fit. Motion seconded by Commissioner Paradinovich. The motion passed as stated.**

Old Business:

- None

Motion to adjourn made by Commissioner Kiepczynski and seconded by Commissioner Paradinovich to adjourn. Motion carried at 4:50 pm.

Next meeting: Wednesday January 4, 2023

Respectfully submitted,

Tom Kiepczynski

Secretary