



Board of Public Works
Meeting
AMENDED
May 12, 2022
5:30pm

NOTICE

There will be a Board of Public Works meeting on Wednesday, May 12, 2022 at 5:30pm in the West Committee Room at the St. Francis Civic Center located at 3400 E. Howard Avenue.

BOARD OF PUBLIC WORKS AMENDED AGENDA

1. Call to Order
2. Election of Chair
3. Minutes
Minutes of the March 10, 2022 and March 15, 2022 meetings.
4. Discussion with Possible Action
 - A. No Parking Request – 4140 S. Nevada Avenue
 - B. Amendment to 5-year Capital Program for Sewers
Additional Catch Basin/Manhole Repair Project in 2022
5. Update
 - Highway Garage Study (no action to be taken on this item)
 - Highway Garage Stormwater Pollution Prevention Plan (no action to be taken on this item)
6. Engineer's Report
7. Adjourn.

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

NOTE: There is a potential that a quorum of the Common Council and/or any Committee, Commission or Board may be present.

**MINUTES OF THE BOARD OF PUBLIC WORKS
MEETING HELD THURSDAY, MARCH 10, 2022, 5:30PM**

Present: Alderman Shawn Feirer, Alderwoman Sarah Calderon, Citizen Members Richard Adamczewski, and Sandy Welvang.

Excused: Alderwoman Debbie Fliss, Citizen Members Rick Grubanowitch, and Christine Hancock.

Also present: City Engineer/Director of Public Works Melinda Dejewski.

1. Call Meeting to Order

Alderman Feirer called the meeting to order at 5:30pm.

2. Minutes

A motion was made by Board Member Adamczewski, seconded by Board Member Calderon to approve the minutes of the February 10, 2022 meeting. Motion carried.

3. Correspondence

Letter from WisDOT Re: 2022 Connecting Highway pavement Treatment Opportunities.

City Engineer Dejewski stated that this section of S. Kinnickinnic Avenue is part of the Connecting Highway network in the state. The road is owned by the City but the City has agreed to allow the State to use it as a State Truck Highway and as such, the City receives funding for the maintenance of the roadway. The State has determined that this section of S. Kinnickinnic Avenue and the section north are in need of resurfacing. Road projects have a long lead time with the State so they are asking the City if the City wants to participate in the proposed project. The State covers 80% of the improvements. The project will not be constructed until 2027 at the earliest. A motion was made by Board Member Adamczewski, seconded by Board Member Welvang to recommend to the Common Council to participate in the 2022 Connecting Highway Pavement Treatment program. Motion carried.

4. Discussion and Possible Action

Amendment to 5 Year Capital Road Plan

City Engineer Dejewski stated that the new Bipartisan Infrastructure Law (BIL) has provided additional funding for road projects in the State. Only certain roads are eligible for funding. Roads must be classified as major or minor arterials or urban collectors. St. Francis has 7 roads - S. Kinnickinnic Ave from E. Howard Ave to E. Lunham Ave, E. Bolivar Ave from S. Pennsylvania Ave to S. Nicholson Ave, S. Pennsylvania Ave from S. Whitnall Ave to E. Norwich Ave, S. Nicholson Ave from E. Denton Ave to City Limits, E. Denton Ave from S. Nicholson Ave to S. Kinnickinnic Ave, and S. Lake Drive from point north of S. Packard Ave to City Limits. To be able to apply for funding for these roads, the 5 year road capital plan needs to be amended to include the roads. A copy of the proposed amended plan is in the packet. A motion was made by Board Member Adamczewski, seconded by Alderwoman Calderon to recommend to the Common Council to amend the 5-year Capital Road Plan to include streets eligible for funding under the Bipartisan Infrastructure Law. Motion carried.

5. Engineer's Report

City Engineer Dejewski reviewed the report. A motion was made by Alderwoman Calderon, seconded by Board Member Adamczewski to accept and place on file. Motion carried.

6. Unfinished Business

7. Adjourn

A motion was made by Board Member Adamczewski, seconded by Alderwoman Calderon to adjourn. Motion carried.
Time 5:51p.m.

**MINUTES OF THE BOARD OF PUBLIC WORKS
MEETING HELD THURSDAY, MARCH 15, 2022, 5:30PM**

Present: Alderman Shawn Feirer, Alderwoman Debbie Fliss, Citizen Members Richard Adamczewski, Rick Grubanowitch, and Christine Hancock.

Excused: Alderwoman Sarah Calderon, and Citizen Member Sandy Welvang.

Also present: City Engineer/Director of Public Works Melinda Dejewski.

1. Call Meeting to Order

Alderman Feirer called the meeting to order at 6:50pm.

2. Discussion and Possible Action

MMSD Green Solution Funding Opportunity with St. Francis School District

City Engineer Dejewski stated that she has been working with the School District on their approved upgrades at each school site. As part of the upgrades, the School District is proposing to improve their stormwater management at each site. The Deer Creek site stormwater improvements are mandated by the new addition. Willow Glen and the High School sites stormwater improvements are voluntary. The Engineering Department has reviewed each proposed improvement and associated cost. The recommendation is to fund improvements that benefit both the City and the School District. The total of projects that benefit both is \$117,107.02. The funding would come from a program that MMSD has called Green Solutions. The City is allocated an amount of funds each year. The City has been building the fund for future green infrastructure projects. There is currently \$293,335.00 in the fund. The proposed School District funding does not deplete the fund and allows for the City to fund future City projects. A motion was made by Alderwoman Fliss, seconded by Board Member Hancock to recommend to the Common Council to approve the use of \$117,107.02 of the City's MMSD Green Solution allotment for stormwater improvements at Willow Glen and St. Francis High School sites. Motion carried.

3. Adjourn

A motion was made by Alderwoman Fliss, seconded by Board Member Adamczewski to adjourn. Motion carried. Time 6:57p.m.

Sheridan Mold & Engineering Inc
4140 S. Nevada Ave
St Francis, WI 53235

Mr. Mark Johnsrud
Administrator
City of St Francis
3400 E. Howard Ave
St Francis, WI 53235

Dear Council Members:

I am writing to request no parking signs in front of our business in the industrial park.

We recently moved into this location and have been experiencing logistical issues. Due to the short amount of street frontage, it is difficult for semi drivers to back into our driveway to deliver materials when vehicles are parked on the street. When the semis cannot back into our driveway we are forced to unload on the street and that creates a safety hazard.

Eliminating the street parking will allow the drivers more room to maneuver their vehicles. It will also speed up the process and reduce any traffic backups that occur by multiple attempts.

Thank you for your assistance on this matter.

Luke Wagner
President
Sheridan Mold & Engineering Inc



E. Waterford/S. Nevada Avenues looking south



E. Waterford/S. Nevada Avenues looking north



4140 S. Nevada Avenue looking west



4140 S. Nevada Avenue



4140 S. Nevada Avenue

AMENDED 5 Year Capital Program for Sewers

Year - 2022		
Project Name	Project Description	Estimated Cost
Catch Basin Repairs	Repair catch basins at various locations in City	\$120,000
Koenig Ave Storm Culvert Repair	Repair culvert under Koenig Avenue	\$120,000
Citywide Sanitary Sewer Lining	Line sanitary sewers various sizes and locations around City	\$150,000
<i>Catch Basin and Manhole Repair Project</i>	<i>Repair/Replace Catch Basins and Manholes in S. Kinnickinnic Avenue from E. Howard Avenue to E. Lunham Avenue</i>	<i>\$120,000</i>

Year 2023		
Project Name	Project Description	Estimated Cost
Catch Basin Repairs	Repair catch basins at various locations in City	\$20,000
Sanitary Sewer Manhole Repair	Repair sanitary sewer manholes at various locations in the City	\$10,000

Year 2024		
Project Name	Project Description	Estimated Cost
Catch Basin Repairs	Repair catch basins at various locations in City	\$20,000
Manhole Rehabilitation	Rehabilitate manholes at various locations in City	\$30,000

Year 2025		
Project Name	Project Description	Estimated Cost
Catch Basin Repairs	Repair catch basins at various locations in City	\$20,000
Citywide Sanitary Sewer Lining	Line sanitary sewers various sizes and locations around City	\$150,000

Year 2026		
Project Name	Project Description	Estimated Cost
Citywide Sanitary Sewer Lining	Line sanitary sewers various sizes and locations around City	\$150,000
Catch Basin Repairs	Repair catch basins at various locations in City	\$20,000

**ENGINEER'S REPORT
MAY 2022**

ROAD PROJECT REPORT

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
E. St. Francis Avenue – RR Tracks to S. KK Ave	Resurface/Reconstruct	\$300,000	Completed in 2018	\$20,000	Project approved. Scheduling project start.
Catch Basin Repair Project	NA	\$100,000	In-house	In-house	Project almost complete.
E. Koenig Avenue Culvert Lining Project	NA	\$120,000	\$5000	In-house	Working with consultant on preliminary plans/specifications.
S. Pennsylvania Avenue- S. Whitnall to E. Howard	Reconstruct/Resurface	\$2,000,000	\$50,000	\$50,000	Creating RFP to retain consultant for design services.
S. Kinnickinnic Avenue – E. Howard to E. Lunham	Resurface	\$800,000	\$25,000	\$30,000	Retained design firm. Awarded BIL funding.

2021

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
2021 Mill and Overlay Project- Various Streets from Bottsford to Cudahy, Nicholson to Pennsylvania	Resurface	\$1,000,000	\$35,000	In-house	Project complete. Working on quantities for special assessments. Also working on punch list.

2020

ROAD	TYPE OF TREATMENT	CONSTRUCTION ESTIMATE	DESIGN ESTIMATE	INSPECTION ESTIMATE	UPDATE ON PROJECT
E. Norwich Avenue – east and west of S. Pennsylvania to the dead ends	reconstruct	\$1,000,000	\$35,000	\$50,000%	Have preliminary design. Working with property owners on encroachments resolution.